



*Serving the Communities of Beavercreek, Carus, Echo Dell & Fishers Corner*

**Board Meeting – September 22, 2022**  
**7:00 p.m. VIA ZOOM**  
**Meeting Minutes**

Call to Order: 7:00 P.M.

Board Attendees: Tammy Stevens (Chair), Bill Merchant (Vice-Chair), Kenny Sernach (Director at Large), Jessica Sernach (Secretary, Speaker & Corresponding Secretary), Joe Matteo (Director at Large), and Mark Hillyard (Director at Large). Cheryl Buchert (Treasurer) was absent.

1. Land Use Applications:
  - a. Z0432-22 Keith Griffith, 15814 S Leland Road, Beavercreek, zoned FF10, 19.87 acres, requesting a new temporary home for care.
    - i. Tammy provided an overview of the application. Tammy will invite the applicant to attend the Hamlet meeting next week.
2. Land Use Activities/Decisions:
  - a. Z0358-22 Anna & Robert Murray, 22059 S Essig Lane, Beavercreek, zoned Rural Area Residential 2, 1.96 acres, requesting a new temporary home for care. Approved subject to conditions.
  - b. City of Oregon City, Park Place Crossing Master Plan, Livesay Road, Oregon City, a 92-acre 6 phase subdivision with approximately 476 residents. Sent letter to Planner on 4/11/22 with Hamlet's concerns. OC Planning Commission approved subject to conditions.
    - i. Mark asked if the city of Oregon City provided any overview of the application with Clackamas County. This is a historic landslide area. The Engineering department will be asked to forward previous communications.
3. Cheryl Buchert, Treasurer
  - a. Treasurer's Report - there were no comments or concerns from the Board.
4. Bill Merchant, Vice Chair
  - a. Region 1 ACT. There are no updates at this time. They are meeting in October.
  - b. CPO Summit. There are no updates at this time. They are meeting on Monday.



- c. Clackamas County Committee for Community Involvement. There are strong contenders for future leadership. One of the conversations is based around answering the question: “what is the role of CCI?”
  - d. Community Road Fund Advisory Committee. There are no updates at this time.
  - e. Beaver Creek Cooperative Telephone. They are still operational and fundraising is underway.
  - f. Hamlet Website. The website developer will meet with Bill shortly to continue this reimagination effort. Discussions will be around how to make a compelling homepage.
  - g. Schedule Cleaning of the Reader Board. The cleanup will be scheduled at Kenny and Jessica’s property.
  - h. Code Enforcement Summary. CPO and a single individual are at the same relative complaint level. More weighting is under consideration, but state and county code does not let them do that. Look into the County to see if that is true. What to do if there is fear of retaliation or a larger voice is needed to
5. Jessica Sernach, Secretary & Corresponding Secretary
- a. CSWCD
    - i. Mark asked if they are partnering with the state and forestry department for the activities around creating fire breaks.
    - ii. Tammy asked the board to help answer some of the questions raised around needs related to the work of CSWCD.
  - b. Documentation Library conversations have begun and Jessica will work with Bill to investigate the options and effectiveness. Tammy will be contacted to gather existing documentation.
  - c. Safety Moment: Working From Home and contact information - Tammy will start an email thread of personal locations for emergency purposes. This will not be made public.
6. Mark Hillyard
- a. Parks Committee
    - i. Storage Shed - the lock and latch have been fixed and nothing of value is being stored there.
    - ii. PGE Meter - he has been coordinating with local electrical contractors to improve the electrical facilities at the Korner Park. \$6700 is the estimated total cost. The system is failing due to wiring and old conduits.
    - iii. Flea Market & Craft Sale is scheduled for September 24 & 25 and there are plenty of vendors to participate.



- iv. Other Ideas - Bingo is scheduled for October 16th. Fliers have been made to communicate upcoming park events. [Editor@beavercreekbulletin.org](mailto:Editor@beavercreekbulletin.org) will have a section called "what's up at the park?" We will share what we want to do and will have a full schematic of the underground. Different County entities will need to be involved. Head of DTD: get him on our side, everything flows easier. Patrick and Barb are very supportive of the community involvement. There will be an Amazon wish list for the stocking stuffer for people to purchase. Donate to the government and get a write off. It is not up to us to evaluate the value of the donation.
7. Joe Matteo, Director at Large
- a. Sign Photo - the sign is complete. Tammy is trying to reach one of the contributors to the sign addition in order to get a photo of the contributors.
8. Kenny Sernach, Director at Large
- a. C4 – September 1
    - i. Meeting with the OTC chair to discuss how to rebuild the relationship with OTC.
    - ii. Stafford Hamlet Board asked for input and feedback. Martin provides both to their CPO. They would report that at their meetings if they have that information.
  - b. Clackamas County Budget Committee & Audit Committee - the schedule has been released.
9. Miscellaneous Topics:
- a. Provided quarterly Hamlet report to the BCC September 8<sup>th</sup>.
  - b. Hamlet Quarterly Meeting with Sue Hildick, Director PGA September 20<sup>th</sup> report.
    - i. The BCC wants to go back to annual meetings. The ability to value community input is what the Hamlet needs from our BCC. We need more exposure and for them to understand the value the Hamlet provides to our community.
    - ii. Budget requests are required by the first week of November. Our strategic planning meeting is in December. Internet connectivity is needed at the Grange. Tammy will ask if there is a plan in the future for supplying internet at the Grange. Tammy will ask about the progress of the Policy creation from the CSWCD board meeting room.
    - iii. Staff Liaison interviews are coming up.
  - c. Mulino Hamlet/PGA Zoom with BC Hamlet, Clarkes-Highland & Colton CPOs Regarding "Hamlet" Boundary Change. The CPOs



are affected by the boundary change. CPOs remain the same, but change the Hamlet boundary. The advice is to not go forward without being on the same page.

- d. Election Applications – Rachel Ringle has submitted her application. Tammy will call her to ask if she wants to fill Jack’s open position for one year then apply afterwards for the 2-year term.
  - i. There was a conversation with Stacy regarding representing businesses.
- e. Stafford Hamlet Family Festival
  - i. Tammy described some of the features of the event. There were food carts, a children’s area to participate in country events, and a cupcake walk. Sponsors were key to the success.
- f. The county wants to interview a person about government participation, outreach, and events.
- g. Kimberly from PGA will highlight the Hamlets in the ClackCo. They are looking for a quote from the Chair or a delegate to answer - revive the community aspects of the Hamlet. The goal is to get people involved again. We emphasized that a hybrid solution to meetings is a better avenue to get more people involved. For example, Deputy Mendoza can call in from his car.
- h. A question was raised around if the Board needs to have our strategic planning meeting early or have Mark submit a budget for the park activity.

10. September 28<sup>th</sup> Community Zoom Meeting:

- a. Agenda (speaker invited via zoom link?)
- b. Future Guest/s: I-205 Tolling will be moved out from September; October Succession Planning classes from Dianna’s available; May 2023 Tansy information.

Adjourn 9:11 P.M.