



March 24, 2022

Board of County Commissioners
Clackamas County

Approval of a Resolution to Apply for a Local Government Grant for a Roadway Improvement Project at Feyrer Park. Total value is \$150,000. Funding through Oregon Parks and Recreation Department. County General Funds are not involved.

Purpose/Outcome	Resolution to Apply for \$150,000 in grant funding through Oregon Parks and Recreation Department's (OPRD) Local Government Grant Program. If funds are awarded these funds will cover 50% of the estimated project expense.
Dollar Amount and Fiscal Impact	\$150,000 in revenue from this grant is budgeted in County Parks Proposed FY23 budget. The 50% in matching funds will come from the 2019 Metro Natural Areas Bond funding allocation designated for Clackamas County Parks' projects. No county General Funds will be required to complete this project.
Funding Source	\$150,000 OPRD Local Government Grant funding.
Duration	Two years from date of execution.
Previous Board Action/Review	None.
Strategic Plan Alignment	<p>1. How does this item align with your department's Strategic Business Plan goals? LGGP grant funding for maintaining park infrastructure aligns with the BCS goal "Customers can be assured that critical infrastructure and facilities for the delivery of essential community services such as parks, libraries, and fairgrounds will be built, replaced and maintained", and supports County Park's goal of providing safe and adequate facilities to residents and visitors so they can participate in health and wellness activities that contribute to a strong and vibrant community.</p> <p>2. How does this item align with the County's Performance Clackamas goals? 1) Build public trust through good government - achieved by leveraging grant funding to pay for capital improvements, lessening county funding burden. 2) Build a strong infrastructure - which provides safe and adequate facilities for recreation in Clackamas County Parks.</p>
Counsel Review	<p>Date of Counsel review: 3/14/2022</p> <p>Name of County Counsel performing review: Andrew Naylor</p>
Procurement Review	<p>(Please check yes or no for procurement review. If the answer is "no," please provide an explanation.)</p> <p>1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/></p> <p>2. Item is an approval to apply for grant funding.</p>
Contact Person	Tom Riggs, Manager, County Parks & Forestry

Contract No.	None
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BACKGROUND:

Feyrer Park is located southeast of the City of Molalla and is adjacent to the Molalla River. Feyrer provides day-use and picnic activities, along with 20 overnight camp sites. This project will expand day-use parking, lengthen existing parking spaces, add/replace curbing, add concrete approaches, and complete a 2" lift on existing aging asphalt. County Parks is applying for Oregon Parks and Recreation Department Local Government Grant Program funding in an order to offset capital improvement costs for this project. Grant requirements for our county's population require a 50% match, or \$150,000 of the \$300,000 total estimated project expense. Matching funds will come from the 2019 Metro Natural Areas Bond funding allocation designated for Clackamas County Parks' projects. No county General Funds will be used to pay for this project. A Resolution to Apply along with the County's Grant Lifecycle form is attached for Board consideration and approval. The resolution is a required component of the grant application.

RECOMMENDATION:

Staff requests the Board approve the attached Resolution to Apply and County Grant Lifecycle form, thereby authorizing County Parks' staff to apply for Local Government Grant Program funding.

Respectfully submitted,



Sarah Eckman
Interim Director
Business & Community Services

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution Authorizing
Clackamas County Parks to Apply for a
Local Government Grant from the State of
Oregon for Feyrer Park
Roadway Improvements



RESOLUTION NO.
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WHEREAS, the State of Oregon, through its Oregon Parks and Recreation Department, is accepting applications for the Local Government Grant Program (the “Grant”); and

WHEREAS, Clackamas County’s Feyrer Park is a popular day-use and camping park located along the Molalla River;

WHEREAS, Clackamas County, through its Department of Business and Community Services Development, Parks Division, desires to apply for and receive the Grant as a means of providing funding needed for park and recreation improvements at Feyrer Park; and

WHEREAS, Clackamas County has previously identified parking expansion, curbing, access approaches, and asphalt roadway improvements (collectively the “Roadway Improvements”) at Feyrer Park as a high priority need in Clackamas County, and

WHEREAS, Clackamas County has available local matching funds to fulfill its share of obligation related to the Grant should the grant funds be awarded; and

WHEREAS, the State of Oregon requires a resolution from the Clackamas County Board of Commissioners supporting Clackamas County’s application for the Grant;

NOW, THEREFORE, the Clackamas County Board of County Commissioners resolves as follows:

1. The Clackamas County Board of Commissioners supports Clackamas County’s submittal of a grant application to the State of Oregon’s Local Government Grant to help fund the Feyrer Park Roadway Improvements.

DATED this _____ day of March, 2022

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair

Recording Secretary

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**** CONCEPTION ****

Section I: Funding Opportunity Information - To be completed by Requester

Award type: Direct Appropriation (no application)
Subrecipient Award Direct Award
Award Renewal? Yes No

Lead Department & Fund #: _____

If renewal, complete sections 1, 2, & 4 only. If Direct Appropriation, complete page 1 and Dept/Finance signatures only.
If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

Name of Funding Opportunity: _____

Funding Source: Federal State Local

Requestor Information (Name of staff person initiating form): _____

Requestor Contact Information: _____

Department Fiscal Representative: _____

Program Name and prior project # (please specify): _____

Brief Description of Project:

Name of Funding Agency: _____

Notification of Funding Opportunity Web Address:

OR

Application Packet Attached: Yes No

Completed By: _____

Date

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Application

Non-Competing Application

Other

CFDA(s), if applicable: _____

Funding Agency Award Notification Date: _____

Announcement Date: _____

Announcement/Opportunity #: _____

Grant Category/Title: _____

Funding Amount Requested: _____

Allows Indirect/Rate: _____

Match Requirement: _____

Application Deadline: _____

Other Deadlines: _____

Award Start Date: _____

Other Deadline Description: _____

Award End Date: _____

Completed By: _____

Program Income Requirement: _____

Pre-Application Meeting Schedule: _____

Additional funding sources available to fund this program? Please describe: _____

How much General Fund will be used to cover costs in this program, including indirect expenses? _____

How much Fund Balance will be used to cover costs in this program, including indirect expenses? _____

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?

2. What, if any, are the community partners who might be better suited to perform this work?

3. What are the objectives of this funding opportunity? How will we meet these objectives?

4. Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

3. If this is a pilot project, what is the plan for sunseting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

4. If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Fiscal

1. Will we realize more benefit than this financial assistance will cost to administer?

2. Are other revenue sources required, available or will be used to fund the program? Have they already been secured? Please name other sources, including General Fund or Fund Balance and amounts.

3. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, Local Grant, etc.)?

4. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Program Approval:

Christina Dannenbring

Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN.****

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)		
Tom Riggs	03/09/2022	<i>Tom Riggs</i>
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)		
Sarah Eckman	March 10, 2022	<i>Sarah Eckman</i>
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION		
Elizabeth Comfort	3.14.2022	<i>Elizabeth Comfort</i>
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)		
Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

*(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

**County Administration: re-route to department contact when fully approved.
 Department: keep original with your grant file.**