



AGENDA

Thursday, August 2, 2012 - 10:00 AM

Board of County Commissioners Business Meeting

Beginning Board Order No. 2012-

I. CALL TO ORDER

- Roll Call
- Pledge of Allegiance
- Approval of Order of Agenda

II. PRESENTATION *(Following are items of interest to the citizens of the County)*

1. Presentation of the Clackamas County 106th Fair and Rodeo, August 14th through August 19th (Laurie Bothwell, Fair Director)

III. CITIZEN COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the blue card provided on the table outside of the hearing room prior to the beginning of the hearing. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

IV. PUBLIC HEARING *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

- 2 1. Second Reading of Ordinance No. 08-2012 Amending Chapter 5.01, Animal Services, of the Clackamas County Code (Scott Ciecko, County Counsel, Diana Hallmark, Dog Services)

V. DISCUSSION ITEMS *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

~NO DISCUSSION ITEMS SCHEDULED

VI. CONSENT AGENDA *(The following items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Health, Housing & Human Services

- 3 1. Approval of an Intra-Agency Agreement Renewal with Clackamas County Sheriff's Department, Jail Division for Mental Health Services - BH

- 4 2. Approval of Two Agreements between Clackamas County and Clackamas Community Land Trust to use Neighborhood Stabilization Program Funds and HOME Program Funds to Purchase and Rehabilitate a Foreclosed Home - cd
- 5 3. Approval of Amendment No. 9 to a Revenue Professional Services Contract #02-0803CTC with Ride Connection, Inc. to Provide Funding for Vehicle Maintenance for Vehicles Operated by Members of the Clackamas County Transportation Consortium - ssd
- 6 4. Approval of Revenue Contract Modification No. 3 with Ride Connection, Inc. to Provide Funding for Rides Provided in Tri Met District Rides by Members of the Clackamas County Transportation Consortium - ssd
- 7 5. Approval of a Professional Services Contract Amendment No. with John Epler and Associates for Planning Consultant Services - cd

B. Elected Officials

- 8 1. Approval of Previous Business Meeting Minutes – BCC

C. Public and Government Affairs

- 9 1. Approval of a Contract with Web Press Printing and Mailing Services for Citizen News, Going Beyond Green/Trash Talk and the Discovery Guide

D. Technology Services

- 10 1. Approval of an Intergovernmental Agreement with the City of Damascus for GIS Mapping and Data Services

VII. WATER ENVIRONMENT SERVICES

- 11 1. Approval of an Agreement between Clackamas County Service District No. 1 and Tri-County Metropolitan Transportation District of Oregon Conveying an Electric Transmission Line Easement
- 12 2. Approval of a Professional Services Agreement between Clackamas County Service District No. 1, Tri-City Service District and Perkins Cole LLP for Legal Representation Relating to the Blue Heron Lagoon Site

VIII. COUNTY ADMINISTRATOR UPDATE

IX. COMMISSIONERS COMMUNICATION

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.

<http://www.clackamas.us/bcc/business/>



 **COPY**

1 GARY BARTH
DIRECTOR

BUSINESS AND COMMUNITY SERVICES

August 2, 2012

DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

Board of Commissioners
Clackamas County

Members of the Board:

Presentation of the Clackamas County 106th Fair and Rodeo

The Clackamas County Fair has been around for over 100 years, and celebrated its centennial birthday in 2006. The first Clackamas County Fair and Rodeo was held in 1907 in Gladstone Park later known at the Seven Day Adventist campground. In 1909 – The Fair Association bought a parcel of land for \$3,692.50 from the estate of Aaron Wait, paying \$60 an acre for cleared land and \$40 an acre for un-cleared land in Canby, where the Fair and Rodeo are located today.

The Fair Director, Laurie Bothwell will promote the official opening of the fair on Tuesday, August 14th, highlight what's new at the fair, including on-line E.tix.com, thank our many volunteers at the Fair and introduce the 106th Clackamas County Fair and Rodeo Court Queen Haley Ann Marsh, Princess Courtney Hartman, and Princess Carly Keicher.

The *Fair and Rodeo Court* will follow up with Fair and Rodeo Trivia. A photo opportunity will be provided at the end of the presentation.

Sincerely,

Gary Barth,
Director of Business and Community Services

For information on this issue or copies of attachments, please contact Laurie Bothwell @ 503-266-1136



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Dog Services

13141 SE Hwy 212, Clackamas, OR 97015

August 2, 2012

Board of County Commissioners
Clackamas County

Second reading of an ordinance amendment Chapter 5.01,
Animal Services, of the Clackamas County Code

Members of the Board:

Clackamas County Dog Services and County Counsel recently conducted a review of Clackamas County Code, Chapter 5.01, Animal Services, and determined amendments are needed to enable the most effective and efficient use of resources. The changes suggested by staff are reflected in the proposed amendments that are attached hereto.

Proposed amendments include, in summary, the following changes and additions to the existing code:

- 1) **Add requirement that a person must be at least 18 years of age in order to purchase a dog license.**
Enforcement of the code becomes increasingly difficult when individuals under the age of 18 are involved. Therefore staff recommends only individuals above the age of majority should be allowed to license a dog so that staff can better ensure compliance with licensing renewal, minimum care standards, and nuisance situations.
- 2) **Add requirement that all dogs must be licensed by no later than six months of age or when they have their permanent canine teeth, whichever comes first.**
This addition conforms Code language to that of State Statute.
- 3) **Repeal the limitation on the number of dogs that can be owned on a particular property.**
Dog Services has found it to be more effective, a more efficient use of limited resources, and more meaningful, to focus on individuals' ability to provide for dogs in compliance with minimum care standards, rather than simply focusing on the number of dogs owned.
- 4) **Clarify that an error in transcribing information into a citation that is, in the judgment of the Hearings Office, non-prejudicial shall not be grounds for setting aside the citation.**

This amendment provides that a simple administrative error in transcribing information into a citation will not cause the citation to be dismissed or vacated.

5) **Repeal language relating to penalties for continuous annoyance as the continuous annoyance section of the code was previously repealed in 2010.**

Title 5 Animal Code was amended in 2010 to eliminate continuous annoyance as a violation. This action is to repeal the related penalty language that was inadvertently left in the code despite the repeal of the underlying violation.

6) **Add a requirement that all veterinarians doing business in Clackamas County report to Dog Services within 30 days all rabies vaccinations administered to dogs along with information regarding purchase of a dog license.**

All dogs in Oregon are required by State statute to have a current rabies vaccination administered by a licensed veterinarian. All dogs over the age of six months and/or dogs with permanent canine teeth are required to have a dog license. Requiring veterinarians to provide this information to Dog Services enables us to be more efficient and effective in the enforcement of dog licensing. This information is also valuable in emergencies and in determining the vaccination status of impounded dogs with identification.

Beginning in the 2012-13 fiscal year, the anticipated financial impacts of the proposed amendments are as follows:

- Items 1, 2, 4 and 5 indicated above are anticipated to have no financial impact;
- Item 3 is anticipated to have no financial impact, but will permit the reallocation of enforcement resources to higher priority situations;
- Item 6 is anticipated to increase licensing revenues to Dog Services by up to 50% in the first full year of implementation and approximately 10% more per year after.

County Counsel has read and approved as to form the attached proposed amendments.

The Board of Commissioners reviewed the proposed amendments at a study session held April 24, 2012. The first reading of the proposed amendments was held on July 12, 2012.

Recommendation

Staff recommends the Board read the attached ordinance by title only and adopt the attached code amendments, with an effective date 90 days following this reading.

Respectfully submitted,



Diana Hallmark
Manager, Clackamas County Dog Services

For more information on this item, please contact Diana Hallmark at (503) 650-3944 or dianahal@co.clackamas.or.us

ORDINANCE NO. 08-2012

**An Ordinance Amending Chapter 5.01, Dog Licensing and Services, of the
Clackamas County Code**

WHEREAS, Chapter 5.01, Dog Licensing and Services, of the Clackamas County Code was last amended in 2010; and

WHEREAS, it has been determined by the Board of County Commissioners that amendments to Chapter 5.01 are necessary; now, therefore;

The Board of Commissioners of Clackamas County ordains as follows:

Section 1: Chapter 5.01 of the Clackamas County Code is hereby amended as shown on Exhibit "A", attached hereto and incorporated herein by this reference.

ADOPTED this _____ day of _____, 2012.

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

TITLE 5

ANIMALS

Summary

5.01 DOG LICENSING & SERVICES1

TITLE 5
ANIMALS

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Chapter 5.01

5.01 DOG LICENSING & SERVICES

5.01.010 Enactment; Authority

The County is authorized by Oregon Revised Statutes (ORS) 203.035 to regulate matters of County concern. The Board of County Commissioners finds that dog licensing and services within the County is a matter of County concern that impacts the health and safety of the people of Clackamas County. ORS 609.015, ORS 609.135 and ORS 153.030 recognize the authority of the County to enact and enforce regulations and procedures that vary from related state law provisions. The Board of County Commissioners adopts the following dog licensing and services regulations and procedures pursuant to ORS 203.035. Matters that concern crimes of abuse, neglect, or abandonment of dogs will be investigated and prosecuted under state law. [Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.020 Definitions; Exclusions; Fines and Fees

- A. Definitions. Terms used but not defined shall have their plain meaning.
1. BITE, BITING, BITTEN means the breaking of the skin of a person, domestic animal, or livestock by the teeth of a dog.
 2. CONDITIONAL RELEASE means a security or non-security release of an impounded dog which imposes regulations and conditions on the activities and keeping of a dog pending final disposition of a violation of this chapter, including appeal.
 3. COSTS mean any monetary assessment, other than fines and fees ordered by a Hearings Officer including, but not limited to, costs for veterinarian care, restitution, prosecution expenses and attorney fees.
 4. DANGEROUS DOG means any dog that menaces, bites, injures or kills a person, domestic animal, or livestock.
 5. DOG means the common dog (*Canis familiaris*) and any animal claimed by its owner to be a wolf-hybrid unless the owner provides written verification from a licensed veterinarian that the animal is a wolf-hybrid and not a dog.
 6. DOG AT LARGE means a dog that is off or outside the dog owner's property and not under the immediate control of a person.
 7. DOG OWNER means the following, however any presumption of ownership raised in this section may be rebutted by proof to the contrary:
 - a. Any person in whose name a dog license has been issued;
 - b. Any person who has a possessory property right in a dog;
 - c. In a family situation the adult head(s) of household shall be jointly and severally presumed to be the owner(s);
 - d. Any person who without regard to any ownership interest, shelters a dog or who has a dog in that person's care, possession, custody or control, or who knowingly permits a dog to remain on property occupied by that person for more than 30 days shall be presumed to be the owner.
 8. DOG SERVICES means Clackamas County Dog Services.
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9. DOG SERVICES OFFICER means a person employed by or contracting with Clackamas County who is authorized to investigate violations and issue citations as provided in this chapter.
 10. DOMESTIC ANIMAL has the meaning provided in ORS 167.310.
 11. EUTHANASIA means the putting of a dog to death in any humane manner permitted under ORS 609.405.
 12. EXPENSES mean expenditures incurred by Dog Services during impoundment, keeping and disposition of a dog.
 13. HEARINGS OFFICER means any authority appointed by the Board of County Commissioners to hear and determine violations of this chapter.
 14. IMPOUND means taking physical or constructive custody of a dog. A dog shall be considered impounded from the time Dog Services staff or a peace officer takes physical custody of the dog or serves an owner with a Notice of Impound and Conditional Release in accordance with this chapter.
 15. LIVESTOCK has the meaning provided in ORS 609.125.
 16. MANAGER means the Clackamas County Dog Services Manager or his/her designee.
 17. MENACE means lunging, growling, snarling, chasing, attacking, or other behavior by a dog that would cause a reasonable person to fear for the person's safety, the safety of another person or the safety of a domestic animal or livestock.
 18. MINIMUM CARE means but is not limited to, sufficient food to maintain the dog's health; access to potable water that is not snow or ice; access to an enclosed structure sufficient to protect the dog; continuous access to an area that is kept clean and has adequate space and ventilation with suitable temperature; and veterinary care to relieve distress from injury, neglect or disease.
 19. MULTIPLE DWELLING means any building or portion thereof that is designed, built, rented, leased, let or hired out to be occupied, or which is occupied as the home or residence of two or more families living independently of each other in separate units.
 20. PEACE OFFICER has the meaning provided in ORS 161.015.
 21. PHYSICAL INJURY has the meaning provided in ORS 167.310.
 22. SECURE ENCLOSURE means any of the following:
 - a. A fully fenced pen, kennel or structure that is in compliance with applicable County codes, that will remain locked with a padlock or combination lock, and which has secure sides at least five feet high. The County may also require that the structure have a secure top and/or floor that are attached to the sides, or require that the sides be embedded in the ground no less than one foot; or
 - b. A house or garage that has latched doors kept in good repair to prevent the escape of the dog. A house, garage, patio, porch or any part of the house is not a secure enclosure if the structure would allow the dog to exit the structure of its own will; or
 - c. For a dangerous dog, a fully fenced pen, kennel or structure at least six feet in height that is either anchored beneath the ground or is in concrete and which prevents the dog from digging under it. The enclosure must be of a design that prevents entry of children or unauthorized persons and also prevents those persons from extending an arm or leg inside the enclosure. The enclosure must remain locked with a padlock or
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- combination lock when occupied by the dog. A County approved sign must remain posted at all entry points of the dog owner's property that informs both children and adults that the dog is dangerous.
23. VIOLATION means any violation of this chapter for which a fine, condition or restriction or other sanction may be imposed.
24. WOLF-HYBRID means an animal that is either the result of cross breeding a purebred wolf and a dog, or an existing wolf-hybrid with a dog, or any dog declared by its owner to be a wolf-hybrid. A wolf-hybrid will be considered a dog under this chapter unless the owner provides written verification from a licensed veterinarian that the animal is a wolf-hybrid and not a dog.
- B. Exclusions.
This chapter does not regulate veterinarians, kennel operators or pet shop owners who for a period of not more than 90 days maintain on their property dogs owned by other persons.
- C. Fines and Fees
All fines and fees associated with this chapter shall be set by resolution of the Board of County Commissioners.
- [Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05 2010, 7/1/10]

5.01.030 Licensing; Vaccinations

- A. License.
1. Individual Dog License.
 - a. A person must be at least 18 years old to obtain a license for a dog.
 - b. Every dog owner shall license a dog by the time the dog has a set of permanent canine teeth or is six months old, whichever comes first, or within thirty (30) days of acquiring the dog.
 - c. A dog owner who has moved to Clackamas County and who does not have a current dog license from another Oregon city or county, shall obtain a dog license within thirty (30) days of moving into Clackamas County unless the dog has not yet reached six months of age. A dog with a current dog license from another city or county shall not require licensing under this chapter until expiration of the current license, if within thirty (30) days of moving into Clackamas County the owner notifies Dog Services of the dog's description, license number and city or county of issuance, and Clackamas County address.
 2. Multiple Dog license.
 - a. Qualification; Application; Inspection. When an owner has more than one dog the owner may obtain or renew a multiple dog license after submission of a qualifying Multiple Dog License Application and after a County inspection of the applicant's premises to determine that minimum care standards exist.
 - b. Denial of a Multiple Dog License. An owner may appeal the denial of a multiple dog license to a Hearings Officer by delivering a written request to Dog Services within seven (7) days of the mailing date of the written notice denying the license. A hearing will follow the same procedures set forth in this chapter for a hearing on a violation except that the burden of proof will be on the owner to prove that the denial was improper.
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- c. Land Use Approval. Issuance of a Multiple Dog License does not constitute approval of a particular land use or indicate compliance with any zoning or land use planning restrictions that may apply. Applicant may be required to demonstrate compliance with city or county zoning or land use planning restrictions prior to issuance.
- B. Rabies Vaccination
1. Individual or multiple dog licenses will not be issued without evidence of one of the following for each dog to be licensed:
 - a. A rabies vaccination certificate issued by a licensed veterinarian that is valid for the license period; or,
 - b. A written statement signed by a licensed veterinarian stating that for medical reasons the rabies vaccination cannot be administered to the dog.
 2. A dog that does not have proof of a current rabies vaccination, exemption from vaccination, or current Oregon county or city license, shall be apprehended and impounded at the owner's expense.
 3. A veterinarian performing a rabies vaccination of any dog must transmit a copy of the vaccination certificate or written documentation that includes information contained on the certificate to Dog Services within 30 days of the vaccination. In the alternative, a veterinarian may issue a dog license in accordance with the rules adopted by this Chapter, and submit proof of license to Dog Services within 30 days of the vaccination.
- C. License Term; Renewal; Fine
1. A license will be valid for one, two or three years from the date of issuance at the option of the dog owner and requires a rabies vaccination certificate for the licensing period.
 2. Renewal of a license shall not be due until the last day of the month in which the license expires. If a person fails to renew a license prior to its expiration date, a fine may be assessed at the time the license is renewed.
- D. Identification tags.
1. At the time an individual dog license is issued, the County will issue a free identification tag that is to be fastened to a collar or harness and kept on the dog at all times when the dog is not in the immediate possession of the owner.
 2. When a multiple dog license is issued, the owner may obtain identification tags upon payment of a fee.
 3. If a dog license tag is lost, the owner may obtain a duplicate tag from Dog Services upon payment of a fee.
- E. License Fees Exemptions.
1. No license fee will be required for the following:
 - a. Any dog that meets the definition of an "assistance animal" as defined in ORS 346.680, provided that the license applicant has filed a statement with Dog Services indicating that the dog is an "assistance animal" for a person who has a physical impairment in one or more of their daily life activities and resides in the applicant's household.
 - b. Any dog in training to be an "assistance animal" as defined in ORS 346.680, in affiliation with a recognized organization for the training or placement of assistance animals, provided the trainer files a statement with Dog Services verifying that the dog is an assistance animal.
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[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 05-2003, 3/13/03; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.040 Control of Dogs

- A. Duties of Owners. For the purposes of this chapter a dog owner is responsible for the behavior of the dog regardless of whether the owner or another person allowed the dog to engage in the behavior that is the subject of the violation.
- B. Violations.
1. It is unlawful to permit a dog to be a public nuisance. A dog is a public nuisance if it:
 - a. Menaces, bites, injures or kills a person, domestic animal, or livestock. It is a defense to this section if the dog engages in such behavior as a result of a person wrongfully assaulting the dog or owner, or other similar provocation, or when the dog's behavior was directed towards a trespasser or other extenuating circumstances that establishes that the dog does not constitute an unreasonable risk to life or property;
 - b. Is a dog at large. It is a defense to this section that the dog was a working dog wearing a locating device and temporarily separated from the person in control of the dog;
 - c. Chases a vehicle while off the dog owner's property;
 - d. Damages or destroys property of another person while off the dog owner's property;
 - e. Scatters garbage while off the dog owner's property;
 - f. Is a female in heat (estrus) and is a dog at large.
 2. It is unlawful to fail to comply with the requirements of this chapter that apply to keeping a dangerous dog.
 3. It is unlawful to permit any dog to leave the confines of any prescribed quarantine area, and/or fail to comply with any other condition of quarantine.
 4. It is unlawful to interfere with an identified County employee or peace officer who is enforcing any provision of this chapter by intentionally acting in any manner that prevents, or attempts to prevent a County employee or peace officer from performing their lawful duties.
 5. It is unlawful to knowingly provide false information to a County employee or peace officer enforcing any provision of this chapter.
 6. It is unlawful to permit a dog to be confined within a motor vehicle at any location under such conditions as may endanger the health or well-being of the dog, including but not limited to dangerous temperature, lack of food, water or attention.
 7. It is unlawful to permit a dog to be unrestrained in an open portion of a vehicle.
 8. It is unlawful to fail to reclaim an impounded dog.
 9. It is unlawful to fail to comply with any fine, fee, cost, expense, condition or restriction or other order imposed by a Hearings Officer under this chapter.
 10. It is unlawful to fail to surrender a dog for apprehension to the County when required by this chapter.
 11. It is unlawful to fail to license a dog or renew a license as required by this chapter.
 12. It is unlawful for an owner to fail to immediately notify Dog Services when the owner's dog has bitten a person, domestic animal, or livestock.
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13. It is unlawful to keep a dog in a manner that does not meet minimum care standards of this chapter.
 14. It is unlawful to fail to maintain a current rabies vaccination.
 15. It is unlawful for a person who has been bitten by a dog, or a parent/guardian of a bitten minor, to fail to immediately notify Dog Services when required by this chapter.
 16. It is unlawful for a dog owner to fail to follow any condition of release pending final disposition of a violation of this chapter, including appeal.
- C. Lost Dogs; Duties of Finders. Any person who finds and shelters a dog without knowing the dog owner's identity shall notify Dog Services within three days with a description of the dog. A finder may surrender the dog to Dog Services, or retain possession subject to surrender upon County request.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 05-2003, 3/13/03; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.050 Biting Dogs; Dangerous Dogs

- A. Reporting biting dogs.
1. The owner of a dog that bites a person, domestic animal, or livestock shall immediately notify Dog Services of the time and circumstances of the bite along with a description of the biting dog, its rabies vaccination status, the owner's name and address, and if known the name and address of the person who was bitten or the owner of the bitten domestic animal or livestock.
 2. Any person who is bitten by a dog, or is the parent/guardian of a bitten minor, or owns a domestic animal or livestock bitten by a dog shall immediately notify Dog Services of the time and circumstances of the bite along with his/her name and address, a description of the biting dog, and if known the name and address of the dog owner.
- B. Quarantine of biting dogs.
1. A dog suspected of biting a person will be quarantined at the owner's expense until the tenth day following the bite in accordance with state law.
 2. At the discretion of the County, a dog that has proof of a current rabies vaccination, exemption from vaccination, or current Oregon county or city license may be quarantined at the premises of a licensed veterinarian or at the premises of the owner providing the dog is kept within a secure enclosure or with approved restraint deemed adequate to prevent contact with any person or other animal, and is kept in accordance with any other conditions set by the County as permitted by this chapter or required by state law. It shall be a violation of this chapter if during home quarantine the dog leaves the confines of a prescribed quarantine area for any reason or otherwise violates the conditions of quarantine.
 3. Dogs that have bitten a person and do not have proof of a current rabies vaccination, exemption from vaccination, or current Oregon county or city license shall be apprehended and impounded as resources allow.
- C. Dangerous Dogs.
1. Classification of Dog as a Dangerous Dog. A dog may be classified by the Hearings Officer as a dangerous dog when it has menaced, bitten, chased, injured or killed any person, domestic animal, or livestock.
 2. Notice of Classification; Hearing.
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- a. Notice. Prior to a dog being classified as dangerous, the owner shall have a right to a hearing before a Hearings Officer. The County shall send a Dangerous Dog Notice to the dog owner by certified mail or personal service; if sent by mail the date of mailing will be considered the date of service. The notice shall inform the owner of:
 - i. A description of the alleged incident and specific behavior that supports classification of the dog as dangerous.
 - ii. The regulations that may be imposed following a dangerous dog classification, including the requirement of a dangerous dog certificate.
 - iii. An opportunity to request a hearing.
 - iv. Information that the dog owner must request a hearing within seven (7) days from the date of service by delivering a written request to Dog Services.
 - v. Information that if the dog owner does not make a timely request for hearing, the dog owner shall be deemed to have waived his/her right to a hearing. Thereafter, following proof of sufficient evidence that the dog is dangerous, the Hearings Officer may so classify the dog and impose regulations consistent with this chapter.
 - b. Hearing.
 - i. Following a timely request for hearing, the County will notify the dog owner and Hearings Officer of the date and time of the hearing. The hearing shall follow the procedures set forth in this chapter for a hearing on a violation.
 - ii. The Hearings Officer may refrain from classifying a dog as dangerous upon a finding that the behavior was the result of a person wrongfully assaulting the dog or owner, or other similar provocation, or when the dog's behavior was directed towards a trespasser, or other extenuating circumstances that establishes that the dog does not constitute an unreasonable risk to life or property.
 - iii. A hearing on classification of a dangerous dog may be consolidated with a hearing on any underlying violation for which the dog owner has been cited.
3. Regulation of Dangerous Dogs; Microchip Identification. When a dog has been classified as dangerous, the dog shall be microchip identified at Dog Services at the expense of the owner, as provided in ORS 609.168. In addition, a Hearings Officer may order the following regulations:
- a. That the dog be kept in a secure enclosure;
 - b. That the dog owner obtain and maintain proof of public liability insurance;
 - c. That the dog owner not permit the dog to be off the owner's premises unless the dog is muzzled and restrained by an adequate leash and under the control of a competent person;
 - d. That the dog owner successfully complete a County approved pet ownership program;
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- e. That the dog successfully complete obedience training certified by the American Temperament Testing Society or other similar County approved program;
 - f. That the dog be spayed or neutered;
 - g. After consideration of the factors set forth in ORS 609.093, require euthanasia when a dog has bitten or killed a person, domestic animal, or livestock. The Hearings Officer may also consider the public nuisance violation history of the dog and owner to include all known determinations by any court, governing body, official or agency of any local or state government without regard to where or when the incident occurred.
4. Certificate of Registration; Secure Enclosure; Notice to New Owner
- a. Certificate of Registration. Within seven (7) days after a dog has been classified as dangerous, the owner must license the dog, if not licensed, and obtain a dangerous dog certificate of registration to be renewed annually until the dog is declassified or dies. The County will only issue certificates of registration and renewals to persons who are at least 18 years of age and who present sufficient evidence of:
 - i. A rabies vaccination certificate which will remain in effect for at least one year from the date the certificate of registration is issued;
 - ii. A secure enclosure to confine the dangerous dog;
 - iii. A clearly visible County approved warning sign to be posted and remain at all entry points of the owner's property that informs both children and adults that the dog is dangerous;
 - iv. Microchip identification as provided in ORS 609.168; and,
 - v. Payment of an annual dangerous dog registration fee.
 - b. Secure Enclosure. The owner of a dog classified as dangerous shall confine the dog in a secure enclosure. The owner must immediately notify Dog Services when a dangerous dog is at large, or has bitten a person, domestic animal, or livestock. A dangerous dog shall not be permitted to leave the confines of a secure enclosure unless the dog is muzzled and restrained by an adequate chain or leash and under control of a competent person.
 - c. Notice to New Owner. Prior to a dangerous dog being sold or given away the owner shall provide notice to the new owner that the dog has been classified as a dangerous dog and provide the County with the name, address and telephone number of the new owner whether or not the new owner resides in Clackamas County. The new owner must comply with all dangerous dog regulations imposed unless and until the dog is declassified or dies.
5. Declassification of Dangerous Dog.
- a. Declassification. Following an owner's written request, the County may declassify a dog as dangerous and terminate the regulations ordered at the time of classification, except for microchip identification and secure enclosure, when the following conditions have been met:
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- i. For two years from the date of classification the dog has had no further incidents of behavior that would make it a dangerous dog;
 - ii. For two years from the date of classification there have been no violations of the regulations imposed;
 - iii. The dog owner has obtained a certificate of satisfactory completion of obedience training for the classified dog.
- b. Appeal of Declassification Denial. A dog owner may appeal to a Hearings Officer the denial of a request to declassify a dangerous dog by delivering a written request for appeal to Dog Services within seven (7) days of the mailing date of the County's written notice denying declassification.
- i. The County's written denial shall include information on how the dog owner may appeal the denial.
 - ii. On appeal the Hearings Officer shall determine whether the dog meets the criteria for declassification and shall either uphold the County's denial or order declassification.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.060 Impoundment; Release; Adoption

A. Impoundment

1. Any Dog Services Officer or peace officer may impound a dog that is in violation of this chapter, or when a Dog Services Officer or peace officer reasonably believes a dog requires medical assistance or care, or when ordered by a court or Hearings Officer.
2. If a person refuses to allow a Dog Services Officer or peace officer to enter the premises to apprehend and impound a dog as authorized by this chapter, the County may request the assistance of the local law enforcement official to obtain and execute a search warrant as authorized by law to search for and seize the dog subject to impound.
3. Any Dog Services Officer or peace officer is authorized to remove a dog from a motor vehicle to apprehend and impound the dog when the officer reasonably believes it is confined in a manner that endangers its health or well-being, including but not limited to dangerous temperature, lack of food, water or attention. A written notice of impoundment will be left on or in the vehicle with information on how to reclaim the dog.
4. Any person may immediately apprehend and hold for impoundment any dog that has trespassed upon the property of that person or another in violation of this chapter, or has menaced, bitten, injured or killed a person, domestic animal, or livestock.

B. Impound Holding Periods. Unless otherwise provided in this chapter, dogs impounded will be held for the following minimum time periods, unless sooner reclaimed by their owner:

1. Dogs not wearing a license tag shall be held for at least three consecutive days, not including the day of impoundment.
 2. Dogs wearing a license tag shall be held for at least five consecutive days, from the date of notification of impoundment. If notification is by mail, the date of mailing shall be considered the date of notification.
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- C. Release of Impounded Dogs; Conditional Release.
1. Release.
 - a. Release Prohibited. Unless otherwise ordered by a Hearings Officer or court of competent jurisdiction, an impounded dog may not be released until final disposition of any violation alleging that the dog has killed a person, or when a dog is pending classification or has been classified as a dangerous dog.
 - b. Release Permitted. Unless prohibited by this chapter prior to final disposition of a violation or pending appeal, an impounded dog may be released subject to release conditions in subsection 5.01.060(C)(2)(a) and upon posting security in the amount equal to 50% of the base fine for each violation and payment of fees and costs owed to date including prior outstanding balances, except upon showing of good cause.
 2. Conditional Release.
 - a. Conditions. As permitted by this chapter pending final disposition of a violation or appeal, the County or Hearings Officer may conditionally release an impounded dog to its owner and may impose any of the following release conditions, including but not limited to a requirement that the dog owner:
 - i. Obtain and provide proof of a rabies vaccination within a designated time;
 - ii. Provide proof of license within a designated time;
 - iii. Restrain the dog on the dog owner's property by means of a secure enclosure;
 - iv. Control the dog on a leash that is no longer than six (6) feet, and at all times handled by an adult who is able to control the dog;
 - v. Muzzle the dog at all times when off the dog owner's property;
 - vi. Obtain veterinary care for the dog within a designated time;
 - vii. Comply with minimum care standards consistent with this chapter;
 - viii. Keep the dog indoors during certain hours.
 - b. Revocation of Conditional Release; Violation; Security Forfeited.
 - i. Revocation. Upon reasonable ground to believe that a release condition has been violated the County may revoke release, and apprehend and impound the subject dog pending final disposition of the underlying violation or appeal.
 - ii. Violation. At the time of revocation the dog owner shall be cited for failure to follow condition(s) of release. A hearing on revocation may be made in accordance with section 5.01.070 of this chapter and consolidated with a hearing on the underlying violation(s).
 - iii. Security Forfeited. The security amount posted on conditional release shall be forfeited upon a finding that one or more conditions of release were violated or if no timely hearing is requested.
 3. If a dog owner has been cited for a violation(s) of this chapter, and a Hearings Officer finds that no violation(s) occurred, then impoundment and board fees shall not be assessed until the first business day after notice of the Hearings Officer's Final Order.
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4. An owner must reclaim a dog within five (5) business days after notice of a Hearings Officer's Final Order unless otherwise ordered or unless stayed by a court of competent jurisdiction.
- D. Failure to Reclaim.
1. If an owner fails to reclaim a dog as provided in this chapter the dog will be deemed abandoned and shall become the property of the County without compensation paid to the owner.
 2. An owner that fails to reclaim a dog will be civilly liable to the County for all penalties, fines, fees, costs and expenses authorized by this chapter, which may be collected in the same manner as any other debt allowed by law.
- E. Diseased or Injured Dog. A dog owner shall be liable to the County for costs paid for medical treatment during impoundment. If the County determines a dog is seriously injured or seriously ill or its health condition causes a threat to public health or safety, the dog may be immediately euthanized without compensation paid to the owner.
- F. Release for Adoption.
1. Fees. Adoption fees will be assessed consistent with this chapter.
 2. Standards. The Dog Services Manager shall have the authority to develop and enforce adoption policies and procedures.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 05-2003, 3/13/03; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.070 Citation; Complaint; Hearing Process

- A. Issuance of Citation.
1. Any Dog Services Officer or peace officer may issue and serve a dog owner with a citation when there are reasonable grounds to believe the owner or dog has committed a violation of this chapter. The citation shall serve as the County's complaint.
 2. A citation shall be served by personal service or by certified mail with return receipt requested, no later than six (6) months from the date the alleged violation occurred. When mailed the date of mailing shall be considered the date of service. The failure of any person to receive notice properly given shall not invalidate or otherwise affect proceedings under this chapter.
- B. Form of Citation.
1. The citation shall include:
 - a. The name and address of the person cited;
 - b. The date(s) the alleged violation(s) occurred;
 - c. The number and title of the chapter section(s) violated;
 - d. A description of the dog(s) involved;
 - e. The base fine, to be equal to the minimum fine, along with the maximum fine for each violation as authorized by this chapter;
 - f. Whether appearance before a Hearings Officer is optional, or if mandatory the date, time and place at which the person is to appear;
 - g. The procedure for the person to follow to admit the violation and pay the fine, or contest the citation and appear before a Hearings Officer;
 - h. A statement that if the person fails to pay the fine within the time allowed, or fails to appear before the Hearings Officer when required, then the person shall have waived his/her right to contest the citation and the Hearings Officer may enter a judgment against the person for an amount
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up to the maximum fine, in addition to any fees, costs or expenses, conditions or restrictions authorized by this chapter;

- i. A statement that when appearance before a Hearings Officer is mandatory the person cannot pay the fine in lieu of appearance.
2. An error in transcribing information into a citation, when determined by the Hearings Officer to be non-prejudicial to the defense of the cited person, may be corrected prior to or at the time of the hearing with notice to the cited person. Except as provided in this subsection, a citation that does not conform to the requirements of this section shall be set aside by the Hearings Officer upon motion of the cited person before any other proceedings at the hearing. Minor variations in the form of citation shall not be a basis for setting aside a citation. Nothing prohibits the Hearings Officer from amending a citation in the Hearings Officer's discretion.

C. Response to Citation

1. Unless an appearance before a Hearings Officer is mandatory, a dog owner who has received a citation may respond by:
 - a. Appearing personally before the Hearings Officer on the cited appearance date and either admit or deny the violation; or
 - b. Prior to the appearance date return a signed copy of the citation to Dog Services admitting the violation, along with a check or money order payable to Clackamas County for the total base fine amount. Admission and payment does not relieve the dog owner of the requirement to correct the violation; or
 - c. Prior to the appearance date, return a signed copy of the citation to Dog Services denying the violation and requesting a hearing. Dog Services will set a time and place for the hearing and notify the Hearings Officer, and dog owner.
 2. Mandatory Appearance. Personal appearance before a Hearings Officer at the time and place indicated on the citation shall be mandatory:
 - a. When a dog owner has received a citation three (3) times or more within a twelve (12) month period or the issuing officer has determined the appearance should be mandatory;
 - b. For violation of Failure to Surrender a Dog;
 - c. For violation of Interfering with a County employee or Peace Officer;
 - d. For violation of Providing False Information to a County employee or Peace Officer;
 - e. For violation of Failure to Comply with Conditions of Quarantine;
 - f. For violation of Failure to Comply with any Fine, Fee, Cost, Expense, Condition or Restriction authorized by this chapter;
 - g. For violation of Dog as a Public Nuisance when a dog kills a person, domestic animal, or livestock;
 - h. For violation of Failure to Comply with the Requirements of Keeping a Dangerous Dog.
 - i. For failure to reclaim an impounded dog.
 - j. For failure to meet minimum care standards.
 3. Failure to Respond to Citation. If a person cited fails to respond to a citation as required by this chapter then the person shall be deemed to have waived his/her right to contest the citation. Following proof of sufficient evidence that the person has committed the cited violation(s) the Hearings Officer may
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enter a Final Order against the person for an amount up to the maximum fine, in addition to any applicable fees, costs or expenses, and any other imposition consistent with this chapter. A copy of the Final Order shall be sent to the person cited by regular mail.

D. Hearing Process.

1. Informal Disposition. The County and dog owner may agree to an informal and final disposition of any violation before a Hearings Officer issues a Final Order.
 2. Burden of Proof. The burden will be on the County to prove that the violation occurred by a preponderance of the evidence.
 3. Testimony of Witnesses and Parties. The Hearings Officer shall have the authority to administer oaths or affirmations and take testimony of and question witnesses and parties. Parties may offer witness testimony on their own behalf. Written testimony must be submitted by sworn affidavit and may be admitted into the record subject to exclusion by the Hearings Officer and objections by the opposing party.
 4. Cross-Examination of Witnesses. The person cited and attorneys may examine or cross-examine witnesses.
 5. Evidence. Reliable and relevant evidence shall be admitted subject to the rules of privilege recognized by law. The burden of presenting evidence to support a fact or position shall be on the offering party. The Hearings Officer may establish procedures for the presentation of evidence to ensure that the hearing record reflects a full and fair inquiry into the facts necessary to determine the matter alleged. The Hearings Officer shall have the discretion to exclude any material or testimony that is accumulative, repetitious, irrelevant or immaterial.
 6. Objections. Objections to admission of evidence shall be noted in the record and will be considered with respect to the weight to be given the particular evidence offered. The Hearings Officer shall have the discretion to admit or exclude any evidence presented and may reserve the ruling on the admissibility or exclusion of evidence until the time the Final Order is issued.
 7. Subpoenas. The Hearings Officer may issue subpoenas to parties when a request is supported by a showing of general relevance and reasonable scope of the evidence sought. Witnesses appearing pursuant to subpoena, other than the parties, peace officers or employees of the County, shall be paid the same witness fees and mileage as allowed in civil cases from the party requesting the subpoena to be paid at the time the subpoena is issued. The party requesting the subpoena will be responsible for its service in accordance with the Oregon Rules of Civil Procedure.
 8. Representation. The person cited may represent him/herself or may be represented by counsel at personal expense. The County may be represented at the hearing by any employee of the County. If the employee is not an attorney, the employee shall not present legal argument, examine or cross-examine witnesses, present rebuttal evidence or give legal advice to the Hearings Officer conducting the hearing.
 9. Record. A verbatim written or mechanical record shall be made of all hearings. The record may be transcribed at the request of a party upon payment in advance of the cost of transcription.
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10. Final Order. At the conclusion of the hearing the Hearings Officer shall issue a Final Order based upon reliable, relevant and substantial evidence which shall be the County's final determination. A Final Order shall be effective on the date that it is issued unless otherwise provided by the Hearings Officer. The order may be oral or written, but in all cases must be recorded in the record of the proceeding. The Hearings Officer may impose fines, fees, costs, expenses, conditions or restrictions and any other imposition authorized by this Chapter. Monetary obligations are due and payable on the effective date of the Final Order unless otherwise provided.
11. Judicial Review. Review of a Final Order of the Hearings Officer may be made by any party by writ of review as provided in ORS 34.010-34.100.
12. Enforcement of Final Order. The County may maintain civil proceedings in law or equity in a court of competent jurisdiction to enforce any provision of a Hearings Officer's Final Order.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.080 Penalties

- A. Fines, Fees, Costs; Expenses.
 1. Upon a finding that a dog owner has violated this chapter, a Hearings Officer may impose fines, fees, costs and expenses, which shall become a debt owing to Clackamas County and may be collected in the same manner as any other debt allowed by law. If fines, fees, costs or expenses are not paid within sixty (60) days after payment is ordered, the County may file and record the Final Order for payment in the County Clerk Lien Record as authorized by ORS 30.460.
 2. If the Hearings Officer finds that the alleged violation did not occur, the County shall reimburse the dog owner for any fines, fees, costs and expenses previously paid by the owner for the alleged violation.
 3. The Hearings Officer may order payment of the County's attorney fees and prosecution costs to include staff time for any violation of this Chapter.
- B. Conditions and Restrictions; Restitution; Euthanasia.
 1. Upon a finding by the Hearings Officer that a dog owner has violated a provision of this chapter, in addition to and not in lieu of any fine, fee, cost or expense, the Hearings Officer may impose restitution, euthanasia, and reasonable conditions and restrictions, including but not limited to:
 - a. Suspend the owner's right to own or keep any dog in Clackamas County for a period not to exceed five (5) years;
 - b. Upon sufficient proof order restitution to any person who has suffered actual monetary loss as a result of a violation of this chapter, including but not limited to expenses incurred for veterinarian care, burial and memorial expenses, repair or replacement of damaged property, or medical bills;
 - c. Require the owner to spay or neuter the dog;
 - d. Require the owner to remove the dog to a location where the dog does not present a threat to persons, domestic animals, or livestock;
 - e. Require the owner to surrender the dog to the County;
 - f. After consideration of the factors set forth in ORS 609.093, require euthanasia when a dog has bitten or killed a person, domestic animal, or

livestock. The Hearings Officer may also consider the public nuisance violation history of the dog and owner to include all known determinations by any court, governing body, official or agency of any local or state government without regard to where or when the incident occurred;

- g. Require that the owner comply with any other condition or restriction reasonably designed to abate any future violation of this chapter;
 - h. Require that the owner obtain microchip identification for the dog;
 - i. Require the owner to reduce the number of dogs on the owner's premises.
2. Any condition or restriction imposed by a Hearings Officer must be complied with immediately unless otherwise ordered. The County may request that an owner provide proof of compliance by a date certain. If proof is not provided, or proof is insufficient, then a rebuttable presumption will exist that the owner has failed to comply and the owner may be cited for the violation of Failure to Comply in accordance with this chapter.
 3. An owner shall be responsible for all costs incurred in complying with any condition or restriction imposed.
 4. Upon a finding that an owner is guilty of a violation set forth in this chapter, regarding the same dog for the third time in a twelve (12) month period, the Hearings Officer may order that the owner surrender the dog to the County, without compensation paid to the owner.

When a dog has been ordered surrendered and the County has determined that the dog qualifies for adoption, the County may give placement preference to any person who had prior contact with the dog, including but not limited to the former owner's family members or friends who reside separately from the former owner and whom the County has determined will provide adequate care and follow all conditions or restrictions imposed by the Hearings Officer in order to maintain control of the dog.

[Codified by Ord. 05-2000, 7/13/00; Amended by Ord. 05-2003, 3/13/03; Amended by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.090 Authority of Dog Services Manager

In accordance with the provisions of this chapter the Dog Services Manager shall have the authority to:

- A. Collect fines, fees, costs and expenses.
- B. Authorize an owner to keep a licensed dog that has been impounded and quarantined, at the premises of the owner during the period of quarantine.
- C. Declassify a dog as dangerous in accordance with the provisions of this chapter.
- D. Request the assistance of local law enforcement officials to obtain and execute a warrant authorized under state law and this chapter for the search and seizure of property.
- E. Require a dog owner to provide proof of compliance with a Hearings Officer's Final Order.
- F. Inspect premises of a dog owner to ensure compliance with this chapter;
- G. Develop and enforce policy, procedures, and standards to ensure the effective administration of this chapter.

[Added by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.100 Severability

If any clause, section or provision of this chapter is declared unconstitutional or invalid for any reason or cause, the remaining portion of this chapter shall remain in full force and effect and be valid as if the invalid portion had not been incorporated herein.

[Added by Ord. 01-2004, 4/8/04; Amended by Ord. 05-2010, 7/1/10]

5.01.120 Enforcement of Other Laws

- A. Enforcement of Dogs. Pursuant to ORS 203.035; 153.030; 609.015 and ORS 609.135, this chapter supersedes enforcement in the County of the following state statutes regarding control of dogs: ORS 609.030 and 609.035 to 609.110; 609.155; 609.158; 609.165; 609.170; 609.180; 609.190.
- B. Enforcement of Rabies Control. Rabies control shall be enforced by the Clackamas County Health Officer in cooperation with the Dog Services Manager in accordance with the provisions of ORS 433.340 through 433.390.
- C. Enforcement of Violations Involving Livestock. When a dog is determined to be a Public Nuisance under this chapter for menacing, biting, injuring or killing livestock, in addition to all other provisions and regulations of this chapter the following state statutes apply: ORS 609.125; 609.156; 609.161; 609.162; 609.163; 609.167; 609.168.
- D. Enforcement of Possession of Dogs. The number of dogs possessed by a person shall be limited as provided in ORS 167.374. In addition to all other provisions and regulations of this chapter, ORS 167.374 shall apply.
- E. Other Laws Apply. Except as expressly provided in this chapter, this chapter shall in no way be a substitute for or eliminate the necessity of conforming with any and all state and federal laws, rules and regulations, and other ordinances which relate to the requirements provided in this chapter.

[Added by Ord. 05-2010, 7/1/10]



COPY

Cindy Becker
Director

August 2, 2012

Board of Commissioners
Clackamas County

Members of the Board:

**Approval of a Renewal Intra-Agency Agreement with
Clackamas County Sheriff's Department, Jail Division
for Mental Health Services**

The Clackamas County Behavioral Health Division (CCBHD) of the Health, Housing & Human Services Department requests the approval of a renewal Intra-Agency Agreement with Clackamas County Sheriff's Department, Jail Division (CCJ) for Mental Health Services.


This agreement provides the basis for a cooperative working relationship between CCJ and CCBHD for the purpose of providing mental health services for the high risk population incarcerated at the jail. This is a renewal agreement that was last approved by the Board on July 07, 2011.

The total amount of this revenue agreement is \$133,817. No County General funds are involved. The effective date of the agreement is retroactive back to July 1, 2012 due to language negotiations and terminates on June 30, 2013.

Recommendation

We recommend the approval of this agreement and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,


Cindy Becker
Director

For information on this issue or copies of attachments,
please contact Emily M. Zwetzig at (503)742-5318.

**INTRA-AGENCY AGREEMENT
BETWEEN
CLACKAMAS COUNTY
HEALTH, HOUSING AND HUMAN SERVICES DEPARTMENT
BEHAVIORAL HEALTH DIVISION
AND
CLACKAMAS COUNTY
SHERIFF'S DEPARTMENT
JAIL DIVISION**

I. PURPOSE

This agreement provides the basis for a cooperative working relationship between Clackamas County Jail herein referred to as CCJ and Clackamas County Behavioral Health Division herein referred to as CCBHD. The common goal is to provide mental health (MH) services for the high risk population incarcerated in the Jail Facility as contracted by Clackamas County Jail.

II. SCOPE OF WORK

A. CCBHD agrees to provide under this agreement:

1. Staffing:

- 2 Mental Health Specialist 40.0hour per week
- 1 A&D/Case Manager 40.0 hour per week

2. Mental Health Specialist: On-Site Services

a. *Mental Health Services provided for clients referred by CCJ RN/NP/MD:*

- crisis intervention, as needed;
- consultation to CCJ staff on mental health status and needs of jail clients;
- assessment and intervention for inmates on suicide watch;
- consult with medical staff on potential hospital hold cases;
- emergency assessment of potential hospital hold cases while at the facility;
- afterhours assessments will continue to be provided by the CCBHD crisis program in conjunction with CCJ medical;
- screen booking sheets and evaluate any identified psychiatric issues;
- on-going mental health treatment for most at-risk inmates;
- group therapy and psycho-educational interventions (anger management, sleep, hygiene, relaxation).

b. Patient Discharge Planning:

- referrals for community services upon re-entry into the community;

Clackamas County Sheriff's Department, Jail Division – Mental Health Services
INTRA-AGENCY AGREEMENT
Page 2 of 4

- assistance in obtaining living needs in shelters/group homes;
 - assistance on access to Oregon Health Plan;
 - coordination with attorneys, if necessary, for patient health and safety (forensic evaluations not provided under this agreement).
- c. **Psychiatric Hospitalization Discharge Planning:**
- coordinate with correction medical staff and hospital staff for patient discharge preparation to the CCJ facility;
 - patient assessment upon re-entry and schedule follow-up as necessary;
 - work with medical and security staff for housing needs assessment.
- d. **Training:**
- conduct annual MH in-service training for all staff;
 - provide monthly written educational material for MH educational notebook (material to be approved by CCBHD supervisor, prior to inclusion in the notebook).
- e. **Substitute coverage during CCBHD staff vacations and other extended absences:**
- The Mental Health Specialist's time will be covered up to 15 hours per week during planned absences;
3. **Mental Health Specialist: Off-Site Services**
- a. Consultations with medical staff regarding changes in patient's mental status/ psychiatric medication issues.
 - b. Assist clients to obtain their medications upon release.
 - c. Consultation with community members as appropriate and allowed under confidentiality requirements.
4. **Mental Health Specialist: Monitoring/Administration**
- a. Consultation to CCJ medical staff in standardization of MH Protocols and utilization of mental health screening assessment tools.
 - b. **Meetings and reviews:**
 - annual program review meeting with CCJ medical and administrative staff;
 - on-going urgent and emergency review meetings;
 - bi-annual reviews with CCBHD and CCJ medical program managers.
5. **A&D/Case Manager**