

**Thursday, February 01, 2018  
6:45 PM – 8:30 PM**

**Development Service Building  
Main Floor Auditorium, Room 115  
150 Beavercreek Road, Oregon City, OR 97045**

**Attendance:**

**Members:**      **Canby:** Brian Hodson (Co-Chair); Traci Hensley (Alt.); **Clackamas County:** Jim Bernard (Co-Chair); Paul Savas; **CPOs:** Laurie Swanson (Molalla); Marjorie Stewart (Firwood) (Alt.); **Estacada:** Sean Drinkwine; **Gladstone:** Tammy Stempel; **Hamlets:** John Meyer (Mulino); **Happy Valley:** Markley Drake; **Lake Oswego:** Jeff Gudman; **Milwaukie:** Mark Gamba; Wilda Parks (Alt.); **Molalla:** Jimmy Thompson; **MPAC Citizen Rep:** Betty Dominguez; **Oregon City:** Dan Holladay; **Sandy:** Carl Exner; **Sanitary Districts:** Nancy Gibson (Oak Lodge Water Services District); **Transit:** Julie Wehling (Transit); Andi Howell (Sandy); Dwight Brashear (SMART); Eva Nilenders (Trimet); **Water Districts:** Hugh Kalani; **West Linn:** Brenda Perry

**Staff:**            Trent Wilson (PGA); Chris Lyons (PGA);

**Guests:**            Jaimie Huff (Happy Valley); Jennifer Donnelly (DLCD); Dan Chandler (Co. Admin); John LaMotte (Lake Oswego); Mark Ottendad (Wilsonville/SMART); Craig Beebe (Metro); Kenny Sernach (Beavercreek Hamlet); Chuck Robbins (Clackamas County); Christine Lewis; Tracy Moreland (BCC); Megan McKibben (Congressman Schrader)

The C4 Meeting was recorded and the audio is available on the County's website at <http://www.clackamas.us/c4/meetings.html> . Minutes document action items approved at the meeting.

<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
<b>Approval of January 4, 2018 Minutes</b>	Minutes approved.
<b>March Meeting</b>	March meeting is the annual selection of the executive committee members. Meeting room will open at 6pm to provide dinner and meet new members.
<b>Bylaws Discussion Regarding C4 Metro Subcommittee and Transit Providers Subcommittee</b>	C4 Metro Subcommittee section received no additional comments.  An amendment was presented by Dwight Brashear (SMART)

	<p>regarding the transit provider’s subcommittee update, clarifying who would be members of the committee and who could attend.</p> <p>Both issues were approved and added to the bylaws. The C4 Metro Subcommittee language was unchanged. The Transit Providers Subcommittee now reads as follows:  “Staff of C-4 members who represent or operate a public transit service, or receive service, shall be members of a subcommittee named Clackamas Transit Providers Subcommittee. The Clackamas Transit Providers Subcommittee will meet as needed to coordinate on county-wide transit related issues and will provide recommendations to C-4 for adoption of official positions.”</p>
<p><b>Housing Needs Assessment Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Memo and RFP Scope</b></li> </ul>	<p>C4 Members agreed to advance work on a county-wide housing needs assessment. County staff committed to finalizing information with the recommended vendor based on feedback from C4 members and to provide that information to the cities with “next steps”.</p> <p>Cities requested this work could be handled at the staff level moving forward or until requested by C4 members to return to a future meeting. Staff committed to provide updates on progress.</p> <p>Funding was discussed but not decided upon. Additional funding discussions will occur during coordination with the county and cities.</p>
<p><b>C4 Retreat Discussion</b></p>	<p>Staff provided broad information about the C4 retreat planning for 2018. Members agreed to continue at the Resort at the Mountain, but to aim for an earlier meeting date. Members expressed an interest to find a different meeting room.</p>
<p><b>Updates/Other Business:</b></p> <ul style="list-style-type: none"> <li>• <b>JPACT/MPAC Updates</b></li> <li>• <b>Other</b></li> </ul>	<p>None.</p>

Adjourned at 8:25 p.m.