



Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

February 6, 2025

Board of County Commissioners
Clackamas County

BCC Agenda Date/Item: _____

Approval of an Amendment to a Public Improvement Contract with PACE Engineers for engineering services at the Clackamas County Stabilization Center. Amendment Value is \$22,440. Total Agreement Value is \$155,960 for 18 months. Funding is through the Oregon Department of Administrative Services. No County General Funds are involved.

Previous Board Action/Review	N/A		
Performance Clackamas	Build (maintain) a strong infrastructure. Ensure a safe, healthy and secure communities.		
Counsel Review	Yes	Procurement Review	Yes
Contact Person	Marcus Gorton	Contact Phone	503-781-3221

EXECUTIVE SUMMARY: Currently, Clackamas County residents experiencing behavioral health crises do not have adequate support resources to recover and recuperate in a protected environment. In response to this need, the County is proposing an extensive remodeling project to the existing McBrod Women’s Center, located at 9200 SE McBrod Ave. in Milwaukie, to the Clackamas County Stabilization Center to better provide services for those in need.

This amended contract will allow the county to receive continued engineering administration from PACE for remodeling of the 5,609sf. McBrod Women’s Center into a facility that will provide beneficial programs for all members. PACE’s primary responsibility during this phase of the construction process is to thoroughly review RFI’s (Requests for Information) and to analyze technical aspects of questions raised, provide clear and accurate responses based on engineering expertise, and ensure the information provided addresses any ambiguities or potential issues. This service helps remove liability from the county and provides a well-engineered project that sustains value.

RECOMMENDATION: Staff respectfully recommends that the Board approve and sign this contract amendment with PACE Engineers, Inc.

Respectfully submitted,

Elizabeth Comfort

Elizabeth Comfort
Director Finance

AMENDMENT #3
TO THE CONTRACT DOCUMENTS WITH PACE ENGINEERS, INC. FOR PROFESSIONAL
ENGINEERING AND SURVEYING SERVICES FOR MCBROD CRISIS CENTER PROJECT
Contract #8139

This Amendment #3 is entered into between **PACE Engineers, Inc.** (“Contractor”) and Clackamas County (“County”) and shall become part of the contract documents entered into between both parties on **June 28, 2023** (“Contract”).

The Purpose of this Amendment #3 is to make the following changes to the Contract:

1. ARTICLE I, Section 2. **Effective Date and Duration** is hereby amended as follows:
 Contract termination date is hereby changed from December 31, 2024 to **December 31, 2025**.

2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:
 Additional compensation is needed to continue Work during the construction phase of this project. Continued Work include the following: Responding to Requests for Information (RFI’s), reviewing material submittals, performing site observations, developing record drawings, and attending meetings and other project coordination tasks. In consideration for Contractor performing the continued services, County shall pay Contractor an additional sum not to exceed \$22,440.00. Consideration rates are on a time and materials basis in accordance with **Exhibit A to this Amendment #3**. The total Contract compensation will not exceed **\$155,960.00**.

ORIGINAL CONTRACT	\$ 79,000.00
AMENDMENT #1	\$ 10,240.00
AMENDMENT #2	\$ 44,280.00
<u>AMENDMENT #3</u>	<u>\$ 22,440.00</u>
TOTAL AMENDEED CONTRACT	\$ 155,960.00

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #3, effective upon the date of the last signature below.

PACE Engineers, Inc.

Clackamas County

Chris W. Anderson Dec 10, 2024
 Authorized Signature Date

 Chair Date

Chris Anderson
 Printed Name

Approved as to Form: 12/11/2024

 County Counsel Date

Exhibit A

ADDITIONAL SERVICES AGREEMENT #3

TO: Marcus Gorton
Construction Projects Coordinator
Clackamas County Facilities
Management
Marcus Gorton

PROJECT NAME: Clackamas County Crisis Center

PROJECT NO.: 23843

FROM: Patrick Leonard, PE

DATE: October 21, 2024

SUBJECT: Additional Fees for Services During Construction

This Service Agreement is intended to advise that a request for services has been made which is not in our Scope of Services or Fee. In addition, the estimated budget provided in the project proposal is not sufficient to complete the current design scope. The subject contract is herein amended to incorporate the following scope of services:

I. SCOPE OF SERVICES

Structural and Civil engineering services for construction administration are provided on a time and expense basis. Additional budget is needed to continue providing the following services during the construction phase:

- Responding to Requests for Information (RFIs)
- Reviewing material submittals
- Performing site observations
- Developing record drawings based on redlines provided by the Contractor
- Attending meetings and other project coordination tasks

II. FEE

Services During Construction: \$15,200.00

Project management and coordination: 40 hours @ \$181.00 = \$7,240.00

Client agrees to pay PACE for the above services on the basis of:

Time and expenses not to exceed \$22,440 plus reimbursable expenses as set forth in the prime contract.

All services provided within the scope of this ASA will be performed as per the terms and conditions approved under the above-mentioned base contract for the project, unless stated in the scope within this document. If you have any questions, require any additional information, or would like to discuss this project further, please do not hesitate to contact us at your earliest convenience.

I accept the above-described Scope of Services, and the attached PACE Terms and Conditions and Fee Structure.

Chris W. Anderson

Authorized PACE Representative Signature

Chris Anderson

Printed Name

Senior Principal Engineer

Title

October 21, 2024

Date

Authorized Client Representative Signature

Printed Name

Title

Date

