



Facilities Management

FY23-24 BUDGET PRESENTATION



FY22-23 Major Accomplishments

AREA	DESCRIPTION
150501- Administrative Services	In FY22-23 Program 150501-Administrative Services completed the implementation of our new Project module within the Facilities asset management system, zLink. This new tool allows us to better track, manage and report on General, Interfund, Funding Authorization and Capital Projects. Reporting has also been significantly improved to better categorize the various expense types such as labor, materials and contracted services.
150502- Construction	In FY22-23 we moved our Landscape Maintenance and Project work from Program 150503-Maintenance into Program 150502-Construction. This change allows us to better manage funds by shifting more of the work in-house.
150503- Maintenance	In FY22-23 Program 150503-Maintenance increased the focus on preventative maintenance to more pro-actively maintain buildings and County Assets while reducing the volume of re-active work requests. This increased focus on preventative maintenance will drive productivity while stabilizing the allocated work costs.
150504- Utilities	In FY22-23 we streamlined the utility payment process by setting up online accounts with auto-pay option to eliminate any potential for late payment and/or utility shutoff etc. This process includes a detailed review of utility usage and charges prior to the P-card approval in PeopleSoft.

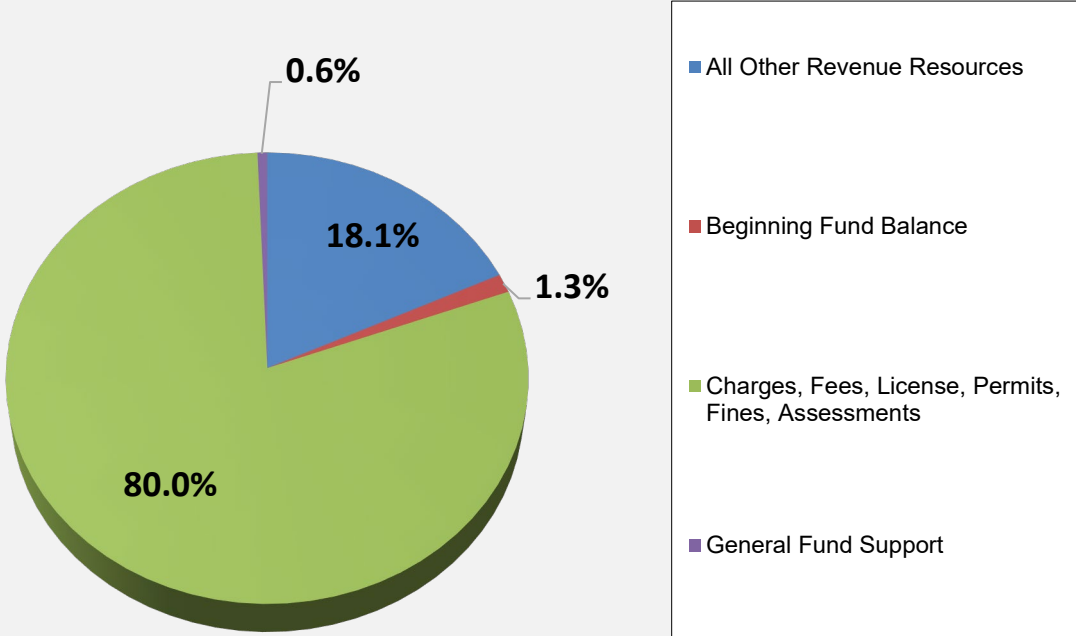
Line of Business/Program	Results Measure	FY21-22 Actual	FY22-23 Target	FY22-23 Projected Performance	FY23-24 Target
150501-Administrative Services	100% Service requests converted to work orders within 24 hours.	100%	95%	100%	95%
	75% of completed work orders closed within 2 weeks.	76%	75%	71%	75%
150402-Courier & Mailroom Operations	Surveyed respondents who “agree” or “strongly agree” that Courier and Mail Operations provides services that support their business operations	96%	90%	95%	90%
150502-Construction	85% of surveyed customers who rate communication with Facilities Construction Staff as “good” or “very good”.	96%	85%	100%	85%
	75% of work orders received requesting project estimates assigned and a customer meeting scheduled within 2 weeks.	100%	75%	100%	75%
150503-Maintenance	100% Facilities with intrusion alarm systems.	83%	100%	90%	100%
	100% Facilities where required drills (Fire, Earthquake, Active shooter) are successfully conducted	100%	100%	92%	100%
	80% Facilities maintained in “good” or “excellent” condition using # completed preventative maintenance / scheduled preventative maintenance.	84%	80%	77%	80%

Program Profiles: FY23-24 Summary

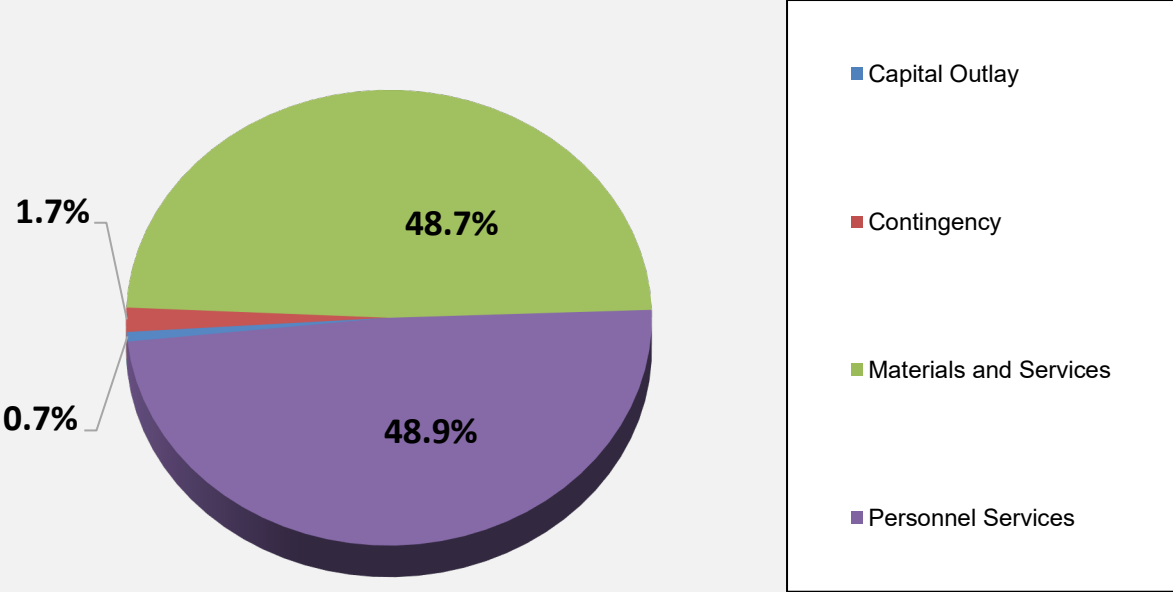
Line of Business	Program Name	BCC Priority	Total Funds (in Millions)	% County General Fund	% Restricted Funds	Mandate: Fed/State/City /IGA/None	% Program Operated by County	Metrics: % Target Meet/Exceed/Improve
150501	Administrative Services	Accountable Government	\$2,723,651	0%	7.3%	State-State Courts, IGA-WES/OSU	100%	Meet
150402	Courier & Mailroom Operations	Accountable Government	\$679,672	14.6%	0%	-	100%	Exceed
150502	Construction	Accountable Government	\$1,487,960	0%	0%	State-State Courts, IGA-WES/OSU	100%	Exceed
150503	Maintenance	Accountable Government	\$8,094,010	0%	0%	State-State Courts, IGA-WES/OSU	100%	Improve
150504	Utilities	Accountable Government	\$2,860,181	0%	2.4%	State-State Courts, IGA-WES/OSU	100%	N/A

FY23-24 Revenue and Expenses

Revenues



Expenses





Finance Department (15)

Facilities

Department Budget Summary by Fund

<i>Line of Business Name</i>	<i>Program Name</i>	FY 23-24 Facilities Management Fund (744)	FY 23-24 Total Budget	FY 23-24 General Fund Support in Budget**	FY 23-24 Total FTE	
Courier & Mail Operations Services	Courier & Mail Operations	679,672	679,672	99,545	3.0	
Facilities Management	Facilities Administrative Services	2,723,651	2,723,651	-	12.0	
Facilities Management	Facilities Construction	1,487,960	1,487,960	-	10.0	
Facilities Management	Facilities Maintenance	8,094,010	8,094,010	-	30.0	
Facilities Management	Utilities	2,860,181	2,860,181	-	-	
TOTAL		15,845,474	15,845,474	99,545	55.0	
		FY 22-23 Budget (Amended)	17,726,652	17,726,652	-	52.0
		\$ Increase (Decrease)	(1,881,178)	(1,881,178)	99,545	3.0
		% Increase (Decrease)	-10.6%	-10.6%	-	5.8%

**General Fund Support is the subsidy, net of any other revenue received by the department.

15-Finance / 744-Facilities Management Fund

Summary of Revenue and Expense

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year-End	FY23-24 Budget	\$ Change from Prior Year Budget	% Change from Prior Year Budget
Beginning Fund Balance	3,011,627	2,239,471	3,802,434	2,171,774	209,897	(3,592,537)	-94%
Federal, State, Local, All Other Gifts & Donations	157,667	21,761	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessment	10,305,319	10,033,719	11,358,808	11,614,334	12,670,851	1,312,043	12%
Revenue from Bonds & Other Debts	-	5,175	-	-	-	-	-
All Other Revenue Resources	2,328,590	2,702,659	2,565,410	2,585,715	2,865,181	299,771	12%
General Fund Support	-	-	-	-	99,545	99,545	-
Operating Revenue	12,791,576	12,763,314	13,924,218	14,200,049	15,635,577	1,711,359	12%
Total Revenue	15,803,203	15,002,785	17,726,652	16,371,823	15,845,474	(1,881,178)	-11%
Personnel Services	5,482,809	5,968,202	6,865,013	6,270,883	7,746,715	881,702	13%
Materials and Services	6,735,046	6,779,895	7,390,976	7,787,315	7,721,271	330,295	4%
Capital Outlay	345,877	82,915	228,710	103,729	106,711	(121,999)	-53%
Operating Expenditure	12,563,732	12,831,011	14,484,699	14,161,927	15,574,697	1,089,998	8%
Transfers	1,000,000	-	2,000,000	2,000,000	-	(2,000,000)	-100%
Contingency	-	-	1,241,952	-	270,776	(971,176)	-78%
Total Expense	13,563,732	12,831,011	17,726,651	16,161,927	15,845,473	(1,881,178)	-11%
Revenues Less Expenses	2,239,471	2,171,774	-	209,896	-		

FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

Significant Policy and/or Financial Issues

Description	Impact
<p>Facilities Management has recently implemented a dedicated “Emergency/After-Hours On-Call” program to provide the County and our County Partners with 24/7/365 support and response to building maintenance and alarm issues that require immediate action.</p>	<p>This requires additional funds to be budgeted under Personnel Services to account for the on-call hours assigned to each of the designated (FDA,FDT,FDS) on-call positions.</p>
<p>Projected increases to both Electricity (+8%-11%) and Natural Gas (+10%-15%), with potential for mid-year adjustments next fiscal year. Many unknowns at the time of budget creation and our utility providers do not have the information we need that early.</p>	<p>If utility rates are increased in FY23-24 beyond current projections, we may be required to utilize Contingency funds.</p>
<p>We are starting to see a significant increase in the volume of after-hours meetings that are being scheduled in the PSB and DSB that require Facilities Lobby Staff to be on-site.</p>	<p>This change in demand has resulted in the need to increase the (Part-time/Temporary) hours of Facilities Lobby Staff personnel to provide the required coverage and support.</p>
<p>Fleet costs (Leases-Vehicle Rental) are increasing in FY23-24 and will now include a new administrative fee, work order fee along with an increase to shop labor.</p>	<p>Facilities Management currently has (43) dedicated Maintenance and Construction vehicles that are serviced by fleet. This change will result in an increase to the Leases-Vehicle Rental account line.</p>



Finance Department (15)

Facilities

Department Budget Summary by Fund

<i>Line of Business Name</i>	<i>Program Name</i>	FY 23-24 Facilities Management Fund (744)	FY 23-24 Total Budget	FY 23-24 General Fund Support in Budget**	FY 23-24 Total FTE	
Courier & Mail Operations Services	Courier & Mail Operations	679,672	679,672	99,545	3.0	
Facilities Management	Facilities Administrative Services	2,723,651	2,723,651	-	12.0	
Facilities Management	Facilities Construction	1,487,960	1,487,960	-	10.0	
Facilities Management	Facilities Maintenance	8,094,010	8,094,010	-	30.0	
Facilities Management	Utilities	2,860,181	2,860,181	-	-	
TOTAL		15,845,474	15,845,474	99,545	55.0	
		FY 22-23 Budget (Amended)	17,726,652	17,726,652	-	52.0
		\$ Increase (Decrease)	(1,881,178)	(1,881,178)	99,545	3.0
		% Increase (Decrease)	-10.6%	-10.6%	-	5.8%

**General Fund Support is the subsidy, net of any other revenue received by the department.



Facilities Management

Facilities Administrative Services

Purpose Statement

The purpose of the Facilities Administrative Services program is to provide information, coordination, analysis and support with financial and asset management services to the Facilities Staff and Occupants of County Facilities.

Performance Narrative Statement

The Facilities Administrative Services program proposes a \$2,723,651 budget in FY23-24 which is flat compared to last year. These resources will allow this program to effectively and efficiently manage County assets and submitted work requests, along with the submittal of payments and financial accounting while continuing to provide a high-level of service to our partners and customers.

Key Performance Measures

		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Target	FY 22-23 Actuals (as of Q3)	FY 23-24 Target
Result	100% service requests converted to work orders within 24 hours	99%	99%	100%	100%	100%
Result	75% of completed work orders closed within 2 weeks	0%	0%	75%	72%	75%
Result	By January 1, 2021, the County will fully implement an asset management system allowing departments to track projects from beginning to end. (Strategic Result #4)	100%	100%	100%	100%	100%
Result	# service requests converted to work orders	4645	1,243	N/A	1731	N/A

Program includes:

Mandated Services N

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Note: In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



150501-Facilities Administrative Services
 BCC Priority Alignment: Accountable Government
 Budget Summary

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	2,101,040	1,049,272	2,524,724	894,064	209,897	(2,314,827)	-92%
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	102,767	58,242	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessments	4,262,169	4,194,571	1,941,684	2,633,470	2,508,754	567,070	29%
Revenue from Bonds & Other Debts	-	5,175	-	-	-	-	-
All Other Revenue Resources	2,326,218	2,671,335	-	19,255	5,000	5,000	-
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-
Operating Revenue	6,691,155	6,929,323	1,941,684	2,652,725	2,513,754	572,070	29%
Total Revenue	8,792,195	7,978,595	4,466,408	3,546,789	2,723,651	(1,742,757)	-39%
Personnel Services	1,584,279	1,842,372	1,289,309	1,399,263	1,797,723	508,414	39%
Materials and Services	4,812,767	3,139,974	984,146	1,111,839	645,928	(338,218)	-34%
Capital Outlay	345,877	74,464	228,710	103,500	80,000	(148,710)	-65%
Operating Expense	6,742,923	5,056,810	2,502,165	2,614,602	2,523,651	21,486	1%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-
Transfers	1,000,000	-	722,290	722,290	-	(722,290)	-100%
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	1,241,952	-	200,000	(1,041,952)	-84%
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	7,742,923	5,056,810	4,466,407	3,336,892	2,723,651	(1,742,756)	-39%
Revenues Less Expenses	1,049,272	2,921,785	-	209,897	-		

Notes:
 We are seeing an increase in the volume of after-hours meetings that require PSB/DSB lobby staff to be on-site. This has resulted in the need to increase hours of PT Facilities personnel. Another area that is impacting program 150501 is the increased Fleet costs (Leases-Vehicle Rental) associated with the (43) FM maintenance vehicles which now include new administrative and work order fee's, as well as an increase to shop labor. Lastly, we have a number of computer towers that are at end of life that will need to be replaced.



Facilities Management

Facilities Maintenance

Purpose Statement

The purpose of the Facilities Maintenance program is to provide preventive and corrective asset maintenance services to County Departments and Agencies, so they can provide services to their customers in a safe, secure and well-maintained environment.

Performance Narrative Statement

The Facilities Maintenance program proposes a budget of 8,094,010 in FY23-24, which is an increase of 5.5% to our current funding level. This increase is due to the rising costs associated with supplies and materials, as well as increases to contracted services. These resources will allow us to quickly respond to work request and proactively complete preventative maintenance on county assets.

Key Performance Measures

		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Target	FY 22-23 Actuals (as of Q3)	FY 23-24 Target
Result	\$ Corrective repairs/ \$ preventive maintenance	\$1,279,472 Corrective repair / \$650,486 Preventative	\$1,462,228 Corrective Repair / \$671,477 Preventative	N/A	\$1,018,496 Corrective Repair / \$520,250 Preventative	N/A
Result	100% Facilities where required fire evacuation drills are successfully conducted annually	100%	100%	100%	100%	100%
Result	100% Janitorial inspections that meet maintenance and cleanliness standards	5%	0%	100%	50%	100%
Result	100% Facilities with intrusion alarm systems	75%	80%	100%	92%	100%
Result	75% of work orders completed within 2 weeks	88%	75%	75%	72%	75%
Result	# Planned Corrective Actions completed	7692	7,744	N/A	8214	N/A

Program includes:

Mandated Services Y

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation We must meet American with Disability Act (ADA), Occupational Safety and Health Administration (OSHA) and National Fire Protection Association (NFPA) requirements for the buildings.

In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



150503-Facilities Maintenance

BCC Priority Alignment: Accountable Government

Budget Summary

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	909,075	1,159,307	1,277,710	1,277,710	-	(1,277,710)	-100%
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	35,165	107,760	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessments	4,920,723	4,605,830	7,696,674	7,405,417	8,094,010	397,336	5%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	2,372	15,607	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-
Operating Revenue	4,958,260	4,729,197	7,696,674	7,405,417	8,094,010	397,336	5%
Total Revenue	5,867,335	5,888,504	8,974,384	8,683,127	8,094,010	(880,374)	-10%
Personnel Services	2,834,507	3,197,510	4,218,424	3,648,598	4,237,426	19,002	0%
Materials and Services	1,873,522	1,638,060	3,478,250	3,756,735	3,856,584	378,334	11%
Capital Outlay	-	12,788	-	84	-	-	-
Operating Expense	4,708,029	4,848,357	7,696,674	7,405,417	8,094,010	397,336	5%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-
Transfers	-	-	1,277,710	1,277,710	-	(1,277,710)	-100%
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	4,708,029	4,848,357	8,974,384	8,683,127	8,094,010	(880,374)	-10%
Revenues Less Expenses	1,159,307	1,040,146	-	-	-	-	-

Notes:

Major change in moving Landscaping (Grounds Maintenance) out of 150503-Maintenance to 150502-Construction. This move will allow Maintenance to be more PM (Preventative Maintenance) focused which also better aligns with new strategic measures of Performance Clackamas. In addition, we have updated our Janitorial Services contract (TVW) to better support the current cleaning standards and requirements (post-pandemic). This contract update will result in an increase to our contracted service costs under material



Courier and Mail Operations

Courier and Mail Operations

Purpose Statement

The purpose of the Courier and Mail Operations program is to provide coordinated mail processing services, US Mail, and small parcel distributions services to County employees so they can convey mail, small parcels, and other materials in the most cost effective manner.

Performance Narrative Statement

The Courier and Mail Program proposes a budget of \$679,672 in FY23-24. This is a reduction of -15.2% or -\$122,054 vs. last years' budget, which was reduced -3% or -\$26,903 from the year prior. The reduction reflects a continued realignment of resources realized through the Performance Clackamas process and is intended to reflect the resources required to maintain the current high level of support to all County departments, agencies and districts. These resources will provide County departments, agencies and districts timely and coordinated mail processing, US mail and small parcel distribution services so they can successfully fulfill their strategic goals.

Key Performance Measures

		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Target	FY 22-23 Actuals (as of Q3)	FY 23-24 Target
Result	Surveyed respondents who "agree" or "strongly agree" that Courier and Mail Operations provides services that support their business operations	90%	96%	90%	96%	90%
Result	Surveyed respondents who "agree" or "strongly agree" that Courier and Mail Operations provides quality customer services	96%	100%	90%	100%	90%

Program includes:

Mandated Services N

Elizabeth Comfort -Finance Director N Patrick Williams - Deputy Director

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Note: In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	369	16,450	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessments	707,008	726,087	697,367	752,882	580,127	(117,240)	-17%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	-	364	-	56	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	-	102,313	104,359	28,465	99,545	(4,814)	-5%
Operating Revenue	707,378	845,214	801,726	781,403	679,672	(122,054)	-15%
Total Revenue	707,378	845,214	801,726	781,403	679,672	(122,054)	-15%
Personnel Services	343,542	359,234	348,126	348,126	283,634	(64,492)	-19%
Materials and Services	397,637	475,475	424,730	433,277	369,327	(55,403)	-13%
Capital Outlay	-	-	-	-	26,711	26,711	-
Operating Expense	741,179	834,709	772,856	781,403	679,672	(93,184)	-12%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	741,179	834,709	772,856	781,403	679,672	(93,184)	-12%

Revenues Less Expenses (33,802) 10,504 28,870 - -

Notes:
None.



Facilities Management Facilities Construction

Purpose Statement

The purpose of the Facilities Construction program is to provide consultation, design, estimation, and project management services to County Departments and Agencies, so they can serve their customers in well-planned facilities.

Performance Narrative Statement

The Facilities Construction program proposes a \$1,487,960 budget which is flat when compared to last year. These resources will allow this program to continue to provide project estimation, design, construction and project management services for tenants and the County. These funds will allow us to make changes and improvements to County facilities that will better serve the department and citizens of Clackamas County.

Key Performance Measures

		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Target	FY 22-23 Actuals as of Q3	FY 23-24 Target
Result	% of customers rate communication as Effectively or Very Effectively.	100%	100%	85%	100%	85%
Result	75% projects completed with 2 or fewer internal change orders	100%	100%	75%	100%	75%
Result	75% of work orders received requesting project estimates assigned and a customer meeting scheduled within 2 weeks	100%	100%	75%	100%	75%
Result	75% completed within timeline estimate determined at project meeting	95%	100%	75%	100%	75%
Result	# Projects completed	176	63	N/A	73	N/A

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation We must meet American with Disability Act (ADA), Occupational Safety and Health Administration (OSHA) and National Fire Protection Association (NFPA) requirements for the buildings.

In FY23-24, the department's programs were restructured. This change may have resulted in new performance measures that will not show a history."



Facilities Management

Utilities

Purpose Statement

The purpose of the Utilities program is to monitor and analyze Utility data with a focus on improving the energy usage and operation of buildings to meet County sustainability goals.

Performance Narrative Statement

The Utilities program proposes a \$2,860,181 budget in FY23-24, which is an increase of 2% compared to last year. The resources for this program will continue to be used to pay the utility bills for all of the County owned and leased locations that Facilities Management oversees.

Key Performance Measures

		FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Target	FY 21-22 Actuals (as of 12/31/21)	FY 22-23 Target
Result	Reduce overall energy intensity (per sq. ft.)	68.28%	Discontinued in FY 19-20	Discontinued in FY 19-20	N/A	N/A

Program includes:

Mandated Services N

Shared Services N

Grant Funding N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)



	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	-	-	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessments	-	-	235,400	236,010	-	(235,400)	-100%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	-	15,717	2,565,410	2,566,460	2,860,181	294,771	11%
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	-	-	-	-	-	-	-
Operating Revenue	-	15,717	2,800,810	2,802,470	2,860,181	59,371	2%
Total Revenue	-	15,717	2,800,810	2,802,470	2,860,181	59,371	2%
Personnel Services	-	-	-	-	-	-	-
Materials and Services	-	1,864,652	2,800,810	2,802,470	2,789,405	(11,405)	0%
Capital Outlay	-	-	-	-	-	-	-
Operating Expense	-	1,864,652	2,800,810	2,802,470	2,789,405	(11,405)	0%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	-	-	70,776	70,776	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	-	1,864,652	2,800,810	2,802,470	2,860,181	59,371	2%
Revenues Less Expenses	-	(1,848,936)	-	-	-	-	-

Notes:

Currently seeing significant increases to both Electricity (+8%-11%) and Natural Gas (+10%-15%) costs with a potential for additional increases that would likely be staggered throughout the next fiscal year. Facilities has been working with our partners (PGE, NW Naturals etc.) but they are unable to communicate any specific information around additional increases at this time. This is one of the major challenges of internal service departments having to start our budget so early in the year.