

Committee for Community Involvement

Work Item Tracker: May 2024

Current Items

Date	Item	Assigned	Update
April 2024	CCI asked to make recommendations re: BCC policy on naming and renaming county facilities	CCI	<i>April 2024:</i> 9 recommendations approved by vote of CCI. <i>May 2024:</i> Discussions to continue at May meeting.
February 2024	Fill (1) CCI position which will be vacant March 15	PGA/CCI	<i>February 2024:</i> PGA to open recruitment. <i>March 2024:</i> County waiting on further action until it gets a different program vendor for online system. <i>April 2024:</i> CCI opening posted on ABC webpage. <i>May 2024:</i> CCI to receive update at May meeting.
October 2023	CPO Spending/Reimbursement Analysis	PGA	<i>October:</i> CCI member asked how much CPOs have been spending annually of total reimbursement fund. Tonia/PGA will look into it. <i>November:</i> Tonia presented a high-level analysis of CPO spending and reimbursement. Other questions to be addressed later. <i>May 2024:</i> Further questions to be addressed at May meeting.
June 2023	CCI working with PGA on CPO marketing materials, including CPO brochure, flier, postcard, electronic ad, and reader board slide for county cable channel [Evolved from project to revise the CPO brochure to help CPOs engage with their communities	PGA/CCI	<i>July:</i> CCI Work Group formed to provide CPO brochure ideas to PGA. <i>August:</i> CCI Work Group met 2 times and provided draft language and layout ideas to Holly/PGA. <i>September:</i> Jessie Kirk/PGA unveiled a bigger CPO marketing materials package, including the CPO brochure, and asked for feedback. <i>October:</i> Tonia/PGA gave an update about the Creative Team working with sample CPO and CCI feedback received. <i>March 2024:</i> PGA expects to have updated drafts before next CCI meeting. <i>April 2024:</i> Materials completed and send to CCI <i>May 2024:</i> How to distribute to be discussed at May meeting
February 2023	Send CPO/Hamlet leaders a link showing email lists CPOs/Hamlets can sign up to receive.	PGA	<i>March 2023:</i> Holly reported that the email list sign-up webpage is being revised.
October 2022	Create CCI annual report, recommendations and work plan to present to the BCC	CCI	<i>March 2023:</i> After waiting for a consultant report on county public engagement, CCI members wanted to work on revisions to the CCI

			<p>Bylaws before developing elements of the work plan that would align with the purpose.</p> <p><i>April-September:</i> CCI Bylaws amendments developed with revised purpose statement and activities list. Draft sent to all CPOs for comment.</p> <p><i>September:</i> CCI decided to hold January listening session for CPOs to gather information on issues and concerns with public involvement program to get information for annual report work.</p> <p><i>September:</i> Public and County Counsel feedback on Bylaws received and incorporated. CCI approved sending resulting Bylaws to BCC.</p> <p><i>October:</i> BCC approved CCI Bylaws amendments.</p> <p><i>October:</i> CCI discussed details for CPO virtual Listening Session.</p> <p><i>December & January:</i> Emails sent to all active CPOs inviting them to email issues/concerns or attend January CPO listening Session.</p> <p><i>January 2024:</i> CPO Listening Session held.</p> <p><i>February 2024:</i> CCI decided to send CPOs a survey on the 19 topics raised at the CPO Listening Session, to find out how many more had the same issues.</p> <p><i>March 2024:</i> Ed/PGA will provide draft survey in next week or so.</p> <p><i>April 2024:</i> Draft survey being revised.</p> <p><i>May 2024:</i> Survey to be sent out week of May 13.</p>
August 2022	Pursue prioritizing CPO code enforcement complaints	CCI/PGA	<p>Broader topic of code enforcement proposed to be included as part of developing CCI annual report to the BCC</p> <p><i>January 2024:</i> Specific issues described by CPOs during CPO Listening Session.</p> <p><i>February 2024:</i> PGA to explore ideas for addressing issues with Transportation & Development (DTD) Director. CCI also developing survey to get more information from more CPOs.</p> <p><i>March 2024:</i> Tonia made report of staff conversation. Talk with DTD Director still to come.</p> <p><i>May 2024:</i> Update at May meeting; major discussion in June.</p>
April 2022	Investigate equipment for hybrid community meetings	PGA	<p>PGA tested hybrid meeting equipment.</p> <p>PGA to survey CPOs about interest, capabilities for conducting hybrid meetings. CCI to review survey before distribution.</p> <p><i>March:</i> PGA reported survey draft not completed yet.</p> <p><i>May:</i> Holly reported that PGA is determining budget etc. for what equipment they can provide before going ahead with a survey.</p>

2024 Completed/Archived Items

Date	Item	Assigned	Update	Completed Date
March 2024	Ed/PGA to send CCI list of which PGA staff person will be the liaison for each CPO, Ed or Maria	PGA	<i>March 2024:</i> Ed will send CCI the list in the next few days.	April 2024
June 2023	Fill vacant CCI position(s)	PGA/CCI	<p><i>June:</i> CCI voted to ask PGA to open recruitment to fill a just-vacated CCI position.</p> <p><i>July:</i> A 2nd position became available.</p> <p><i>September:</i> Recruitment to be held open through October. CCI begins to discuss interview process and questions.</p> <p><i>October:</i> Tonia/PGA to invite current candidate to November CCI meeting. Recruitment will be extended into November. CCI discussed description on ABC webpage, and approach to interviews. Work group developed interview questions before November. Chair wrote email to Community Leaders about openings.</p> <p><i>November:</i> One candidate interviewed and recommended to BCC.</p> <p><i>December:</i> BCC approved.</p> <p><i>February 2024:</i> One candidate interviewed and recommended to BCC.</p> <p><i>March 2024:</i> BCC approved.</p>	March 2024