



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

September 22, 2022

Board of County Commissioners
Clackamas County

Approval of a Resolution to Apply for a County Opportunity Grant for a Roadway Improvement Project at Feyrer Park. Total value is \$185,000. Funding through Oregon Parks and Recreation Department. County General Funds are not involved.

Purpose/Outcome	Resolution to apply for \$185,000 in grant funding through Oregon Parks and Recreation Department's (OPRD) County Opportunity Grant (COG). If funds are awarded these funds will cover 50% of the estimated project expense.
Dollar Amount and Fiscal Impact	\$185,000 in revenue from this grant is budgeted in County Parks adopted FY23 budget. The 50% in matching funds will come from the County Parks' capital budget. No county General Funds will be required to complete this project.
Funding Source	\$185,000 OPRD County Opportunity Grant funding.
Duration	Two years from date of execution.
Previous Board Action/Review	None.
Strategic Plan Alignment	1. How does this item align with your department's Strategic Business Plan goals? COG funding for maintaining park infrastructure aligns with the BCS goal "Customers can be assured that critical infrastructure and facilities for the delivery of essential community services such as parks, libraries, and fairgrounds will be built, replaced and maintained", and supports County Park's goal of providing safe and adequate facilities to residents and visitors so they can participate in health and wellness activities that contribute to a strong and vibrant community. 2. How does this item align with the County's Performance Clackamas goals? 1) Build public trust through good government - achieved by leveraging grant funding to pay for capital improvements, lessening county funding burden. 2) Build a strong infrastructure - which provides safe and adequate facilities for recreation in Clackamas County Parks.
Counsel Review	Date of Counsel review: 9/6/2022 Name of County Counsel performing review: ARN
Procurement Review	(Please check yes or no for procurement review. If the answer is "no," please provide an explanation.) 1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/>

	2. Item is an approval to apply for grant funding.
Contact Person	Tom Riggs, Manager, County Parks & Forestry, 503-742-4345
Contract No.	None

BACKGROUND:

Feyrer Park is located southeast of the City of Molalla and is adjacent to the Molalla River. Feyrer provides day-use and picnic activities, along with 20 overnight camp sites. This project will expand day-use parking, lengthen existing parking spaces, add/replace curbing, add concrete approaches, repair asphalt in some campsites, and complete a 2" lift on much of the existing aging asphalt. County Parks is applying for Oregon Parks and Recreation Department County Opportunity Grant funding in order to offset capital improvement costs for this project. Grant requirements for our county's population require a 50% match, or \$185,000 of the \$370,000 total estimated project expense. The match will be provided by the County Parks' capital budget. No county General Funds will be used to pay for this project. A Resolution to Apply along with the County's Grant Lifecycle form is attached for Board consideration and approval. The resolution is a required component of the grant application.

RECOMMENDATION:

Staff respectfully requests the Board approve the attached Resolution to Apply and the County Grant Lifecycle form, thereby authorizing County Parks' staff to apply for County Opportunity Grant funding.

Respectfully submitted,



Sarah Eckman
Assistant Director
Department of Transportation and Development

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution Authorizing
Clackamas County Parks to Apply for a
County Opportunity Grant from the State of
Oregon for Feyrer Park Roadway
Improvements



RESOLUTION NO.
Page 1 of 1

WHEREAS, the State of Oregon, through its Oregon Parks and Recreation Department, is accepting applications for the County Opportunity Grant Program (the "Grant"); and

WHEREAS, Clackamas County's Feyrer Park is a popular day-use and camping park located along the Molalla River;

WHEREAS, Clackamas County, through its Department of Transportation and Development, Parks Division, desires to apply for and receive the Grant as a means of providing funding needed for park and recreation improvements at Feyrer Park; and

WHEREAS, Clackamas County has previously identified parking expansion, curbing, access approaches, and asphalt roadway improvements (collectively the "Roadway Improvements") at Feyrer Park as a high priority need in Clackamas County, and

WHEREAS, Clackamas County has available matching funds to fulfill its share of obligation related to the Grant should the grant funds be awarded; and

WHEREAS, the State of Oregon requires a resolution from the Clackamas County Board of Commissioners supporting Clackamas County's application for the Grant;

NOW, THEREFORE, the Clackamas County Board of County Commissioners resolves as follows:

1. The Clackamas County Board of Commissioners approves of Clackamas County's submittal of a grant application to the State of Oregon's County Opportunity Grant Program to help fund the Feyrer Park Roadway Improvements.
2. The Clackamas County Board of Commissioners further approves the County's matching participation and commits to ongoing project maintenance should the Grant be awarded.

DATED this _____ day of September, 2022

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair

Recording Secretary

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**** CONCEPTION ****

Section I: Funding Opportunity Information - To be completed by Requester

Award type: Direct Appropriation (no application)
 Subrecipient Award Direct Award
Award Renewal? Yes No

Lead Department & Fund #: DTD- County Parks Fund 257

If renewal, complete sections 1, 2, & 4 only. If Direct Appropriation, complete page 1 and Dept/Finance signatures only.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

Name of Funding Opportunity: Oregon Parks and Recreation Department County Opportunity Grant Program.

Funding Source: Federal State Local

Requestor Information (Name of staff person initiating form): Chris Dannenbring, Management Analyst Sr.

Requestor Contact Information: CDannenbring@clackamas.us / (503) 742-4663

Department Fiscal Representative: Chris Dannenbring

Program Name and prior project # (please specify): County Parks Program (500302) Feyrer Park Roadway Improvements

Brief Description of Project:

Feyrer Park is located southeast of the City of Molalla and is adjacent to the Molalla River. Feyrer provides day-use and picnicking activities, along with 20 overnight camp sites. This project will expand day-use parking by adding 8 additional parking spaces, lengthening 58 existing parking spaces, adding approximately 2,970 linear feet of curbing, adding 6 concrete approaches, and completing a 2" lift on existing asphalt. Additionally, tree roots will be removed from the asphalt and repairs made in two campsites within the Feyrer Park campground, and paving will be applied to an existing gravel surface from the campground woodshed to the existing roadway.

Name of Funding Agency: Oregon Parks and Recreation Department

Notification of Funding Opportunity Web Address:

https://www.oregon.gov/oprd/GRA/Pages/GRA-cogp.aspx

OR

Application Packet Attached: Yes No

Completed By: _____

Date

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Application

Non-Competing Application

Other

CFDA(s), if applicable:	<u>N/A</u>	Funding Agency Award Notification Date:	<u>August 1, 2022</u>
Announcement Date:	<u>August 1, 2022</u>	Announcement/Opportunity #:	<u>N/A</u>
Grant Category/Title:	<u>County Opportunity Grant</u>	Funding Amount Requested:	<u>\$370,000 grant with a 50% match requirement</u>
Allows Indirect/Rate:	<u>No</u>	Match Requirement:	<u>\$185,000</u>
Application Deadline:	<u>October 1, 2022</u>	Other Deadlines:	_____
Award Start Date:	<u>Spring 2023</u>	Other Deadline Description:	_____
Award End Date:	<u>Two years from date of execution</u>	Program Income Requirement:	<u>N/A</u>
Completed By:	<u>Chris Dannenbring</u>		
Pre-Application Meeting Schedule:	<u>N/A</u>		

Additional funding sources available to fund this program? Please describe: \$185,000 in matching funds will be budgeted in FY23/24 from the Stone Creek Golf Club Fund 601

How much General Fund will be used to cover costs in this program, including indirect expenses? None

How much Fund Balance will be used to cover costs in this program, including indirect expenses? None

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

County Parks strives to provide safe and clean park facilities to users. Performance Clackamas: 1) Build public trust through good government - achieved by leveraging grants and bond funding to pay for capital improvements, lessening county funding burden. 2) Build a strong infrastructure - which provides safe/adequate facilities for recreation in Clackamas County Parks.

2. What, if any, are the community partners who might be better suited to perform this work?

None, this is a County Park's division operated and maintained facility.

3. What are the objectives of this funding opportunity? How will we meet these objectives?

This project will expand day-use parking within Feyer Park, add a 2" asphalt lift to existing pavement, add ADA ramps from parking to day-use areas, and will add/repair curbs within the day-use area of the park.

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

County Parks - Feyrer Park in Molalla

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

Yes, existing staff will have County oversight on the project. Contractors will be hired to execute the work.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No

3. If this is a pilot project, what is the plan for sunseting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

This is not a pilot project.

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

No, this funding helps to pay for existing facility infrastructure repairs and improvements.

Collaboration

1. List County departments that will collaborate on this award, if any.

All project and financial management will be done by County Parks' staff. County Grants office will review and submit reimbursement requests.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

Quarterly progress and financial reporting will be performed by County Parks' Management Analyst, Sr. for review by the County grants office.

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Performance will be evaluated on execution of the work within the time frame of the grant agreement, along with executing the project within budget.

3. What are the fiscal reporting requirements for this funding?

Quarterly financial reporting sent to OR Parks & Recreation Dept. grant program coordinator.

Fiscal

1. Are their other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list **all** funding sources and amounts.

Yes. This project will likely not be executed until the fall of 2023. Funding match will be budgeted during the County's annual budget cycle for FY23/24.

2. For applications with a match requirement, how much is required (in dollars!) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

Clackamas County is required by OR State Parks to have a 50% funding match to our grants based on county population criteria. This means we would need to match \$185,000 in funding to this grant request. Funds will be budgeted through an inter-fund transfer from Stone Creek Golf Club Fund 601 in the FY23/24 proposed budget.

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

No, we will not bill any indirect costs to this grant.

Other information necessary to understand this award, if any.

Application for this same project was applied for in April 2022, through OR Parks & Recreation Departments' Local Government Grant Program, and we were not successful in obtaining funding. OPRD's grant coordinator encouraged us to reapply through the County Opportunity Grant program.

Program Approval:

Christina Dannenbring

8-31-22

Christina Dannenbring

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN.****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)		
Tom Riggs	08/31/2022	<i>Tom Riggs</i>
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)		
Dan Johnson	9-7-22	<i>D. Johnson</i>
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION		
Ed Johnson	9-7-2022	<i>Ed Johnson</i> <small>Ed Johnson (Sep 7, 2022 10:57 PDT)</small>
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)		
Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department contact when fully approved.
Department: keep original with your grant file.

257 County Parks - Feyrer Park Roadway Improvements County Opportunity Grant_GLF_Sept '22

Final Audit Report

2022-09-07

Created:	2022-09-07
By:	Jennifer Johnson (JJohnson@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAI7L8qJUJOqLgrKOQKrxFs5EWBC1p-zOv

"257 County Parks - Feyrer Park Roadway Improvements County Opportunity Grant_GLF_Sept '22" History

-  Document created by Jennifer Johnson (JJohnson@clackamas.us)
2022-09-07 - 5:56:08 PM GMT- IP address: 73.25.146.220
-  Document emailed to ejohnson@clackamas.us for signature
2022-09-07 - 5:56:25 PM GMT
-  Email viewed by ejohnson@clackamas.us
2022-09-07 - 5:57:03 PM GMT- IP address: 188.212.141.20
-  Signer ejohnson@clackamas.us entered name at signing as Ed Johnson
2022-09-07 - 5:57:35 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Ed Johnson (ejohnson@clackamas.us)
Signature Date: 2022-09-07 - 5:57:37 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Agreement completed.
2022-09-07 - 5:57:37 PM GMT

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Document Title:

After filing please return to: _____

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____