

# Ladd Hill Neighborhood Association (LHNA)

## Minutes of General Meeting

Held Tuesday May 14, 2024 – 7:00 PM to 8:30 PM

Final version\* July 5, 2024

### Attendees

Board: Eve Stevenson, Cole Presthus, Barb Whitaker, Stan Halle, Phil Morton, Carol Parks, Rosi Marshall, Russ Murfitt

Absent: Ron Hapke

Neighbors: Paul Welty, Carole Dinger, Karl Dinger, Roxanne Stark, Linn Whitaker, Cheryl McCaffrey, Tamra Busch-Johnson, Lori Murfitt, Dave Leckey, Sharon Halle, Lewis Danielson, Sandy Bolee, Ben Bole, Will Coffee, Shelly Coffee, Dennis Daly, Norma Daly, Dick Trudell.

Attendees: 8 Board members and 18 neighbors for 26 total.

### WELCOME – Eve

Introductions around the room.

### MINUTES – Rosi

Minutes from the March 12, 2024, meeting were approved.

### TREASURER'S REPORT – Barb

Barb showed the current financial statement on the shared screen, with account totals. The spreadsheet covers Jan 1 through Apr 30. Each month shows the activities for that period. (See Appendix A).

Several points were made regarding additional sources of income (not yet registered on appendix A). Sharon mentioned the woodpecker door-knock as a fundraiser which she is working on now. We were reminded that Clackamas County's reimbursement increased last year from \$150 to \$300. Terra Vina's community nights will start this summer on Wednesdays and a portion of their proceeds provide donations to the general fund. There was a check donation to the EP fund of \$150 by a workshop attendee. None of these are represented in the spreadsheet nor EP budget

A suggestion was given that we consider placing donation jars at various events.

This meeting's focus was to share financial expenses and 2024 forecasts for each Committee with the neighbors. Each committee chair discussed their Committee's expenses to date and as predicted for end of year. The committee reports were:

**Bypass Committee** -Cole said that there were no expenses expected for all of 2024. However, the account will likely be needed for the next phases of bypass work. Since Next year's expenses will depend on specific traffic plans as the plans develop.

**Social Committee** – Eve and Carole shared income from the wreath sales of 2023 and will do that fundraiser again this year. Supplies are all donated.

The Summer picnic budget is not finalized yet. Further discussion ensued about details like potluck vs BBQ, games, time of day, giving out blue ribbons etc. The date of the picnic was discussed and has been changed to **Sunday September 8**.

**EP Committee**–(See Appendix A continued page 4) Phil reviewed 2024 expenses incurred to date of \$228. Most of the expenses resulted from the completion of 3 of 5 workshops. Phil reviewed the 2024 year budget expense forecast.

The majority of expenses will be incurred when we begin to outfit the one trailer Add what the trailer is for or what kinds of things it will have. As i recall, it was an incident command (ic) trailer with

communications, resource information , and food for ic personnel. cm (Thanks to the donation to EP by Stan and Sharon Halle). Our goal is to get the trailer outfitted by the end of the year. Once outfitted, we will have a better understanding of what we might need for future trailers. When we get more specific about our needs, we will be doing outreach for potential donations.

Further discussion focused on the types of purchases that will be required in the next 2-4 years. Funds will be needed for medical supplies, communication equipment, marketing and training materials, drones, etc.

The follow-on discussion was around the need for fundraising and marketing. There is a problem in that many residents are completely unaware of the EP efforts. The LHNA & EP Team also need to engage the next generation (it's an essential legacy). Later Rosi suggested the creation of an EP-Marketing/Fundraising subcommittee and will initiate a call-out for a team.

## **COMMITTEE REPORTS**

### **Social committee - Eve & Carole**

The Spring Social event was held March 23, 2024. This was a casual social event held at Terra Vina.

The summer picnic will be on Sunday, September 8. We already know that we could use more volunteers. An email will be sent to the neighborhood as the date approaches.

### **LHNA-Emergency Preparedness (EP) Committee – Stan**

On 4/20, the team put together a table at the Our Table's Earth Day event. Attendance was low so that was a bit of a disappointment.

The EP Team has completed 3 of the 5 scheduled training workshops on 3-19, 4-9 and 4-30. The next workshops will be 5-21 and 6-11. Emails go out to the neighborhood to announce each one. Stan reviewed the most recent workshop, with guests Jay Wilson, a seismic expert from Clackamas County, and Captain and crew from TVF&R. The conversation from the budget discussion about outfitting a 2<sup>nd</sup> or 3<sup>rd</sup> a trailer continued.

Cheryl stated that she felt that settling on and getting communication should be more urgent than outfitting a trailer. Paul suggested getting two GMRS radios to test. We may need to procure repeaters. The Ham radio operators' training, test and license are very reasonable as are the equipment and licensing for GMRS operation, so Paul suggested we all do it.

Stan shared the topics of the next two workshops. On 5-21, the focus is on animal safety both small and large animal's evacuation and safety for shelter in place. On 6-11 we will summarize each of the first four and the describe how we are organized, as well as brainstorm how we can better get the word out and recruit more active members.

Stan also suggested that he could order AEDS again, ideally every NC would have one. The key is letting everyone know where neighbor's AEDs are located so it could be accessed in an urgent emergency situation. Training in AED-usage, CPR, emergency first aid will be needed for all AED owners/potential users.

Ben Bole requested that the EP committee offer a CPR training for the neighbors.

### **ROAD CLEANING EVENT – Paul**

Paul announced that May 4 was a road cleaning day but there were only 8 volunteers. The group cleaned up Wilsonville Road, which is a dangerous road for walking. If we had more volunteers, we could expand the areas we could clean in one day. Please consider volunteering and passing the word to others.

The next Road Cleaning day is Saturday Oct 19.

### **LAND USE APPLICATIONS (LUA) – Cole & Phil**

We are aware of two recent Land Use Applications which would divide land into parcels for houses. The neighbors discussed the issues that arise from adding more homes, including impact on aquifers, the impact on increased traffic and other side effects. Neighbors are being encouraged by LHNA to communicate directly with the County planners assigned to those LUAs with their concerns and comments.

Cole mentioned that a special meeting on any subject can be called if requested by two board members.

Karl objected to LHNA being involved in any land use applications and Cole reminded us of the role of the CPO in Clackamas County.

#### **NEW BUSINESS:**

Karl saw a very large truck on a hairpin turn on **Wilsonville Road** where trucks are not allowed. Cole suggested that when you see issues, get the license plate of the vehicle, and any data about the vehicle. This is important to share with the County Sheriffs who have been quick to respond to these situations. **Call Clackamas County at 503-655-8211: and Yamhill County at 503-434-7506.** (See more county resource links in Appendix A).

LHNA Board elections are coming up in October (reminder: these positions are now for two years). We all agreed we want a slate with some new and hopefully younger members. The positions of officers will be open. These offices are Co-President of Clackamas and Co-President of Yamhill County, Treasurer and Secretary. We would like to recruit officers and directors-at-large. One idea was to distribute a flier with the roles, expectations, etc. and distribute this flier at the picnic (but the date is a bit late for our deadlines). The slate of names should go out Sept 8 to give the required 4-week lead time for voting.

Carole suggested forming a sub-committee focusing on the history and historic homes on the hill. This group could report to the Social Committee. The initial idea is to provide tours of the historic homes as a fundraiser.

#### **NEXT MEETINGS FOR 2024**

##### **General Meetings:**

- a) 10/8, Tuesday, General meeting (elections for 2025-2026 Board)

##### **Other Key Dates**

- a) Emergency Preparedness Training Sessions Continue with #4 and #5: Tuesdays 7-9 PM
  - o 5/21 EP Training #4 (at the Halle's) – *Prepare to care for Your Pets & Livestock*
  - o 6/11 EP Training #5 – (at Terra Vina) *Building an Effective EP Group & Review of Sessions #1-4*
- b) July/Aug: Special meeting of LHNA Planning & Budgeting. Date TBD
- c) 9/8 Annual Summer Picnic – note new date
- d) 11/16 Wreath making fundraiser - Eve's Barn

**Adjourn** - Meeting adjourned at 8 :30 PM

**Appendices:** A: Budgets B: County Resources

**Note:** EP website is [www.spm-ep.org](http://www.spm-ep.org).

With special thanks to editors.

# Appendix A Budget Review of LHNA

<b>Ladd Hill Neighborhood Association</b>															Stan H.
<b>Financial Report as of April 30, 2024</b>															
Ln #	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD		
<b>Income</b>															
1	Clackamas County (to General Fun	168.06		131.94										300.00	
2	Donations - Bypass													0.00	
3	Donations - SPM-EP													0.00	
4	Donations - General Fund	240.00												240.00	
5	Other													0.00	
6	<b>Total Income</b>	408.06	0.00	131.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00	
<b>Expenses</b>															
7	Bank charges													0.00	
8	Event Supplies													0.00	
9	Printing													0.00	
10	Magness improvements													0.00	
11	Bypass Expenses													0.00	
12	SPM-EP Expenses			-228.88										-228.88	
13	General Fund Expenses			-20.00	-50.00									-70.00	
14	Other													0.00	
15	<b>Total Expenses</b>	0.00	0.00	-248.88	-50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-298.88	
16	2024 Income minus Expense Balance as of April 30, 2024													<b>241.12</b>	
17	Carryover in checking account from 2021													6,343.08	
18	<b>Balance in Checking Account as of April 30, 2024</b>													<b>6,584.20</b>	
19	YTD Balance in Bypass fund, line 2 minus line 11													0.00	
20	Carryover in Bypass fund from 2021													1,317.47	
21	<b>Balance in Bypass fund total</b>													<b>1,317.47</b>	
22	YTD Balance in SPM-EP fund, line 3 minus line 12													-228.88	
23	Carryover in SPM-EP fund from 2021													1,660.48	
24	<b>Balance in SPM-EP fund total</b>													<b>1,431.60</b>	
25	YTD Balance in General fund (line 1, line 4, line 5) minus (line 7, line 8, line 9, line 10, line 13, line 14)													470.00	
26	Carryover in General fund from 2021													3,365.13	
27	<b>Balance in General fund total</b>													<b>3,835.13</b>	
<b>Line by Line Explanations</b>															
January Line 1: partial Clackamas County CPO reimbursement for 2023-2024 = \$168.06															
January Line 4: 2023 Holiday Wreath sales = \$240.00															
March Line 1: 2nd of 2 partial Clackamas County CPO reimbursements for 2023-2024 = \$131.94 (bringing total annual donation to \$300.00)															
March Line 12: Printing of handouts for EP Training session #1: \$73.49 + \$92.40 + printing of EP Poster foamboard \$62.99 = \$228.88															
March Line 12: Printing of EP Poster on foamboard =															
March Line 13: Annual report filing: Oregon Dept of Justice \$20.00															
April Line 13: Annual report filing: Oregon Corporation Division \$50.00															

## Appendix A continued

### Budget Review of LHNA's Emergency Preparedness

<b>Apr 14, 2024 EP Budget Report</b>		
5 year Budget Jan 1, 23 to Dec 31, 27	\$ 11,367	
Budget for 2024	\$ 2,200	
2024 ytd spent	\$ (228)	Spent Jan to April
Remaining \$ in EP account Apr 30	\$ 1,431	In Barb's Accounting?
Shortfall for 2024 Budget	\$ 769	2200 less 1431. Delta between our annual 2200 and Barb's remaining \$
<b>EP Trailer #1</b>		
Repairs	\$ 200	Trailer donated by Stan Halle
Shelving	\$ 170	
Propane tanks (5)	\$ 300	
Medical Supplies	\$ 700	
Generator 2500 watt duel fuel	\$ -	Donated \$900
Food MRE, water jugs	\$ 300	
Misc equip	\$ 250	
<b>SubTotal</b>	<b>\$ 1,920</b>	
<b>Training Classes (4)</b>		
Printing / Manual Costs	\$ 200	
<b>SubTotal</b>	<b>\$ 200</b>	
<b>2024 EP Expense Budget</b>	<b>\$ 2,120</b>	
In above calculation	<b>\$ 2,200</b>	

Prepared by Phil Morton

## **Appendix B County Resources**

### **Yamhill County**

Non-emergency sheriff calls go to the dispatcher. Call Yamhill County Sheriff dispatch is: 503-434-7506. This is for non-emergency situations including traffic issues.

County Website:  
[www.yamhillcounty.gov](http://www.yamhillcounty.gov)

Alert System: Sign up at:  
<https://member.everbridge.net/892807736727638/login>

### **Clackamas County**

Clackamas County Sheriff dispatch is: 503-655-8211. This is for non-emergency situations including traffic issues.

The website is:  
<https://www.clackamas.us/>

Clackamas County's Citizen Involvement webpages:  
<https://www.clackamas.us/community>

Clackamas County Community Involvement Handbook:  
<https://dochub.clackamas.us/documents/drupal/007c114b-ed18-4970-8769-633e4636a107>

Emergency Alert System Sign up: (It is called Disaster Management)  
<https://www.clackamas.us/dm/publicalerts>