



October 17, 2019

Board of County Commissioners  
 Clackamas County

Members of the Board:

Approval of Amendment #3 to an Intergovernmental Agreement  
 with the City of Gladstone to Provide Library Director Services

<b>Purpose/Outcomes</b>	Provide temporary Library Director services to the City of Gladstone until Gladstone Public Library operations are transferred to the County.
<b>Dollar Amount and Fiscal Impact</b>	\$ 6,041.08 in revenue, credited to the BCS Oak Lodge Library program
<b>Funding Source</b>	N/A - Revenue
<b>Duration</b>	Through November 30, 2019
<b>Strategic Plan Alignment</b>	<ul style="list-style-type: none"> <li>• Build public trust through good government</li> </ul>
<b>Previous Board Action</b>	<ul style="list-style-type: none"> <li>• <i>October 10, 2017 Business Meeting</i> – Approval of Settlement Agreement with City of Gladstone</li> <li>• <i>February 15, 2018 Business Meeting</i> – Approval of Amendment No. 1 to the Settlement Agreement with the City of Gladstone</li> <li>• <i>July 12, 2018 Business Meeting</i> – Approval of Intergovernmental Agreement with the City of Gladstone to Provide Library Director Services</li> <li>• <i>July 18, 2019 Business Meeting</i> – Approval of an Intergovernmental Agreement Amendment with the City of Gladstone to provide Library Director Services (extension through September 30, 2019)</li> <li>• <i>September 19, 2019 Business Meeting</i> - Approval of Amendment #2 to an Intergovernmental Agreement Amendment with the City of Gladstone to provide Library Director Services (extension through October 31, 2019)</li> </ul>
<b>County Counsel</b>	Approved as to Form by County Counsel on September 25, 2019.
<b>Contact Person</b>	Laura Zentner, BCS Director, 503-742-4351

**BACKGROUND:**

In October 2017, the County and the City of Gladstone entered into a Settlement Agreement which contemplates the operation and construction of two new libraries, one located within the City of Gladstone and one located within the Oak Lodge Library service area. Both libraries will be managed and operated by the County. County and City staff have begun the planning process to transfer operations of the Gladstone Library to the County, and anticipate this transfer will be completed in FY 19-20.

In 2018, following the resignation of the City of Gladstone's Library Director, the City and the County entered into an intergovernmental agreement (IGA) under which the County has been providing temporary Library Director Services to the City of Gladstone. The Director of the BCS Oak Lodge Library, Mitzi Olson, has been serving as Director of the Gladstone Library since July 2018.

Under this third IGA amendment, the County will continue to provide Library Director Services to the City of Gladstone through November 30, 2019. In consideration, the City of Gladstone will pay the County \$ 6,041.08 representing one half of Director Olson's salary and benefits for the time period of the amendment.

The City of Gladstone and the County are currently working to enter into a separate IGA for the ongoing management and operation of the Gladstone Public Library starting in FY 19-20. That IGA will be presented to the Board at a later date.


**RECOMMENDATION:**

Staff recommend that the Board of County Commissioners approve Amendment #3 to Intergovernmental Agreement between Clackamas County and the City of Gladstone.

**ATTACHMENTS:**

1. Amendment #3 to Intergovernmental Agreement between Clackamas County and the City of Gladstone.

Respectfully submitted,

 Dep. Dir. for L. Zentner

Laura Zentner, Director  
Business and Community Services

**AMENDMENT #3 TO INTERGOVERNMENTAL AGREEMENT  
BETWEEN CLACKAMAS COUNTY  
AND THE CITY OF GLADSTONE**

THIS AMENDMENT ("Amendment") is entered into by and between Clackamas County ("County"), a political subdivision of the State of Oregon, and the City of Gladstone ("City") and shall become a part of that Intergovernmental Agreement entered between the parties on July 17, 2018 (the "Agreement"), as amended.

**RECITALS**

WHEREAS, authority is conferred upon local governments under ORS 190.010 to enter into agreements for the performance of any and all functions and activities that a party to the agreement, its officers or agencies have authority to perform;

WHEREAS, the parties desire to extend the effective date of the Agreement and to provide additional compensation for the County to provide temporary library director services on behalf of the City during the extended term of the Agreement;

NOW, THEREFORE, in consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree to amend the Agreement as follows:

1. **Effective Date.** Section 1, Effective Date, of the Agreement is hereby amended to extend the termination date of the Agreement from October 31, 2019 to November 30, 2019.
2. **Consideration.** Section 2, Consideration, of the Agreement is hereby amended to provide additional compensation for the extended term of the Agreement. For the period of November 1, 2019 through November 30, 2019, the City will pay the County the sum of \$6,041.08, which sum represents half of salary and benefits of the current Oak Lodge Library Director, Mitzi Olson, during the extended term of the Agreement. The City shall make payment to the County within thirty (30) days of execution of this Amendment.

Except as expressly amended above, all other terms and conditions of the Agreement shall remain in full force and effect. By signature below, the parties agree to this Amendment, effective upon the date of the last signature below.

**IN WITNESS HEREOF**, the Parties have executed this Amendment by the date set forth opposite their names below.

**Clackamas County**

**City of Gladstone**

\_\_\_\_\_  
Chair, Board of County Commissioners

By:   
Its: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date 10/8/2019