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February 6, 2025

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of an Amendment to the 2022 Urban Area Security Initiative Subrecipient Grant Agreement with the City of Portland. Amendment value is \$16,782, agreement value is increased to \$291,782. Funding through the Federal Emergency Management Agency. No County General funds involved.**

<b>Previous Board Action/Review</b>	Board approved the UASI 22 Subrecipient Grant Agreement 5/30/23, BCC Agenda Item 20230601 VI.D.1.		
<b>Performance Clackamas</b>	1. Healthy, Safe & Secure Communities		
<b>Counsel Review</b>	1/28/25 HH	<b>Procurement Review</b>	N/A
<b>Contact Person</b>	Jamie Poole, Deputy Disaster Manager	<b>Contact Phone</b>	503-278-9150

**EXECUTIVE SUMMARY:**

Clackamas County is a part of the Portland Urban Area Security Initiative (UASI) region. By being a part of the UASI region Clackamas County is able to apply for UASI grant funds to support the county's readiness to prevent, plan, and respond to acts of terrorism and other disasters.

Clackamas County was previously awarded one project for the FY22 UASI grant: 911 Resiliency for \$275,000. This amendment will fund two projects: Clackamas Air Unit Augmented Reality Mapping for the Clackamas County Sheriff's Office for \$8,482, and Clackamas County Elections Security for the County Elections Office for \$8,300. These funds will add funds for projects that were approved by the board on the UASI 23 grant agreement. The additional projects increase the total grant agreement to \$291,782.

**RECOMMENDATION:**

Staff respectfully recommends BCC approval of the UASI 22 Grant Agreement Amendment #1.

Respectfully submitted,

Daniel Nibouar, Director

For Filing Use Only

**AMENDMENT NUMBER 1**  
to  
**SUBRECIPIENT AGREEMENT NUMBER 32003061**  
for  
**Clackamas County**



**2022 Urban Area Security Initiative**

This Amendment Number 1 amends Subrecipient Agreement Number 32003061 dated June 15, 2023, by and between Clackamas County (“Grantee”) and the City of Portland, a municipal corporation of the State of Oregon (“City”) by and through their duly authorized representatives. This Amendment may refer to Grantee and City individually as a “Party” or collectively as the “Parties”.

This Amendment is authorized by City Charter Section 2-401.

The Effective Date of this Amendment is January 15, 2025. The purpose of this Amendment is to add funds and projects to the Agreement.

The Parties agree to Amend the Subrecipient Agreement as follows:

1. The Subrecipient Agreement not-to-exceed amount of \$275,000 is increased by \$16,782 to a new total not-to-exceed amount of **\$291,782**.
2. The Agreement is amended as follows. New language is in **BOLD** and deleted language is in ~~strike~~through:

**D. Compensation**

The total Agreement amount is **\$291,782** ~~\$275,000~~. Funds may only be used for the specific budget line items they were awarded. See Exhibit A for detail.

**E. Reimbursement**

1. City will reimburse Grantee its qualified costs incurred in carrying out the Scope of Work, as identified in this Agreement, not to exceed **\$291,782** ~~\$275,000~~. All invoice payments are conditional upon presentation of properly documented reimbursement requests. Reimbursements will be made upon approval by City of a Request for Reimbursement (RFR) as specified in Exhibit E. RFRs shall be submitted bimonthly on or before 30 days following the end of the bimonthly billing period. Final RFR shall be submitted no later than 30 days following the end of the grant. Reimbursements for expenses will be withheld if the Performance Reports described in Exhibit A are not submitted by the dates.

3. Exhibit A – Scope of work is replaced and updated per new Exhibit A-1

attached to and incorporated by reference. New language is in **BOLD** and deleted language is in ~~strikethrough~~.

4. Exhibit C - Information required by 2 CFR 200.332 is replaced and updated per new Exhibit C-1 attached to and incorporated by reference. New language is in **BOLD** and deleted language is in ~~strikethrough~~.

All other terms and conditions of the Subrecipient Agreement remain unchanged by this Amendment and in full force and effect.

This Amendment may be signed in two or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same instrument. The Parties agree that they may execute this Amendment by electronic means, including the use of electronic signatures.

IN WITNESS WHEREOF, the Parties hereby cause this Amendment to be executed.

GRANTEE

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Name:

Title:

Organization:

Address:

Phone:

Email:

**Agreement Number: 32003061**

**Amendment Number: 1**

**Agreement Title: 2022 Urban Area Security Initiative**

CITY OF PORTLAND SIGNATURES

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Bureau Director or Designee

Approved as to Form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Office of City Attorney

Approved:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Office of City Auditor

## Exhibit A-1 A – Scope of Work

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This scope of work is comprised of the projects described below:

1. 911 Resiliency
2. **Clackamas Air Unit Augmented Reality Mapping**
3. **Clackamas Co Elections Security**

### Goals and Performance Measures

Project	Milestones	Estimated Completion Date (following execution of this agreement)
911 Resiliency	<ol style="list-style-type: none"> <li>1. Phone Resiliency               <ol style="list-style-type: none"> <li>1a. Procure equipment</li> <li>1b. Configure/test equipment</li> <li>1c. Conduct exercise</li> </ol> </li> <li>2. Computer Aided Dispatch Terminals               <ol style="list-style-type: none"> <li>2a. Procure equipment</li> <li>2b. Configure/test equipment</li> <li>2c. Conduct exercise</li> </ol> </li> <li>3. Radio               <ol style="list-style-type: none"> <li>3a. Procure equipment</li> <li>3b. Configure/test equipment</li> <li>3c. Conduct exercise</li> </ol> </li> </ol>	<p>12 months 20 months 24 months (but not after May 1, 2025)</p> <p>12 months 20 months 24 months (but not after May 1, 2025)</p> <p>20 months 21 months 24 months (but not after May 1, 2025)</p>
<b>Clackamas Air Unit Augmented Reality Mapping</b>	<b>To cover the additional installation expense incurred for the grant funded hardware received in September 2024</b>	<b>May 1, 2025</b>
<b>Clackamas Co Elections Security</b>	<ol style="list-style-type: none"> <li>1. Procure car magnets to identify authorized vehicles as they transport ballots</li> <li>2. Procure a fire safe to store sensitive election records</li> <li>3. Procure additional ballot storage containers</li> <li>4. Procure two cameras in public lobby to cover blind spots in security footage</li> </ol>	<b>May 1, 2025</b>

### Performance Reports

Grantee agrees to submit on a quarterly basis Performance Reports to Project Manager by April 10<sup>th</sup>, July 10<sup>th</sup>, October 10<sup>th</sup>, and January 10<sup>th</sup>, during the term of the grant agreement. Performance Reports shall be provided in the format requested by the City. Late Performance Reports could result in the suspension and/or termination of the grant.

**Grant Total Budget – All Projects**

<b>Budget Line-Item</b>	<b>Budget by Project</b>	<b>Federal Funds by Project Area</b>
UA22-016	911 Resiliency	\$275,000
<b>UA22-032</b>	<b>Clackamas Air Unit Augmented Reality Mapping</b>	<b>\$8,482</b>
<b>UA22-033</b>	<b>Clackamas Co Elections Security</b>	<b>\$8,300</b>
	<b>Totals</b>	<b>\$291,782</b> <del>\$275,000</del>

Federal Awarding Agency grant funds to be reimbursed to Grantee not to exceed **\$291,782** ~~\$275,000~~.

## Exhibit C-1 G – Information Required by 2 CFR 200.332

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1. Federal Award Identification:

- (i) Subrecipient name (which must match the name associated with its unique entity identifier): Clackamas County
- (ii) Subrecipient's unique entity identifier: NVWKAVB8JND6
- (iii) Federal Award Identification Number (FAIN): EMW-2022-SS-00045
- (iv) Federal Award Date: September 1, 2022
- (v) Subaward Period of Performance: Date of Agreement Execution through May 1, 2025
- (vi) Subaward Budget Period Start and End Date: Date of Agreement Execution through May 1, 2025
- (vii) Amount of Federal Funds Obligated by this action by the pass-through entity to the City: \$3,800,000
- (viii) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including this Agreement: **\$291,782** ~~\$275,000~~
- (ix) Total Amount of Federal Award committed to the subrecipient by the pass-through entity: **\$291,782** ~~\$275,000~~
- (x) Federal award project description: The Urban Area Security Initiative Grant plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation.
- (xi) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity:
  - a) Federal awarding agency: Department of Homeland Security, Federal Emergency Management Agency
  - b) Pass-through entity: Oregon Department of Emergency Management to the City of Portland, Portland Bureau of Emergency Management, on behalf of the Regional Disaster Preparedness Organization
  - c) Awarding official: Shad Ahmed, Director, Portland Bureau of Emergency Management, 9911 SE Bush, Portland Oregon 97266
- (xii) Assistance Listings number and Title: 97.067, Homeland Security Grant Program  
Amount: \$8,647,500
- (xiii) Is Award Research & Development? No
- (xiv) Indirect cost rate for the Federal award: 0%

2. Subrecipient's indirect cost rate: 0%