



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

September 29, 2022

Board of County Commissioners
Clackamas County

Approval of a Memorandum of Understanding with the Oregon Department of Transportation for Use of the Baldock Maintenance Yard. Total value is \$0. County General Funds are not involved.

Purpose/Outcome	Memorandum of Understanding (MOU) for use of Baldock Maintenance Yard
Dollar Amount and Fiscal Impact	None.
Funding Source	N/A
Duration	October 2022 to September 2023
Previous Board Action/Review	9/27/22: Discussion item at issues
Strategic Plan Alignment	This project will provide strong infrastructure and ensure safe communities by maintain the County's road infrastructure.
Counsel Review	Date of Counsel review:08/03/22 Name of County Counsel performing review. NB
Procurement Review	(Please check yes or no for procurement review. If the answer is "no," please provide an explanation.) 1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: item is a non-binding MOU.
Contact Person	Travis Wootan, Transportation Maintenance Supervisor, ext 6368
Contract No.	n/a

BACKGROUND: The County is planning on chip sealing six roads west of Wilsonville in the summer of 2023 and currently does not have a place to stockpile rock in this area. Having a local site to stockpile rock is critical for making chip seal a cost-effective maintenance treatment. Approving this MOU will allow the County to use ODOT's Baldock Maintenance Yard which is located in Wilsonville to temporarily store rock for the purpose of chip sealing roads in the area for summer of 2023.

RECOMMENDATION: Staff respectfully recommends that the Board approve the MOU with ODOT for the use of the Baldock Maintenance Yard and authorizes the Chair to sign on behalf of the County.

Respectfully submitted,

Travis Wootan

Travis Wootan- Transportation Maintenance Supervisor



Oregon

Kate Brown, Governor

Department of Transportation

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September 29, 2022

TO: Dan Johnson
Director - Clackamas County Department of Transportation and Development
503-742-4325 danjoh@clackamas.us

FROM: Lisa DeMers
ODOT Baldock Transportation Maintenance Manager
503-969-2339 Lisa.C.DEMERS@odot.oregon.gov

THROUGH: Cory Hamilton
ODOT District 2B Manager

SUBJECT: Memorandum of Understanding (MOU): Use of Baldock Maintenance yard in Wilsonville along I-5 and Willamette River.

The ODOT Baldock Maintenance Manager (OBMM), Clackamas County Transportation & Development (CCTD) hereby enter into a Memorandum of Understanding where the Clackamas County Transportation & Development will store chip seal rock for the 2023 season in the ODOT Baldock Maintenance yard in Wilsonville along I-5 and Willamette River (site).

This MOU will become effective upon signature of this document. The following describes the roles and responsibilities and requirements for this MOU.

1. OBMM and CCTD will coordinate and complete an initial walkthrough of the ODOT Baldock Maintenance yard prior to occupation of the site. The walkthrough will document the current condition of the site through photos. CCTD will prepare and submit a walk through summary report that includes a written description of items noted during the walk through as well as the photos taken. This summary report will be submitted via email to the ODMM for concurrence.
2. The physical area within the site that will be allotted to CCTD for the storage of Chip seal rock for the 2023 season will be agreed upon during the initial walkthrough between all parties. The summary report will define this area.
3. CCTD will have to supply a lock for the site gate and coordinate with OBMM to add the lock to existing gate lock.
4. Damage to the site caused by CCTD and/or their contractor(s) will be repaired at no expense to the OBMM and to the satisfaction of the OBMM. This includes but is not limited to ruts created in the ground and damage caused to fencing etc.
5. CCTD to comply with OSHA, State and Federal Rules and Regulations applicable to any hazardous materials stored on site.

6. CCTD will coordinate and complete a punch list walkthrough of the site with OBMM to document any repairs required to the site once all chip seal rock has been removed. All other miscellaneous storage items are to be removed prior to this walkthrough as well. CCTD to submit a copy of this punch list to the ODMM via email.
7. CCTD will coordinate and complete a final walkthrough of the site with the OBMM for acceptance of the site. This is to occur after final clean up and ready to remove CCTD lock from gate.
8. For purposes of this MOU, the “2023 season” referred to herein shall mean the period of time between approximately October, 2022 and September, 2023.

This MOU can be terminated by either party at any time due to business need as supported in writing. In the event one party terminates this MOU, OBMM shall allow CCTD a commercially reasonable amount of time to remove its chip seal rock from the site.

AGREED to by:

Tootie Smith
Chair - Clackamas County Board of County Commissioners

Date

Lisa DeMers ODOT Baldock Transportation Maintenance Manager

Date

Cory Hamilton, ODOT District 2B Manager

Date

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Document Title:

After filing please return to: _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____