



CLACKAMAS COUNTY SHERIFF'S OFFICE

Policy # 12

**Printed copies are for reference only.
Please refer to the electronic copy for the latest version.**

References: [Oregon Revised Statute \(ORS\) 204.635](#), [Clackamas County Code, Titel 2, Section 2.05.170 *Ethical Standards Governing Employee Conduct*](#)

OATH OF OFFICE AND COMMISSIONS

General Employee Expectations

1. Being an employee of the CCSO, whether certified or non-certified, places you in a position of trust and high esteem in the eyes of the public. As employees, you have access to privileged and confidential information and under specific circumstances authority that far exceeds that of our fellow citizens. Each CCSO employee is therefore, bound by:
 - a. the Clackamas County Code, Title 2, Section 2.05.170 [Ethical Standards Governing Employee Conduct](#), as adopted by the Board of County Commissioners;
 - b. the DPSST [Criminal Justice Code of Ethics](#); and
 - c. the CCSO *Oath of Office*.

Ethics

2. The CCSO can only remain an ethical public safety organization when all its employees, through their behavior and choices, observe the County's Ethical Standards Governing Employee Conduct and the CCSO *Oath of Office*.
3. The Department of Public Safety Standards and Training requires that each certified Law Enforcement Deputy read and subscribe to the Criminal Justice Code of Ethics as a requirement for certification.

CCSO Oath of Office

4. Prior to assuming their duties, all employees shall subscribe to the Clackamas County Sheriff's Oath of Office. The Sheriff (or designee) and the employee will both sign this oath. The original shall remain in the employee's personnel record, and a copy provided to new employees.



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OATH OF OFFICE

I, _____ (*Full Name*), being first duly sworn, as a (*Deputy or Special Deputy Sheriff*), upon oath say and affirm that I will support the Constitution of the United States, the Constitution of the State of Oregon, the Clackamas County Code, and all the laws thereof, and that I will faithfully discharge my duties in accordance with the lawful policies and procedures of the Clackamas County Sheriff's Office.

I hold my position and authority on behalf of the people. Through my professional and personal example, I shall uphold the public trust and meet the public's high expectations of me through my observance of the Criminal Justice Code of Ethics.

In reverence for the law, I shall conduct my duties in good faith, with honesty, courage, and justice, to the best of my ability. In so doing, I shall build the people's trust and confidence in my position. I shall never betray them by willfully abusing my powers, authority, or knowledge.

Signature

Date

THIS CERTIFIES that I have this day appointed _____ (*Full Name*), as a (*Deputy or Special Deputy Sheriff*), in and for Clackamas County, to serve at my will and pleasure during my term in office, or until this appointment is revoked by me. I am confident the appointee will at all times bear conduct in compliance of this Oath of Office.

(*Sheriff's Name*)
Clackamas County Sheriff

Subscribed and sworn before me on _____, _____.



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Applies to all Commissioned Positions

5. All employees are required to swear and/or affirm an Oath of Office commensurate with their assigned appointment.
6. The commission of Deputy Sheriff is for all sworn certified employees of the Sheriff's Office and includes Reserve Deputies.
7. The commission of Special Deputy Sheriff is for:
 - a. full-time non-certified employees of the Sheriff's Office; and
 - b. individuals not employed by the Sheriff's Office and retired deputies rehired into a temporary position to perform law enforcement duties. Any limitation and authority are described in a Statement of Authority attached to the Oath of Office.
8. Retiree commissions with no authority are for peace officers who have retired from the CCSO. This commission authorizes the bearer to carry a concealed firearm consistent with the rules, regulations and laws governing carrying and display.
9. The Sheriff may offer an Honorary Deputy Sheriff commission to individuals not employed at the Sheriff's Office. This commission is a courtesy and does not empower the individual with any function of this Office. Honorary Deputy Sheriff commissions are neither agents of nor authorized to act in any capacity for Clackamas County. An Honorary Deputy Sheriff is not empowered to act on behalf of the Sheriff. The Sheriff's Office and Clackamas County are neither responsible nor liable for the conduct of any individual purporting to be acting in the capacity of Honorary Deputy Sheriff.
10. All commissions and commission identification cards expire with the Sheriff's Term of Office.



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11. An employee's commission may be revoked or suspended after due process and compliance with personnel rules and labor agreements.

12. The Sheriff may revoke a commission for individuals not employed by the Sheriff's Office at any time.

Administration

13. The CCSO Administration Section will coordinate Oaths of Office and Commissions on behalf of the Sheriff.