

August 18, 2022

Board of County Commissioners
Clackamas County

Approval of Non-Federal Subrecipient Blueprint Grant Agreement with
Clackamas County Fire District. Contract not to exceed \$75,000.
\$75,000 of County General Fund allocated and approved by the BCC in the FY22 & FY23
budgets.

Purpose/Outcome	Clackamas County Fire District has been selected to receive a \$75,000 grant for their project to increase access and utilization of alcohol and drug use treatments.
Dollar Amount and Fiscal Impact	Total contract value \$75,000; For Fiscal years 2021 and 2022
Funding Source	\$75K of County General Fund allocated and approved by the BCC in the FY22 & FY23 budgets
Duration	Effective January 1, 2022 through June 30, 2023
Previous Board Action/Review	No previous board action
Strategic Plan Alignment	1. Outreach to high priority populations 2. Reduce barriers to program access
Counsel Review	Date of Counsel review: 08/01/2022 Name of County Counsel performing review. Kathleen Rastetter
Procurement Review	(Please check yes or no for procurement review. If the answer is "no," please provide an explanation.) 1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. Item is a Non-Federal Subrecipient Blueprint Grant Agreement
Contact Person	Philip Mason-Joyner, Director of Public Health 503-742-5956
Contract No.	10583

BACKGROUND:

The Clackamas County Public Health Division (CCPHD) of the Health, Housing & Human Services Department requests the approval of Non-Federal Subrecipient Blueprint Grant Agreement with Clackamas County Fire District. FY22 and FY23 BCC approved annual general fund allocation for the Blueprint Grants.

This Agreement has a maximum value of \$75,000. This Agreement is effective upon signature for the performance period January 1, 2022 and continues through June 30, 2023.

RECOMMENDATION:

Staff recommends the Board of County Commissioners approve this Agreement.

Respectfully submitted,

Denise Swanson

Rodney A. Cook, Director

Health, Housing, and Human Services

Healthy Families. Strong Communities.

2051 Kaen Road, Oregon City, OR 97045 • Phone (503) 650-5697 • Fax (503) 655-8677

Clackamas.us/h3s

**CLACKAMAS COUNTY, OREGON
LOCAL SUBRECIPIENT GRANT AGREEMENT PH-22-006**

Program Name: **Clackamas Fire District – Blueprint Grant – Contract #10583**

Program/Project Number:

This Agreement is between **Clackamas County, Oregon**, acting by and through its
Public Health Division (COUNTY) and **Clackamas Fire District** (SUBSUBRECIPIENT).

COUNTY Data

Grant Accountant: **Sherry Olson**

Program Contact: **Susan Berns-Norman**

Clackamas County Public Health Division

Clackamas County Public Health Division

Business Services and Finance Manager

Program Planner for Center for Population Health & CHIP

2051 Kaen Road, Suite 367

2051 Kaen Road, Suite 367

Oregon City, OR 97045

Oregon City, OR 97045

(503) 742-5342

(503) 936-2415

sOlson4@clackamas.us

susanB@clackamas.us

SUBRECIPIENT Data

Finance/Fiscal Representative: **Nick Browne**

Program Representative: **Amy Jo Cook**

Clackamas Fire District

Clackamas Fire District

Clackamas Fire Chief

Project Manager

11300 SE Fuller Road

11300 SE Fuller Road

Milwaukie, OR 97222

Milwaukie, OR 97222

(503) 742-2600

(971) 334-9874

Nick.browne@clackamasfire.com

Amyjo.cook@clackamasfire.com

UEI:

RECITALS

1. The Blueprint for a Healthy Clackamas County is the county's external facing initiative to help coordinate, connect, and align priorities for partners to collectively make an impact on improving the health and quality of life for residents within our communities.

Over the past year, Clackamas County Public Health has convened community members and organizations to prioritize the goals, objectives, and strategies within the Blueprint report.

The Blueprint for a Healthy Clackamas County Community Grants fund community-driven projects that can work to implement the identified goals, objectives, and strategies within the plan. There is an emphasis on funding projects that will create coalitions in advancing health equity and trauma-informed approaches within specific communities in Clackamas County.

2. CLACKAMAS FIRE has been selected to receive a \$75,000 grant for their project to increase access and utilization of alcohol and drug use treatments.
3. This Grant Agreement of financial assistance sets forth the terms and conditions pursuant to which SUBSUBRECIPIENT agrees on delivery of the Program.

NOW THEREFORE, according to the terms of this Local Grant Agreement the COUNTY and SUBSUBRECIPIENT agree as follows:

AGREEMENT

1. **Term and Effective Date.** This Agreement shall become effective **upon signature** and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse subrecipient for expenses approved in writing by County relating to the project incurred no earlier than **January 1, 2022** and not later than **June 30, 2023**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.
2. **Program.** The Program is described in Attached Exhibit A: SUBRECIPIENT Statement of Program Objectives. SUBRECIPIENT agrees to perform the Program in accordance with the terms and conditions of this Agreement.
3. **Standards of Performance.** SUBRECIPIENT shall perform all activities and programs in accordance with the requirements set forth in this Agreement and all applicable laws and regulations. Furthermore, SUBRECIPIENT shall comply with the requirements of the Clackamas County Public Health Division, Grant Agreement that is the source of the grant funding, in addition to compliance with the statutory requirements.
4. **Grant Funds.** The COUNTY's funding for this Agreement is the **Blueprint Grant** issued by **Clackamas County**. The maximum, not to exceed, grant amount that the COUNTY will pay is **\$75,000**.
5. **Disbursements.** Disbursements will be made in monthly for services provided January 1, 2022 through June 30, 2023. Upon full execution of agreement, Subrecipient can invoice Clackamas County Public Health Division for months January 2022 through execution. Invoicing will be monthly following, through June 2023. Invoices should include true and verifiable expenses. Maximum total contract value is \$75,000.

This is a cost reimbursement grant and disbursements will be made monthly in accordance with the requirements contained in Exhibit D: Request for Reimbursement.

Failure to comply with the terms of this Agreement may result in withholding of payment.

6. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by both parties. **SUBRECIPIENT must submit a written request including a justification for any amendment to the COUNTY in writing at least forty-five (45) calendar days before this Agreement expires.** No payment will be made for any services performed before the beginning date or after the expiration date of this Agreement. If the maximum compensation amount is increased by amendment, the amendment must be fully effective before SUBRECIPIENT performs work subject to the amendment.
7. **Termination.** This Agreement may be terminated by the mutual consent of both parties or by a party upon written notice from one to the other. This notice may be transmitted in person, by mail, facsimile, or by email, with confirming record of delivery confirmation through electronic mail return-receipt, or by confirmation that the electronic mail was accessed, downloaded, or printed. .
8. **Funds Available and Authorized.** The COUNTY certifies that it has been awarded funds sufficient to finance the costs of this Agreement. SUBRECIPIENT understands and agrees that payment of amounts under this Agreement is contingent on the COUNTY receiving appropriations or other expenditure authority sufficient to allow the COUNTY, in the exercise of its reasonable administrative discretion, to continue to make payments under this Agreement.
9. **Future Support.** COUNTY makes no commitment of future support and assumes no obligation for future support for the activity contracted herein except as set forth in this agreement.

10. **Administrative Requirements.** SUBRECIPIENT agrees to its status as a SUBRECIPIENT, and accepts among its duties and responsibilities the following:
- a) **Financial Management.** SUBRECIPIENT shall comply with Generally Accepted Accounting Principles (GAAP) or another equally accepted basis of accounting, use adequate internal controls, and maintain necessary sources documentation for all costs incurred.
 - b) **Revenue Accounting.** Grant revenue and expenses generated under this Agreement should be recorded in compliance with generally accepted accounting principles and/or governmental accounting standards. This requires that the revenues are treated as unearned income or “deferred” until the compliance requirements and objectives of the grant have been met. Revenue may be recognized throughout the life cycle of the grant as the funds are “earned”. All grant revenues not fully earned and expended in compliance with the requirements and objectives at the end of the period of performance must be returned to the County within 15 days.
 - c) **Budget.** SUBRECIPIENT use of funds may not exceed the amounts specified in the Exhibit B: SUBRECIPIENT Program Budget. SUBRECIPIENT may not transfer grant funds between budget lines without the prior written approval of the COUNTY. At no time may budget modifications change the scope of the original grant application or agreement.
 - d) **Allowable Uses of Funds.** SUBRECIPIENT shall use funds only for those purposes authorized in this Agreement .
 - e) **Period of Availability.** SUBRECIPIENT may charge to the award only allowable costs resulting from obligations incurred during the term and effective date. Cost incurred prior or after this date will be disallowed.
 - f) **Match.** Matching funds are not required for this Agreement.
 - g) **Performance and Financial Reporting.** SUBRECIPIENT must submit Performance Reports according to the schedule specified in Exhibit C: SUBRECIPIENT Performance Reporting. SUBRECIPIENT must submit Financial Reports according to the schedule specified in Exhibit D: Request for Reimbursement. All reports must be submitted on SUBRECIPIENT letterhead, must reference this agreement number, and be signed and dated by an authorized official of SUBRECIPIENT.
 - h) **Audit.** SUBRECIPIENT shall comply with the audit requirements prescribed by State and Federal law.
 - i) **Monitoring.** SUBRECIPIENT agrees to allow access to conduct site visits and inspections of financial and programmatic records for the purpose of monitoring. COUNTY, the Public Health Division, the Secretary of the State of Oregon, and their duly authorized representatives shall have access to such records and other books, documents, papers, plans, records of shipments and payments and writings of SUBRECIPIENT that are pertinent to this Agreement, whether in paper, electronic or other form, to perform examinations and audits and make excerpts, copies and transcripts. Monitoring may be performed onsite or offsite, at the COUNTY’s discretion.
 - j) **Record Retention.** SUBRECIPIENT will retain and keep accessible all such financial records, books, documents, papers, plans, records of shipments and payments and writings for a minimum of six (6) years following the Project End Date (June 30, 2013), or such longer period as may be required by applicable law, or until the conclusion of any audit, controversy or litigation arising out of or related to this Agreement, whichever date is later.

- k) **Failure to Comply.** SUBRECIPIENT acknowledges and agrees that this agreement and the terms and conditions therein are essential terms in allowing the relationship between COUNTY and SUBRECIPIENT to continue, and that failure to comply with such terms and conditions represents a material breach of the original contract and this agreement. Such material breach shall give rise to the COUNTY’s right, but not obligation, to withhold SUBRECIPIENT grant funds until compliance is met, reclaim grant funds in the case of omissions or misrepresentations in financial or programmatic reporting, or to terminate this relationship including the original contract and all associated amendments.

11. Compliance with Applicable Laws

- a) **Public Policy.** SUBRECIPIENT expressly agrees to comply with all public policy requirements, laws, regulations, and executive orders issued by the Federal government, to the extent they are applicable to the Agreement: (i) Titles VI and VII of the Civil Rights Act of 1964, as amended; (ii) Sections 503 and 504 of the Rehabilitation Act of 1973, as amended; (iii) the Americans with Disabilities Act of 1990, as amended; (iv) Executive Order 11246, as amended; (v) the Health Insurance Portability and Accountability Act of 1996; (vi) the Age Discrimination in Employment Act of 1967, as amended, and the Age Discrimination Act of 1975, as amended; (vii) the Vietnam Era Veterans’ Readjustment Assistance Act of 1974, as amended; (viii) all regulations and administrative rules established pursuant to the foregoing laws; and (ix) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations; and as applicable to SUBRECIPIENT.

- b) **State Statutes.** SUBRECIPIENT expressly agrees to comply with all statutory requirements, laws, rules, and regulations issued by the State of Oregon, to the extent they are applicable to the agreement. SUBRECIPIENT shall comply with the terms of the Grant Management Handbook available at http://www.oregon.gov/cjc/grants/Documents/2015_CJC_Grants_Management_Handbook.pdf and incorporated herein by reference.

Financial Assistance Award (as provided in Exhibit E), provide the awarded Program Elements (as provided in Exhibit F); WHEREAS, ORS 431.110, 431.115 and 431.413 authorizes OHA and LPHA to collaborate and cooperate in providing for basic public health services in the state, and in maintaining and improving public health services through county or district administered public health programs;

- c) **Conflict Resolution.** If conflicts are discovered among federal, state and local statutes, regulations, administrative rules, executive orders, ordinances and other laws applicable to the Services under the Agreement, SUBRECIPIENT shall in writing request COUNTY resolve the conflict. SUBRECIPIENT shall specify if the conflict(s) create a problem for the design or other Services required under the Agreement.

12. State Procurement Standards

- a) County’s performance under the Agreement is conditioned upon SUBRECIPIENT’s compliance with, and SUBRECIPIENT shall comply with, the obligations applicable to public contracts under the Local Contract Review Board (“LCRB”) regulations (Appendix C of Clackamas County Code, located at <http://www.clackamas.us/code/>), which are incorporated by reference herein. [IF STATE FUNDED, PASS THROUGH APPLICABLE STATE CONTRACTING RULES, PER YOUR GRANT AWARD.]
- b) Procurements for goods and services under this award shall use processes as outlined below:

\$0-\$5,000	Direct procurement	One vendor contact
\$5,000-\$50,000	Intermediate procurement	Obtain & document three quotes, award on best value

\$50,000-\$150,000	Intermediate Plus procurement	Issue request for quotes or other appropriate form of solicitation, award on best value
+\$150,000	Formal	Formal solicitation process following written procurement policies

- c) All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. All sole-source procurements in excess of \$5,000 must receive prior written approval from County in addition to any other approvals required by law applicable to the SUBRECIPIENT. Justification for sole-source procurement in excess of \$5,000 should include a description of the project and what is being contracted for, an explanation of why it is necessary to contract noncompetitively, time constraints and any other pertinent information. Intergovernmental agreements are excluded from this provision.
- d) SUBRECIPIENT shall be alert to organizational conflicts of interest or non-competitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. SUBRECIPIENT shall follow chapter 244 of the Oregon Government Ethics Law relating to conflicts of interest. Contractors that develop or draft specifications, requirements, statements of work, and/or solicitations for proposals for a proposed procurement shall be excluded from bidding or submitting a proposal to compete for the award of such procurement. Any request for exemption must be submitted in writing to COUNTY.
- e) SUBRECIPIENT agrees that, to the extent they use contractors or subcontractors, SUBRECIPIENT shall use small, minority-owned, and/or women-owned businesses when possible.

13. General Agreement Provisions.

- a) **Indemnification.** SUBRECIPIENT agrees to indemnify and hold COUNTY harmless with respect to any claim, cause, damage, action, penalty or other cost (including attorney’s and expert fees) arising from or related to SUBRECIPIENT’s negligent or willful acts or those of its employees, agents or those under SUBRECIPIENT’s control. SUBRECIPIENT is responsible for the actions of its own agents and employees, and COUNTY assumes no liability or responsibility with respect to SUBRECIPIENT’s actions, employees, agents or otherwise with respect to those under its control.
- b) **Insurance.** During the term of this agreement, SUBRECIPIENT shall maintain in force, at its own expense, each insurance noted below:
 - 1) **Commercial General Liability.** SUBRECIPIENT shall obtain, at SUBRECIPIENT’s expense, and keep in effect during the term of this agreement, Commercial General Liability Insurance covering bodily injury, death, and property damage on an “occurrence” form in the amount of not less than \$1,000,000 per occurrence/ \$2,000,000 general aggregate for the protection of COUNTY, its officers, commissioners, and employees. This coverage shall include Contractual Liability insurance for the indemnity provided under this agreement. This policy(s) shall be primary insurance as respects to the COUNTY. Any insurance or self-insurance maintained by COUNTY shall be excess and shall not contribute to it.
 - 2) **Commercial Automobile Liability.** If the Agreement involves the use of vehicles, SUBRECIPIENT shall obtain at SUBRECIPIENT expense, and keep in effect during the term of this agreement, Commercial Automobile Liability coverage including coverage for all owned, hired, and non-owned vehicles. The combined single limit per occurrence shall not be less than \$1,000,000.

- 3) **Professional Liability.** If the Agreement involves the provision of professional services, SUBRECIPIENT shall obtain and furnish the COUNTY evidence of Professional Liability Insurance covering any damages caused by an error, omission, or negligent act related to the services to be provided under this agreement, with limits not less than \$2,000,000 per occurrence for the protection of the COUNTY, its officers, commissioners and employees against liability for damages because of personal injury, bodily injury, death, or damage to property, including loss of use thereof, and damages because of negligent acts, errors and omissions in any way related to this agreement. COUNTY, at its option, may require a complete copy of the above policy.
 - 4) **Workers' Compensation.** Insurance in compliance with ORS 656.017, which requires all employers that employ subject workers, as defined in ORS 656.027, to provide workers' compensation coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). If contractor is a subject employer, as defined in ORS 656.023, contractor shall obtain employers' liability insurance coverage limits of not less than \$1,000,000.
 - 5) **Additional Insured Provisions.** All required insurance, other than Professional Liability, Workers' Compensation, and Personal Automobile Liability and Pollution Liability Insurance, shall include "Clackamas County, its agents, officers, and employees" as an additional insured, as well as the but only with respect to SUBRECIPIENT's activities under this agreement.
 - 6) **Notice of Cancellation.** There shall be no cancellation, material change, exhaustion of aggregate limits or intent not to renew insurance coverage without 30 days written notice to the COUNTY. Any failure to comply with this provision will not affect the insurance coverage provided to COUNTY. The 30 day notice of cancellation provision shall be physically endorsed on to the policy.
 - 7) **Insurance Carrier Rating.** Coverage provided by SUBRECIPIENT must be underwritten by an insurance company deemed acceptable by COUNTY. Insurance coverage shall be provided by companies admitted to do business in Oregon or, in the alternative, rated A- or better by Best's Insurance Rating. COUNTY reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.
 - 8) **Certificates of Insurance.** As evidence of the insurance coverage required by this agreement, SUBRECIPIENT shall furnish a Certificate of Insurance to COUNTY. No agreement shall be in effect until the required certificates have been received, approved, and accepted by COUNTY. A renewal certificate will be sent to COUNTY 10 days prior to coverage expiration.
 - 9) **Primary Coverage Clarification.** SUBRECIPIENT coverage will be primary in the event of a loss and will not seek contribution from any insurance or self-insurance maintained by, or provided to, the additional insureds listed above.
 - 10) **Cross-Liability Clause.** A cross-liability clause or separation of insured's condition will be included in all general liability, professional liability, and errors and omissions policies required by the agreement.
 - 11) **Waiver of Subrogation.** SUBRECIPIENT agrees to waive their rights of subrogation arising from the work performed under this Agreement.
- c) **Assignment.** SUBRECIPIENT shall not enter into any subcontracts or subawards for any of the Program activities required by the Agreement without prior written approval. This Agreement may not be assigned in whole or in part with the express written approval of the COUNTY.

- d) **Independent Status.** SUBRECIPIENT is independent of the COUNTY and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder. SUBRECIPIENT is not an agent of the COUNTY and undertakes this work independent from the control and direction of the COUNTY excepting as set forth herein. SUBRECIPIENT shall not seek or have the power to bind the COUNTY in any transaction or activity.
- e) **Notices.** Any notice provided for under this Agreement shall be effective if in writing and (1) delivered personally to the addressee or deposited in the United States mail, postage paid, certified mail, return receipt requested, (2) sent by overnight or commercial air courier (such as Federal Express), (3) sent by facsimile transmission, with the original to follow by regular mail; or, (4) sent by electronic mail with confirming record of delivery confirmation through electronic mail return-receipt, or by confirmation that the electronic mail was accessed, downloaded, or printed. Notice will be deemed to have been adequately given three days following the date of mailing, or immediately if personally served. For service by facsimile or by electronic mail, service will be deemed effective at the beginning of the next working day.
- f) **Governing Law.** This Agreement is made in the State of Oregon, and shall be governed by and construed in accordance with the laws of that state. Any litigation between the COUNTY and SUBRECIPIENT arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the Clackamas County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.
- g) **Severability.** If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be stricken.
- h) **Counterparts.** This Agreement may be executed in any number of counterparts, all of which together will constitute one and the same agreement. Facsimile copy or electronic signatures shall be valid as original signatures.
- i) **Third Party Beneficiaries.** Except as expressly provided in this Agreement, there are no third party beneficiaries to this Agreement. The terms and conditions of this Agreement may only be enforced by the parties.
- j) **Binding Effect.** This Agreement shall be binding on all parties hereto, their heirs, administrators, executors, successors and assigns.
- k) **Integration.** This agreement contains the entire agreement between COUNTY and SUBRECIPIENT and supersedes all prior written or oral discussions or agreements.

(Signature Page Attached)

SIGNATURE PAGE TO SUBRECIPIENT AGREEMENT

(CLACKAMAS COUNTY)

AGREED as of the Effective Date.

CLACKAMAS COUNTY, OREGON
Commissioner, Tootie Smith, Chair
Commissioner, Sonya Fischer
Commissioner, Paul Savas
Commissioner, Martha Schrader
Commissioner, Mark Shull

CLACKAMAS FIRE DISTRICT #1

By: _____
Tootie Smith, Chair

By:  _____
Nick Browne, Fire Chief

Dated: 8/1/2022

Dated: _____

Approved to Form

By: _____
Recording Secretary

By:  _____

Dated: 08/01/2022
County Counsel

- Exhibit A: SUBRECIPIENT Statement of Program Objectives and Scope of Work
- Exhibit B: SUBRECIPIENT Program Budget
- Exhibit C: Performance Reporting
- Exhibit D: Request for Reimbursement
- Exhibit E: Intergovernmental Agreement Program Element #44

**EXHIBIT A
 STATEMENT OF PROGRAM OBJECTIVES**

Provide Projected Work Plan / Timeline / Milestones					
Note: Only complete what is necessary to accurately detail your project work plan / timeline / outcomes. For outcomes: describe the anticipated outcomes of this project and how the outcomes (results) will be collected and analyzed. Please note that outcomes can be described in different ways; system, process, policy outcomes Add more lines as needed					
Outcome / Task / Activity	Start Date	Completion Date	People Involved	Milestone / Result	Actual work completed
Outcome: (include data source)					To be completed as part of required reports.
Send monthly engagement metrics	06/01/2022	06/30/2023		Number served Number of connections/attempt s Number of naloxone kits given out, Number of referrals and to what we referred to Number of new partnerships developed and with who	
Activity / Task: Establish list and hire Community Paramedic	09/01/2022	10/01/2022	Clackamas Fire Human Resources, EMS Division Chief, Community Paramedic	Full time employment offered. Training needed accomplished	
Attend specialized training/education for motivational interviewing, Trauma Informed care practices, Adverse Childhood Events and SUD, Social determinants of health, mental	11/01/2022	On going continuing education after initial introduction	Community Paramedics	Informed practices implemented/unders tood	

health and de-escalation techniques					
Establish agreement with Mental health/Crisis for referral pathway and dual response	06/01/2022	07/04/2022	Clackamas MHC director, supervisor of MCRT(mobile response crisis team)	Increase productivity, reduce replication of services, start care plans earlier	
Hold team meeting to reaffirm workflow, introduce new partners	3/1/2022	3/2022	Project Hope Team, Tualatin Valley Fire & Rescue, Clackamas MHC	Streamline referral process, strengthen partnerships	
Create partnership/stakeholder survey	6/1/2022	6/30/2023	Program stakeholders, partners	Real feedback for improved workflow and increased successful outcomes	
Create Quarterly meeting calendar	3/1/2022 6/1/2022 9/1/2022 12/1/2022 3/1/2023 6/1/2023	6/30/2023	Program partners/Project Hope Team	Increase communication, improve program workflow,	
Establish participant survey	6/1/2022	12/30/2022	Program Participants	Continued feedback for improved services provided, capacity, and evaluation. Increase positive outcomes	
Develop partnership/IGA for FTE agreement with Canby Fire	6/1/2022		Clackamas Fire, Canby Fire, Tualatin Valley Fire	Increase services, referrals, and lower overall costs for sustainability of Community Medicine in Clackamas County	

Attend/Present at National Rx drug and heroin conference	4/17/2022	4/21/2022	Members of Project Hope Team, Milwaukie Police Chief	Increase personal education, represent Clackamas County with replicable SUD program	
Integrate First Watch EMS, ODmaps, Medical examiner data into real time overdose notification	3/1/2022		County EMS Coordinator, Project Hope team, EMS agencies	Use real time data/notifications to target at risk areas and increase education/harm reduction geographically	
Review data collection and performance metrics	6/1/2022		First watch, county epidemiologist, OD maps	Create additional partnerships, increase resources in specific geographic areas	
Meet with local Coordinated Care to evaluate outcomes and potential partnership	12/1/2022		Care Oregon, Clackamas Fire	Sustainable funding source, decreased insurance costs	
Research additional engagement opportunities, partners, and funding sources	6/3/2022	On going	Local and regional stakeholders, community-based organizations, and government agencies	Increase opportunities to connect with vulnerable populations and increase access to care and treatment	
Contract Temp labor for experienced Community Paramedic	7/1/2022	10/1/2022	Local, experienced independent contractor	Increase capacity until FTE is fully hired and trained.	

Clackamas Fire District Scope of Work:

Background:

Clackamas Fire has a Community Paramedic Program that is designed to increase access to care throughout the county. The program has been broken into 4 focus areas (substance use disorder, mobile vaccinations, high use/abuse of the 911 system, and community outreach). Some of the individuals served fall into multiple categories. For the purpose of this grant, the substance use disorder focus area, we are requesting funding to support .5 FTE to increase capacity and meet the high needs of the county's most vulnerable populations.

Through participation in Project Hope, Clackamas Fire's Community Paramedic Program works to increase access and utilization of addiction resources for those suffering from substance use disorder (SUD). Project Hope is a data-driven collaboration by multisector community partners that respond to the growing number of persons affected adversely by unmanaged mental health conditions and addiction in Clackamas County. The increase in capacity will allow the Community Medicine Program to better meet the needs of this underserved population across the entire county. Project Hope's team (Community Paramedics, Peer Mentor, Case Manager, Public Health and law enforcement staff, fire departments, and hospitals) will identify, refer, and support those suffering from addiction along the complicated path of recovery. Project Hope uses lifesaving incidents, such as a non-fatal overdose and events, as a transformational, life-changing opportunity for engagement. Once a connection is made, wrap-around supports put into place to assist with recovery. Project Hope addresses the social determinants of health and adverse childhood events to connect individuals with SUD and mental health challenges to the appropriate community resources.

There are several components to the program including initial engagement, referrals to services, follow up appointments, establishing mental/ physical health primary care providers, and overall coordination of care. The coordination of care, or wrap around services, incorporates all aspects of an individual's needs. This intensive care coordination starts with initial engagement, enhanced follow up with mental health providers and Peer recovery Mentors, Case Management, and continued assistance with navigating recovery options best suited to their personal success.

Scope of Work:

#1: By 06/30/2023: Send monthly engagement metrics: Number served, Number of connections/attempts, Number of naloxone kits given out, Number of referrals and to what we referred to, and Number of new partnerships developed and with whom

#2: By 10/01/22: Activity / Task: Establish list and hire Community Paramedic, Full time employment offered. Training accomplished

#3: Ongoing: Attend specialized training/education for motivational interviewing, Trauma Informed care practices, Adverse Childhood Events and SUD, Social determinants of health, mental health and de-escalation techniques; Informed practices implemented/understood

#4: By 07/04/22: Establish agreement with Mental Health/Crisis for referral pathway and dual response; Increase productivity, reduce replication of services, start care plans earlier

#5: By 3/22: Hold team meeting to reaffirm workflow, introduce new partners; Streamline referral process, strengthen partnerships

#6: By 6/30/23: Create partnership/stakeholder survey; Real feedback for improved workflow and increased successful outcomes

#7: By 6/30/23; Create Quarterly meeting calendar, increase communication, improve program workflow

#8: By 12/30/22: Establish participant survey; Continued feedback for improved services provided, capacity, and evaluation. Increase positive outcomes

#9: By 6/1/22: Develop partnership/IGA for FTE agreement with Canby Fire; Increase services, referrals, and lower overall costs for sustainability of Community Medicine in Clackamas County

#10: By 4/21/22: Attend/Present at National Rx drug and heroin conference; Increase personal education, represent Clackamas County with replicable SUD program

#11: By 6/30/23: Integrate First Watch EMS, ODmaps, Medical examiner data into real time overdose notification; Use real time data/notifications to target at risk areas and increase education/harm reduction geographically

#12: By 6/30/23: Review data collection and performance metrics, create additional partnerships, increase resources in specific geographic areas

#13: By 6/30/23: Meet with local Coordinated Care to evaluate outcomes and potential partnership; Sustainable funding source, decreased insurance costs

#14: Ongoing: Research additional engagement opportunities, partners, and funding sources; Increase opportunities to connect with vulnerable populations and increase access to care and treatment

#15: By 10/1/22: Contract Temp labor for experienced Community Paramedic; Increase capacity until FTE is fully hired and trained.

EXHIBIT B: SUBRECIPIENT BUDGET			
Organization:	Clackamas Fire District #1		
Funded Program Name:			
Program Contact:			
Agreement Term:	7/1/21 - 6/30/23		
		Approved	Approved
		Award Amount	Match Amount
Approved Award Budget Categories			
Personnel (List salary, FTE & Fringe costs for each position)			<i>No match is required on this award</i>
Community Paramedic Salary (0.5 FTE)		\$ 43,400.00	
Community Paramedic Fringe (0.5 FTE)		\$ 28,900.00	
Total Personnel Services		\$ 72,300.00	
Programmatic Costs			
Onboarding costs		\$ 2,700.00	
Total Programmatic Costs		\$ 2,700.00	
Indirect Rate			
Total Grant Costs		\$ 75,000.00	

EXHIBIT C PERFORMANCE REPORTING

PERFORMANCE REPORTING SCHEDULE AND PERFORMANCE REPORTING REQUIREMENTS

SUBRECIPIENT reporting requirements:

- COUNTY will perform a check-in with the SUBRECIPIENT by June 30, 2022. The intent of this meeting is to discuss progress and technical assistance needs of the SUBRECIPIENT.
- Per COUNTY direction, SUBRECIPIENT representatives will attend assigned PHAC committees or related COUNTY coalition meeting to promote its services, network with other organizations and provide input on advancing health equity and addressing health disparities.
- SUBRECIPIENT shall submit a work plan performance report for all delivered services for the period of January 1, 2022, to December 31, 2022. Due by January 31, 2023.
- Per COUNTY direction: SUBRECIPIENT shall present an update to PHAC or a related committee between January 1, 2023, and June 30, 2023.
- SUBRECIPIENT will submit a final work plan performance report for the entire duration of the funded project by July 30, 2023. The work plan performance report will cover the period of January 1, 2022, through June 30, 2023. The final report shall summarize accomplishments, lessons learned, recommendations for future work, and basic demographics of program participants.
- SUBRECIPIENT shall submit monthly reimbursement request/invoice by the 15th of each month, for the prior month. For example: contractor submits a reimbursement request/invoice for 1/1/22-1/30/22 by 2/15/22.

The COUNTY will:

- COUNTY shall facilitate the creation of a video to promote SUBRECIPIENT organization and this contract. This short video will be used for awareness and education on COUNTY platforms as well as for use by SUBRECIPIENT.

EXHIBIT D: SUBRECIPIENT REQUEST FOR REIMBURSEMENT				Invoice Number: _____	
CLACKAMAS COUNTY PUBLIC HEALTH DIVISION					
Organization:	Clackamas Fire District #1		CLAIM PERIOD:	Note: This form derives from the approved budget in your grant agreement. All expenditures must have adequate supporting documentation.	
Funded Program Name:					
Program Contact:					
Agreement Term:	7/1/21 - 6/30/23				
Agreement Number:					
	Approved	Monthly Grant	Total Monthly	YTD Grant	Balance
Category	Grant Amount	Expenditure	Expenditure	Expenditure	
Personnel (List salary, FTE & Fringe costs for each position)					
Single Role Paramedic Salary (0.5 FTE)	\$ 43,400.00	\$ -	\$ -	\$ -	\$ 43,400.00
Single Role Paramedic Fringe (0.5 FTE)	\$ 28,900.00	\$ -	\$ -	\$ -	\$ 28,900.00
Total Personnel Services	\$ 72,300.00	\$ -	\$ -	\$ -	\$ 72,300.00
Programmatic					
Onboarding	\$ 2,700.00	\$ -	\$ -	\$ -	\$ 2,700.00
Total Programmatic Costs	\$ 2,700.00	\$ -	\$ -	\$ -	\$ 2,700.00
Total Grant Costs	\$ 75,000.00	\$ -	\$ -	\$ -	\$ 75,000.00
Clackamas County and the State of Oregon [IF APPLICABLE] retains the right to inspect all financial records and other books, documents, papers, plans, records of shipments and payments and					
CERTIFICATION					
By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of this award.					
Prepared by:					
Authorized SUBRECIPIENT Official:					
Date:					
Department Review.					
Project Officer Name:	Sherry L. Olson				
Department:	Public Health Administration				
Signature:					
Department: forward to Grant Accountant for review and processing				Grant Accountant Initial/Date:	

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____