

### English

Clackamas County Children, Youth & Families Division is seeking Grant Applications from multiple agencies/organizations that are capable of delivering Evidence-Based Parent Education services to parents of children birth – 6 years old. To request a copy of this funding opportunity in a different language, contact Korene Mather: 503-650-5683 or [korenemat@clackamas.us](mailto:korenemat@clackamas.us)

### Spanish

La División de Niños, Jóvenes y Familias del Condado de Clackamas convoca a las múltiples entidades/organizaciones que sean capaces de ofrecer servicios de educación parental basada en hechos empíricos para padres de niños recién nacidos a 6 años de edad, para que presenten su solicitud de subsidios. Para solicitar una copia en otro idioma de esta oportunidad para obtener subsidios, comuníquese con Korene Mather: 503-650-5683 o [korenemat@clackamas.us](mailto:korenemat@clackamas.us)

### Russian

Отдел округа Клакамас по вопросам развития детей, молодежи и семей принимает заявки на получение грантов от различных служб и организаций, имеющих возможность предоставлять услуги обучения навыкам родительского воспитания, основанные на фактических данных, родителям детей в возрасте от рождения до 6 лет. Для того, чтобы запросить копию текста заявки на финансовую субсидию на другом языке, обращайтесь к Корин Мэзер (Korene Mather) по тел. 503-650-5683 или по эл. почте [korenemat@clackamas.us](mailto:korenemat@clackamas.us)

### Vietnamese

Ban Gia đình, Thanh thiếu niên, và Trẻ em Quận Clackmas hiện đang tìm kiếm các Mẫu đơn ghi danh Nhận Trợ cấp từ nhiều cơ quan/tổ chức mà có khả năng truyền tải các dịch vụ về Chương trình Giáo dục Phụ huynh Dựa trên Bằng chứng đến các phụ huynh có con trẻ 6 tuổi. Để yêu cầu một bản sao cơ hội có được tài trợ này bằng một ngôn ngữ khác, liên hệ Korene Mather: 503-650-5683 hoặc [korenemat@clackamas.us](mailto:korenemat@clackamas.us)



## CHILDREN, YOUTH & FAMILIES DIVISION CLACKAMAS PARENTING TOGETHER SMALL GRANTS NOTICE OF FUNDING OPPORTUNITY

### INTRODUCTION

Clackamas County Health, Housing & Human Services Department through its Children, Youth & Families Division is seeking Grant Applications from multiple agencies/organizations that are capable of delivering Evidence-Based Parent Education services. The funding source for this opportunity is Oregon Community Foundation and applicants may apply for up to \$9,500. Multiple applications may be submitted.

### GOAL

The goal of this funding opportunity is to provide **evidence-based parent education class series' to parents of children ages birth to 6 years old who are living in Clackamas County** (see Exhibit B: Approved Curricula). Several evidence-based curricula are available to check out from the Clackamas Community Learning Library at no charge (see Exhibit A: Learning Library).

### ELIGIBILITY CRITERIA

Eligible applicants are nonprofit organizations, schools, or public entities serving residents of Clackamas County. Eligible projects must address goals identified above and result in positive, measurable outcomes for Clackamas County residents.

Successful applicants will meet the following criteria:

- Demonstrate capacity and willingness to provide evidence-based parent education services to a variety of Clackamas County populations, including, but not limited to those who are English language learners, low income, living in rural communities, or who are otherwise traditionally underserved;
- Commit to conducting **a minimum of two separate class series** over the funding period.

### FUNDING CYCLE

- Projects must be finalized by June 30, 2019 unless an extension is granted through a contract amendment.
- Final report will be due no later than July 8, 2019

### FUNDING RESTRICTIONS

- Funding to individuals is not allowed
- Applications must propose serving parents/caregivers of children ages birth to 6 years old who reside in Clackamas County
- Capital and operating expenses must be clearly outlined for each proposed project.
- Projects proposing use of parenting curricula that is not evidence-based will not be considered.

## **TO APPLY**

Complete an application by providing the information requested in the template below, including a proposed budget.

Questions about this funding opportunity must be directed to Korene Mather: [korenemat@clackamas.us](mailto:korenemat@clackamas.us) or 503-650-5683.

**Completed applications are due Monday, June 11, 2018, by noon, and should be submitted electronically to Korene Mather: [korenemat@clackamas.us](mailto:korenemat@clackamas.us)**

**Applications received after the deadline or not submitted as directed will not be considered.**

**Award decisions are expected to be made by June 29, 2018.**

Per the Civil Rights Act of 1964, no person shall, on the basis of race, color, or national origin, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any County program, service or activity.

**Grant Application Template**  
**FY 2018-19**  
**Parenting Education Small Grants**

**SECTION 1**  
**COVER PAGE**

<b>Date:</b>	
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<b>Legal Organization Name</b>	
Alternate name/acronym	
Address	
Website	
Phone	
<b>Executive Director Name</b>	
Email and Phone	
Oregon Business Registry Number	
Employer ID Number (EIN)	
<b>Program Contact Name</b>	
Email and Phone	
<b>Fiscal Contact Name</b>	
Email and Phone	
<b>Funding Amount Requested</b>	

With my signature, I certify the following:

1. The above information is correct;
2. I am authorized by the governing board of the applicant organization to submit this grant proposal;
3. The organization is in good standing with the IRS, retains its 501(c)(3) tax exempt status, and is further classified as a public charity and not a private foundation, or is a public agency or school district;
4. The organization does not discriminate on the basis of race, religion, sexual preference, sexual orientation, physical circumstances, or national origin;
5. The organization agrees to submit quarterly progress reports and final progress reports.
6. The organization agrees to submit proof of insurance at the levels required by county.

\_\_\_\_\_  
Signing Authority Name (printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **SECTION 2**

**Directions:** Answer each component of every question completely. Responses to each question will be rated on a scale of 1 (does not meet requirements) to 4 (fully meets requirements) for a total score of 20 points.

### **Project Description** (if awarded, the information you provide here will form the basis of your work plan)

1. Describe the Parenting Education programming you propose to implement with this funding, including:
  - a. How many Parenting Education class series will be conducted and how many class sessions in each series? *(Successful applicants will provide a minimum of two class series).*
  - b. What population(s) will be targeted? Provide information about demographics, number served, and specific needs.
  - c. In what community(ies) will the evidence-based parenting class series be offered?
  - d. How will participants be served in a trauma-informed way?
2. In the table below, please provide an approximate schedule for parenting class offerings. Include for each quarter the day, time, language and service area your organization intends to serve. *Add additional columns if necessary – multiple series can take place in the same quarter.*

	Fall 2018	Winter 2019	Spring 2019
Location (City/Service Area)			
Language			
Class Days/Times			

### **Project Logistics**

1. What evidence-based parenting education curriculum (or curricula) do you propose to use? *(See Exhibit B: Approved Curricula)*
2. How will your organization access the curriculum?
  - ☐ We will purchase the curriculum
  - ☐ We already own the curriculum
  - ☐ We will borrow from the CC Learning Library *(See Exhibit A: Learning Library)*
3. Does your organization currently provide Parenting Education programming? Yes ☐ No ☐
  - a. If so, describe how this project differs from, enhances, or changes the scope and/or scale of the programming your organization currently offers.
4. Provide a timeline for this project, indicating key steps, deliverables, and dates when these will be accomplished.
  - a. If new positions are part of the project, include the hiring process in the timeline.

5. Describe how your organization will market your parenting program to the target population(s).
6. Identify key staff members that will be responsible for implementing this project, their roles and specific activities they will conduct.
  - a. Describe their experience providing parenting education services.
7. What are potential challenges to this project, including barriers to parents' access to the proposed classes and how do you plan to mitigate these?

### **SECTION 3**

#### **Project Budget**

Please identify all expenses related to this application. Add additional lines as necessary.

<b>ITEM/EXPENSE</b>	<b>Budgeted Cost</b>
Personnel and Fringe (Parenting Educators, Childcare staff, etc. List each position separately and include FTE and fringe rate)	
Administrative costs (provide detail in budget narrative)	
Program Costs Materials/Supplies (Curriculum, incentives, food, etc. List each separately)	
Professional fees	
Trainings	
Mileage	
Additional expenses (list each separately)	
<b>TOTAL BUDGET</b>	

#### **Budget Narrative**

Provide a narrative that clearly explains salary/fringe, administrative, program, and any other costs associated with this project.

**Applications are due Monday, June 11, 2018 by noon.**

**Please submit the application electronically to Korene Mather at [korenemat@clackamas.us](mailto:korenemat@clackamas.us)**