

AGENDA

Wednesday, June 16, 2021 - 10:00 AM
BOARD OF COUNTY COMMISSIONERS

Beginning Board Order No. 2021-36

CALL TO ORDER

- Roll Call
- Pledge of Allegiance

*****Wild Fire Updates**

*****COVID Updates**

I. PUBLIC HEARINGS *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the department or organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

Clackamas County Budget

1. **Resolution No. 2021- 36** Adopting the Clackamas County FY 2021-2022 Budget, making Appropriations, Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022 (Sandra Montoya, Budget Manager)

Enhanced Law Enforcement District

2. **Resolution No. 2021- 37** Adopting the Clackamas County Enhanced Law Enforcement District 2021-22 Fiscal Year Budget, making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022 (Sandra Montoya)

Clackamas County Extension & 4-H Service District

3. **Resolution No. 2021- 38** Adopting the Clackamas County Extension and 4-H Service District 2021-2022 Fiscal Year Budget, making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022 (Sandra Montoya)

Library Service District of Clackamas County

4. **Resolution No. 2021- 39** Approval of a Resolution for the Library Service District of Clackamas County Adopting a 2021/2022 Fiscal Year Budget, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022 (Sarah Eckman)

North Clackamas Parks & Recreation District

5. **Resolution No. 2021- 40** Adopting the North Clackamas Parks and Recreation District Budget for Fiscal Year 2021-2022, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022 (Elizabeth Gomez)

Clackamas County Development Agency

6. **Resolution No. 2021- 41** Adopting and Appropriating Funds for the 2021-2022 Budget for the Clackamas County Development Agency (Dave Queener)

Service District No. 5, Street Lighting

7. **Resolution No. 2021- 42** Adopting and Appropriating Funds for the 2021-2022 budget for Clackamas County Service District No. 5 (Wendi Coryell)
8. **Resolution No. 2021- 43** Setting Rates for Street Lighting Service Charges in Clackamas County Service District No. 5 (Wendi Coryell)

Water Environment Services

9. **Resolution No. 2021- 44** Adopting a Fiscal Year 2021-22 Budget and Making Appropriations for Water Environment Services (Chris Storey)
10. **Board Order No. 2021- 45** Amending and Adopting Rates and Charges for Water Environment (Chris Storey)
11. **Resolution No. 2021- 46** Adjusting System Development Charges for Water Environment Services for FY 2021-2022 (Chris Storey)
12. **Board Order No. 2021- 47** Consolidating Funds and Eliminating an Unnecessary Fund for Water Environment Services (Chris Storey)

II. CONSENT AGENDA *(The following Items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Work Sessions. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Business and Community Services

1. Approval of Local Grant Agreement Amendment #4 between Clackamas County and Micro Enterprise Services of Oregon (MESO) for MESO to provide a small grants program on behalf of Clackamas County in support of the local business community impacted by the COVID-19 pandemic. This Amendment adds \$672,000 in CARES Act funding. No county general funds are involved.

III. PUBLIC COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

IV. COUNTY ADMINISTRATOR UPDATE

V. COMMISSIONERS COMMUNICATION

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel. <https://www.clackamas.us/meetings/bcc/business>



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Resolution Adopting the Clackamas County FY 2021-2022 Budget,
making Appropriations, Imposing and Categorizing Taxes
for the Period of July 1, 2021 through June 30, 2022

Purpose/Outcome	Budget adoption for Clackamas County FY 2021-2022
Dollar Amount and Fiscal Impact	The effect is to adopt a budget of \$1,035,465,469
Funding Source	Includes Beginning Fund Balance, Other Revenue Resources, Charges, Fees, License, Permits, Fines, Assessments Revenues, Federal, State, Local All Other Gifts & Donations Revenues, General Fund Support, Other Interfund Transfers, Bonds & Other Debt Revenues and Taxes.
Duration	July 1, 2021 - June 30, 2022
Previous Board Action/Review	Budget Committee approval May 27, 2021
Strategic Plan Alignment	Build public trust through good government
County Counsel Review	Reviewed and approved by County Counsel June 7, 2021
Procurement Review	This is a Budget item and Procurement review is not applicable
Contact Person	Sandra Montoya, 503-742-5424
Contract No.	N/A

BACKGROUND:

Attached are the Resolution and exhibits to adopt the budget, and categorize and impose taxes, as published and approved by the Budget Committee in accordance with state budget law.

The attached Resolution establishes a budget for Clackamas County July 1, 2021 through June 30, 2022 of \$1,035,465,469.

RECOMMENDATION:

Staff respectfully recommends that the Board adopt the attached Resolution and exhibit.

Sincerely,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a Budget
Making Appropriations and Imposing
and Categorizing Taxes from the
Period of July 1, 2021 to June 30,
2022 for Clackamas County



Resolution No. _____
Page 1 of 2

WHEREAS that the Board of Commissioners, as the governing body of Clackamas County, hereby adopts the expenditure budget approved by the Clackamas County Budget Committee in compliance with Oregon Local Budget Law ORS 294 for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in the sum of \$962,056,716 plus an unappropriated ending fund balance of \$73,408,755, for a total of \$1,035,465,469;

WHEREAS the established appropriations are detailed in the attached **Exhibit A**, which is, by this reference, incorporated herein;

WHEREAS the budget document is now on file at 2051 Kaen Road, in Oregon City, Oregon, and/or available for viewing online at <https://www.clackamas.us/budget>;

WHEREAS proper notice has been given in newspaper and online to allow for public participation;

WHEREAS it is the desire of the Board of Commissioners to manage the budget with a new chart of accounts for uniformity and consistency between Clackamas County and its component units, and a reduction in the number of accounts and merging/closure of funds is necessary as detailed in **Exhibit B** attached;

BE IT RESOLVED that a new chart of account is implemented in FY21-22 for uniformity and consistency between Clackamas County and its component units. Overall changes include a reduction in number of accounts and merging/closure of funds as detailed in the attached **Exhibit B**;

BE IT RESOLVED, that, pursuant to ORS 294.353, the balance of any merged or closed accounts deemed as unnecessary in **Exhibit B** shall be transferred to the corresponding fund identified in **Exhibit B**;

BE IT RESOLVED, that the Clackamas County Administrator and the Clackamas County Director of Finance are hereby delegated authority to execute any and all documents, and take all actions, reasonably necessary to transfer funds in merged or closed accounts, as described above; and

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2020-2021 upon the assessed value of all taxable property within the district:

(1) At the rate of \$2.4042 per \$1,000 of assessed value for permanent rate tax in cities which provide their own police patrol service; and

(2) At the rate of \$2.9766 per \$1,000 of assessed value for permanent rate tax in remaining cities and unincorporated areas; and

(3) At the rate of \$0.2480 per \$1,000 of assessed value for local option tax; and

(4) In the amount of \$5,562,566 for debt service for general obligation bonds.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a Budget
Making Appropriations and Imposing
and Categorizing Taxes from the
Period of July 1, 2021 to June 30,
2022, for Clackamas County



Resolution No. _____
Page 2 of 2

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

General Government Limitation

Permanent Rate Tax for Clackamas County - City	\$2.4042/\$1,000
Permanent Rate Tax for Clackamas County - Rural	\$2.9766/\$1,000
Local Option Tax	\$0.2480/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service \$5,562,566

BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

The amounts set forth in Exhibit A attached hereto are hereby appropriated and above statements are approved and declared adopted on this 16th day of June, 2021.

DATED this 16th day of June, 2021

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

Exhibit A

**SUMMARY OF BUDGETED APPROPRIATIONS
CLACKAMAS COUNTY, OREGON
FISCAL YEAR 2021-22**

<u>GENERAL FUND</u>	<u>APPROPRIATION</u>
Board of County Commissioners & County Administration	5,602,621
Assessor	9,435,548
Clerk	3,718,043
County Counsel	3,129,050
Finance	8,577,633
Human Resources	5,063,699
Public & Government Affairs	5,400,881
Treasurer	1,331,971
Sheriff's Office (CCSO)	88,476,503
Community Corrections	17,537,779
Disaster Management	3,838,671
District Attorney	15,028,549
Justice Court	2,042,309
Juvenile	11,237,173
Resolution Services	1,469,894
Transportation & Development (DTD)	12,566,392
Not Allocated to Organizational Unit:	
Personnel Services	23,762,584
Materials & Services	6,007,240
Special Payments	12,845,079
Transfers	146,676,133
Contingency	19,119,186
FUND TOTAL	<u><u>\$ 402,866,940</u></u>
 <u>Transient Lodging Tax Fund</u>	
County Administration	2,661,542
Not Allocated to Organizational Unit:	
Contingency	1,605,503
FUND TOTAL	<u><u>\$ 4,267,045</u></u>
 <u>COUNTY FAIR FUND</u>	
Business & Community Services (BCS)	2,219,670
Not Allocated to Organizational Unit:	
Special Payments	24,250
Contingency	426,410
FUND TOTAL	<u><u>\$ 2,670,330</u></u>

Exhibit A

**SUMMARY OF BUDGETED APPROPRIATIONS
CLACKAMAS COUNTY, OREGON
FISCAL YEAR 2021-22**

Lottery Fund

Business & Community Services (BCS)	3,900,379
Not Allocated to Organizational Unit:	
Special Payments	513,650
Transfers	63,000
Contingency	2,687,396
FUND TOTAL	\$ 7,164,425

Library Network Fund

Business & Community Services (BCS)	11,334,031
Not Allocated to Organizational Unit:	
Special Payments	850,000
Contingency	248,881
FUND TOTAL	\$ 12,432,912

Property Resources Fund

Business & Community Services (BCS)	1,379,221
Not Allocated to Organizational Unit:	
Special Payments	162,000
Transfers	100,000
Contingency	82,285
FUND TOTAL	\$ 1,723,506

Parks & Forestry Fund

Business & Community Services (BCS)	5,569,419
Not Allocated to Organizational Unit:	
Special Payments	2,000
Contingency	373,520
FUND TOTAL	\$ 5,944,939

Stone Creek Golf Course Fund

Business & Community Services (BCS)	2,632,999
Not Allocated to Organizational Unit:	
Special Payments	1,000
Transfers	200,000
Contingency	388,019
FUND TOTAL	\$ 3,222,018

Exhibit A

**SUMMARY OF BUDGETED APPROPRIATIONS
CLACKAMAS COUNTY, OREGON
FISCAL YEAR 2021-22**

<u>Development Services Fund</u>		
Transportation & Development (DTD)		9,935,059
Not Allocated to Organizational Unit:		
Contingency		6,275,455
	FUND TOTAL	<u>\$ 16,210,514</u>
 <u>Road Fund</u>		
Transportation & Development (DTD)		83,451,841
Not Allocated to Organizational Unit:		
Special Payments		5,405,000
Transfers		1,845,813
Contingency		20,087,999
	FUND TOTAL	<u>\$ 110,790,653</u>
 <u>Countywide Transportation SDC Fund</u>		
Transportation & Development (DTD)		431,747
Not Allocated to Organizational Unit:		
Transfers		759,556
Special Payments		2,250,000
Contingency		7,365,337
	FUND TOTAL	<u>\$ 10,806,640</u>
 <u>Public Land Cor Pres Fund</u>		
Transportation & Development (DTD)		943,738
Not Allocated to Organizational Unit:		
Contingency		1,351,871
	FUND TOTAL	<u>\$ 2,295,609</u>
 <u>Fleet Services Fund</u>		
Transportation & Development (DTD)		6,230,993
Not Allocated to Organizational Unit:		
Contingency		352,674
	FUND TOTAL	<u>\$ 6,583,667</u>

Exhibit A

**SUMMARY OF BUDGETED APPROPRIATIONS
CLACKAMAS COUNTY, OREGON
FISCAL YEAR 2021-22**

Health Housing & Human Services Fund

Health, Housing & Human Services (H3S)	94,748,896
Not Allocated to Organizational Unit:	
Special Payments	24,161,768
Transfers	212,213
Debt Service	4,000
Contingency	7,558,625
FUND TOTAL	\$ 126,685,502

Clackamas Health Centers

Health, Housing & Human Services (H3S)	48,481,131
Not Allocated to Organizational Unit:	
Special Payments	6,376
Contingency	10,561,297
FUND TOTAL	\$ 59,048,804

Sheriff's Operating Levy Fund

Sheriff's Office (CCSO)	13,652,414
Not Allocated to Organizational Unit:	
Special Payments	270,600
Transfers	54,203
FUND TOTAL	\$ 13,977,217

Law Library Fund

Law Library	481,798
Not Allocated to Organizational Unit:	
Contingency	11,000
FUND TOTAL	\$ 492,798

911 Center Fund

Clackamas 911 (CCOM)	9,548,325
Not Allocated to Organizational Unit:	
Special Payments	1,045,000
Contingency	609,334
FUND TOTAL	\$ 11,202,659

Exhibit A

**SUMMARY OF BUDGETED APPROPRIATIONS
CLACKAMAS COUNTY, OREGON**

FISCAL YEAR 2021-22

Facilities Management Fund

Finance		13,624,342
Not Allocated to Organizational Unit:		
Contingency		1,727,577
	FUND TOTAL	<u>\$ 15,351,919</u>

Clackamas Broadband Utility

Technology Services		2,513,348
Not Allocated to Organizational Unit:		
Special Payments		40,000
Contingency		72,086
	FUND TOTAL	<u>\$ 2,625,434</u>

Technology Services Fund

Technology Services		18,039,979
Not Allocated to Organizational Unit:		
Contingency		300,000
	FUND TOTAL	<u>\$ 18,339,979</u>

Self-Insurance Fund

Human Resources		39,330,085
Not Allocated to Organizational Unit:		
Contingency		11,208,346
	FUND TOTAL	<u>\$ 50,538,431</u>

Risk Management Claims Fund

Human Resources		5,451,214
Not Allocated to Organizational Unit:		
Contingency		4,382,590
	FUND TOTAL	<u>\$ 9,833,804</u>

Exhibit A

**SUMMARY OF BUDGETED APPROPRIATIONS
CLACKAMAS COUNTY, OREGON
FISCAL YEAR 2021-22**

County School Fund

Not Allocated to Organizational Unit:		
Materials and Services		6,000
Special Payments		494,000
	FUND TOTAL	<u>\$ 500,000</u>

Special Grants Fund

Not Allocated to Organizational Unit:		
Special Payments		40,613,961
	FUND TOTAL	<u>\$ 40,613,961</u>

Capital Projects Fund

Not Allocated to Organizational Unit:		
Materials and Services		5,810,553
Capital Outlay		5,357,736
	FUND TOTAL	<u>\$ 11,168,289</u>

Clackamas County Debt Service Fund

Not Allocated to Organizational Unit:		
Debt Service		9,409,140
	FUND TOTAL	<u>\$ 9,409,140</u>

Clackamas County Debt Service - GO Bond Fund

Not Allocated to Organizational Unit:		
Debt Service		5,289,580
	FUND TOTAL	<u>\$ 5,289,580</u>

TOTAL		962,056,716
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TOTAL APPROPRIATED		962,056,716
TOTAL UNAPPROPRIATED		73,408,755
TOTAL ADOPTED BUDGET		<u>\$ 1,035,465,469</u>

FY21-22 Fund Merger/Closure

Old Fund	Old Name	New Fund	New Name
207	Resolution Services Fund	100	General Fund
209	Disaster Management Fund	100	General Fund
213	Parks Fund	257	Parks & Forestry Fund
214	Planning Fund	100	General Fund
216	Sheriff's Fund	100	General Fund
216	Sheriff's Fund	206	Sheriff's Operating Levy
217	Code Enf, RCSW & SOWP	100	General Fund
217	Code Enf, RCSW & SOWP	205	Development Services Fund
219	Community Corrections Fund	100	General Fund
220	District Attorney's Fund	100	General Fund
221	Justice Court	100	General Fund
241	Behavioral Health Fund	240	Health Housing & Human Services Fund
242	Social Services Fund	240	Health Housing & Human Services Fund
244	Community Development Fund	240	Health Housing & Human Services Fund
246	Children Fam&Comm Connect Fund	240	Health Housing & Human Services Fund
247	Dog Services Fund	100	General Fund
251	Cty SafetyNet Legisl Loc Projs	100	General Fund
252	Public Health Fund	240	Health Housing & Human Services Fund
256	Tourism Development Fund	255	Transient Lodging Tax Fund
260	Juvenile Fund	100	General Fund
742	Records Management Fund	100	General Fund
746	Telecommunications Svcs Fund	747	Technology Services Fund
748	Central Dispatch Fund	605	911 Center Fund






FINAL FY21-22 Clack Budget Adoption Resolution 6-7-21.Rev.6.07.2021 FINAL

Final Audit Report

2021-06-08

Created:	2021-06-08
By:	Jennifer Johnson (JJohnson@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAknCNcWiuJAX5DxrC_KUE7aOuAYLPqch-

"FINAL FY21-22 Clack Budget Adoption Resolution 6-7-21.Rev.6.07.2021 FINAL" History

-  Document created by Jennifer Johnson (JJohnson@clackamas.us)
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-  Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature
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2021-06-08 - 6:15:05 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)
Signature Date: 2021-06-08 - 6:28:45 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Agreement completed.
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Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Resolution Adopting the Clackamas County Enhanced Law Enforcement District
2021-22 Fiscal Year Budget, making Appropriations and Imposing and
Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022

Purpose/Outcome	Budget adoption for Clackamas County Enhanced Law Enforcement District FY 2021-2022
Dollar Amount and fiscal Impact	The effect is to adopt a budget of \$8,007,681
Funding Source	Includes Current Year Taxes & Penalties, Delinquent Taxes and Interest.
Duration	July 1, 2021- June 30, 2022
Previous Board Action/Review	Budget Committee approval May 24, 2021.
Strategic Plan Alignment	Build public trust through good government
County Counsel Review	Reviewed and approved by County Counsel June 7, 2021
Procurements Review	This is a Budget item and Procurement review is not applicable.
Contact Person	Sandra Montoya, 503-742-5424
Contract No.	N/A

BACKGROUND:

Attached is the Resolution to adopt the budget as published and approved by the Budget Committee in accordance with state budget law, and to impose a tax rate for the 2020-2021 fiscal year.

This Resolution establishes a budget for the Enhanced Law Enforcement District July 1, 2021 through June 30, 2022 inclusive of \$8,007,681.

RECOMMENDATION

Staff respectfully recommends that the Board adopt the attached Resolution.

Sincerely,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a Budget
Making Appropriations and imposing
and Categorizing Taxes from the
Period of July 1, 2021 to June 30,
2022, for Clackamas County
Enhanced Law Enforcement District



Resolution Order No. _____
Page 1 of 2

BE IT RESOLVED that the Board of County Commissioners of Clackamas County hereby adopts the budget for fiscal year 2021-2022 (FY21-22) in the total of \$8,007,681 and establishes appropriations as follows:

Enhanced Law Enforcement District Fund 216

Public Protection	\$ 7,828,311.
Not Allocated to Organizational Unit	
Debt Service	<u>179,370.</u>
Total	<u>\$ 8,007,681.</u>

This budget is now on file at 2051 Kaen Road, in Oregon City, Oregon, and available for viewing online at <https://www.clackamas.us/budget>.

WHEREAS, the following ad valorem property taxes are hereby imposed for tax year FY21-22 upon the assessed value of all taxable property within the district and categorized for purposes of Article XI section 11b as subject to General Government Limitation; and

WHEREAS, a new chart of accounts is implemented in FY21-22 for uniformity and consistency between Clackamas County and its component units, including, Enhanced Law Enforcement District Fund; and

WHEREAS, ORS 294.353 requires municipal corporations to declare the elimination of an unnecessary fund and disposition of remaining balance by order or resolution; and

WHEREAS, overall changes include a reduction in number of accounts and the elimination of the Law Enforcement District Fund 116 into Fund 216;

BE IT RESOLVED, that the Clackamas County Administrator and the Clackamas County Director of Finance are hereby delegated authority to execute any and all documents, and take all actions, reasonably necessary to transfer funds from the eliminated fund into Fund 216 Enhanced Law Enforcement District Fun, as described above; and

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2021-2022 upon the assessed value of all taxable property within the district:

At the rate of \$0.7198 per \$1,000 of assessed value for permanent rate tax.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a Budget
Making Appropriations and imposing
and Categorizing Taxes from the
Period of July 1, 2021 to June 30,
2022, for Clackamas County
Enhanced Law Enforcement District



Resolution Order No. _____
Page 2 of 2

The above resolution statements were approved and declared adopted on this 16th day of June, 2021

DATED this 16th day of June, 2021

BOARD OF COUNTY COMMISSIONERS

Acting as the governing body of the
Enhanced Law Enforcement District

Chair

Recording Secretary






LEDIS 2021-22 ADOPTING Board ORDER updt2

Final Audit Report

2021-06-09

Created:	2021-06-09
By:	Jennifer Johnson (JJohnson@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsuvO7tBTykQj7ca7f2VhptLekUq0uzOP

"LEDIS 2021-22 ADOPTING Board ORDER updt2" History

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-  Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)
Signature Date: 2021-06-09 - 2:20:37 PM GMT - Time Source: server- IP address: 73.11.77.31
-  Agreement completed.
2021-06-09 - 2:20:37 PM GMT



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

**Resolution Adopting the Clackamas County Extension and 4-H Service District
2021-2022 Fiscal Year Budget, making Appropriations and Imposing and
Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022**

Purpose/Outcome	Budget adoption for Clackamas County Extension and 4-H Service District FY 2021-2022
Dollar Amount and Fiscal Impact	The effect is to adopt a budget of \$10,967,078
Funding Source	Includes Beginning Fund Balance, Taxes, Intergovernmental –Shared Revenue and Interest.
Duration	July 1, 2021 - June 30, 2022
Previous Board Action/Review	Budget Committee approval May 24, 2021
Strategic Plan Alignment	Build public trust through good government
County Counsel Review	Reviewed and approved by County Counsel June 7, 2021
Procurement Review	This is a Budget item and Procurement review is not applicable
Contact Person	Sandra Montoya, 503-742-5424
Contract No.	N/A

BACKGROUND:

Attached are the Resolution to adopt the budget as published and approved by the Budget Committee in accordance with state budget law, and to impose a tax rate for the 2021-2022 fiscal year.

This Resolution establishes a budget for the Clackamas County Extension and 4-H Service District July 1, 2021 through June 30, 2022 inclusive of \$10,967,078.

RECOMMENDATION:

Staff respectfully recommends that the Board adopt the attached Resolution.

Sincerely,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a Budget
Making Appropriations and imposing
and Categorizing Taxes from the
Period of July 1, 2021 to June 30,
2022, for Clackamas County
Extension and 4-H Service District



Resolution No. _____
Page 1 of 2

BE IT RESOLVED that the Board of County Commissioners of Clackamas County hereby adopts the budget for fiscal year 2021-2022 in the total of \$10,967,078 and establishes appropriations as follows:

Clackamas County Extension and 4-H Service District Fund 235

Materials & Services	\$ 10,927.
Special Payments	2,369,152.
Reserve for Future Expenditures	8,310,086.
Contingency	<u>276,913.</u>
Total	<u>\$ 10,967,078.</u>

This budget is now on file at 2051 Kaen Road, in Oregon City, Oregon, and available for viewing online at <https://www.clackamas.us/budget>.

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2021-2022 upon the assessed value of all taxable property within the district and categorized for purposes of Article XI section 11b as subject to General Government Limitation:

BE IT RESOLVED that a new chart of account is implemented in FY21-22 for uniformity and consistency between Clackamas County Extension and 4-H Service District and its component units. Overall changes include a reduction in number of accounts and merging/closure of fund 135

BE IT RESOLVED, that the Clackamas County Administrator and the Clackamas County Director of Finance are hereby delegated authority to execute any and all documents, and take all actions, reasonably necessary to transfer funds in merged or closed accounts, as described above; and

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2021-2022 upon the assessed value of all taxable property within the district:

At the rate of \$0.0500 per \$1,000 of assessed value for permanent rate tax.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting a Budget
Making Appropriations and imposing
and Categorizing Taxes from the
Period of July 1, 2021 to June 30,
2022, for Clackamas County
Extension and 4-H Service District



Resolution No. _____
Page 2 of 2

The above resolution statements were approved and declared adopted on this 16th day of June, 2021.

DATED this 16th day of June, 2021

BOARD OF COUNTY COMMISSIONERS

Acting as the governing body of the
Clackamas County Extension and 4-H Service District

Chair

Recording Secretary






FINAL EXTSD 2021-22 ADOPTING ORDER draft updt

Final Audit Report

2021-06-08

Created:	2021-06-08
By:	Jennifer Johnson (JJohnson@clackamas.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA19rapmkchKboJ1zSLmSnzHYcgQXWPUGk

"FINAL EXTSD 2021-22 ADOPTING ORDER draft updt" History

-  Document created by Jennifer Johnson (JJohnson@clackamas.us)
2021-06-08 - 8:11:36 PM GMT- IP address: 198.245.132.3
-  Document emailed to Elizabeth Comfort (ecomfort@clackamas.us) for signature
2021-06-08 - 8:11:52 PM GMT
-  Email viewed by Elizabeth Comfort (ecomfort@clackamas.us)
2021-06-08 - 8:12:10 PM GMT- IP address: 198.245.132.3
-  Document e-signed by Elizabeth Comfort (ecomfort@clackamas.us)
Signature Date: 2021-06-08 - 8:12:18 PM GMT - Time Source: server- IP address: 198.245.132.3
-  Agreement completed.
2021-06-08 - 8:12:18 PM GMT



June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Resolution for the Library Service District of Clackamas County
Adopting a 2021/2022 Fiscal Year Budget, Making Appropriations and
Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022

Purpose/Outcomes	Approval of a resolution to adopt 2021/2022 Fiscal Year (FY) budget for the Library Service District of Clackamas County.
Dollar Amount and Fiscal Impact	Library Service District budget in the amount of \$22,973,735 for FY 2021/2022.
Funding Source	Property taxes
Duration	July 1, 2021 through June 30, 2022
Previous Board Action/Review	May 24, 2021 – Library Service District Budget Committee approved the FY 2021/2022 budget as presented.
Strategic Plan Alignment	Approving this resolution supports the Board’s goal to Build public trust through good government by adopting a sound and sustainable Library District budget. The resolution supports the Business and Community Services – Library District goal of providing Library District distribution estimates within established timeframes as having the budget adopted sets the basis for the distributions.
Counsel Review	1. <i>Date of Counsel review: May 26, 2021</i> 2. <i>Initials of County Counsel performing review: ARN</i>
Procurement Review	1. <i>Was this item process through procurement? No</i> 2. <i>If no, provide brief explanation: Budget Adoption. Not a procurement item.</i>
Contact Person	<i>Sarah Eckman, Interim Director, Business & Community Services, 503-742-4303.</i>
Contract No.	N/A

BACKGROUND:

The attached resolution adopts the Library Service District of Clackamas County budget as published and approved by the Budget Committee, and in accordance with the state budget law, to make appropriations and to impose and categorize taxes for the 2021/2022 fiscal year.

This resolution will establish a budget for the Library Service District of Clackamas County in the amount of **\$22,973,735**.

RECOMMENDATION:

Staff respectfully recommends adoption of the attached resolution as presented.

ATTACHMENTS:

1. Resolution No. __ Adopting a 2021/2022 Fiscal Year Budget, Making Appropriations, Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sarah Eckman". The signature is written in a cursive, flowing style.

Sarah Eckman
BCS Interim Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A Resolution of the Board of County Commissioners Acting As The Governing Body of the Clackamas County Library Service District In The Matter of Adopting a 2021/2022 Fiscal Year Budget, Making Appropriations, Imposing and Categorizing Taxes for the Period of July 1, 2021 Through June 30, 2022

Resolution No. _____

Whereas, the proposed expenditures and resources constituting the budget for the Library Service District of Clackamas County for the period of July 1, 2021 through June 30, 2022, inclusive, have been prepared, published, and approved by the Budget Committee, and that the matters discussed at the public hearing were taken into consideration, as provided by statute; and,

Whereas, in accordance with ORS 294.438 the notice of the public hearing and a financial summary was published in the Clackamas Review on June 9, 2021; and,

Whereas, ORS 294.456 requires Districts to make appropriations, impose and categorize the tax levy when adopting the budget.

NOW THEREFORE, the Clackamas County Board of County Commissioners, acting as the governing body of the Clackamas County Library Service District, resolves as follows:

The budget is hereby adopted for the fiscal year 2021/2022 in the amount of \$22,973,735. The budget appropriation categories are established as follows:

General Fund

Special Payments	<u>\$ 22,973,735</u>
Total	<u>\$ 22,973,735</u>

The following ad valorem property taxes are hereby imposed for tax year 2021/2022 upon the assessed value of all taxable property within the District and categorized for purposes of Article XI section 11b as subject to General Government Limitations:

At the rate of \$0.3974 per \$1,000 of assessed value for permanent rate tax.

DATED this 16th Day of June, 2021

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Acting as the governing body of the
Library Service District of Clackamas County

Tootie Smith, Chair

Recording Secretary



June 16, 2021

Board of County Commissioners
Clackamas County
Board of North Clackamas Parks and Recreation District

Members of the Board:

Approval of Resolution 2021- ____ Providing for Adoption of a North Clackamas Parks and Recreation District Budget for Fiscal Year 2021-2022, Making Appropriations and Imposing and Categorizing Taxes for the Period of July 1, 2021 through June 30, 2022

Purpose/Outcome	Approval of a resolution to adopt 2021-2022 Fiscal Year (FY) budget for North Clackamas Parks & Recreation District
Dollar Amount and Fiscal Impact	North Clackamas Parks and Recreation District budget in the amount of \$38,352,943 for FY 2021-2022.
Funding Source	Property taxes, System Development Charges, fees, grants, donations, etc.
Duration	July 1, 2021 through June 30, 2022
Previous Board Action/Review	<i>May 24, 2021 Proposed Budget Hearing</i> – NCPRD Budget Committee approved the FY 2021-2022 budget as presented.
Strategic Plan Alignment	Approving this resolution supports the Board’s goal to Build public trust through good government by adopting a sound and sustainable NCPRD budget. The resolution supports the Business and Community Services – North Clackamas Parks and Recreation District goals so they can provide leadership, community engagement, strategic planning, financial and operational support services to the Board of Directors and District staff so they can make informed decisions and effectively provide services to District residents.
Counsel Review	JM 6.8.21
Procurement Review	Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> X If no, provide brief explanation: Budget Adoption
Contact Person	Elizabeth Gomez, Financial Operations Manager, NCPRD 503-742-4352
Contract No.	N/A

BACKGROUND:

The attached resolution and exhibit adopt the budget as published and approved by the NCPRD Budget Committee, and in accordance with the state budget law, makes appropriations, and imposes and categorizes taxes for the fiscal year 2021-2022.

RECOMMENDATION:

Staff respectfully recommends the Board approve Resolution 2021-____, including Exhibit A for adoption of the FY 21-22 budget.

ATTACHMENT:

1. Resolution 2021-___ in the matter of adopting a 2021-2022 Fiscal Year budget, making appropriations, and imposing and categorizing taxes for the period of July 1, 2021 through June 30, 2022.
2. Exhibit A.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sarah Eckman". The signature is written in a cursive, flowing style.

Sarah Eckman, Interim Director
Business and Community Services

**BEFORE THE BOARD OF
NORTH CLACKAMAS PARKS AND RECREATION DISTRICT
OF CLACKAMAS COUNTY, STATE OF OREGON**

A Resolution Of The Board Of County Commissioners Acting As The Governing Body Of The North Clackamas Parks And Recreation District In The Matter Of Adopting A 2021/2022 Fiscal Year Budget, Making Appropriations And Imposing And Categorizing Taxes For The Period Of July 1, 2021 Through June 30, 2022



Resolution No. _____

Page 1 of 1

Whereas, the proposed expenditures and resources constituting the budget for the North Clackamas Parks and Recreation District, Clackamas County, Oregon ("District"), for the period of July 1, 2021 through June 30, 2022, inclusive, has been prepared, published and approved by the Budget Committee, and that the matters discussed at the public hearing were taken into consideration, as provided by statute, and;

Whereas, in accordance with ORS 294.438 the notice of this public hearing and a financial summary was published in the Clackamas Review on June 9, 2021, and;

Whereas, ORS 294.456 requires districts to make appropriations and to impose and categorize the tax levy when adopting the budget.

NOW, THEREFORE the Clackamas County Board of County Commissioners resolves as follows:

1. The budget is hereby adopted for the fiscal year 2021-2022 in the amount of **\$38,352,943** and establishes appropriations as shown in the attached Exhibit A, which by this reference is made a part of this resolution.
2. The following ad valorem property taxes are hereby imposed for tax year 2021-2022 upon the assessed value of all taxable property within the District and categorized for purposes of Article XI Section 11b of the Oregon Constitution and as subject to General Government Limitation:

At the rate of \$0.5382 per \$1,000 of assessed value for permanent rate tax.

DATED this 16 day of June, 2021

**BOARD OF COUNTY COMMISSIONERS
Acting as the Board of
North Clackamas Parks and Recreation District**

Chair

Recording Secretary

**North Clackamas Parks and Recreation District
Fiscal Year 2021-2022
Exhibit A**

General Fund

NCPRD Administration	\$ 1,282,676
Recreation	4,009,696
Older Adult Services	1,329,282
Parks, Trails & Natural Areas	3,177,470
Planning	770,740
Non-departmental	
Special Payments	1,000
Transfers to Other Funds	387,955
Contingency	5,393,687
	<u>\$ 16,352,506</u>

System Development Charges Fund - Zone 1

Materials and Services	\$ 20,000
Capital Outlay	1,732,923
Non-departmental	
Transfers to Other Funds	1,893,994
	<u>\$ 3,646,917</u>

System Development Charges Fund - Zone 2

Materials and Services	\$ 20,000
Capital Outlay	466,942
Non-departmental	
Transfers to Other Funds	2,478,146
	<u>\$ 2,965,088</u>

System Development Charges Fund - Zone 3

Materials and Services	\$ 20,000
Capital Outlay	2,509,267
Non-departmental	
Transfers to Other Funds	39,121
	<u>\$ 2,568,388</u>

Capital Projects Fund

Materials and Services	\$ 125,000
Capital Outlay	12,694,044
Non-departmental	
Special Payments	1,000
	<u>\$ 12,820,044</u>

Grand Total	<u>\$ 38,352,943</u>
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Total Appropriated	\$ 38,352,943
Total Unappropriated	-
	<u>\$ 38,352,943</u>



DAN JOHNSON
MANAGER

DEVELOPMENT AGENCY

DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

June 16, 2021

Development Agency Board
Clackamas County

Members of the Board:

**A Board Resolution Adopting and Appropriating Funds for the 2021-22 Budget
for the Clackamas County Development Agency**

Purpose/Outcomes	Adopting and Appropriating Funds for the 2021-22 Budget
Dollar Amount and Fiscal Impact	The effect is to adopt a budget of \$42,043,286
Funding Source	Urban Renewal – Tax Increment Financing
Duration	2021-2022 fiscal year
Previous Board Action	Budget Committee Meeting – May 24, 2021
Counsel Review	Reviewed and approved by County Counsel on June 2, 2021 NB
Strategic Plan Alignment	Build public trust through good government
Contact Person	Dave Queener, Program Supervisor – Development Agency 503-742-4322 or davidque@clackamas.us

BACKGROUND:

Attached is the Fiscal Year 2021-22 budget resolution for the Clackamas County Development Agency, the urban renewal authority for Clackamas County. The proposed budget consists of general operating funds for the Clackamas Town Center plan area (CTC), Clackamas Industrial Development Area (CIA), and North Clackamas Revitalization Area (NCRA).

The Development Agency Budget Committee conducted a public meeting on the proposed budget May 24, 2021. The committee approved the proposed budget and recommends Board approval.

The attached Resolution adopts and appropriates funds for the Development Agency Budget July 1, 2021 through June 30, 2022 inclusive of \$42,043,286 and directs copies of the Budget be transmitted to the County Clerk and Assessor.

RECOMMENDATION:

Approve the attached Resolution adopting and appropriating funds for the FY 2021-22 Clackamas County Development Agency Budget.

Respectfully submitted,

Dave Queener

Dave Queener, Program Supervisor
Development Agency

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution
Adopting and Appropriating
Funds for the 2021-2022 Budget
for the Clackamas County
Development Agency (Tax
Increment Financing Areas)



Resolution No. _____
Page 1 of 3

Whereas, the Board of County Commissioners acts as the governing body of the Clackamas County Development Agency (“Board”); and

Whereas, the operating expenditures and revenues constituting the operating fund budget for the Clackamas Town Center Development Area, and the operating fund budget for the Clackamas Industrial Development Area, and the operating fund and debt service fund budgets for the North Clackamas Revitalization Area, all of which are tax increment financing plan areas for the period of July 1, 2021 through June 30, 2022, inclusive, have been prepared and published and submitted to the taxpayers for recommendation at a public hearing held on June 16, 2021 as provided by statute; and

Whereas, the opportunity for public comment was made available to any resident of the tax increment financing plan area or the general County; and

Whereas, the Clackamas County Development Agency Budget Committee conducted a public meeting on the proposed FY 2021-2022 budget on May 24, 2021 and approved the budget and recommends Board approval; and

NOW THEREFORE, the Board of County Commissioners acting as the governing body of the Clackamas County Development Agency resolves as follows:

1. The operating fund budget for the Clackamas Town Center Development Area is appropriated as follows:

OPERATING FUND	
Public Ways & Facilities	\$ 4,353,252
Not Allocated to Organizational Unit Contingency	\$ <u>1,436,058</u>
TOTAL OPERATING FUND EXPENDITURES	\$ 5,789,310

2. The operating fund budget for the Clackamas Industrial Development Area is appropriated as follows:

OPERATING FUND	
Public Ways & Facilities	\$ <u>3,451,093</u>
TOTAL OPERATING FUND EXPENDITURES	\$ 3,451,093

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution
Adopting and Appropriating
Funds for the 2021-2022 Budget
for the Clackamas County
Development Agency (Tax
Increment Financing Areas)



Resolution No. _____
Page 2 of 3

3. The operating fund budget for the North Clackamas Revitalization Area is appropriated as follows:

OPERATING FUND	
Public Ways & Facilities	\$ 10,126,908
Not Allocated to Organizational Unit Contingency	<u>\$ 1,507,727</u>
TOTAL OPERATING FUND EXPENDITURES	\$ 11,634,635

4. The debt service fund budget for the North Clackamas Revitalization Area is appropriated as follows:

DEBT SERVICE FUND	
Not Allocated to Organizational Unit	
Debt Service	\$ 2,650,000
Interfund transfer to Fund 453	\$ 10,000,000
Contingency	<u>\$ 5,868,248</u>
TOTAL DEBT SERVICE FUND	\$ 18,518,248

The debt service fund budget for the North Clackamas Revitalization Area also contains the following unappropriated fund balance:

Reserve for Future Expenditures	<u>\$ 2,650,000</u>
TOTAL UNAPPROPRIATED FUND BALANCE	\$ 2,650,000

5. The FY 2021-2022 ad valorem tax, all of which is subject to the General Government Limitation set forth in section 11b, Article XI of the Oregon Constitution, is certified to the County Assessor for the North Clackamas Revitalization Plan Area in the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457; and

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution
Adopting and Appropriating
Funds for the 2021-2022 Budget
for the Clackamas County
Development Agency (Tax
Increment Financing Areas)



Resolution No. _____
Page 3 of 3

6. The Board hereby adopts the budget for fiscal year 2021-2022 in the total of \$42,043,286 now on file at the Development Services Building.

Total Appropriated	\$	39,393,286
Total Unappropriated	\$	<u>2,650,000</u>
Total Adopted Budget	\$	42,043,286

DATED this _____ day of June, 2021.

CLACKAMAS COUNTY BOARD OF COMMISSIONERS
Acting as the Governing Body of the
Clackamas County Development Agency

Chair

Recording Secretary



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

A Board Resolution Adopting and Appropriating Funds for the 2021-2022 Budget
for Clackamas County Service District No. 5

Purpose/Outcomes	Adopting and Appropriating Funds for the 2021-2022 Budget
Dollar Amount and Fiscal Impact	The effect is to adopt a budget of \$5,374,979
Funding Source	District rates establish annual assessments levied against properties benefitting from street lighting
Duration	Fiscal Year 2021-2022
Previous Board Contact	Budget Committee Meeting – May 24, 2021
Counsel Review	Reviewed and approved by County Counsel on June 3, 2021 - NB
Strategic Plan Alignment	Promotes a safe, healthy and secure community through the enhanced nighttime visibility created with new street lighting.
Contact Person	Wendi Coryell, Service District Specialist - DTD Engineering 503-742-4657 (Phone) wendicor@clackamas.us

BACKGROUND:

Attached is the Fiscal Year 2021-2022 budget resolution for the Clackamas County Service District No. 5. The Service District Budget Committee conducted a public meeting on the proposed budget on May 24, 2021. The committee approved the proposed budget and recommends Board approval.

The attached Resolution adopts and appropriates funds for the Service District No. 5 Budget, July 1, 2021 through June 30, 2022 inclusive of \$5,374,979 and directs copies of the Budget be transmitted to the County Clerk and Assessor.

RECOMMENDATION:

Approve the attached Resolution adopting and appropriating funds for the Clackamas County Service District No. 5 Fiscal Year 2021-2022 Budget.

Respectfully submitted,

Wendi Coryell, Service District Specialist
Clackamas County Service District No.5

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Adopting and
Appropriating Funds for the
2021-2022 Budget for Clackamas
County Service District No. 5



Resolution No. _____

Page 1 of 1

Whereas, this matter coming before the Board of County Commissioners, acting as the governing body of Clackamas County Service District No. 5, and it appearing to the Board that the operating expenditures and revenues constituting the Street Lighting Fund budget for Clackamas County Service District No. 5 for the period of July 1, 2021 to June 30, 2022, inclusive, have been prepared, published, and submitted to the taxpayers for recommendations at a public hearing held on June 16, 2021, as provided by statute; and,

Whereas, It further appearing to the Board that opportunity was given for public testimony at said public hearing; and

Whereas, the Clackamas County Service District No. 5 Budget Committee conducted a public meeting on the proposed FY 2021-2022 budget on May 24, 2021 and approved the budget and recommends Board approval.

NOW THEREFORE, the Board of County Commissioners, acting as the governing body of Clackamas County Service District No. 5, resolves as follows:

1. The Service District No. 5 Fund be adopted and funds appropriated as follows:

Service District No. 5 Fund

Public Ways and Facilities	\$ 2,344,581
Not Allocated to Organization Unit	
Contingency	\$ <u>1,286,246</u>
Total Appropriated Expenditures	\$ 3,630,827
Total Unappropriated (Reserves)	\$ 1,744,152

2. The Resolution be entered into the Commissioners Journal as of July 1, 2021.

ADOPTED this ____ day of _____, 2021.

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Acting as the Governing Body of
Clackamas County Service District No. 5

Chair

Recording Secretary



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

A Board Resolution and Public Hearing Setting Rates for Street Lighting
Service Charges in Clackamas County Service District No. 5

Purpose/Outcomes	Approval of this Resolution will set rates for Street Lighting Service Charges
Dollar Amount and Fiscal Impact	Rate decrease in all 12 rate categories
Funding Source	District rates establish annual assessments levied against properties benefitting from street lighting
Duration	Fiscal Year 2021-2022
Previous Board Contact	Budget Committee Meeting – May 24, 2021
Counsel Review	Reviewed and approved by County Counsel on June 3, 2021 - NB
Strategic Plan Alignment	Promotes a safe, healthy and secure community through the enhanced nighttime visibility created with new street lighting.
Contact Person	Wendi Coryell, Service District Specialist - DTD Engineering 503-742-4657 (Phone) wendicor@clackamas.us

BACKGROUND:

Clackamas County Service District No. 5 supplies street lighting service to unincorporated Clackamas County and the city of Happy Valley. The cost of street lighting is paid by direct assessment of benefiting property owners within the district. Rates for the District were last set on June 28, 2018, by Resolution No. 2018-64.

The District's 2021-2022 recommended budget takes into account rate changes in all 12 existing rates the District uses to assess property owners benefitting from street lighting service. The proposed rate schedule is projected to produce revenue at a level that will meet the expenses of the district as well as resulting in a forecasted ending fund balance that would accommodate a sufficient reserve for future expenditures to cover the first five (5) months of District expense until revenues become available in November.

These documents have been reviewed and approved by Counsel.

RECOMMENDATION:

It is recommended that the Board of County Commissioners, acting in the capacity of governing board for Clackamas County Service District No. 5, approve this Resolution which will adopt the new rate schedule for Clackamas County Service District No. 5.

Respectfully submitted,

Wendi Coryell, Service District Specialist, CCSD#5

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution
Setting Rates for Street Lighting
Service Charges for the
2021-2022 Budget for Clackamas
County Service District No. 5



Resolution No. _____

Page 1 of 4

Whereas, this matter coming before the Board of County Commissioners, acting as the governing body of Clackamas County Service District No. 5, and it appearing to the Board that that rates for street light service in Clackamas County Service District No. 5 were last set by Resolution No. 2018-64; and,

Whereas, it further appearing that the rates charged are user fees, and that such assessments are a revenue source essential to the continuing viability of Service District No. 5, and,

Whereas, it further appearing to the Board that rate schedules as established by Commissioners' Resolution No. 2018-64, should be changed to reflect the cost of providing street lighting service in the District for fiscal year 2021-2022 as follows:

- Rate Schedule A = \$ 34.00 per tax lot each year
- Rate Schedule B = \$ 47.00 per tax lot each year
- Rate Schedule C = \$ 65.00 per tax lot each year
- Rate Schedule D = \$ 1.17 per frontage foot per tax lot each year
- Rate Schedule E = \$ 8.00 per tax lot each year
- Rate Schedule F = \$ 58.00 per tax lot each year
- Rate Schedule H = \$ 86.00 per tax lot each year
- Rate Schedule J = \$ 114.00 per tax lot each year
- Rate Schedule K = \$ 79.00 per tax lot each year
- Rate Schedule M = \$ 1.68 per frontage foot per tax lot each year
- Rate Schedule R = \$ 244.00 per tax lot each year
- Rate Schedule W = \$ 228.00 per tax lot each year

RATE SCHEDULE A

Residential lots having access to and benefited by the installation and maintenance of District owned street lights on poles located on adjacent public rights-of-way. Lights in this schedule are primarily District owned and mounted on poles used exclusively for street lights.

RATE SCHEDULE B

Residential lots having access to and benefited by the installation and maintenance of PGE owned street lights on poles located on adjacent public rights-of-way. Lights in this schedule are primarily cobra type lights, owned by PGE, mounted on existing PGE owned distribution poles, and served by overhead wiring.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution
Setting Rates for Street Lighting
Service Charges for the
2021-2022 Budget for Clackamas
County Service District No. 5



Resolution No. _____

Page 2 of 4

RATE SCHEDULE C

Residential lots having access to and benefited by the installation and maintenance of PGE owned street lights on poles located on adjacent public rights-of-way. Lights in this schedule are generally cobra type lights on gray fiberglass or aluminum poles or Town & Country lights on redwood or fiberglass poles. They are primarily mounted on PGE owned poles used exclusively for street lights and are served by underground wiring.

RATE SCHEDULE D

Commercial and Industrial lots having access to and benefited by the installation and maintenance of street lights on poles located on adjacent public rights-of-way. Lights and poles in this schedule are owned by the District or PGE and are served by either overhead or underground wiring.

RATE SCHEDULE E

Condominium units which are benefited by the installation and maintenance of street lights on poles located on adjacent public rights-of-way. Lights and poles in this schedule are owned by the District or PGE and are served by either overhead or underground wiring.

RATE SCHEDULE F

Residential lots which are benefited by the installation and maintenance of PGE owned street lights on poles located on adjacent public rights-of-way. Lights in this schedule are primarily mounted on PGE owned poles used exclusively for street lights. This rate schedule represents the former Southwood Park Highway Lighting District.

RATE SCHEDULE H

Residential lots, primarily in the City of Happy Valley, which are benefited by the installation and maintenance of PGE owned street lights on poles located on adjacent public rights-of-way. Lights and poles in this schedule are owned by PGE and are shoebox fixtures on bronze fiberglass poles. They are primarily served by underground wiring.

RATE SCHEDULE J

Residential lots which are benefited by the installation and maintenance of PGE owned street lights on poles located on adjacent public rights-of-way. Lights in this schedule are Hadco Acorn fixtures on ornamental fiberglass or aluminum poles, owned and maintained by PGE, and used exclusively for street lighting. They are primarily served by underground wiring.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution
Setting Rates for Street Lighting
Service Charges for the
2021-2022 Budget for Clackamas
County Service District No. 5



Resolution No. _____

Page 3 of 4

RATE SCHEDULE K

High density residential developments which are benefited by the installation and maintenance of PGE owned street lights on poles located on adjacent public rights-of-way. Lights in this schedule are Techtra fixtures on ornamental aluminum shepherd's crook poles, owned and maintained by PGE, and used exclusively for street lighting. They are primarily served by underground wiring.

RATE SCHEDULE M

Commercial lots which are benefited by the installation and maintenance of PGE owned street lights on aluminum or wood poles on adjacent public rights-of-way. Lights in this schedule are high wattage fixtures on decorative aluminum poles, owned and maintained by PGE, and used exclusively for street lighting.

RATE SCHEDULE R

Residential lots which are benefited by the installation and maintenance of PGE owned street lights on poles located on adjacent public rights-of-way. Lights in this schedule are Techtra fixtures on ornamental aluminum shepherd's crook poles, owned and maintained by PGE, and used exclusively for street lighting. They are primarily served by underground wiring.

RATE SCHEDULE W

Residential lots which are benefited by the installation and maintenance of PGE owned street lights on decorative aluminum poles on adjacent public rights-of-way. Lights in this schedule are Westbrook fixtures on decorative aluminum poles, owned and maintained by PGE, and used exclusively for street lighting. They are primarily served by underground wiring.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of a Resolution
Setting Rates for Street Lighting
Service Charges for the
2021-2022 Budget for Clackamas
County Service District No. 5



Resolution No. _____

Page 4 of 4

Whereas, it further appearing to the Board that such rates are necessary as a result of clearly defining and distributing operating costs for the District to the appropriate rate schedules; and

Whereas, it further appearing to the Board that a public hearing was held on June 16, 2021 to take public testimony and said public hearing was duly advertised in the local newspaper.

NOW THEREFORE, the Board of County Commissioners, acting as the governing body of Clackamas County Service District No. 5, resolves as follows: that commencing with July 1, 2021, the rates for service charges to the users of Clackamas County Service District No. 5 will be as follows:

Rate Schedule A = \$	34.00	per tax lot each year
Rate Schedule B = \$	47.00	per tax lot each year
Rate Schedule C = \$	65.00	per tax lot each year
Rate Schedule D = \$	1.17	per frontage foot per tax lot each year
Rate Schedule E = \$	8.00	per tax lot each year
Rate Schedule F = \$	58.00	per tax lot each year
Rate Schedule H = \$	86.00	per tax lot each year
Rate Schedule J = \$	114.00	per tax lot each year
Rate Schedule K = \$	79.00	per tax lot each year
Rate Schedule M = \$	1.68	per frontage foot per tax lot each year
Rate Schedule R = \$	244.00	per tax lot each year
Rate Schedule W = \$	228.00	per tax lot each year

The Resolution be entered into the Commissioners Journal as of July 1, 2021.

ADOPTED this ____ day of _____, 2021.

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Acting as the Governing Body of
Clackamas County Service District No. 5

Chair

Recording Secretary



Gregory L. Geist
Director

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

**RESOLUTION ADOPTING THE WATER ENVIRONMENT SERVICES
2021-22 FISCAL YEAR BUDGET AND MAKING APPROPRIATIONS**

Purpose/Outcomes	Budget adoption for Water Environment Services (“WES”).
Dollar Amount and Fiscal Impact	Water Environment Services FY 2021-22 budget in the amount of \$247,705,206 with appropriations totaling \$118,312,358.
Funding Source	WES funds. No General funds.
Duration	July 1, 2021 through June 30, 2022
Previous Board Action/Review	The WES Budget Committee approved the FY 2021-22 budget as presented on May 24, 2021.
Counsel Review	This Resolution was reviewed and approved by County Counsel on June 3, 2021.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. WES customers will continue to benefit from a well-managed utility. 2. Build public trust through good government by providing budget responsibility and transparency.
Contact Person	Chris Storey, WES Assistant Director (503-742-4543)
Contract No.	<i>Not Applicable.</i>

BACKGROUND:

The attached Resolution adopts the budget as published and approved by WES’ Budget Committee in accordance with state budget law.

The Budget Committee for WES met on May 24, 2021 to consider its budget. The budget for WES was approved as recommended by staff. The attached resolution establishes a Fiscal Year 2021-22 budget for WES of \$247,705,206 and makes appropriations of \$118,312,358.

The attached resolution to adopt and appropriate the Fiscal Year 2021-22 budget has been reviewed and approved by County Counsel.

RECOMMENDATION:

Staff respectfully recommends the Board of County Commissioners of Clackamas County, as the governing body of Water Environment Services, approve the Resolution adopting the budget and making appropriations for Fiscal Year 2021-22 for Water Environment Services.

Respectfully submitted,

Greg Geist
Digitally signed by Greg Geist
Date: 2021.06.08 11:01:12 -07'00'

Greg Geist, Director
Water Environment Services

Attachments: Authorizing Resolution

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A Resolution Adopting a 2021-22
Fiscal Year Budget and Making
Appropriations for Water
Environment Services for the
Period of July 1, 2021 through
June 30, 2022



Resolution No. _____

WHEREAS, the proposed expenditures and resources constituting the budget for Water Environment Services for the period of July 1, 2021 through June 30, 2022, inclusive, has been prepared, published and approved by the Budget Committee, and that the matters discussed at the public hearing were taken into consideration, as required by Oregon statutes; and

WHEREAS, in accordance with ORS 294.920, the notice of this public hearing and a financial summary were published in The Oregonian on June 4th, 2021; and

WHEREAS, ORS 294.456 and ORS 294.910 require municipal corporations to make appropriations when adopting the budget, as shown in Exhibit A.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, AS THE GOVERNING BODY OF WATER ENVIRONMENT SERVICES, THAT:

The budget is hereby adopted for the Fiscal Year 2021-2022 in the amount of **\$247,705,206.00** and establishes appropriations of **\$118,312,358.00** as shown in the attached Exhibit A, which by this reference is made a part of this resolution.

ADOPTED this ___ day of _____, 2021.

CLACKAMAS COUNTY BOARD OF COUNTY
COMMISSIONERS as the Governing Body
of Water Environment Services:

Chair

Recording Secretary

**WATER ENVIRONMENT SERVICES
FISCAL YEAR 2021-2022 BUDGET
EXHIBIT A**

SANITARY SEWER OPERATING FUND

Materials and Services	\$ 23,675,889
Special Expenditures	
Special Payments	1,106,600
Transfers	19,860,656
Contingency	3,946,000
TOTAL OPERATING FUND EXPENDITURES	<u>\$ 48,589,145</u>

SANITARY SEWER SYSTEM DEVELOPMENT CHARGE FUND

Capital Outlay	\$ 1,254,000
Special Expenditures	
Transfers	8,694,881
Contingency	627,000
TOTAL SYSTEM DEVELOPMENT CHARGE FUND EXPENDITURES	<u>\$ 10,575,881</u>

SANITARY SEWER CONSTRUCTION FUND

Capital Outlay	\$ 22,877,000
Special Expenditures	
Contingency	11,438,500
TOTAL CONSTRUCTION FUND EXPENDITURES	<u>\$ 34,315,500</u>

SURFACE WATER OPERATING FUND

Materials and Services	\$ 6,211,141
Special Expenditures	
Transfers	3,000,000
Contingency	1,035,000
TOTAL OPERATING FUND EXPENDITURES	<u>\$ 10,246,141</u>

SURFACE WATER SYSTEM DEVELOPMENT CHARGE FUND

Capital Outlay	\$ -
Special Expenditures	
Contingency	-
TOTAL SYSTEM DEVELOPMENT CHARGE FUND EXPENDITURES	<u>\$ -</u>

SURFACE WATER CONSTRUCTION FUND

Capital Outlay	\$ 1,092,000
Special Expenditures	
Contingency	273,000
TOTAL CONSTRUCTION FUND EXPENDITURES	<u>\$ 1,365,000</u>

DEBT SERVICE FUND

Principal and Interest	\$ 13,167,587
Special Expenditures	
Reserve	53,104
TOTAL DEBT SERVICE FUND EXPENDITURES	<u>\$ 13,220,691</u>

TOTAL APPROPRIATION	118,312,358
ENDING FUND BALANCE	129,445,952
LESS REQ'D RESERVE	(53,104)
TOTAL BUDGET	<u>247,705,206</u>



Gregory L. Geist
Director

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

**BOARD ORDER AMENDING AND ADOPTING RATES AND CHARGES FOR
WATER ENVIRONMENT SERVICES**

Purpose/Outcomes	Amend and adopt rates and charges for Water Environment Services.
Dollar Amount and Fiscal Impact	Inflationary adjustments to sanitary sewer and surface water rates.
Funding Source	Ratepayer payments for services.
Duration	July 1, 2021 through June 30, 2022.
Previous Board Action/Review	None.
Counsel Review	Reviewed and approved by County Counsel on June 3, 2021.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. WES customers will continue to benefit from a well-managed utility. This board order will ensure the following Performance Clackamas result will be met for FY 2021-22: Rates will not increase more than 10% in any year nor less than the adopted index stating the current rate of inflation. 2. Build public trust through good government.
Contact Person	Chris Storey, WES Assistant Director (503-742-4543)
Contract No.	<i>Not Applicable.</i>

BACKGROUND:

The attached board order changes the Equivalent Dwelling Unit (“EDU”) monthly charge for wholesale sanitary sewer service within Rate Zone 1 (contiguous with the boundaries of the Tri-City Service District) of Water Environment Services (“WES”) from \$24.95 to \$25.30 per EDU. The City of Oregon City will be charged an additional amount of \$1.70 per EDU to offset the city’s right of way usage fee. The City of Gladstone will be charged an additional amount of \$1.30 per EDU to offset the city’s right of way usage fee. The monthly service charge for retail sanitary sewer service within Rate Zone 1 will be adjusted from \$38.25 to \$38.80 per EDU.

The retail EDU monthly charge for sanitary sewer service within Rate Zone 2 (contiguous with the boundaries of Clackamas County Service District No. 1) will be adjusted from \$51.25 to \$51.45/EDU, and the retail Equivalent Service Unit (“ESU”) for surface water management services within Rate Zone 2 will be adjusted from \$7.65 to \$7.75/ESU. Ratepayers in the City of Happy Valley will be charged an additional amount of 5% or approximately \$2.57 per EDU for sanitary sewer service and approximately \$0.39 per ESU for surface water management service to offset the city’s right-of-way usage fee. The wholesale EDU monthly charge for sanitary sewer service in Rate Zone 2 remains at \$37.95/EDU.

The monthly service charge for retail surface water service will be adjusted from \$4.65 to \$4.70 per ESU within Rate Zone 3 (contiguous with the boundaries of the Surface Water Management Agency of Clackamas County).

These changes are effective for service rendered on and after July 1, 2021. The board order further requires WES to amend its published service charge schedule to reflect this change.

The change in charges for monthly sanitary sewer service and monthly surface water service for WES is pursuant to the Fiscal Year 2021-2022 budget approved by WES' Budget Committee on May 24, 2021, and adopted by the Board on June 16, 2021.

The attached resolution has been reviewed and approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board of County Commissioners of Clackamas County, as the governing body of Water Environment Services, approve the board order amending and adopting rates and charges for Water Environment Services.

Respectfully submitted,

Greg Geist
Digitally signed by Greg Geist
Date: 2021.06.08 11:00:24 -07'00'

Greg Geist, Director
Water Environment Services

Attachments: Board Order

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of an Order Amending
and Adopting Rates and Charges for
Water Environment Services,
Clackamas County, Oregon

ORDER NO.

Page 1 of 3

This matter came for hearing before the Board of County Commissioners of Clackamas County, Oregon ("Board"), as the governing body of Water Environment Services ("WES"), in public hearing on June 16th, 2021.

WHEREAS, WES finds that WES' Rules and Regulations allow for adoption and amendment of rates and charges by order;

WHEREAS, in order to meet the continuing obligations and ensure effective performance of WES, it is necessary for WES to adopt a wholesale sanitary sewer equivalent dwelling unit ("EDU") charge within Rate Zone 1 of \$25.30 per EDU per month. The city may set such additional amounts for monthly sanitary sewer user charges which shall be added to WES' wholesale sanitary sewer charge, and the entire amount shall be billed by the city;

WHEREAS, in order to meet the continuing obligations and ensure effective performance of WES, it is necessary for WES to adopt a retail sanitary sewer charge within Rate Zone 1 of \$38.80 per EDU per month;

WHEREAS, in order to meet the continuing obligations and ensure effective performance of WES, it is necessary for WES to adopt a retail sanitary sewer charge within Rate Zone 2 of \$51.45 per EDU per month;

WHEREAS, in order to meet the continuing obligations and ensure effective performance of WES, it is necessary for WES to adopt a retail surface water equivalent service unit ("ESU") charge within Rate Zone 2 of \$7.75 per ESU per month;

WHEREAS, in order to meet the continuing obligations and ensure effective performance of WES, it is necessary for WES to adopt a retail surface water charge within Rate Zone 3 of \$4.70 per ESU per month;

WHEREAS, in order to meet continuing obligations and ensure equity amongst ratepayers and avoid a budget deficit, it is necessary for WES to adopt a methodology that allows for charges to any municipal customer of WES that levies, charges, taxes or otherwise imposes additional costs on WES relating to the use of public right of way within that municipality in an amount equal to the cost of such levy, charge, tax or other cost plus the maximum statutorily allowed interest rate to be charged for late fees;

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of an Order Amending
and Adopting Rates and Charges for
Water Environment Services,
Clackamas County, Oregon

ORDER NO.

Page 2 of 3

WHEREAS, in order to implement such methodology for Fiscal Year 2021-22, WES shall charge the City of Oregon City \$1.70 per month per EDU served by Oregon City, in addition to the \$25.30 wholesale EDU rate, all effective July 1, 2021, pursuant to WES' approved budget. WES shall charge the City of Gladstone \$1.30 per month per EDU served by Gladstone, in addition to the \$25.30 wholesale EDU rate, all effective July 1, 2021, pursuant to WES' approved budget. WES shall charge the customers of WES residing within the City of Happy Valley an additional 5% or approximately \$2.57 per EDU per month for sanitary sewer service and an additional 5% or approximately \$0.39 per ESU per month for surface water services pursuant to the adopted rate methodology, all effective July 1, 2021, pursuant to WES' approved budget.

The Board, having held a hearing, considered testimony, factual supporting materials and the above findings and rate methodology, and being fully advised, it is hereby ORDERED:

1. Effective July 1, 2021, WES' published service charge schedule is amended in part to reflect the changes in charges below:
 - a. WES' wholesale sanitary sewer service charge shall be \$25.30 per month for each dwelling unit or equivalent dwelling unit as assigned each class of service, which shall be paid by the city for each user from the date of connection of such user to the sewerage system within Rate Zone 1 (contiguous with the boundaries of the Tri-City Service District). Payment shall be made to the city in which the property is located for subsequent remittance to WES, except for those areas billed directly to the users by WES. WES shall bill for and directly receive the retail charge of \$38.80 for retail sanitary sewer customers within Rate Zone 1. WES shall bill the City of Oregon City an additional \$1.70 per EDU, pursuant to the adopted rate methodology. WES shall bill the City of Gladstone an additional \$1.30 per EDU, pursuant to the adopted rate methodology. WES shall set the sewer service charges for each user based upon WES' service charge schedule.
 - b. WES' retail sanitary sewer service charge shall be \$51.45 per month for each dwelling unit or equivalent dwelling unit within Rate Zone 2 (contiguous with the boundaries of Clackamas County Service District No. 1). WES shall charge retail customers of Rate Zone 2 residing in the City of Happy Valley an additional 5% or approximately \$2.57 per EDU for sanitary sewer service pursuant to the adopted rate methodology. WES' wholesale sanitary sewer service charge within Rate Zone 2 shall be \$37.95 per month for each dwelling unit or equivalent dwelling unit as assigned each class of service, which shall be paid by the cities of Milwaukie and Johnson City for each user from the date of connection of such user to the sewerage system within Rate Zone 2.
 - c. WES' retail surface water service charge shall be \$7.75 per month for each service unit or equivalent service unit within Rate Zone 2 (contiguous with the boundaries of Clackamas County Service District No. 1). WES shall charge retail customers of Rate Zone 2 residing in the City of Happy Valley an

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

additional 5% or approximately \$0.39 per EDU for surface water service pursuant to the adopted rate methodology.

In the Matter of an Order Amending
and Adopting Rates and Charges for
Water Environment Services,
Clackamas County, Oregon

ORDER NO.

Page 3 of 3

- d. WES' retail surface water service charge shall be \$4.70 per month for each service unit or equivalent service unit within Rate Zone 3 (contiguous with the boundaries of the Surface Water Management Agency of Clackamas County).
2. WES staff are directed to publish the amended service charge schedule in accordance with this Order.
3. In all other respects, the Rules and Regulations of WES remain in full force and effect.
4. An executed copy hereof shall be kept on file at Water Environment Services.

PASSED this 16th day of June, 2021, after public hearing by the Board of County Commissioners at its regular meeting.

CLACKAMAS COUNTY BOARD OF COUNTY
COMMISSIONERS as Governing Body
of Water Environment Services:

Chair

Recording Secretary



Gregory L. Geist
Director

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

**RESOLUTION ADJUSTING SYSTEM DEVELOPMENT CHARGES FOR
WATER ENVIRONMENT SERVICES FOR FY 2021-2022**

Purpose/Outcomes	Ensuring continued collection of system development charges and increasing the revenues received from new development within Water Environment Services ("WES").
Dollar Amount and Fiscal Impact	Projected to collect ~\$90,000 in additional wholesale Sanitary Sewer System Development Charges ("SDC") revenues annually. Projected to collect ~\$3,900 in additional Rate Zone 2 Surface Water SDC revenues annually.
Funding Source	WES Funds. No General Funds involved.
Duration	Permanent.
Previous Board Action/Review	The Board adopted a Sanitary Sewer SDC of \$8,005 and a Surface Water SDC of \$215 on June 18, 2020.
Counsel Review	This Resolution was reviewed and approved by County Counsel on June 3, 2021.
Strategic Plan Alignment	1. WES customers will continue to benefit from a well-managed utility. 2. Build public trust through good government.
Contact Person	Chris Storey, WES Assistant Director (503-742-4543)
Contract No.	N/A

BACKGROUND:

Water Environment Services' Rules and Regulations allow for inflationary adjustments to the Sanitary Sewer and Surface Water System Development Charges ("SDCs").

On May 24, 2021, staff presented to Water Environment Services' Budget Committee the Fiscal Year 2021-22 budget, which included an inflationary increase in the Sanitary Sewer SDC of ~1.4% to \$8,120, and an inflationary increase in the Surface Water SDC of ~2.3% to \$220. The inflationary adjustments are based on the 2020 Construction Cost Index and rounded to the nearest \$5 increment. The Budget Committee voted to recommend approval of the budget, which included the increases.

The attached resolution has been reviewed and approved by County Counsel.

RECOMMENDATION:

Staff respectfully recommends that the Board of County Commissioners, as the governing body of Water Environment Services, adopts the resolution increasing the sanitary sewer wholesale system development charge to \$8,120, and increasing the surface water system development charge to \$220 for WES Rate Zone 2.

Respectfully submitted,

Greg Geist
Digitally signed by Greg Geist
Date: 2021.06.08 11:00:00 -07'00'

Greg Geist, Director
Water Environment Services

Attachments: Authorizing Resolution

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A Resolution Adjusting System
Development Charges for Water
Environment Services for Fiscal
Year 2021-2022

ORDER NO.

Page 1 of 2

This matter coming before the Board of County Commissioners of Clackamas County, Oregon, as the governing body of Water Environment Services (the "Board"),

WHEREAS, on June 29, 2017, the System Development Charge methodology for Clackamas County Service District No. 1 and the Tri-City Service District were adopted as the System Development Charge ("SDC") methodologies for Water Environment Services ("WES"); and

WHEREAS, WES' Rules and Regulations allow for adjustments to SDCs by resolution based upon the periodic application of a specific cost index; and

WHEREAS, inflationary calculations are to be based upon construction cost changes in the Engineering News Record Construction Cost Index; and

WHEREAS, the percent change in the Engineering News Record's average annual construction cost index for 2020 reflected an increase of one and forty-six hundredths percent (1.46%) from 2019; and

WHEREAS, on May 24, 2021, the WES Budget Committee approved the Fiscal Year 2021-22 budget proposed by staff, which included a sanitary sewer wholesale SDC rate of \$8,120 and a surface water SDC rate of \$220; and

WHEREAS, in order to meet the continuing obligations and ensure effective performance of WES, it is necessary to adopt an increased sanitary sewer wholesale SDC of \$8,120, and also adopt an increased surface water SDC within Rate Zone 2 of \$220;

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, AS THE GOVERNING BODY OF WATER ENVIRONMENT SERVICES, THAT:

1. Effective July 1, 2021, the WES wholesale sanitary sewer system development charge shall be adjusted by approximately 1.4% to Eight Thousand One Hundred Twenty Dollars (\$8,120.00) per equivalent dwelling unit, as defined and applied by the WES Rules and Regulations and the previously-adopted methodology; and
2. Effective July 1, 2021, the WES surface water system development charge within Rate Zone 2 shall be adjusted by approximately 2.3% to Two Hundred Twenty Dollars (\$220.00) per equivalent service unit, as defined and applied by the WES SDC ordinance and the previously-adopted methodology; and
3. WES staff are directed to publish these updated SDC charges where appropriate, in accordance with this order; and
4. An executed copy hereof shall be kept on file at WES.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

A Resolution Adjusting System
Development Charges for Water
Environment Services for Fiscal Year
2021-2022

ORDER NO.

Page 2 of 2

ADOPTED this 16th day of June, 2021.

CLACKAMAS COUNTY BOARD OF COUNTY
COMMISSIONERS as Governing Body
of Water Environment Services:

Chair

Recording Secretary



Gregory L. Geist
Director

June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

**BOARD ORDER CONSOLIDATING FUNDS FOR
WATER ENVIRONMENT SERVICES**

Purpose/Outcomes	Fund consolidation and elimination of an unused fund for Water Environment Services.
Dollar Amount and Fiscal Impact	No impact.
Funding Source	WES funds.
Duration	Permanent.
Previous Board Action/Review	WES' funds were established by Board Order on June 29, 2017.
Counsel Review	Reviewed and approved by County Counsel on June 7, 2021.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. WES customers will continue to benefit from a well-managed utility. This board order consolidates WES' two debt service funds into a single fund and eliminates the unused fund. 2. Build public trust through good government.
Contact Person	Chris Storey, WES Assistant Director (503-742-4543)
Contract No.	<i>Not Applicable.</i>

BACKGROUND:

The attached board order consolidates Water Environment Services' ("WES") two debt service funds, State Loan Fund 635 and Revenue Bond Fund 636 into Debt Service Fund 635 in accordance with state budget law.

In prior years, WES accounted for debt service activities in two separate funds, a State Loan Fund and a Revenue Bond Fund. As part of the County's chart of accounts project to simplify accounting and budgeting, the use of two debt service funds for WES was identified as unnecessary. For FY 2021-22's budget and forward, all of WES' debt will be accounted for in a single debt service fund. The unused debt service fund will be closed and any remaining balance transferred to the consolidated fund.

The attached board order has been reviewed and approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board of County Commissioners of Clackamas County, as the governing body of Water Environment Services, approve the board order consolidating debt service funds for Water Environment Services.

Respectfully submitted,

Greg Geist Digitally signed by Greg Geist
Date: 2021.06.08 11:00:47 -07'00'

Greg Geist, Director
Water Environment Services

Attachments: Board Order

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of an Order Consolidating
Funds and Eliminating an Unnecessary
Fund for Water Environment Services,
Clackamas County, Oregon

ORDER NO.

Page 1 of 1

WHEREAS, Water Environment Services' ("WES") previous budgets included two separate funds to account for WES' debt service activities; and

WHEREAS, WES staff determined that separate debt service funds are no longer necessary, and the FY 2021-2022 budget includes a single fund to account for debt service, Fund 635 Debt Service Fund; and

WHEREAS, ORS 294.353 requires municipal corporations to declare the elimination of an unnecessary fund and disposition of remaining balance by order;

NOW THEREFORE, the Board of County Commissioners, sitting as the governing body of Water Environment Services, hereby orders:

1. Water Environment Services Fund 635 State Loan Fund is renamed Fund 635 Debt Service Fund.
2. Water Environment Services Fund 636 Revenue Bond Fund is closed effective July 1, 2021 and any remaining fund balance will be transferred to Fund 635 Debt Service Fund.

ADOPTED this 16th day of June, 2021.

CLACKAMAS COUNTY BOARD OF COUNTY
COMMISSIONERS as Governing Body
of Water Environment Services:

Chair

Recording Secretary



June 16, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Local Grant Agreement Amendment #4 between Clackamas County and
Micro Enterprise Services of Oregon (MESO) for MESO to provide
a small grants program on behalf of Clackamas County
in support of the local business community impacted by the COVID-19 pandemic

Purpose/Outcomes	Approve a Local Grant Agreement Amendment #4 between Clackamas County and MESO for MESO to provide grants to the Clackamas County small business community. The amendment adds \$672,000 in CARES Act funding to the agreement to fund administration fees and additional grants to the local small business community.
Dollar Amount and Fiscal Impact	\$672,000 (CARES Act CFDA 20.019) for programmatic and administrative expenditures allocated as follows: <ul style="list-style-type: none"> a) \$600,000 for grants to small businesses pursuant to the terms and conditions of the CARES Act (CFDA 20.019) payable upon execution. b) \$72,000 administrative fee to MESO pursuant to the terms and conditions of the CARES Act (CFDA 20.019) payable upon execution.
Funding Source	CARES Act funds
Duration	This Agreement becomes effective upon execution. Businesses may apply for grants for costs incurred during the period beginning May 21, 2020 and expiring June 30, 2021 , a total of twelve (12) months and forty (40) days.
Previous Board Action	<ul style="list-style-type: none"> • The original agreement with MESO was signed by the BCC on May 21, 2020, Agenda Item # E.1. • Amendment #1 was signed by the BCC on July 16, 2020, Agenda Item # C.4. • Amendment #2 was signed by BCS Director Laura Zentner on behalf of the BCC on August 26, 2020. Board agenda date August 20, 2020, Agenda Item # D.1. • Amendment #3 was signed by BCC Chair Jim Bernard on December 17, 2020. Board agenda date December 17, 2020, Agenda Item # F.1.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1) This grant agreement amendment supports the BCS goal of giving businesses access to innovative tools and programs to help them locate or expand in Clackamas County. Providing grants to businesses impacted by COVID-19 will help them make it through the pandemic so they can operate/reopen under the new normal, and eventually expand as economic times improve. 2) This grant agreement amendment supports the County strategic priority of Growing a Vibrant Economy by providing much needed assistance to Clackamas County small businesses so they can remain in business beyond the COVID-19 pandemic.
County Counsel Review	County Counsel Review Date: June 3, 2021 Counsel Initials: SM
Procurement Review	Was the item processed through procurement? No This agreement is a grant agreement, therefore is not subject to Procurement oversight.

Contact Person	Sarah Eckman, BCS Interim Director (503) 742-4303
Contract No.	BCS-20-038

BACKGROUND:

Business and Community Services has developed a program with MESO to provide economic and social assistance to Clackamas County small businesses affected by COVID-19. A key element of this program is providing much needed cash to these businesses, to assist with sustaining them through the challenges of COVID-19 and until full reopening is possible.

On behalf of Clackamas County, MESO has already completed three rounds of grants to hundreds of county businesses. Amending our agreement with MESO will allow us to fund grant applicants who were eligible in the earlier rounds, but were not funded due to lack of dollars. We may also be able to fund new grant applicants.

Funds will be disbursed according to the following:

- a) Fund unfunded grant applications: Fund grant applications received under Clackamas County's prior grant application period(s), funded by Subrecipient Grant Agreement 21-011, that were not funded due to applications in excess of the available grant funding, and;
- b) Provide a simplified, \$7,500 flat award amount, grant application process whereby the following are true:
 - i. The business is headquartered in Clackamas County and has its principal operations in Clackamas County.
 - ii. If required by Oregon law to be registered with the Oregon Secretary of State to do business in Oregon, the business is so registered.
 - iii. The business is either for-profit or an entity tax-exempt under section 501(c)(3) of the Internal Revenue Code.
 - iv. During the Performance Period, the business incurred necessary expenditures due to the COVID-19 public health emergency, including those necessary expenditures incurred in response to Grantee's return to an "Extreme Risk" level effective as of April 30, 2021.

The following businesses are **ineligible** to apply for or receive funding under the Program:

- 1) Passive real estate holding companies and entities holding passive investments.
- 2) Non-profit entities that do not have federal 501(c)(3) status.
- 3) Businesses that experience a decline in revenues for reasons other than those caused by the COVID-19 pandemic (e.g. seasonal or cyclical businesses cycles).
- 4) Businesses that are delinquent on federal, state or local taxes that were due on or before the date of application.
- 5) Businesses that do not comply with all federal, state and local laws and regulations.
- 6) Businesses that have closed and do not intend to reopen.

RECOMMENDATION:

Staff respectfully recommends the BCC approve the grant agreement amendment #4 with MESO.

ATTACHMENT:

Local Grant Agreement Amendment #4 between Clackamas County and Micro Enterprise Services of Oregon (MESO)

Respectfully submitted,



Sarah Eckman
Interim Director, Business & Community Services

Federal and State Subrecipient Agreement Amendment (FY 21-22)
Business & Community Services

<u>Subrecipient Grant Agreement Number No. 20-038</u>	<u>Board Order Number:</u>
<u>Department/Division: Business & Community Services</u>	<u>Amendment No. 4</u>
<u>Recipient: Micro Enterprise Services of Oregon</u>	<u>Amendment Requested By: Business & Community Services</u>
Changes: (X) Work Plan (X) Agreement Term	(X) Agreement Budget () Other: Add federal terms and conditions

Justification for Amendment:

This Amendment adds additional funds to extend business relief payments, adding additional CARES dollars. This Amendment adds to the maximum compensation and extends the duration of the grant.

Maximum compensation is increased by \$672,000 for a revised maximum of \$5,605,842. The agreement becomes effective upon signature and extends the award period of performance to June 30, 2021. The purpose of this Amendment #4 is to make the following changes to the Agreement:

1. **Section 1. Term and Effective Date** is hereby replaced with the following:

Term and Effective Date. This Amendment #4 becomes effective on execution. Eligible **non-federal** expenses for this Agreement may be charged during the period beginning **May 21, 2020 and expiring May 31, 2021**, a total of twelve (12) months and ten (10) days. Eligible **federal** expenses for this Agreement may be charged during the period beginning **May 21, 2020 and expiring June 30, 2021**, a total of twelve (12) months and forty (40) days.

2. **Section 4, Grant Funds**, is hereby replaced with the following:

Grant Funds. The maximum, not to exceed, grant amount COUNTY will pay is **\$5,533,842**. Disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Required Financial Reporting and Payment Request. Failure to comply with the terms of this Agreement may result in withholding of payment. Funding on this award is sourced as follows:

- 4.1 **CARES Act (Catalogue of Federal Domestic Assistance [CFDA] #: 21.019)** issued to COUNTY by DAS and the U.S. Department of the Treasury (Federal Award Identification #: Unavailable) and reserved for small business grant payments: **\$311,000**.
- 4.2 **COUNTY State Lottery dollars** reserved for technical assistance, online tool development, and administration fees: **\$254,306**.
- 4.3 **COVID-19 Emergency Business Assistance Program Forgivable Loan dollars** entered into between the County and the State of Oregon ("State Business Assistance Loan"; Agreement C2020197), reserved for small business grant payments: **\$45,000**

4.4 Second COVID-19 Emergency Business Assistance Program Forgivable Loan dollars entered into between the County and the State of Oregon (“Second State Business Assistance Loan”; Agreement C2020385), reserved for small business grant payments: **\$155,000**

4.5 CARES Act (Catalogue of Federal Domestic Assistance [CFDA] #: 21.019) issued to COUNTY by DAS and the U.S. Department of the Treasury (Federal Award Identification #: Unavailable; State grant #2503) and reserved for small business grant payments and administration fees: **\$4,168,536**.

4.6 CARES Act (Catalogue of Federal Domestic Assistance [CFDA] #: 21.019) issued to COUNTY by DAS and the U.S. Department of the Treasury (Federal Award Identification #: Unavailable) and reserved for small business grant payments and administration fees: **\$672,000**. (Added via Amendment #4)

3. **Section 5, Disbursements**, is hereby amended to add the following:

5.3 \$672,000 (CARES Act **CFDA 20.019**) for programmatic and administrative expenditures allocated as follows:

- i. Additional \$600,000 for small grants to small businesses pursuant to the terms and conditions of the CARES Act (**CFDA 20.019**) payable upon execution.
- ii. Additional \$72,000 administrative fee to SUBRECIPIENT pursuant to the terms and conditions of the CARES Act (**CFDA 20.019**) payable upon execution.

SUBRECIPIENT must invoice COUNTY to receive advanced payment of the amounts listed in this section (5.3).

4. **Exhibit A, Statement of Program Objectives**, the following language is hereby added to this Exhibit:

CARES Act funds (\$672,000) added to this agreement in Amendment #4 will be disbursed by SUBRECIPIENT to Clackamas County businesses via two (2) methods:

- a) **Fund Unfunded Grant Applications:** Fund grant applications received under Clackamas County’s prior grant application period(s), funded by Subrecipient Grant Agreement 21-011, that were not funded due to applications in excess of the available grant funding, and;
- b) **Simplified flat award amount application process:** Provide a simplified, \$7,500 flat award amount, grant application process whereby the following are true:
 - i. The business is headquartered in Clackamas County and has its principal operations in Clackamas County.
 - ii. If required by Oregon law to be registered with the Oregon Secretary of State to do business in Oregon, the business is so registered.
 - iii. The business is either for-profit or an entity tax-exempt under section 501(c)(3) of the Internal Revenue Code.
 - iv. During the Performance Period, the business incurred necessary expenditures due to the COVID-19 public health emergency, including those necessary expenditures incurred in response to Grantee’s return to an “Extreme Risk” level effective as of April 30, 2021.

The following businesses are **ineligible** to apply for or receive funding under the Program:

- 1) Passive real estate holding companies and entities holding passive investments.
- 2) Non-profit entities that do not have federal 501(c)(3) status.

- 3) Businesses that experience a decline in revenues for reasons other than those caused by the COVID-19 pandemic (e.g. seasonal or cyclical businesses cycles).
- 4) Businesses that are delinquent on federal, state or local taxes that were due on or before the date of application.
- 5) Businesses that do not comply with all federal, state and local laws and regulations.
- 6) Businesses that have closed and do not intend to reopen.

5. **Exhibit B, Program Budget** is hereby replaced with the following amended budget:

	CARES (CFDA 21.019)	Lottery (Local funding)	State # C202197	State # C2020385	Total
Program Assistance	4,871,109		45,000	155,000	5,071,109
Technical Assistance		100,000			100,000
Online tools		1,500			1,500
Admin Fee	291,527	141,706			433,233
Total	5,162,636	243,206	45,000	155,000	5,605,842

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect.

[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have caused this amendment to be executed by their duly authorized officers.

Micro Enterprise Services of Oregon

4008 NE MLK Jr. Blvd.
Portland, OR 97212

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair

Commissioner: Sonya Fischer

Commissioner: Mark Shull


Commissioner: Paul Savas

Commissioner: Martha Schrader

Signing on behalf of the Board:

Name: Cobi Lewis

Title: Executive Director

Signed:  _____

Dated: 06 / 07 / 2021

Tootie Smith, Chair

Dated: _____