

June 23, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Grant Amendment #1 to Federal Subrecipient Agreement with City of Wilsonville, on behalf of its Wilsonville Community Center for the provision of services to Clackamas County residents. Total Amendment Value is \$10,000. Funding source is the federal Older Americans Act.
County General Funds are not involved.

Purpose/Outcomes	Approval of Amendment #1 to adjust budget of Subrecipient Agreement to meet increased demand and provide additional operational support.
Dollar Amount and Fiscal Impact	Adds a total of \$10,000 federal Older Americans Act funds for a new agreement total of \$128,410.
Funding Source	U.S. Administration for Community Living, Oregon Department of Human Services.
Duration	July 1, 2021 to June 30, 2022
Previous Board Action	A.1 071521; Item at County Issues: 6/21/22.
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
County Counsel	Review and approved by Andrew Naylor on 6/2/22
Procurement Review	Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide brief explanation: Item is a Grant Amendment
Contact Person	Brenda Durbin, Director – Social Services Division – (503) 655-8641
Contract No.	H3S#10204; Subrecipient #22-010

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of Amendment #1 to the Subrecipient Agreement with the City of Wilsonville, on behalf of its Wilsonville Community Center to provide Older American Act (OAA) funded services for persons living in the Wilsonville area. The services include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community.

Amendment #1 to Subrecipient Agreement 22-010 provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals.

Healthy Families. Strong Communities.

This agreement is effective July 1, 2021 and terminates on June 30, 2022. This amendment has been approved by County Council on June 2, 2022.

RECOMMENDATION:

Staff recommends the Board approve this Subrecipient Agreement Amendment, and authorization for the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook, Director
Health, Housing and Human Services Department

Attachment:

H3S#10204, Amendment 1

Subrecipient Amendment (FY 21-22)
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 22-010

Board Order Number:

Department/Division: H3S, Social Services Division

Amendment No. 1

Subrecipient: City of Wilsonville, on behalf of its
Wilsonville Community Center

Amendment Requested By: Brenda Durbin

Approved to Form:



06/02/2022

County Counsel

Dated

Changes: Scope of Service
 Agreement Time

Agreement Budget
 Other:

Justification for Amendment:

Amendment #1 to Subrecipient Agreement 22-010 ("Agreement") with City of Wilsonville, on behalf of its Wilsonville Community Center provides budget adjustments to Titles IIIB, III-C, and NSIP of Older American Acts funding to align with the current State of Oregon Department of Human Services, Community Services & Supports Unit Allocation and provides additional operational support to address additional needs due to COVID pandemic impacts. This Amendment #1 rebalances projected units of service and meals served to be closer to anticipated actuals. This results in an increase to the contract budget of \$10,000.

This Amendment #1 is effective upon signature and continues through June 30, 2022.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND the following portion of Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$118,410. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. **Grant Funds:** COUNTY's funding of \$118,410 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU).

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations ("CFDA") number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is **\$128,410**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. **Grant Funds:** COUNTY's funding of **\$128,410** in grant funds for this Agreement is the Older Americans Act

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(CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU).

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AMEND:

EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE

CITY OF WILSONVILLE - COMMUNITY CENTER
 Fiscal Year 2021-22

	OAA III B Funds 16A00RT335	OAA III C1 Funds 16A00RT30M	OAA III C2 Funds 16A00RT30D	OAA III C2 Funds CARE'S ACT'S	OAA III D Funds 16A00RT30M	OAA Match	NSIP Funds 16A00NSIP	Other State Funds	Prog. Income	NO. OF UNITS	TOTAL COST	REIMBURSE MENT RATE
Federal Award Numbers	93,044	93,045	93,045	93,045	93,043	N/A	93,053					
CFDA Number	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Service Category												
Case Management	\$2,106					234				73.02	\$2,340	\$28.84
Reassurance	\$1,894					211				66.85	\$2,105	\$28.33
Info. & Assistance	\$1,460					162				65	\$1,622	\$22.46
Transportation	\$5,371					597				1,343	\$5,968	\$4.00
PHYSICAL ACTIVITY/ FALLS PREVENTION					\$2,860	0				38.1 Classes	\$2,860	\$32.87
OAA HDM Assessments				\$2,884		0				100	\$2,884	\$28.84
OAA/NSIP Food Service		\$28,601	\$15,187	\$5,404		4,869	\$13,819		\$20,410	21,260	\$88,289	\$2.96
OAA Meal Site Mngt.		\$21,788	\$11,570	\$4,116		3,709				21,260	\$41,184	\$1.76
Site Purchased Meals - Restaurant				\$1,350		N/A				169	\$1,350	\$7.99
CSBG CARES - Under 60 HDM						0				0	\$0	
TOTALS	\$10,831	\$50,389	\$26,757	\$13,754	\$2,860	\$9,783	\$13,819	\$0	\$20,410		\$148,603	

Source of OAA Match - Staff time & Units of Service in excess of contract

Prog. Income = Program Income/Participant Donations

CONTRACT AMOUNT: \$118,410

Federal Award Total \$ 118,410

TO READ:

EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE

CITY OF WILSONVILLE - COMMUNITY CENTER

Fiscal Year 2021-22

	OAA III B Funds	OAA III C1 Funds	OAA III C2 Funds	OAA III C2 Funds	OAA III D Funds	OAA Match	NSIP Funds	Other State Funds	Prog. Income	NO. OF UNITS	TOTAL COST	REBURSE MENT RATE
Federal Award Numbers	15A007355 93,044	15A007204 93,045	15A007340 93,045	CARES Act 93,045	15A007391 93,043	N/A	15A009319 93,053					
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Case Management	\$2,106					234				73.02	\$2,340	\$28.84
Reassurance	\$1,894					211				66.85	\$2,105	\$28.33
Info. & Assistance	\$1,460					162				65	\$1,622	\$22.46
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PHYSICAL ACTIVITY/FALLS PREVENTION					\$2,860	0				38.1 Classes	\$2,860	\$32.87
OAA HDM Assessments				\$2,884		0				100	\$2,884	\$28.84
OAA/NSIP Food Service		\$28,601	\$15,187	\$5,404		4,869	\$13,819		\$20,410	21,260	\$88,289	\$2.96
OAA Meal Site Mngt.		\$21,788	\$11,570	\$4,116		3,709				21,260	\$41,184	\$1.76
Senior Center Support			\$5,000	\$5,000		556				N/A	\$10,556	N/A
Site Purchased Meals - Restaurant				\$1,350		N/A				169	\$1,350	\$7.99
CSBG CARES - Under 60 HDM						0				0	\$0	
TOTALS	\$10,831	\$50,389	\$31,757	\$18,754	\$2,860	\$10,339	\$13,819	\$0	\$20,410		\$159,159	

Source of OAA Match - Staff time & Units of Service in excess of contract

Prog. Income = Program Income/Participant Donations

CONTRACT AMOUNT: \$128,410

Federal Award Total \$ 128,410

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

SUBRECIPIENT

City of Wilsonville, on behalf of its Wilsonville
Community Center

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair
Commissioner: Sonya Fischer
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Mark Shull

By: 

Bryan Cosgrove, City Manager

Dated: 6/1/22

By: _____
Tootie Smith, Chair

Dated: _____