

COLACKAMAS COUNTY HEALTH CENTERS DIVISION
COMMUNITY HEALTH COUNCIL

Meeting Minutes – October 18, 2023

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Janet Squire
Linda Smith
Brienne Salvati
Celia DeLos Reyes

Michelle Walch
Renel Muro
Renee Sparks
Janice Saban

Members Absent

Dale Vogt
Cee Kaiser (E)
Brin Daniels (E)

Staff Present

Juliana Danforth
Ryan Spiker
Emily Ketola
Sarah Jacobson
Steve Roy

Malia Band
Selynn Edwards
Adam Kearl
Leslie King
Denise Swanson
Andrew Suchoki

Guests: Tara Schoffstall

Call to Order		Linda called the meeting to order at 6:40 p.m. A quorum was established.
Approval of September 20, 2023 Full Council Minutes	Action	<p>The Council reviewed the minutes for the September 20, 2023 meeting. Linda opened the floor for a motion.</p> <p>Motion: Janet motioned to approve the minutes with correction to location of next meeting.</p> <p>Second: Janice seconded. No further discussion.</p> <p>Vote: Approved Unanimously.</p>
Committee Reporting		<p>Finance Committee: Adam shared the Revenue and Expenditure report for period ending August 31, 2023, as well as the Special Revenue Addendum as of October 10, 2023.</p> <p>We are at the beginning of the fiscal year. The purchase of the Lake Road building and the Bond were the biggest changes to the report. Actuals have nothing concerning. 340B is off base due to the beginning of the fiscal year, but will catch up.</p> <p>QI Committee: All routine, nothing to report.</p>
Executive Session Results		Council reviewed the Health Center Director Self-Assessment process, and Sarah Shared the Goals that were reviewed in the Executive Council.
FQHC Staff Report		<ul style="list-style-type: none"> • Angie Amundson was honored with an award of excellence -The CHC Value Award. She has been working on reconfiguration of Quality Improvement and Quality Assurance teams as well as how we can utilize the South Central Foundation data. • After a very competitive recruitment, Leslie King accepted the Primary Care Operations Manager position. • Behavioral Health move to Lake Road building is set to start in February 2024. Egan, Adam and Emily have been working on details such as building layout, and identifying bus routes available.
Public Comment		

Clackamas Health Centers Council Meeting

Next Meeting and Agenda		Next meeting is November 15, 2023, at 5:00 p.m. via Zoom teleconference. Agenda items include: <ul style="list-style-type: none">• Behavioral Health Metrics and Patient Satisfaction
Adjourn		Meeting adjourned at 7:15 p.m.

Upcoming meetings/events:

- Governance Committee, November 15, 2023
- Finance Committee, November 15, 2023
- Quality Improvement Committee, December 20, 2023
- Full Council Meeting, November 15, 2023

Council packet and handouts include:

- Agenda
- Governance Committee Meeting Minutes
- Quality Improvement Committee Meeting Minutes
- Primary Care Performance Metrics
- Primary Care Patient Satisfaction
- Safety and Risk Report
- CHC Full Council Meeting Minutes
- Monthly Financials
- Provider Privileging
- Health Center Director Goals 2023-2024

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**