

March 6, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
 Clackamas County

Approval of a Grant Renewal Application to Oregon State University for parenting education and support programming. Grant Value is \$571,000 for 2 years. Funding is through Oregon State University. No County General Funds are involved.

Previous Board Action/Review	None		
Performance Clackamas	1. Ensure safe, healthy and secure communities.		
Financial Review	Yes, Elizabeth Comfort	Procurement Review	NA
Contact Person	Jessica Duke	Contact Phone	971-291-8569

EXECUTIVE SUMMARY: The Children, Family & Community Connections (CFCC) Division of the Health, Housing and Human Services Department, in its role as the Parenting Hub Coordinator for the region, requests approval of a Financial Assistance Application Lifecycle Form to continue parenting education programming and parenting supports funded through Oregon State University (OSU). These funds are competitively awarded to local non-profit organizations to provide evidence-based and/or culturally responsive curriculum training focused on parenting education for families. Evidence-based parenting and family skills training significantly improve parenting skills and family relationships, reduce problem behaviors, reduce alcohol and drug abuse, and improve social competencies and school performance.

Since 2014, the Clackamas County Parenting Hub has provided parenting education and family support to over 53,807 participants in the County through direct provision and community mini-grants, resulting in 2,898 cumulative classes, community activities, and workshops. From July 2025 – June 2027, these funds will support over 400 parents and youth as well as strengthen and connect community systems to streamline services for families through

- Parenting education series and workshops
- Parent and family support activities
- Resource connection through social media posts and community calendar.
- Local Economy support through small grants to Non-profit Organizations and School Districts

Oregon State University receives pass-through funds for Parenting Education from more than one funder to support parenting education. This Financial Application Lifecycle Form encompasses all the funding support the County expects to receive from OSU for parenting education. Total value up to \$571,000 for services starting July 1, 2025, through June 30, 2027.

RECOMMENDATION: The staff respectfully requests that the Board of County Commissioners approve the The Financial Application Lifecycle Form and authorize Chair Roberts to sign on behalf of Clackamas County.

Respectfully submitted,

Mary Rumbaugh
 Mary Rumbaugh, Director
 Director of Health, Housing and Human Services

For Filing Use Only

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Direct Appropriation (no application)
Award type: Subrecipient Award Direct Award

Award Renewal? Yes No

Lead Fund # and Department:	Fund 240: H3S - Children, Family & Community Connections
Name of Funding Opportunity:	Parenting Education Hub

Funding Source: Federal – Direct Federal – Pass through State Local

Requestor Information: (Name of staff initiating form)	Jessica Duke
Requestor Contact Information:	jduke@clackamas.us
Department Fiscal Representative:	Cade Windell
Program Name & Prior Project #: (please specify)	OPEC - 400322490

Brief Description of Project:

Since 2014, Clackamas County has served as the backbone for the Parenting Hub, called Clackamas Parenting Together (CPT). It is one of 15 in the state funded by a coalition of private foundations called the Oregon Parenting Education Collaborative (OPEC). CPT provides a variety of supports for parents across the county, including connecting them to resources through events and Online, providing parenting classes directly through mini-grants to local agencies to provide a variety of more intensive, series of parenting education trainings using evidence-based curricula.

Name of Funding Agency: Oregon Parenting Education Collaborative, Oregon State University

Notification of Funding Opportunity Web Address:

OR

Application Packet Attached: Yes No

Completed By: Sophia Butler Date: 1/30/2025

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

Competitive Application Non-Competing Application Other

Assistance Listing Number (ALN), if applicable:	n/a	Funding Agency Award Notification Date:	n/a
Announcement Date:	Informal request	Announcement/Opportunity #:	none
Grant Category/Title	n/a	Funding Amount Requested:	\$571,000
Allows Indirect/Rate:	yes	Match Requirement:	10%, met through other grants
Application Deadline:		Total Project Cost:	\$646,000
Award Start Date:	July 1, 2025	Other Deadlines and Description:	
Award End Date	June 30, 2027		
Completed By:	Sophia Butler	Program Income Requirements:	n/a
Pre-Application Meeting Schedule:			

Additional funding sources available to fund this program? Please describe:
Other early learning state grants, such as Hub Coordination and Kindergarten Partnership, support this program

How much General Fund will be used to cover costs in this program, including indirect expenses?
n/a

How much Fund Balance will be used to cover costs in this program, including indirect expenses?
n/a

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. *How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?*

2. *Who, if any, are the community partners who might be better suited to perform this work?*

3. *What are the objectives of this funding opportunity? How will we meet these objectives?*

4. *Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?*

Organizational Capacity:

1. *Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?*

2. *Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?*

3. *If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?*

4. *If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?*

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Other information necessary to understand this award, if any.

Program Approval:

Sophia Butler

2/5/2025



Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR****

****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****










H3S-CFCC-Fund 240_Lifecycle_OSU-OPEC 25-27-Parenting Education

Final Audit Report

2025-02-10

Created:	2025-02-07
By:	Qudsia Sediq (QSediq@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAv24rnogurgHascMI8MuykwKPR-ehpjzq

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-  Document created by Qudsia Sediq (QSediq@clackamas.us)
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-  Signer dswanson@clackamas.us entered name at signing as Denise Swanson
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-  Document e-signed by Denise Swanson (dswanson@clackamas.us)
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-  Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature
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