

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Staff Presentation Worksheet

Presentation Date: February 16, 2010 Time: 10:00 Length: ⁴⁵~~30~~ minutes

Presentation Title: Performance Audit Review of the County Clerk's Office

Department: County Clerk, Finance

Presenters: Greg Mathews, Sherry Hall, Marc Gonzales

POLICY QUESTION

Should recommendations resulting from the independent Performance Review of the County Clerk's Operations be implemented?

ISSUE & BACKGROUND

Each year, budget permitting, the Board selects a department for review of its operational effectiveness and opportunities for improvements in service and efficiency. Matrix Consulting was contracted in 2009 to perform the review of the County Clerk's functions: Elections, Records Management, and public document Recording. The final report was delivered in December 2009.

QUESTIONS PRESENTED FOR CONSIDERATION

Does the report identify areas where operational improvements can be realized?
Does the County wish to implement all or some of the recommendations presented?
Does the County Clerk have responses to the report that she would like to present?

OPTIONS AVAILABLE

Implement all or part of the recommendations presented by Greg Mathews, Matrix Consulting.

RECOMMENDATIONS

Implement recommendations that will result in increased service, more efficient operations, and cost savings within the three Divisions of the County Clerk's Office.

SUBMITTED BY:

Division Director/Head Approval _____
Department Director/Head Approval *MGA*
County Administrator Approval _____

For information on this issue or copies of attachments, please contact
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