

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Study Session Worksheet

Presentation Date: June 28, 2016 **Approx Start Time:** 3 PM **Approx Length:** 30 Min

Presentation Title: Applications for Federal Land Access Program Funding

Department: Department of Transportation and Development, Engineering and Department of Health, Housing and Human Services, Social Services

Presenters: Karen Buehrig, Transportation Planning Supervisor; Teresa Christopherson, Administrative Services Manager; and Steve Williams, Principal Transportation Planner

Other Invitees: Barb Cartmill, DTD Director

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Approval and support to move forward with three applications for Federal Lands Access Program funding. Two applications are for resurfacing of County Roads that provide access to federal lands, the other application is for continued funding support for the Mt. Hood Express.

EXECUTIVE SUMMARY:

The Western Federal Lands Highway Division (WFLHD) of the Federal Highway Administration is soliciting for capital improvement, enhancement, surface preservation, transit, planning, and research proposals to receive funds through the Oregon Federal Lands Access Program (FLAP) in fiscal years 2019, 2020 and 2021. The program has \$36 Million dollars available annually, for a total of \$108 Million statewide for 2019-21 time period.

The purpose of the Federal Lands Access Program (FLAP) is to provide safe and adequate Transportation access to and through Federal Lands for visitors, recreationists, and resource users. Proposals must be located on a road, bridge, trail or transit system that is located on, is adjacent to, or provides access to Federal lands for which title or maintenance responsibility is vested in a state, county, town, township, tribal, municipal, or local government.

DTD and H3S have been coordinating on their applications to this program so that the BCC has the opportunity to review the information and proposals jointly.

The projects proposed for submittal include:

1. Mt Hood Express and City of Sandy Transit Service - Mt Hood National Forest
2. Lolo Pass Road - Resurfacing
3. East Salmon River Road - Resurfacing

The Mt Hood Express proposal is requesting continuation of existing operation funding for three additional years, new equipment and service expansion to Warms Springs. The current FLAP funding that allowed for the expansion of the Mt Hood Express to Government Camp and Timberline will expire in September, 2017. The continued funding portion of the application will allow transit service to continue at the same level for three additional years, including the additional weekend service provided by the City of Sandy. The equipment request would purchase two bicycle trailers with room for 22 bicycles to meet demand. The Warm Springs

Last updated: January 2012

Pilot Project would, in partnership with the Confederated Tribes of Warm Springs, provide three times daily commuter bus service between Government Camp and Warm Springs.

The total cost for all three elements will be \$2,593,047. The FLAP grant request will be for \$1,560,641. Match will be provided by the City of Sandy, private partners and the Confederated Tribe of Warm Springs. The balance of the project funding is provided by Clackamas County and grants through the Oregon Department of Transportation.

Mt Hood Express FLAP Request Summary				
Project Element	Total Cost	FLAP Request	Required Match	Other Funding (Clackamas County and ODOT grants)
1. Continue Operations Support	\$1,827,710	\$873,904	\$89,750	\$864,046
2. Equipment Request: Bicycle Trailers	\$20,000	\$17,946	\$2,054	
3. Warm Springs Pilot Project	\$745,337	\$668,790	\$76,546	
Required match provided for (1) & (2) Private partners and the City of Sandy. For (3), the Confederated Tribe of Warm Springs will provide the match				

The Lolo Pass Road project will involve resurfacing the entire 3.99 mile length of Lolo Pass Road from US 26 to the end of county maintenance at the entry to the Mt. Hood National Forest. In addition, the project will extend a revetment built by the county to reduce the likelihood that the Sandy River will leave its banks during the next flood event. Total project cost is anticipated to be \$3,696,369.60. The FLAP Grant request will be for \$3,316,752.44 with the county to provide a match of \$379,617.16 from Road Fund.

The East Salmon River Road project will resurface the road from US 26 a distance of 2.03 miles to the end of county maintenance at the entry to the Salmon Huckleberry Wilderness. Total project cost is anticipated to be \$434,054.95. The FLAP Grant request will be for \$389,477.51 with the county to provide a match of \$44,577.44.

FINANCIAL IMPLICATIONS (current year and ongoing):

Financial obligations would only occur if any of the projects are selected for funding. The match for the projects are described above. This would not be incurred until the year the project is programmed (between 2018 and 2021).

LEGAL/POLICY REQUIREMENTS:

None at this time

PUBLIC/GOVERNMENTAL PARTICIPATION:

The Mt Hood Express has had significant public involvement through the Mt Hood Transportation Alliance.

OPTIONS:

The Board of Commissioners has the option to support applying for all, some or none of the FLAP project applications.

RECOMMENDATION:

It is recommended the Board support all applications for 2018-2021 FLAP funding and approve DTD and H3S moving forward with submitting the applications.

ATTACHMENTS:

- Attachment A: Mt Hood Express Service Area
- Attachment B: Lolo Pass Road Project area
- Attachment C: East Salmon River Road Project Area
- Attachment D: DTD Lifecycle Form

SUBMITTED BY:

Division Director/Head Approval Dan Johnson

Department Director/Head Approval M. Barbara Cartmill

County Administrator Approval _____

For information on this issue or copies of attachments, please contact Karen Buehrig @ 503-742-4683

Attachment A:

Maps of Mt. Hood Service Area



Figure 1: Location of Mt. Hood National Forest in relation to Clackamas County

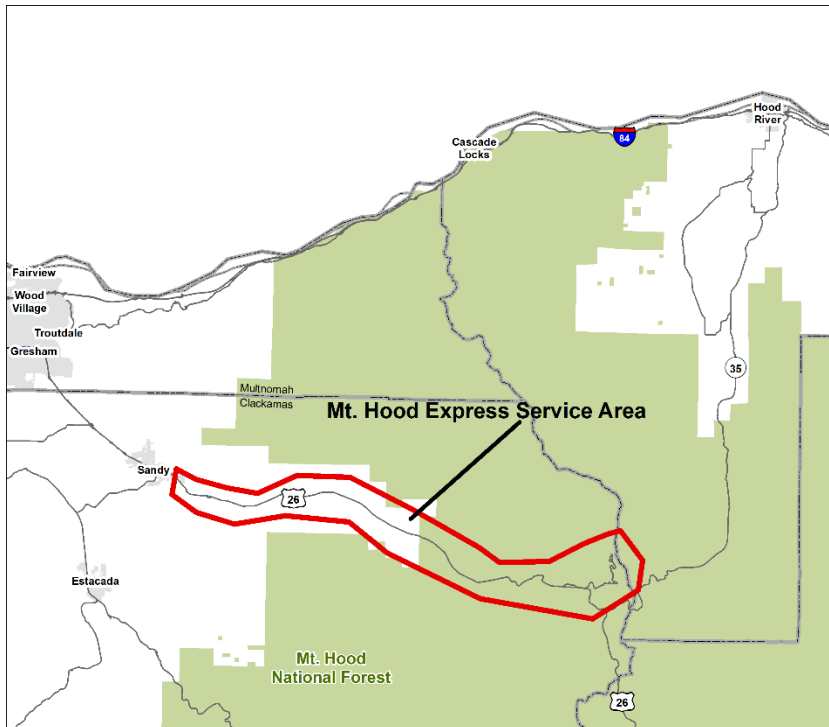
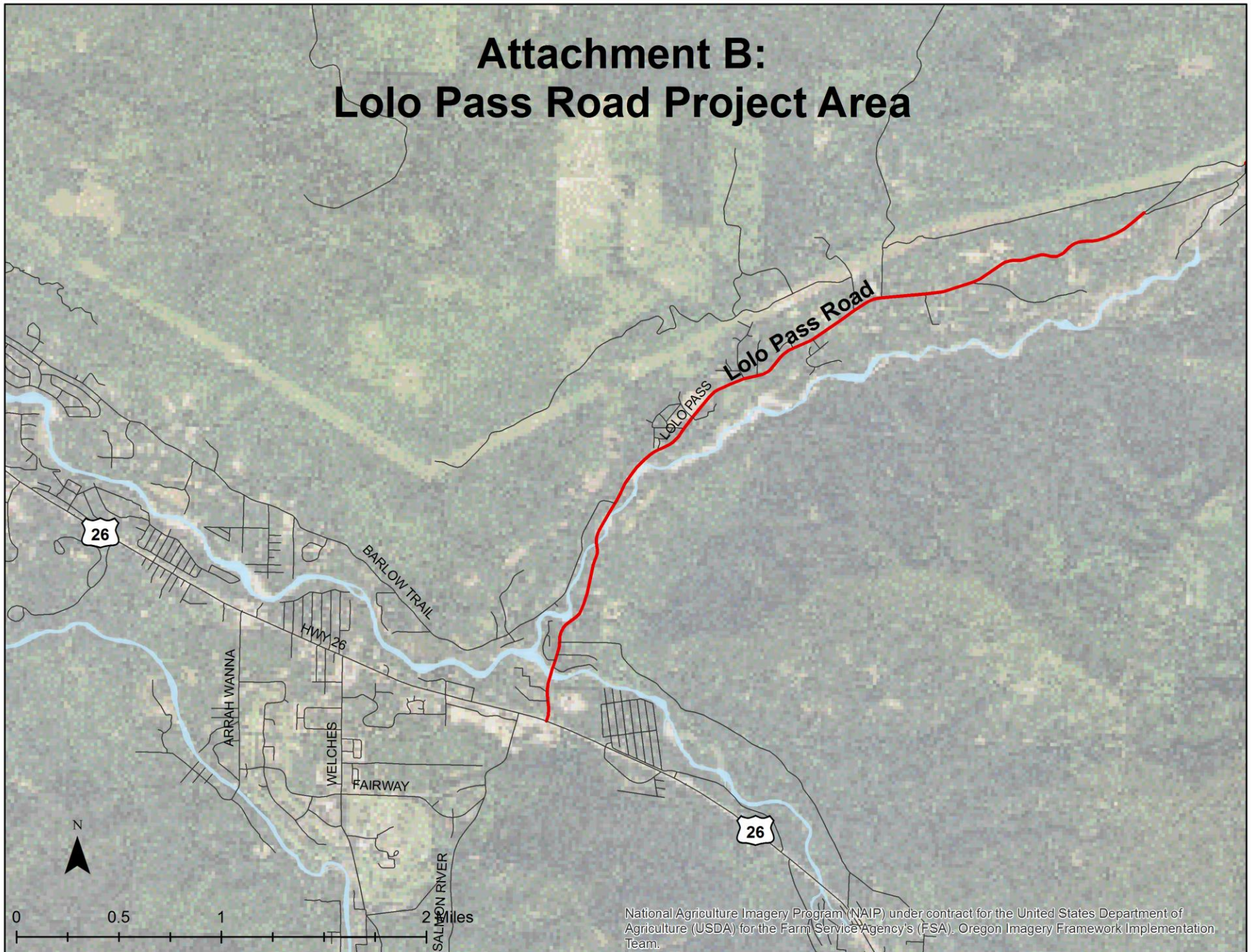
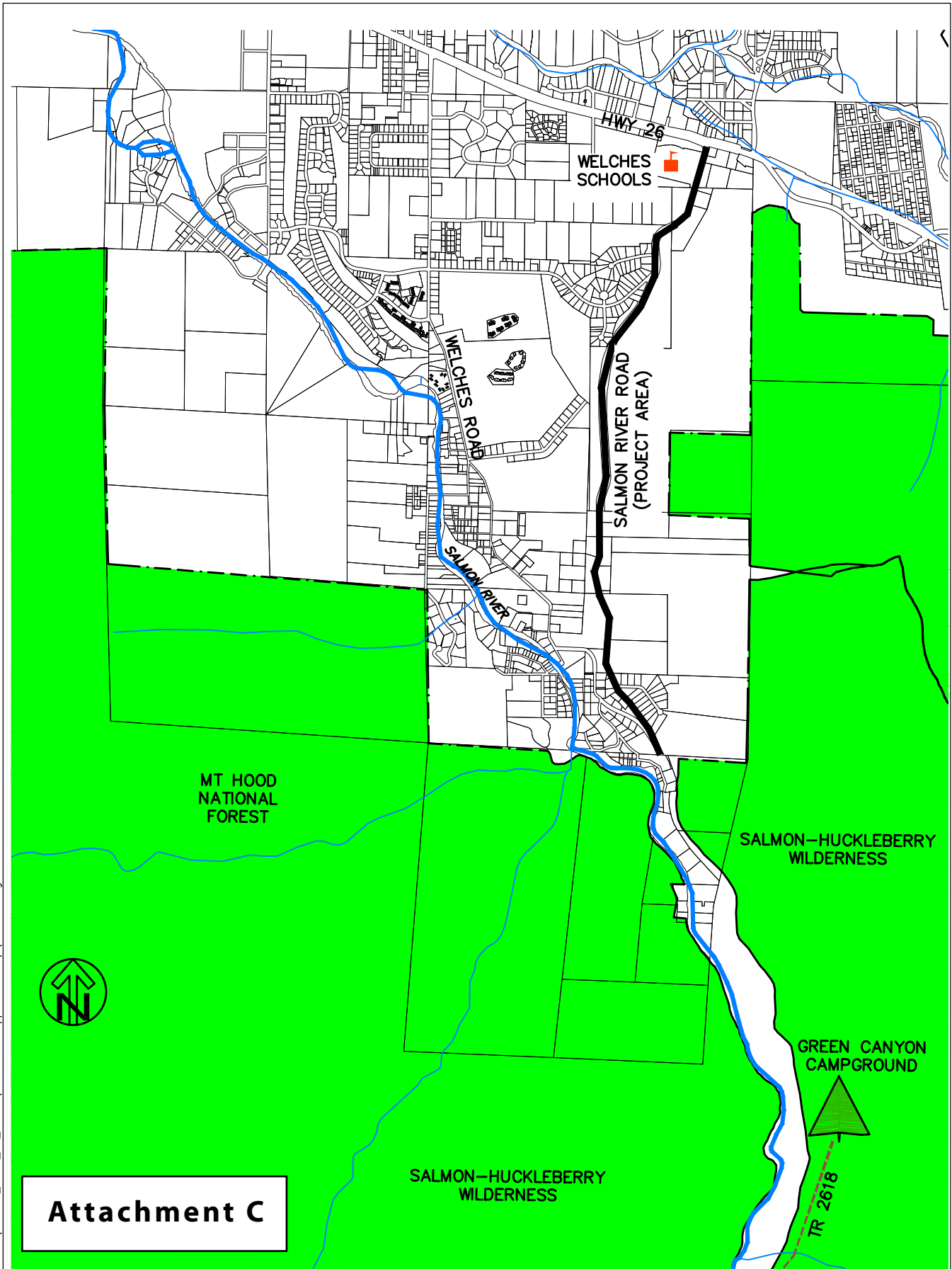


Figure 2: Map of Mt. Hood Express Service Area

Attachment B: Lolo Pass Road Project Area



National Agriculture Imagery Program (NAIP) under contract for the United States Department of Agriculture (USDA) for the Farm Service Agency's (FSA). Oregon Imagery Framework Implementation Team.



Attachment C

K:\CNTY RD BY Name\SALMON_RIVER_RD_37002\2014 Grant Application Map\ Taxlots.dwg

REVISION	DATE	BY

DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT
150 BEAVERCREEK ROAD
OREGON CITY, OR 97045



4/15/14 SCALE: N.T.S.
PROJECT MAP
SALMON RIVER ROAD
PREVENTATIVE MAINTENANCE

SHEET
1

Attachment D

Grant Application Lifecycle Form

Use this form to track your potential grant from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**** CONCEPTION ****

Note: The processes outlined in this form are not applicable to disaster recovery grants.

Section I: Funding Opportunity Information - To be completed by Requester

Lead Department: DTD Grant Renewal? Yes No

Name of Funding Opportunity: Federal Lands Access Program
Funding Source: Federal State Local: _____
Requestor Information (Name of staff person initiating form): Karen Buehrig
Requestor Contact Information: karenb@clackamas.us
Department Fiscal Representative: Diedre Landon (Dlandon@clackamas.us)
Program Name or Number (please specify): HFL-17: Surface Preservation
Brief Description of Project:

The Lolo Pass Road project will involve resurfacing the entire 3.99 mile length of Lolo Pass Road from US 26 to the end of county maintenance at the entry to the Mt. Hood National Forest. In addition, the project will extend a revetment built by the county to reduce the likelihood that the Sandy River will leave its banks during the next flood event. Total project cost is anticipated to be \$3,696,369.60. The FLAP Grant request will be for \$3,316,752.44 with the county to provide a match of \$379,617.16 from Road Fund.

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Name of Funding (Granting) Agency: Federal Highway Administration

Agency's Web Address for Grant Guidelines and Contact Information:
<https://flh.fhwa.dot.gov/programs/flap/or/>

OR

Application Packet Attached: Yes No

Completed By: Steve Williams Date _____

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Grant Non-Competing Grant/Renewal Other Notification Date: _____

Announcement Date: 04/05/2016 Announcement/Opportunity #: _____
Grant Category / Title: Oregon Federal lands Access Program Max Request / Award None stated
Value: _____
Allows Indirect/Rate: (See below.) Match Requirement: 10.27%
Application Deadline: 07/01/2016 Other Deadlines: _____
Grant Start Date: Fiscal year 2019 Other Deadline Description: _____
Grant End Date: Not specified
Completed By: _____
Pre-Application Meeting Schedule: _____

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant support the Department's Mission/Purpose/Goals?

The mission of the Department of Transportation and Development is to provide transportation maintenance and construction, land use planning, permitting, materials management and dog services to residents, property owners, businesses and the traveling public so they and future generations can experience and invest in a safe, well-designed and livable community. **This project addresses safety of the traveling public by maintaining roads that serve federal lands.**

2. How does the grant support the Division's Mission/Purpose/Goals? (If applicable)

The purpose of the Transportation Maintenance Division is: Provide repair, construction, preservation and emergency response services to the travelling public so they can live, work, conduct business, recreate and travel safely on a well-maintained County transportation system. **This proposal will provide funds for maintaining specific roads that access federal lands.**

3. What, if any, are the community partners who might be better suited to perform this work?

None - the County Transportation maintenance division is responsible for maintaining County Roads.

4. What are the objectives of this grant? How will we meet these objectives?

The objective is to access funding to maintain roads that provide access to federal lands. This will reduce the burden on our local road fund, while providing revenue to maintain these outlying roadways.

5. Does the grant proposal fund an existing program? If yes, which program? If no, what should the program be called and what is its purpose?

No. Though award of these revenues will supplement funds available to fund road maintenance and will help us prioritize the maintenance of these outlying roads.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If yes, what types of staff are required?

If no, can staff be hired within the grant timeframe?

Yes. Will use existing transportation maintenance and transportation construction program staff.

2. Is there partnership efforts required? If yes, who are we partnering with, what are their roles and responsibilities, and are they committed to the same goals?

Partnering with Western Federal Lands, the granting agency.

3. If this is a pilot project, what is the plan for sunseting the program or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

Not a pilot project and no new staff will be needed to carry out the grant activities.

4. If funding creates a new program, does the department intend that the program continue after initial funding is exhausted?

If so, how will the department ensure funding (e.g. request new funding during the budget process, discontinue or supplant a different program, etc.)?

N/A. Does not create a new program.

Collaboration

1. List County departments that will collaborate on this award, if any.

Transportation & Development. No partnering departments.

The lead agency for project delivery will usually be the WFLHD. Project delivery consists of federal environmental compliance, design, construction contract advertisement, and construction contract administration. However the lead agency and participating agencies roles will be considered during proposal evaluation. Decisions regarding lead and participating agency roles will be based on the type of project, project complexity, and how the work is proposed to be delivered. The WFLHD will still be responsible for stewardship and oversight of the project to assure compliance with federal requirements.

Reporting Requirements

1. What are the program reporting requirements for this grant?

Monthly status updates for the project, likely addressing the following:

- a) What is the current condition to the existing surfacing? If the surfacing is pavement, what is the Pavement Condition Index (PCI)? If the surface is gravel, what is the PASER rating? How would the project improve the surface condition?
- b) How would the project impact maintenance or operating costs? How will this project reduce these costs?
- c) If the proposal includes bridge work, how will the project extend the service life of the bridge? Would the proposal correct a "deficient" bridge?

2. What is the plan to evaluate grant performance? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Cost documentation is typically sufficient. We may request a site visit. We typically do not request PCI before/after. IF selected for audit, we would come to inspect all the project records.

3. What are the fiscal reporting requirements for this grant?

This is similar to the Lolo Pass Access alternatives grant that we recently received -- same granting agency. Fiscal reporting requirements follow 2 CFR 200. For invoicing, we are flexible and can accommodate what the county prefers, monthly, quarterly. Cost documentation is typically sufficient. We may request a site visit. We typically do not request PCI before/after. IF selected for audit, we would come to inspect all the project records.

Fiscal

1. Will we realize more benefit than this grant will cost to administer?

Yes.

2. What other revenue sources are required? Have they already been secured?

10.27% Match will be used from the Road Fund. Applicants may also provide additional funds to contribute to the project. Because of limited FLAP funding, proposals will receive additional consideration when funding is leveraged from other sources.

3. Is there a match requirement? If yes, how much and what type of funding (CGF, in-kind, Local Grant, etc.)?

10.27% (can be in-kind and staff time).

Typically, the preliminary engineering phase (planning, engineering, NEPA, etc...) of a project will require a cash match. Right-of-way, construction, and other phases of the project may use cash and/or "in-kind matches" such as donated property, materials, and services subject to WFLHD approval. Funds authorized under the Tribal Transportation Program and the Federal Lands Transportation Program as well as other Federal funds not authorized under Title 23 or 49 may also be used to satisfy the match. Match must be mutually acceptable to both WFLHD and the proposal applicants.

4. Is this continuous or one-time funding? If one-time funding, how will program funding be sustained?

One-time funding specifically dedicated to the projects outlined above.

5. Does this grant cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are they?

Regarding indirect costs, if you have a negotiated audited rate, we have to use that. If not, then we can accept the 10% de minus rate.

Program Approval:

Karen Buehrig

06/21/2016



Name (Typed/Printed)

Date

Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

Section IV: Approvals

DIVISION DIRECTOR OR ASSISTANT DIRECTOR (or designee, if applicable)		
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR		
Name (Typed/Printed)	Date	Signature

IF APPLICATION IS FOR FEDERAL FUNDS, PLEASE SEND COPY OF THIS DOCUMENT, BY EMAIL OR BY COURIER, TO FINANCE. ROUTE ORIGINAL OR SCANNED VERSION TO COUNTY ADMIN.

Section V: Board of County Commissioners/County Administration (required for all grant applications)

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation _____

County Administration: re-route to department contact when fully approved.
Department: keep original with your grant file.