



CHRISTINA L. MCMAHAN  
DIRECTOR

JUVENILE DEPARTMENT  
**JUVENILE INTAKE AND ASSESSMENT CENTER**  
 2121 KAEN ROAD | OREGON CITY, OR 97045

April 20, 2023

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
 Clackamas County

**Approval to Apply for a Youth Community Investment (Youth Solutions) Grant from the Oregon Department of Education for a Juvenile Intake & Assessment Center Prevention Program. Grant value is \$120,000 for 2 years. Funding is through Oregon Department of Education. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	None		
<b>Performance Clackamas</b>	1. 98% of youth ages 10-17 in Clackamas County do not become involved in the juvenile justice system. 2. Ensure safe, healthy, and secure communities.		
<b>Counsel Review</b>	No	<b>Procurement Review</b>	No
<b>Contact Person</b>	Ed Jones	<b>Contact Phone</b>	971-806-7862

**EXECUTIVE SUMMARY:** The Clackamas County Juvenile Department is requesting approval to apply for an Oregon Department of Education, Youth Development Division - *Youth Solutions* Grant of up to a total of \$120,000 for the biennium. If awarded, the funding will be used to contract for the **Juvenile Intake & Assessment Center (JIAC) Prevention Program**. This program will provide community-based expedited case management and family navigation services for youth who come into the JIAC and their status offenses and/or violations do not meet the legal criteria for being placed on probation, or a formal accountability agreement (i.e. Runaway, Curfew, Measure 110 citations, Minor in Possession of Alcohol, Possession of Less than an Ounce of Marijuana, etc.), but who have risk factors that indicate a greater predictive weight for future involvement with the juvenile justice system. The community-based contractor will work with youth and their families, referred by the Juvenile Department, to address the risk factors/behaviors and identify barriers, while connecting the youth and their families to meaningful community resources, in effort to avoid further involvement in the juvenile justice system.

While we can never predict with 100% accuracy what state funding streams will be available in the future, these funding streams from the Youth Development Division have been consistently available for several years. Additionally, there is no match required of the county.

**RECOMMENDATION:** Staff recommends the Board of County Commissioners approve the department's request to apply for this funding.

Respectfully submitted,

Christina L. McMahan, Director  
 Juvenile Department

Enc: Grant Lifecycle Form

For Filing Use Only

## Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**If renewal, complete sections 1, 2 & 4 only. If direct appropriation, complete page 1 and Dept/Finance signatures only.**

**If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC**

**\*\*CONCEPTION\*\***

### Section I: Funding Opportunity Information - To Be Completed by Requester

Award type:  Direct Appropriation (no application)  Subrecipient Award  Direct Award

Award Renewal?  Yes  No

Lead Fund # and Department:	100 - Juvenile
Name of Funding Opportunity:	Youth Community Investment Grants-Youth Solutions

Funding Source:  Federal – Direct  Federal – Pass through  State  Local

Requestor Information: (Name of staff initiating form)	Ed Jones
Requestor Contact Information:	ejones@clackamas.us
Department Fiscal Representative:	Ed Jones
Program Name & Prior Project #: (please specify)	N/A

Brief Description of Project:

If awarded, the funding will be used for a JIAC Prevention Program, which will be community-based expedited case management and family navigation services for youth who come into the Juvenile Intake and Assessment Center and their status offenses and/or violations do not meet the criteria for formal case management from being placed on probation, or a Formal Accountability Agreement. These status offenses and violations include Runaway, Curfew, M110 citations, Minor in Possession of Alcohol, Possession of a Controlled Substance of Less than an Ounce, and involve youth who have risk factors that indicate a greater predictive weight of future involvement with the Juvenile Justice System. The funding will be used to contract with a community-based provider who will work with youth referred by the Juvenile Department, and their families, to address the identified risk behaviors, identify barriers, and connect youth and their families to meaningful resources to avoid further involvement in the juvenile justice system.

Name of Funding Agency: Oregon Department of Education-Youth Development Division

Notification of Funding Opportunity Web Address: [https://www.oregon.gov/youthdevelopmentdivision/2325RFAs/Pages/default.aspx?utm\\_medium=email&utm\\_source=govdelivery](https://www.oregon.gov/youthdevelopmentdivision/2325RFAs/Pages/default.aspx?utm_medium=email&utm_source=govdelivery)

**OR**

Application Packet Attached:  Yes  No

Completed By:

Date:

**\*\* NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE \*\***

### Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

Competitive Application  Non-Competing Application  Other

Assistance Listing Number (ALN), if applicable:	N/A	Funding Agency Award Notification Date:	7/1/23
Announcement Date:	3/1/23	Announcement/Opportunity #:	N/A
Grant Category/Title	2023-2025 Youth Community Investment Grant	Funding Amount Requested:	\$120,000
Allows Indirect/Rate:	N/A	Match Requirement:	\$0.00
Application Deadline:	5/1/23	Total Project Cost:	\$120,000
Award Start Date:	7/8/23	Other Deadlines and Description:	N/A
Award End Date:	6/30/25		
Completed By:	Ed Jones	Program Income Requirements:	\$0.00
Pre-Application Meeting Schedule:	N/A		

Additional funding sources available to fund this program? Please describe:  
Undetermined at this time.

How much General Fund will be used to cover costs in this program, including indirect expenses?  
None, or possible additional State or Federal funding opportunities that are unknown at this time.

How much Fund Balance will be used to cover costs in this program, including indirect expenses?  
None

In the next section, limit answers to space available.

**Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff**

**Mission/Purpose:**

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

Contract for services to support juvenile justice involved youth and/or youth who are at risk of becoming involved with the juvenile justice system in Clackamas County.

2. Who, if any, are the community partners who might be better suited to perform this work?

Because the Juvenile Department is the only agency in Clackamas County charged with delinquency prevention and early intervention, who intersects with law enforcement as part of our core mission, we are uniquely positioned to perform this work. This proposed program would be specifically serving youth brought to the Juvenile Department's Juvenile Intake and Assessment Center (JIAC). We are the only 24 hour/7 day a week resource, staffed by youth serving professionals, for Clackamas County law enforcement agencies to bring vulnerable and at risk youth to ensure their safety.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

Supports youth ages 6-24 with risk factors leading to negative education and workforce outcomes. The contracted services will address and meet this goal.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

No, the grant will fund a contract to support and enhance services in the Juvenile Intake and Assessment Center Program (FY23-24).

**Organizational Capacity:**

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

The contracted community-based provider will be required to have the necessary staffing.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No, the funding will be used for contracted services.

3. If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

If grant funding is not continued into the next biennium the contract will not be renewed.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This will not create a new Performance Clackamas program.

**Collaboration**

1. List County departments that will collaborate on this award, if any.

N/A

**Reporting Requirements**

1. What are the program reporting requirements for this grant/funding opportunity?

Biannual Data Reporting with Narrative.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Performance will be evaluated by data metrics outlined in the grant solicitation. Yes, we will utilize data from the existing Juvenile Justice Information System (JJIS), and from contracted providers data sources.

3. What are the fiscal reporting requirements for this funding?

Monthly/Quarterly Expenditure Reporting

**Fiscal**

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts. None, or possible additional State or Federal funding opportunities that are unknown at this time.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

N/A

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

N/A

Other information necessary to understand this award, if any.

This grant is awarded for two fiscal year increments and targets the population of youth we serve. While we can never predict with 100% accuracy what state funding streams will be available in the future, these funding streams from the Youth Development Division have been consistently available for several years. Additionally, there is no match required of the county.

Program Approval:

Alice Perry

4/5/2023

APerry

Digitally signed by: APerry  
DN: CN = APerry email = APerry@clackamas.us  
Date: 2023.04.05 14:00:51 -08'00'

Name (Typed/Printed)

Date

Signature

**\*\* NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR \*\***

**\*\*ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN\*\***

**Section IV: Approvals**

DIVISION DIRECTOR (or designee, if applicable)

Name (Typed/Printed)	Date	Signature
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DEPARTMENT DIRECTOR (or designee, if applicable)

Christina L. McMahan	4/5/2023	
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Elizabeth Comfort	4.11.2023	Elizabeth Comfort EC
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (**WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY**)

Name (Typed/Printed)	Date	Signature
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**Section V: Board of County Commissioners/County Administration**

*(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

**For applications less than \$150,000:**

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

**For applications under \$150,000 email form to Christina Fadenrecht at [CFadenrecht@clackamas.us](mailto:CFadenrecht@clackamas.us) for Gary Schmidt's approval.**

**For applications \$150,000 and above, email form with Staff Report to the Clerk to the Board at [ClerktotheBoard@clackamas.us](mailto:ClerktotheBoard@clackamas.us) to be brought to the consent agenda.**

BCC Agenda item #:  Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department at

and

Grants Manager at [financegrants@clackamas.us](mailto:financegrants@clackamas.us)

when fully approved.

Department: keep original with your grant file.