

March 24, 2022

Board of County Commissioners Clackamas County

Members of the Board:

Approval of Subrecipient Agreement Amendment # 3 with Clackamas County Circuit Court to increase staff time for Protective Order and Support Services at the Family Justice Center. Grant amendment is fully funded by U.S. Department of Justice, Office on Violence Against Women Improving Criminal Justice Response Grant. Amendment #3 has a value of \$9,976 for a maximum award of \$235,415.

No County General funds are involved.

Purpose/Outcome	Amendment #3 with Clackamas County Circuit Court will increase funded Court Clerk staff time to align with project needs for the balance of the grant period. The Court Clerk located at, A Safe Place Family Justice Center, provides Protective Order and Support services and assistance to petitioners for protective orders, consults with advocates and Family Justice Center partners, tracks orders through the court system, and provides trainings to insure efficient and effective services.
Dollar Amount and	Amendment #3 adds \$9,976 for a maximum value of \$235,415
Fiscal Impact	No County General Fund involved and no match required.
Funding Source	U.S. Department of Justice, Office on Violence Against Women Improving Criminal Justice Responses Grant Program Award 2019-WE-AX-0017 Catalog of Federal Domestic Assistance (CFDA) 16.590
Duration	Amendment is effective upon signature by all parties for services through grant end at 9/30/22.
Previous Board Action/Review	BCC Issues: 3/22/22
Strategic Plan	Individuals and families in need are healthy and safe
Alignment	2. Ensure safe, healthy and secure communities
Counsel Review	This Grant amendment has been reviewed and approved by County Counsel on: 2/23/22 (AN)
Procurement	Was the item processed through Procurement? No.
Review	Federal Subrecipient Grant Amendment
Contact Person	Adam Freer 971-533-4929
Contract No.	H3S #9493

BACKGROUND:

The Children, Family & Community Connections Division of the Health, Housing and Human Services Department requests approval of Subrecipient Grant Amendment #3 with Clackamas County Circuit Court to provide Protective Order and Support Services out of A Safe Place Family Justice Center; this will include access to domestic violence restraining orders, sexual assault, stalking and elder abuse. The funding in this amendment allows for an increase in FTE for the funded Court Clerk position from .65 to .75 FTE for 9 months to provide additional services in tracking and reporting restraining order related data.

This Subrecipient Grant Amendment is effective upon signature by all parties for services starting on October 1, 2020 and terminating on September 30, 2022. Amendment has a value of 9,976 for a maximum award of \$235,415.

RECOMMENDATION:

Staff recommends Board approval this Subrecipient Amendment and authorizes Tootie Smith to sign on behalf of Clackamas County.

Respectfully submitted, Rodney Cook

Rodney A. Cook, Director

Health, Housing & Human Services

Subrecipient Agreement Amendment H3S – Children, Family & Community Connections Division

Subrecipient Agreement Number: 20-020 A.3 (I 9493)	H3S Board Order Number: 052021
Department/Division: H3S/CFCC	Amendment No. 03
Subrecipient: Clackamas County Circuit Court	Amendment Requested By: Adam Freer
Approved as to form:	
02/23/202	22
County Counsel Date	
Changes: ☐ Scope of Service ☐ Agreement Time	□ Agreement Budget (X) Other: Updates contacts
	lackamas County Circuit Court ("SUBRECIPIENT") and Clackamas that Subrecipient Grant Agreement ("Agreement") entered into
Justification for Amendment:	
This Amendment #3 updates the budget with acfunded staff to align with project needs for the b	Iditional funding. SUBRECIPIENT will be increasing the FTE of alance of the grant period.
This Amendment #3 increases the Agreemer	nt amount by \$9,976 for a new total of \$235,415.

This Amendment #3 is effective **upon signature**. The program period for this Amendment #3 is **October 1**, **2021** through **September 30**, **2022**.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. Changes are identified with "bold/italic" font for easy reference.

Clackamas County Circuit Court ICJR – 20-020 Subrecipient Grant Agreement – CFCC 9493 Amend 3 Page 6 of 6

AMEND Section 4 of the Agreement:

4. Grant Funds. COUNTY's funding for this Agreement is the FY19 Improving Criminal Justice Response Program Award # 2019-WE-AX-0017 (Catalogue of Federal Domestic Assistance [CFDA]#: 16-590) issued to COUNTY by the Department of Justice The maximum, not to exceed, grant amount that COUNTY will pay is \$225,439 This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained Exhibit D – Required Financial Reporting and Exhibit D-1– Request for Reimbursement and Exhibit B – Subrecipient Program Budget. Failure to comply with the terms of this Agreement may result in withholding of payment and represents a material breach of the original grant and this Agreement. Such material breach shall give rise to COUNTY's right, but not obligation, to withhold SUBRECIPIENT grant funds until compliance is met, reclaim grant funds in the case of omissions or misrepresentations in financial or programmatic reporting, require repayment of any funds used by SUBRECIPIENT in violation of this Agreement, to terminate this Agreement, and to pursue any right or remedy available to COUNTY at law, in equity, or under this Agreement.

TO READ:

4. Grant Funds. COUNTY funding for this Agreement is the FY19 Improving Criminal Justice Response Program Award # 2019-WE-AX-0017 (Catalogue of Federal Domestic Assistance [CFDA]#: 16-590) issued to COUNTY by the Department of Justice. The maximum, not to exceed, grant amount that COUNTY will pay is \$235,415. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained Exhibit D – Required Financial Reporting and Exhibit D-1– Request for Reimbursement and Exhibit B – Subrecipient Program Budget. Failure to comply with the terms of this Agreement may result in withholding of payment and represents a material breach of the original grant and this Agreement. Such material breach shall give rise to COUNTY's right, but not obligation, to withhold SUBRECIPIENT grant funds until compliance is met, reclaim grant funds in the case of omissions or misrepresentations in financial or programmatic reporting, require repayment of any funds used by SUBRECIPIENT in violation of this Agreement, to terminate this Agreement, and to pursue any right or remedy available to COUNTY at law, in equity, or under this Agreement.

REPLACE: Exhibit B: Subrecipient Program Budget in its entirety with:

EXHIBIT B SUBRECIPIENT PROGRAM BUDGET

PROJECT NAME: Improving Criminal Justice Response
(Fund Source: Office on Violence Against Women (DOJ),
CFDA 16.590)

AGREEMENT No. 20-020

SUBRECIPIENT: Clackamas County Circuit Court

FXHIRIT R	SUBRECIPIENT BU	DGFT				
Organization: Clackamas County Circuit Court						
Funded Program Name:	-					
Program Contact:						
	Oct 1, 2020 - Sept 30, 20)22				
Agreement # 949	3 Amendment #3		A	Approved	Approved	
Approved Award Budget Categories			Aw	ard Amount	Match Amount	
Personnel (List salary, FTE & Fri	inge costs for each position)				
Court Clerk salary (.65 FTE)			\$	129,691.00		
Court Clerk Fringe				\$37,971.00		
Court Clerk health benefits			\$	67,753.00		
Total Personnel Services				235,415.00		
<u>Administration</u>						
<u>Supplies</u>					No match is	
					required on	
<u>Utilities</u>					this award	
					uns awaru	
<u>Travel</u>						
Training			\$	-		
Travel/Mileage				-		
Additional (please specify)						
Total Progra	mmatic Costs		\$	-		
Total Gr	ant Costs		\$	235,415.00		

CFDA 16.590

REPLACE Exhibit D-1: Request for Reimbursement in its entirety with:

EXHIBIT D-1REQUEST FOR REIMBURSEMENT

PROJECT NAME: Improving Criminal Justice Response
(Fund Source: Office on Violence Against Women (DOJ) Grant,

AGREEMENT No. 20-020

SUBRECIPIENT: Clackamas County Circuit Court

Address 807 Main Street Oregon City, OR 97045									
General Ledger backup to support the requested amount Monthly Activity Report (Exhibit D-2) showing numbers served and activities conducted during the month of request (The Monthly Activity Report is NOT required on months when quarterly reports are due). Contractor: Clackamas County Circuit Court	-								
Contractor: Clackamas County Circuit Court Address: 807 Main Street Oregon City, OR 97045	• General Ledger backup to support the requested amount		ed and activities	condu	cted during	g the m	onth of		
Address: 807 Main Street Oregon City, OR 97045 Contact Person: Gina Setter Phone Number: 503-655-8631 E-mail: Gina L. Setter@old state or us Budget Category Budget Personnel Supplies Sourt Clerk salary (.65 FTE/.75 FTE) \$129,691.00 \$1,797.00 \$	request (The Monthly Activity Report is NOT required on	moi	nths when quar	terly re	ports are d	ue).			
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Clackamas County Circuit Court ICJR – 20-020 Subrecipient Grant Agreement – CFCC 9493 Amend 3 Page 6 of 6

[Signature page follows]

Clackamas County Circuit Court ICJR – 20-020 Subrecipient Grant Agreement – CFCC 9493 Amend 3 Page 6 of 6

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #03 to be executed by their duly authorized officers.

CLACKAMAS COUNTY CIRCUIT COURT	COUNTY OF CLACKAMAS BOARD OF COMMISSIONERS	
Nancy Cozine, State Court Administrator	Commissioner: Tootie Smith, Chair Commissioner: Sonya Fischer Commissioner: Paul Savas	
807 Main Street Street Address	Commissioner: Martha Schrader Commissioner: Mark Shull	
Oregon City, OR 97045 City/State/Zip	Tootie Smith, Chair	Date