



County Administration

FY23-24 BUDGET PRESENTATION



FY22-23 Major Accomplishments

AREA	DESCRIPTION
County Administration	Groundbreaking on Clackamas County Replacement Courthouse
	Supported the Board of County Commissioners by processing over 700 agreements, contracts, board orders, resolutions, ordinances and other documents requiring Board action
Performance Clackamas	Worked with all departments to revamp plans, which are ready for final approval by the County Administrator.
Equity, Diversity and Inclusion Office	Indigenous People’s Day event held in October with 800 – 1000 participants
	Administered American Recovery Plan Act dollars for non-profit capacity building and for basic needs assistance.

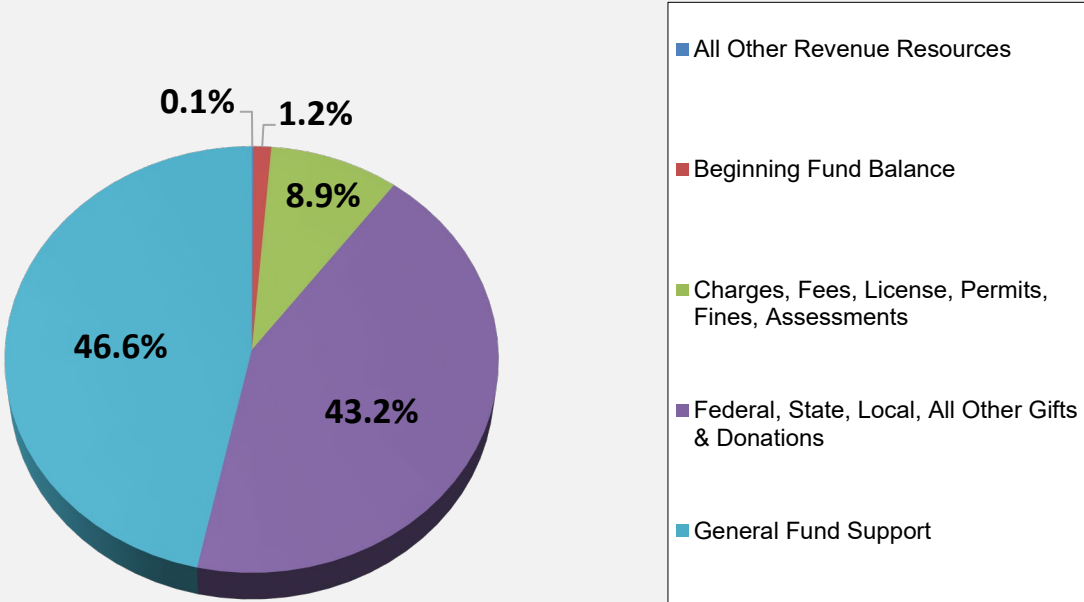
Line of Business/Program	Results Measure	FY21-22 Actual	FY22-23 Target	FY22-23 Projected Performance	FY23-24 Target
Office of County Administrator	By 2023 build a replacement courthouse	Board Approval	Financial Close	Begin build	55% build
Equity Inclusion Office	By 2023, 80% of County Managers/Supervisors will complete both: A) The EDI Foundational Training B) Manager/Supervisor Training	80% Not started	Completed 80%	Completed Starting Process	Completed 80%
Performance Clackamas	% Department performance measures that have current data in the dashboard.	28%	80%	90%	90%

Program Profiles: FY23-24 Summary

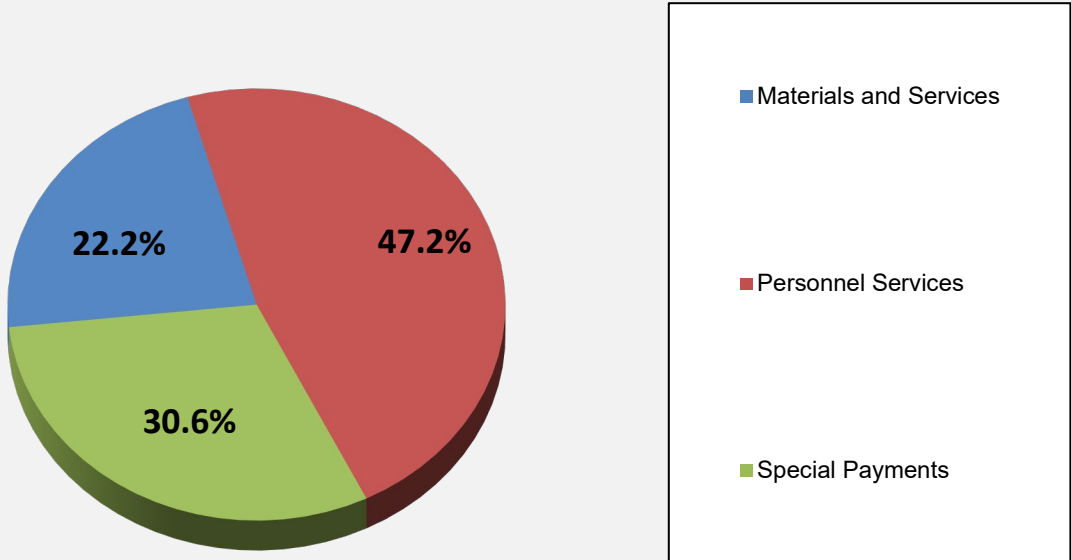
Line of Business	Program Name	BCC Priority	Total Funds	% County General Fund	% Restricted Funds	Mandate: Fed/State/City /IGA/None	% Program Operated by County	Metrics: % Target Meet/Exceed / Improve
County Administration	Office of County Administrator	Accountable Government	\$2.9M	94%	6%	County Code	100	
	Equity, Diversity, and Inclusion	Accountable Government	\$4.4M	1%	81%	None	100	
	Performance Clackamas	Accountable Government	\$0	0%	0	None	100	
	Board of County Commissioners	Accountable Government	\$1.2M	100%	0	County Code/State Statute	100	N/A

FY23-24 Revenue and Expenses

Revenues



Expenses





County Administration (12)

Department Budget Summary by Fund

<i>Line of Business Name</i>	<i>Program Name</i>	FY 23-24 General Fund (100)	FY 23-24 ARPA Fund (230)	FY 23-24 Total Budget	FY 23-24 General Fund Support in Budget**	FY 23-24 Total FTE	
County Administration Line of Business	Office of County Administrator	2,688,836	171,464	2,860,300	2,688,836	11.0	
County Administration Line of Business	Equity, Diversity & Inclusion	828,403	3,624,973	4,453,376	60,757	3.8	
County Administration Line of Business	Performance Clackamas	-	-	-	-	0.0	
County Administration Line of Business	BCC Office	1,233,694		1,233,694	1,233,694	5.0	
TOTAL		4,750,933	3,796,437	8,547,370	3,983,287	19.8	
		<i>FY 22-23 Budget (Amended)</i>	5,904,600	4,682,575	10,587,175	4,853,900	21.8
		<i>\$ Increase (Decrease)</i>	-1,153,667	-886,138	-2,039,805	-870,613	(2.0)
		<i>% Increase (Decrease)</i>	-19.5%	-18.9%	-19.3%	-17.9%	-9.2%

****General Fund Support is the subsidy, net of any other revenue received by the department.**

12-County Administration / 100-General Fund

Summary of Revenue and Expense

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year-End	FY23-24 Budget	\$ Change from Prior Year Budget	% Change from Prior Year Budget
Beginning Fund Balance	-	-	-	95,000	-	-	-
Federal, State, Local, All Other Gifts & Donations	8,042	-	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessments	2,125,218	1,350,617	1,050,700	1,050,700	757,646	(293,054)	-28%
All Other Revenue Resources	5,001	100,635	-	40,000	10,000	10,000	-
Other Interfund Transfers	280,508	-	-	-	-	-	-
General Fund Support	-	4,336,288	4,853,900	4,743,850	3,983,287	(870,613)	-18%
Operating Revenue	2,418,769	5,787,541	5,904,600	5,834,550	4,750,933	(1,153,667)	-20%
Total Revenue	2,418,769	5,787,541	5,904,600	5,929,550	4,750,933	(1,153,667)	-20%
Personnel Services	2,393,142	3,757,994	3,961,618	3,914,122	3,739,882	(221,736)	-6%
Materials and Services	242,973	1,092,639	1,345,510	1,405,957	895,306	(450,204)	-33%
Capital Outlay	-	-	14,472	26,471	-	(14,472)	-100%
Operating Expenditure	2,636,114	4,850,633	5,321,600	5,346,550	4,635,188	(686,412)	-13%
Special Payments	-	709,162	583,000	583,000	115,744	(467,256)	-80%
Total Expense	2,636,114	5,559,795	5,904,600	5,929,550	4,750,932	(1,153,668)	-20%
Revenues Less Expenses	(217,346)	227,746	-	-	-		

FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

*General Fund Departments: Starting in FY20-21, amounts in Revenue Less Expenses will be moved into Non-Departmental at year-end.

**12-County Administration / 230-Special Grants Fund
Summary of Revenue and Expense**

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year-End	FY23-24 Budget	\$ Change from Prior Year Budget	% Change from Prior Year Budget
Federal, State, Local, All Other Gifts & Donations	-	19,355	4,682,575	2,682,575	3,693,558	(989,017)	-21%
Operating Revenue	-	19,355	4,682,575	2,682,575	3,693,558	(989,017)	-21%
Total Revenue	-	19,355	4,682,575	2,682,575	3,796,437	(886,138)	-19%
Personnel Services	-	15,890	182,575	182,575	296,438	113,863	62%
Materials and Services	-	3,465	1,500,000	1,000,000	1,000,000	(500,000)	-33%
Operating Expenditure	-	19,355	1,682,575	1,182,575	1,296,438	(386,137)	-23%
Special Payments	-	-	3,000,000	1,500,000	2,500,000	(500,000)	-17%
Total Expense	-	19,355	4,682,575	2,682,575	3,796,438	(886,137)	-19%

Revenues Less Expenses

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FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

11-Board of County Commissioners / 100-General Fund Summary of Revenue and Expense

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year-End	FY23-24 Budget	\$ Change from Prior Year Budget	% Change from Prior Year Budget ;
Personnel Services	833,486	-	-	-	-	-	-
Materials and Services	1,049,710	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Operating Expenditure	1,883,196	-	-	-	-	-	-
Total Expense	1,883,196	-	-	-	-	-	-
Revenues Less Expenses	(1,883,196)	-	-	-	-	-	-

FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

**General Fund Departments: Starting in FY20-21, amounts in Revenue Less Expenses will be moved into Non-Departmental at year-end.*



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CLACKAMAS
C O U N T Y



County Administration (12)

Department Budget Summary by Fund

<i>Line of Business Name</i>	<i>Program Name</i>	FY 23-24 General Fund (100)	FY 23-24 ARPA Fund (230)	FY 23-24 Total Budget	FY 23-24 General Fund Support in Budget**	FY 23-24 Total FTE	
County Administration Line of Business	Office of County Administrator	2,688,836	171,464	2,860,300	2,688,836	11.0	
County Administration Line of Business	Equity, Diversity & Inclusion	828,403	3,624,973	4,453,376	60,757	3.8	
County Administration Line of Business	Performance Clackamas	-		-	-	0.0	
County Administration Line of Business	BCC Office	1,233,694		1,233,694	1,233,694	5.0	
TOTAL		4,750,933	3,796,437	8,547,370	3,983,287	19.8	
		<i>FY 22-23 Budget (Amended)</i>	5,904,600	4,682,575	10,587,175	4,853,900	21.8
		<i>\$ Increase (Decrease)</i>	-1,153,667	-886,138	-2,039,805	-870,613	(2.0)
		<i>% Increase (Decrease)</i>	-19.5%	-18.9%	-19.3%	-17.9%	-9.2%

****General Fund Support is the subsidy, net of any other revenue received by the department.**



County Administration
Office of the County Administrator

Purpose Statement

The purpose of the Office of the County Administrator program is to provide leadership, representation and administrative support services to the Board, individual Commissioners, County Departments, and the public so they can deliver and experience responsive, professional and effective government.

Performance Narrative Statement

The Office of the County Administrator program has a proposed budget for FY23-24 \$2,860,300 (including ARPA fund \$171,465) This is a decrease of \$1,197,607 from FY22-23. During FY22-23 significant progress was made towards overall employee engagement goals. BCC surveys have not been completed as of December 31, 2022 but we hope to complete them prior to the end of the FY and renew our focus in the coming FY.

Key Performance Measures

		FY 21 - 22 Actual	FY 21-22 Actual	FY 22/23 Target	FY 22/23 Actuals as of 12/31/22	FY 23-24 Target
Result	By 2020 90% of BCC Members agree they receive timely strategic counsel from Departments	Not measured	Actual	90%	Not measured	90%
Result	By 2020 BCC Members agree that 90% of departments are responsive to their requests for information in a timely manner.	Not measured	Not measured	90%	Not measured	90%
Result	By 2020 90% of County Administration staff will understand their roles, act as one team and hold each other accountable for the quality of customer service provided.	18%	87%	Complete	Complete	Complete

Programs Include

Mandated Services Y

Shared Services N

Grant Funding N

Explanation of mandated services: The role of the County Administrator is outlined in the County Code and includes signing authority for grants, contracts, and personnel actions as well as overseeing the day to day operations of all County departments and offices. The Administrator serves as the District Administrator for any districts governed by the Board of County Commissioners. This program is mandated to provide Board meeting and event notices, maintenance of Board records, and preparation of all materials – including resolutions, ordinances, board orders, and proclamations – for the Board to perform its decision making functions.



1201-County Administration Line of Business

120101-Office of County Administrator
 BCC Priority Alignment: Accountable Government
 Budget Summary

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	-	-	-	-	102,879	102,879	-
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	8,042	3,465	60,000	60,000	68,585	8,585	14%
Charges, Fees, License, Permits, Fines, Assessments	2,125,218	1,350,617	1,050,700	1,050,700	-	(1,050,700)	-100%
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	5,001	1,762	-	-	-	-	-
Other Interfund Transfers	280,508	-	-	-	-	-	-
General Fund Support	-	2,734,843	2,947,207	2,947,203	2,688,836	(258,371)	-9%
Operating Revenue	2,418,769	4,090,688	4,057,907	4,057,903	2,757,421	(1,300,486)	-32%
Total Revenue	2,418,769	4,090,688	4,057,907	4,057,903	2,860,300	(1,197,607)	-30%
Personnel Services	2,393,142	2,269,897	2,336,645	2,349,145	2,300,265	(36,380)	-2%
Materials and Services	242,973	987,360	1,123,790	1,099,287	444,291	(679,499)	-60%
Capital Outlay	-	-	14,472	26,471	-	(14,472)	-100%
Operating Expense	2,636,114	3,257,257	3,474,907	3,474,903	2,744,556	(730,351)	-21%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	709,162	583,000	583,000	115,744	(467,256)	-80%
Transfers	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	2,636,114	3,966,419	4,057,907	4,057,903	2,860,300	(1,197,607)	-30%
Revenues Less Expenses	(217,346)	124,268	-	-	-		

Notes:

Shifted 30% of 1 FTE's time from GF 120103 to Fund 230 in 120101.



County Administration
Equity, Diversity & Inclusion

Purpose Statement

The purpose of the Equity, Diversity and Inclusion program is to provide equitable access, planning, facilitation, representation, consultation and relationship services to County employees and the public so they can experience equitable access and enjoy a welcoming and inclusive place to live, work and do business.

Performance Narrative Statement

The Equity and Inclusion Office (EIO) has made great strides in achieving both its internal and external goals. Guided by four internal priorities, the performance results below more accurately reflect the work of the EIO. The four internal priorities include: 1. Implement County-wide equity, diversity and inclusion training, 2. Create a clear structure to address workplace concerns, 3. Build more community and connection among employees, 4. Review and update recruitment, retention and hiring practices.

Training: A previous result touched on discrimination and harassment training that falls within the Human Resources portfolio. The EIO created a foundational training result that was specifically addresses equity, diversity and inclusion. Managers and supervisors participated in the foundational training first in preparation for the material in the manager/supervisor specific training. About 200 managers have completed the foundational training. The EIO has a training schedule planned for the next several years to provide the foundational training to the just over 2,000 employees.

EDI committees: Having EDI committees established in each department is a natural progression from the previous result where all departments submitted their EDI plans. These committees will support the departments in achieving the goals of their plans.

Accomplishments:

*Most of the cities and some organizations contributed towards the racial research justice study covering almost half of the cost of the project. There are many stakeholders and invested participants in support of the work.

*EIO collaborated with members of Indigenous community and Clackamas Community College to host the first Indigenous People's Day event.

Key Performance Measures

		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Target	FY 22/23 Actuals as of 12/31/22	FY 23-24 Target
Result	By 2025, Departments with 10 or more FTE will have established EDI committees and all departments will have a representative on the Interdepartmental EDIC Group*	NA	NA	25%	21%	25%
Result	By 2023, 80% of county managers/supervisors will complete both: a) EDI foundational training and b) Manger/Supervisor training.**	NA	a) 80% b)Not started	a) Completed b) 80%	a. 80% b. Starting Process	a)complete d b) 60%
Result	By 2022, 80% of county employees will participate in an Equity, Diversity and/or Inclusion training. **	NA	NA	NA (See Narrative)	94 staff	350 staff

* At the end of FY21/22 the previous result which read, "By 2024, 100% of appointed Departments will have department EDI council/committees established." was rephrased to add clarity and will create better opportunities for tracking.

** This new Result reflects our progress through the EDI training plan and rollout coming out of Equity and Inclusion office.

Program includes:

Mandated Services Y

Shared Services N

Grant Funding N

Explanation of mandated services: County Title III (Americans with Disabilities Act) and Title VI (Civil Rights Act) compliance; Equal and Employment opportunities Plans and activities. The asterisk denotes that data was not collected because we are not doing Affirmative Action as part of the program.



1201-County Administration Line of Business

120102-Equity, Diversity & Inclusion
 BCC Priority Alignment: Accountable Government
 Budget Summary

	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	-	-	-	95,000	-	-	-
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	-	15,890	4,622,575	2,622,575	3,624,973	(997,602)	-22%
Charges, Fees, License, Permits, Fines, Assessments	-	-	-	-	757,646	757,646	-
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	-	98,870	-	40,000	10,000	10,000	-
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	-	588,021	755,333	694,783	60,757	(694,576)	-92%
Operating Revenue	-	702,781	5,377,908	3,357,358	4,453,376	(924,532)	-17%
Total Revenue	-	702,781	5,377,908	3,452,358	4,453,376	(924,532)	-17%
Personnel Services	-	519,633	699,858	699,858	735,884	36,026	5%
Materials and Services	-	86,272	1,678,050	1,252,500	1,217,492	(460,558)	-27%
Capital Outlay	-	-	-	-	-	-	-
Operating Expense	-	605,905	2,377,908	1,952,358	1,953,376	(424,532)	-18%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	-	3,000,000	1,500,000	2,500,000	(500,000)	-17%
Transfers	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	-	605,905	5,377,908	3,452,358	4,453,376	(924,532)	-17%
Revenues Less Expenses	-	96,875	-	-	-	-	-

Notes:

Moved to new County Allocation Model



County Administration
Performance Clackamas

Department Budget Summary

The purpose of the Performance Clackamas program is to provide strategic performance management and support services to the Board of County Commissioners and County departments so they can achieve the strategic goals set by the Board of County Commissioners and through department strategic business plans.

Performance Narrative Statement

The Performance Clackamas Program met targets this year and we expect that trend to continue. After a very successful transition from an external data tracking mechanism to an internally developed Power BI. The new system allows for easy tracking of Department data and analysis which in turn creates a new level of transparency and brings us closer to our goal of developing forward facing data that is accessible to the public. This program also created data collection systems that ensure each data submission is complete and consistent.

Key Performance Measures

		FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Target	FY 21/22 Actuals as of 12/31/22	FY 23-24 Target
Result	% Department performance measures that have current data reported in the dashboard	28%	28%	80%	90%	90%
Result	% Departments that have current analysis narratives for strategic key results ready to review with the County Administrator at quarterly check-ins	<25%	27%	85%	27%	85%
Result	By 2022, 100% of the County Budget will be tied to measurable results and outcomes	75%	100%	75%	100%	75%
Result	By 2024, 75% of Clackamas County's Strategic Results will be achieved, including annual targets in the Strategic Plan	50%	Not measured	75%	Not measured	75%

Program includes:

Mandated Services N

Shared Services N

Grant Funding N



	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	-	-	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessments	-	-	-	-	-	-	-
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	-	-	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	-	157,518	159,299	99,303	-	(159,299)	-100%
Operating Revenue	-	157,518	159,299	99,303	-	(159,299)	-100%
Total Revenue	-	157,518	159,299	99,303	-	(159,299)	-100%
Personnel Services	-	150,918	159,299	99,303	-	(159,299)	-100%
Materials and Services	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Operating Expense	-	150,918	159,299	99,303	-	(159,299)	-100%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	-	150,918	159,299	99,303	-	(159,299)	-100%

Revenues Less Expenses - 6,600 - - -

Notes:
 Shifted 30% of 1 FTE's time from Performance Clackamas to Fund 230 in program 1201.



Commissioners
Board of County Commissioners

Purpose Statement

The Board of County Commissioners sets the strategic vision and policy for Clackamas County government.

Performance Narrative Statement

Key Performance Measures

	FY 20-21 Actual	FY 21-22 Actual	FY 22-23 Target	FY 22/23 Actuals as of 12/31/22	FY 23-24 Target

Program includes:

- Mandated Services Y
- Shared Services N
- Grant Funding N



	FY20-21 Actuals	FY21-22 Actuals	FY22-23 Amended Budget	FY22-23 Projected Year- End	FY23-24 Budget	Change from Prior Yr Budget	% Change from Prior Yr Budget
Beginning Fund Balance	-	-	-	-	-	-	-
Taxes	-	-	-	-	-	-	-
Federal, State, Local, All Other Gifts & Donations	-	-	-	-	-	-	-
Charges, Fees, License, Permits, Fines, Assessments	-	-	-	-	-	-	-
Revenue from Bonds & Other Debts	-	-	-	-	-	-	-
All Other Revenue Resources	-	3	-	-	-	-	-
Other Interfund Transfers	-	-	-	-	-	-	-
General Fund Support	-	855,906	992,061	1,002,561	1,233,694	241,633	24%
Operating Revenue	-	855,909	992,061	1,002,561	1,233,694	241,633	24%
Total Revenue	-	855,909	992,061	1,002,561	1,233,694	241,633	24%
Personnel Services	-	833,434	948,391	948,391	1,000,171	51,780	5%
Materials and Services	-	22,472	43,670	54,170	233,523	189,853	435%
Capital Outlay	-	-	-	-	-	-	-
Operating Expense	-	855,906	992,061	1,002,561	1,233,694	241,633	24%
Debt Service	-	-	-	-	-	-	-
Special Payments	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Reserve for Future Expenditures	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-
Total Expense	-	855,906	992,061	1,002,561	1,233,694	241,633	24%

Revenues Less Expenses

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Notes:
 Shifted Travel, Dues & Memberships, and Hospitality to BCC from Office of the County Administrator.