Minutes of the LHNA General Meeting

Tuesday Feb 25, 2025 7:04 PM to 8:39 PM – Terra Vina Vineyard – Tasting Room

Welcome, Introductions - Cole Presthus (Co-President Yamhill Co.)

All present and on Zoom introduced themselves.

Secretary report - Cheryl McCaffrey

- Minutes from the October 8, 2024 meeting were sent to the members with the invitation to tonight's meeting.
- Tamara Busch Johnson moved to vote on the minutes, Linn Whitaker seconded, and the attendees unanimously voted to approve the minutes as written.

Treasurer's Report – Barb Whitaker

Barb noted for future elections, that being treasurer is not a hard job. (Hint...)

The Financial Report is attached to the minutes. (Attachment 1)

Barb explained two items in "Other" for both income and expense. One check was lost in the mail, voided and reissued. The bank erroneously charged a fee that was reversed.

In the future there will be expenses for required reports.

The LHNA balance is \$6,971.98.

NOTE: Committee Reports, Old and New Business follow the speaker

Guest Speaker: Todd Bradley, Fire Marshall's Office, Tualatin Valley Fire and Rescue (TVFR) Todd referred to information found on the tyfr.com website under Fire Life Safety.

TVFR does defensive space assessments. To request an assessment email: firelifesafety@tvfr.com with your contact information.

Todd referred to several pages from the TVFR website. They are referenced here as included in these minutes. He presented steps for us to do to prepare our homes for wildfire, to plan what to do in case we need to evacuate, things to remember to pack, and considerations in following evacuation orders. He emphasized the importance of preparing early for the possible event of a wildfire.

Three levels in our wildfire response are: Ready, Set, Go.

READY = Green = Level 1: Plan and prepare for emergency.

SET = Yellow = Level 2: Pack and be alert to conditions and warnings

GO = Red = Level 3: Evacuate

Some webpages Todd showed are attached at the end of, and included as part of, the minutes. These include:

1 Emergency Preparednesss: Take 5 to Survive (4pp) at

https://www.tvfr.com/182/Emergency-Preparedness (Attachment 2)

Defines the roles of TVFR and of residents. It presents things to consider plus connections to further information useful for a variety of disasters.

2 Wildfire – Ready, Set, Go at https://www.tvfr.com/395/Wildfire---Ready-Set-Go

Has links to steps take under each of these three levels plus additional resources. It also has links to sign-up for public alerts and the link to the TVF&R Wildfire Evacuation Zones map showing active fires and evacuation levels (more directly via **TVF&R Wildfire Evacuation Zones**).

3 The Wildfire Preparedness Property Assessment CHECKLIST is found under "Additional Resources" at https://www.tvfr.com/ page with: Home>Fire & Life Safety>Community Risk>Wildfire-Ready Set Go. (Attachment 3)

Actions to do in each of the three levels

4 READY Creating Defensible Space at:

https://www.tvfr.com/DocumentCenter/View/3287/Ready---Creating-Defensible-Space-Flyer-English-and-Spanish?bidId= (Attachment 4)

Actions we can do now to protect our homes.

In addition to these webpages, he left three handouts copied as Attachments 3, 5, and 6.

Todd highlighted some points from these webpages and added some other things from his experience. Some of those points include the following.

READY = Green = Level 1: Plan and prepare for emergency.

- -Most important: Create Defensible Space: 5 ft. from foundation, have no combustibles; 30-100 ft. around home have dirt, low vegetation and low combustible materials.
- -Remove combustible material (dead leaves, dry grass, shrubs, firewood) from roofs and gutters and at least 30 ft from buildings and decks
- -Cut branches so they are 10 ft away from roofs and limbed 6 ft above ground.
- -Reduce ladder fuels so fire cannot climb into trees
- -Driveway access for firetrucks needs to be > 15 ft. high and 20 ft. wide.
- -"Harden" your home: use fire resistant materials in building and remodels
- Cover open areas (e.g. under deck, crawl space, vents) with 1/8" mesh screen
- -If there are hazards that could threaten firefighters (e.g.: big household propane tanks) notify TVFR in advance so this can be put on their maps.
- -Reflective signs for street and home address. (Available from: http://www.iaff1660.org for a fee.)

SET = Yellow =Level 2: Pack and be alert to conditions and warnings

- -Prepare, practice, and follow an action plan without electricity (see checklist)
- -Identify where family can meet outside evacuation zone.
- Identify an out-of-area contact for communications
- -Plan Evacuation routes (We have limited routes here.)
- -Work with neighbors for escape routes in case usual routes are blocked.
- -Work with neighbors on how to move livestock and where to take them.
- -Pack Emergency Kit with food, medications, medical equipment, important documents
- -Pack food and supplies for animals.
- -Plan for no internet
- -Heat goes through windows so can catch drapes on fire.
- -Check for road closures and pay attention to alerts (see evacuation zone and active fire map as shown in "Go" below.)
- -If there are limited escape routes, consider evacuating early

GO = Red = Level 3: Evacuate

- -See map showing active fires and evacuation zones at: TVF&R Wildfire Evacuation Zones
- -Ron Hapke recommended the "Watch Duty" app showing maps of fires
- -Follow alerts on fire locations.
- -Check for road closures.
- -Fire staff will come door-to-door to notify you to evacuate and may be able to tell you the direction of hazards

Committee Reports

Emergency Preparation Committee (EP) – Stan Halle

The EP Committee encourages more neighbors to volunteer to fill roles to assist this effort.

They are seeking external funding for:

Communications equipment in case cell and internet services are not available Drones to see emergency-related conditions behind gates.

Stan recommends sharing of gate codes and medical conditions so residents can be helped by the EP network.

Stan showed a PowerPoint showing the disasters we could face and encouraged each of us to be ready for such events. He reminded us that some roads in the recent Los Angeles fires were clogged with abandoned vehicles. If that happened, how would you evacuate? He encouraged working with neighbors on finding alternate escape routes in the event of wildfire.

He advised: Evacuate for wildfires; hunker down for earthquakes. Consider getting your home seismically retrofitted if it was built prior to 1993. Stock up on several weeks - not days - of food for your family.

Gigi Sweet shared a handout letter from Joe English (Attachment 7), former wildland firefighter and current paramedic firefighter, offering his expert services to Ladd Hill neighbors.

(See also POST MEETING note below for information not presented at the meeting but useful and related to preparation for wildfire.)

Social committee - Eve Stevenson

A wreath-making work party is being planned again in November-December. Money generated from the November 2024 wreath-making fundraiser was deposited in the LHNA bank account in December, 2024.

Plans are underway for the summer picnic. It will likely be a September potluck. She is considering a "Spring Fling" neighborhood party possibly at the end of April.

Road Cleaning Events – Paul Welty

The date for the semi-annual roadside cleanup has been changed from April 26 to May 3. Meet at Farah's church (33950 SW Ladd Hill Rd.) at 10 a.m. Clackamas Co provides pickers, vests, and bags. We usually clean several roads, besides Wilsonville Rd. and are usually done by noon.

Old Business

Cole reported that City of Sherwood Broadband got a grant to extend fiber optic internet to homes in our area. Cole will get an update on construction in a month.

New Business

Eve Stevenson said that Oregon House Bill 3419 addressing regulation of well water use was taken off the table due to protests.

Cheryl McCaffrey said that a land use application changing lot lines was sent out to the neighborhood. One comment favoring the action was received on the Ladd Hill email. LHNA will not respond to the county on this application.

Cole Presthus introduced a discussion on what can be done to stimulate interest and involvement of neighbors. Suggestions included:

- Increase fun, social activities.
- Ron Taylor mentioned that his Corral Creek Blues Band performs at the corner of Parrett Mt and Corral Cr. Rds on Labor Day weekend. LHNA could have a table there for outreach.
- Some presentations from many years ago included gopher control, weeds, how ballots are processed in Yamhill Co.
- To attract young families who may find Tuesday nights inconvenient, we could have some Saturday morning coffee meetings.
- A program on ground squirrel control
- Have tables with experts on various subjects so people can visit on topics of interest.
- Next fall have a workshop to teach wreath-making using wine barrel hoops.

Meeting Adourned 8:39 p.m.

Next LHNA General Meetings June 10, and October 1, 2025 Roadside Cleanup 10:00 a.m. May 3, 2025 meeting at the church: 33950 SW Ladd Hill Rd

Attachments:

- 1. Financial Report
- 2. Take 5 to Survive (4 pp.)
- 3. The Wildfire Preparedness Property Assessment Checklist (2 pp)
- 4. READY Creating Defensible Space
- 5. TVFR Ready, Set, Go! Plan. Prepare. Stay Aware.
- 6. Sign up to receive emergency alerts and Magnet: Evacuations (meanings of Ready, Set and Go)
- 7. Letter from Joe English

Respectfully Submitted by Cheryl McCaffrey, Co-Secretary

POST MEETING:

STAN ALSO RECOMMENDS THE FOLLOWING FOR FUTHER INFORMATION AND HE ADDS:

"The Oregon State Fire Marshal's Defensible Space Incentive Program offers eligible homeowners in wildfire-vulnerable communities a \$250 payment to support essential fire mitigation projects."

https://www.oregon.gov/osfm/wildfire/Pages/defensiblespace.aspx

https://app.smartsheet.com/b/form/028ac2f3fc9a42a9b3626082f797c208

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	Ladd Hill Neighborhood Association Financial Report as of February 25, 2025													
		Jan	Feb	Mar	Apr	May	Jun	Jul Jul	Aug	Sep	Oct	Nov	Dec	YTD
Ln#					. 40.	Income				-	-			
1	Clackamas County (to General F	und)												0.00
2	Donations - Bypass	unuy												0.00
3	Donations - SPM-EP													0.00
4	Donations - General Fund													0.00
5	Other	184.18	9.00											193.18
6	Total Income	184.18	9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	193.18
						Expenses								0.00
7	Bank charges		-9.00											-9.00
8	Event Supplies		3.00											0.00
9	Printing													0.00
	Magness improvements													0.00
	Bypass Expenses													0.00
	SPM-EP Expenses													0.00
13	General Fund Expenses													0.00
14	Other	-184.18												-184.18
15	Total Expenses	-184.18	-9.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-193.18
16	2025 Income minus Expense Balance as of February 25, 2025													0.00
										•				
17	Carryover in checking account from 2024													6,971.98
18	Balance in Checking Account as of February 25, 2025 6													6.971.98
19	YTD Balance In Bypass fund, line 2 minus line 11												0.00	
20	Carryover in Bypass tund, in 2 I I I I I I I I I I I I I I I I I I													1,317.47
21	Balance in Bypass fund total													1,317.47
22	YTD Balance in SPM-EP fund, line 3 minus line 12											0.00		
23	Carryover in SPM-EP fund from 2024												1,660.48	
24	Balance in SPM-EP fund total												1,751.60	
25	YTD Balance in General fund (line 1, line 4, line 5) minus (line 7, line 8, line 9, line 10, line 13, line 14)												0.00	
26	Carryover in General fund from 2024												3,902.91	
27	Balance in General fund total											3,902.91		
	Line by Line Explanations													
	January Line 5: Wreath supplies reimbursement ck#1118 voided-lost in USPS mail and added back to checking account = +184.18													
	January Line 13: Wreath supplies reinjoursement (k#1120 issued = -184.18													
						nic denosit -	+9.00							
	February Line 5: Bank service charge WAIVED and returned to account as electronic deposit = +9.00 February Line 7: Bank service charge DEBITED from our account in "computer glitch" per their Customer Rep = -9.00													
	rebruary Line 7. Bank service ch	arge DEDITED I	TOTTI OUT ACC	ount in co	inputer gir	tar per then	Customer	кер = -3.00						

EMERGENCY PREPAREDNESS



Our Role In a Disaster

Tualatin Valley Fire and Rescue's (TVF&R's) 29 fire stations respond to incidents in their immediate community and in neighboring cities throughout our service area; we have over 50 volunteer firefighters who augment the emergency response services of our career firefighters.

Our crews are trained to operate independently during a major disaster, even with degraded communications systems. They will likely be out of their fire stations, assessing damage in their immediate area and rendering aid where most needed - which means that someone going to a fire station to seek aid or to volunteer may not find our crews there.

TVF&R's Fire Operations Center (FOC) activates during disasters and other major events, to coordinate our operations across our service area and with other local governments and service providers. The FOC is located in a seismically resilient building with backup power, designed to maintain our information and emergency communications systems during and after a disaster.

How to (barely) survive a week without power

Your role

Prepare yourself and your family. Although TVF&R assists with training for its member cities who manage their own CERT programs, there are many simple steps that individuals and families can take on their own that do not require extensive training or program membership. Work with your neighbors to prepare your community (PDF).

YOU can increase your ability to survive - or just reduce the unpleasantness, by doing the following:

EP TAKES

Attachment 2-1

- Keep up with <u>local weather</u> and <u>road conditions</u>. Sign up for <u>Public Alerts</u> where you live and work!
- Develop an emergency plan (PDF) for you and your family, including how you'll contact each other (PDF) if separated during an emergency: this card can help (PDF)!
- See what hazards are in your area, using <u>DOGAMI's interactive HazVu tool</u> (Adobe Flash required) and SLIDO (landslide hazards) tool.
 - DOGAMI: <u>Landslides in Oregon</u>, including new <u>Homeowner's Guide to Landslides</u>
- FCC/FEMA tips for communicating during an emergency.
- Ready.gov Tech Ready
- Learn about additional resources for emergency communication and reunification with your family:
 - American Red Cross Safe and Well website (free; no preregistration)
 - FEMA National Emergency Family Registry and Locator System (free; activated only for Presidentially-declared major disasters or emergencies; more information)
- Assemble emergency supplies that you'll need (PDF)
 - Oregon Emergency Management: <u>Emergency Go-Kit Passport (PDF)</u>
 - Watch DOGAMI's Ali Ryan Hansen go through her kit
 - This video offers tips for building a kit on a budget
- CDC: 3 Types of Post-Disaster Poisoning to Know, Prepare For
- Food, water, and personal hygiene before, during, and after disasters: 2 Weeks Ready (Oregon Emergency Mgmt)
 - 2 Weeks Ready videos: Overview, 1st Aid, Food, Hydration, Home Safety, Kids, Pets, Staying in Your Home
 - CDC: food allergies and preparing for emergencies
 - OPB video: Securing Water In Your Home After Disaster
 - Emergency Water Sources in Your Home(Regional Water Providers Consortium)
 - Video: How to Access Water from Your Water Heater
 - Tips on emergency drinking-water disinfection
 - How long does bottled water last? The FDA considers bottled water to have an indefinite shelf life if it's produced in accordance with regulations and remains unopened. So expiration dates on bottles are voluntary and may reflect concerns about taste and odor rather than safety. Bottled water should be stored in a cool location away from direct sunlight. (Courtesy Consumer Reports)
 - Additional info on bottled water (PDF).
 - Personal sanitation: Regional Emergency Toilet Project

EP TAKES PZ

- APIC: Preventing infections during and after a natural disaster
- CDC: Preparing your Medicine Cabinet for a Disaster: a Checklist
 - Video (UCLA): Preparing Your Medications for a Disaster
- Consumer Reports: What to Put in Your Medication Go-Bag
- Tips on safe use of medications after a fire or disaster
 - Additional links for vulnerable populations
- Tips on food safety after a disaster (PDF version)
- Consumer Reports: What to feed your family when the power goes out
- Preparedness as a Single Parent (blog)
- If you're dependent on electricity for life-safety equipment (PDF) or other critical uses, consider a generator. For safe installation and usage, your local electric utility may be able to provide assistance. Would a short video help? How about some tips for safely getting a generator up and running in a hurry?
- Beware of <u>carbon monoxide (CO) poisoning after a disaster</u>, especially if you're using a generator, camp stove, or other means of heating/cooking/power that you're not used to.
- Learn CPR, first-aid, and how to use a fire extinguisher
- Don't forget financial preparedness and other aspects of disaster recovery!
 - FEMA: replacing important papers after a disaster
 - Toolkit for identifying critical documents and information (PDF) (PDF with fillable forms; 44 pages); shorter version for easier printing and manual completion (PDF) (PDF; 16 pages)
 - Ready.gov Financial Preparedness
- Are you adequately insured?
 - Why buy earthquake insurance?
 - How to inventory your home for an insurance adjuster
- Learn how (and whether) to shut off your utilities (PDF)
 - Video: shutting off electricity at the breaker box
 - Video: shutting off natural gas service
 - Video: turning off propane (LPG) service
 - · Video: shutting off residential water
 - Video: draining your water heater (potential water source in disaster)

Want to see how it's done? Check out even more videos on preparing for emergencies! (Courtesy Washington State Emergency Management Division)

Preparing your workplace: How much do disasters cost?

EPTAKE 5 P3

- Tips from TVF&R on preparing your business for emergency response (PDF)
- Tips from TVF&R on preparing your business for disasters (PDF)
- <u>DisasterSafety.org</u>(Insurance Institute for Business and Home Safety: business and home preparedness)
 - Open For Business® toolkit
- OEM: Business Preparedness Scorecard (PDF)
- FEMA: Ready gov for Business
- Forbes: Disaster Preparedness Tips for Your Startup

Local TVF&R emergency management partners

- Clackamas County
- Multnomah County
- Washington County
- Yamhill County
- City of Beaverton
- City of Newberg
- · City of Sherwood
- · City of Tigard
- City of Tualatin
- City of Wilsonville

Featured (external) websites

- SF72 (San Francisco)
- <u>Disaster Hero</u> (interactive preparedness game from FEMA and the American College of Emergency Physicians)
- Oregon Health Authority Preparedness
- Consumer Reports Emergency Preparedness portal

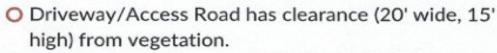
Additional external links

Links to private (commercial and non-profit) sites do not constitute an endorsement by TVF&R.

EP TAKES P4



WILDFIRE PREPAREDNESS CHECKLIST



- Address is visible at road from both directions and at night.
- Firewood is at least 30' from the house or other buildings.
- O Grass or fields are cut to a maximum height of 4".
- O Tree branches are a minimum of 10' from roof.
- O Trees within 30' of the house are limbed up at least 6' from the ground.
- O Roofs and gutters are free from plant materials.
- Openings to attics and crawl spaces are protected with 1/8" mesh screens.
- Decks have no storage underneath and screening or skirting around them.
- There are no dead plant materials within 30' of the home.
- O There is 5' of clearance between foundation walls and combustible materials (such as bark dust, mulch, and plants).

When replacing siding, fencing, roofing or decking, consider non-combustible or fire-resistive materials.

www.tvfr.com/wildfire



Charklist & 1



Create an evacuation plan.

- Designate an emergency location outside of the fire zone.
- Identify escape routes.
- Determine where you and your family will stay if evacuation is necessary.
- Include pets and livestock in your plan.

Establish a communication plan.

- · Designate an out-of-area contact.
- Ensure everyone in your family has the contact information for the contact person.
- Practice your evacuation and communication plans. Consider factors like loss of internet, electricity, and cell signals when implementing your plan.

Make an emergency kit.

- · Include kits for each person and pets.
- Include phone numbers, important documents, photos, prescriptions, glasses, computers/hard drives, debit/credit cards and cash.

O Know the Evacuation Levels

- Level I: Be prepared for potential evacuation. Evacuate sooner if you will need more time or you only have one escape route.
- Level II: Be set to evacuate. Pack emergency kits, charge devices, review evacuation routes, stay alert.
- Level III: Go! Evacuate now! Monitor news and emergency alerts, check for road closures and implement your evacuation plan, communication plan and gathering points.

checklist & 2





Tualatin Valley Fire & Rescue wants to help you be informed, aware, and prepared for the risks of wildfires. We know wildfires can happen here and want to partner with you to keep your loved ones, home, and property safe.

CREATE DEFENSIBLE SPACE

Defensible landscaping is critical to reducing the spread of wildfire. Grasses, shrubbery, and trees can easily support and fuel fire growth. Minimize the spread of fire with safe spacing.

- Remove dead plants, grass, weeds, and firewood at least 30 feet from buildings and decks.
- Cut back branches that hang over your roof, sheds, or patios covers.
- Cut or mow grass and fields to a maximum of 4 inches within at least 30 feet of buildings and decks.
- Create vertical space between grass, shrubs, and trees so ground fires can't spread up into the trees.
- Remove tree branches within 6 feet of the ground.
- Use fire-resistant plants.

HARDEN YOUR HOME

<u>Hardening your home</u> and preparing it to be more fire resistant will give your home the best chance to withstand a wildfire. Take time to prepare the following areas now:

- Clean leaves, pine needles, and other debris off roofs and gutters.
- Use non-combustible siding and roof coverings on new buildings and remodels.
- Use fire-rated eave vents on new buildings and remodels, or retrofit where possible.
- Use non-combustible materials for fences and other structures where possible.

ENSURE YOUR HOME CAN BE LOCATED

Marking your home and rural driveway with visible numbers and reflective signage can help emergency responders access your home quickly in an emergency.

- Make sure your streets are signed.
- Post your address at the beginning of a long driveway, visible from both directions on the street.
- Use directional signs at each intersection of your driveway or road.
- Use reflective signage to assist responders.

For more information, visit www.tvfr.com/wildfire.



READY, SET, GO!

Use these three simple steps to create a safety buffer around your home and property, make an evacuation plan, and be prepared to leave should you receive word to evacuate.

Attachment 4



Attachment 5

Sign up to receive emergency alerts

Your safety is our top concern. Clackarnas County wants to make sure community members know about emergencies as they happen, to keep you informed and safe. By enrolling in the Clackamas County emergency notification system, you'll be informed before, during, and after incidents.

messages to your home phone, mobile devices, email, and more. These emergency messages could include notices to evacuate, shelter-in-place, shelter locations, water and power service Powered by Everbridge, our emergency notification system allows us to send emergency disruptions, and other extremely important life safety information. To receive these life-safety alerts, community members should opt-in and provide their contact information. Don't worry, we will never sell or share your personal information with any thirdparty organizations

Before the next emergency hits:

- Sign up and encourage your family and friends to enroll for emergency alerts at www.clackamas.us/dm/publicalints or scan QR code
 - Sign up for your work, home, school addresses and anywhere you recreate.
- Make sure your cell phone is set up to receive emergency alerts. This may include turning on your location setting.

#Clackcom PublicAlerts



Evacuations

types of evacuation orders that you could experience and make Disasters and emergencies can lead to evacuations. Know the a plan in advance.



Level 1: Be Ready

with special needs, or mobile property owners should take action early. Consider moving pets and livestock early. Be aware, prepare and stay informed. This is the time to prepare and be ready to evacuate. Older adults, people



unsafe to do so.

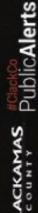
Evacuate now! Leave immediately! It is unsafe for you to stay in the area. This will be the last notice you receive until officials declare it is safe to return to the area.

Sign up for emergency alerts

Disaster can strike at any time. Sign up for emergency alerts from Clackamas County to be informed before, during, and after incidents.

Sign up at







Attachment 6

(From Joe English- former wildland firefighter, current lieutenant/paramedic firefighter and resident of the Ladd Hill area.)

Some of you may have received an email via Bev Trover from me. I am on shift tonight but wanted to check back in. It's important to know as well, that while I work for a local department, I am acting as a private citizen and not on behalf of any departments. I'm just offering my services learned through over 15 years of professional firefighting.

Services I'm offering to provide are:

- -Defensible space consultation including an action plan specific to helping your home. I will walk with you through your property and point out areas of concern, potential hazards and mitigation plans.
- -Site specific hazards influenced by terrain, aspect and fuel load
- -Ladder fuel identification
- -Access/egress issues
- -Roof/siding consultation
- -escape route/safety zone identification
- knowledge of local fire response and alarm assignments including water supply sources, engine and brush rig capabilities
- -a comprehensive defensible space action plan
- -answers to any other questions you have about defensible space and living in the wildland urban interface.
- -my service fees are negotiable and based on time spent on site as well as on creating site specific mitigation plans.

Thanks, Joe English 503-936-8096 josephmrenglish@gmail.com