

## MEMORANDUM

**Date:** December 13, 2022

**To:** Clackamas County Board of County Commissioners

**From:** Rodney Cook, Director of Health Housing and Human Services (H3S); Toni Karter, Interim Executive Director, Housing Authority of Clackamas County

**RE:** Request for a HUD required Public Hearing on March 16, 2023, or after regarding the Housing Authority of Clackamas County Annual Plan and Moving to Work Supplement to the Annual Plan

---

**REQUEST:** The Housing Authority of Clackamas County (HACC) is requesting a Public Hearing for March 16, 2023 or after, with the Housing Authority Board of Commissioners to receive public feedback on their draft Annual Plan for FY 2023 and the Moving To Work (MTW) Supplement to the Annual Plan. The public hearing will allow board discussion and public comment on the Annual Plan and MTW Supplement. Comments gathered will be incorporated into the final versions of the documents for later Board Approval.

Both the Plan and Supplement are specifically formatted to meet United States Department of Housing and Urban Development (HUD) requirements for ongoing funding for the Housing Authority and for the implementation of the MTW program. Both the Plan and the Supplement, once approved by the Board, must be submitted to HUD no later than April 13, 2023.

**BACKGROUND:** Each April, HACC submits an Annual Plan to HUD, as a requirement to receive annual funding allocations. The Annual Plan provides HUD an overall update on HACC's progress toward agency goals and new activities planned for the next fiscal year. These new activities include planned capital fund projects, development updates, and policy changes to public housing and voucher programs.

The 2023 MTW Supplement is a new obligation to be added to the Annual Plan with the agency's new MTW status. This Supplement will detail the HACC's plans and goals for their self-designed MTW Asset Building Program and will serve as the formal request to HUD for the required waivers of HUD regulations for the implementation of the MTW Asset Building Cohort. As this is the first year of MTW implementation, HACC is only requesting pre-approved waivers required for the Asset Building Cohort and plans to research and evaluate additional waivers to increase the efficacy of the agency and assist additional families for the 2024 MTW Supplement and Annual Plan.

The Annual Plan and MTW Supplement will be informed by the Resident Advisory Board. Their input and ongoing feedback will be incorporated into both documents. Housing Authority staff will provide RAB members copies of the draft document and will present them at a RAB meeting in full detail in January 2023. Staff will continue to engage with residents and receive feedback until the final documents are submitted to the Board for approval.

A notice for the Public Hearing will be posted in the Oregonian in January with a link to the materials. The materials will be made available to the public for review for at least 45 days prior to the Public Hearing date approved by the board. Hard copies will be made available to the public for review at the Housing Authority Office at 13930 Gain Street, Oregon City, OR, during normal business hours. Comments from the public hearing and public review period will be recorded in both the Annual Plan and the Supplement.

The Housing Authority respectfully requests the Public Hearing be scheduled for March 16, 2023, as it is the regular Housing Authority Board meeting date for March that fits best within the prescribed HUD timeline for the Annual Plan and MTW Supplement. As an alternate date, the Housing Authority would suggest convening a special meeting of the Housing Authority Board March 23, 2023 to hold the Public Hearing and fulfill the HUD timeline requirements.