



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

December 19, 2024

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of a Community Development Block Grant Application for crosswalk enhancements at the intersection of SE Roethe Road and SE Austin Street. Total Grant Value is \$300,000. Funding is through the US Department of Housing and Urban Development, with a match of \$381,771 of County Road Funds and \$209,429 of County Fee in Lieu Of Sidewalk Funds. No County General Funds are involved.

Previous Board Action/Review	12/17/24: Request for consent		
Performance Clackamas	This project to build transportation improvements aligns with the following Performance Clackamas Goal: By 2026 100% of county residents and businesses will have access to safe and affordable infrastructure, including multimodal transportation.		
Counsel Review	NA	Procurement Review	No
Contact Person	Scott Hoelscher	Contact Phone	503-742-4533

EXECUTIVE SUMMARY: The Community Development Division of Health, Housing and Human Services (H3S) administers the federal Community Development Block Grant (CDBG) program, which provides funding for a variety of housing and transportation capital projects and programs in low-moderate income areas throughout Clackamas County. This project is located in the Oak Grove neighborhood at the intersection of SE Roethe Road and SE Austin Street, an area with over 50 % low-moderate income residents. The project will install a new crosswalk and Rectangular Rapid Flashing Beacon (RRFB) at the aforementioned intersection. An RRFB is a user-activated flashing light system that supplements warning signs at un-signalized intersections or mid-block crosswalks. RRFBs are helpful in alerting drivers to yield to pedestrians or bicyclists when they are crossing the road. The project will include associated intersection crosswalk improvements: ADA compliant curb ramps at all four corners of the intersection; advance warning signs on SE Roethe Rd and upgraded ladder striping on the SE

For Filing Use Only

Roethe Rd pavement roadway. The new crosswalk will benefit Rex Putnam High School students and low-income housing along SE Roethe Road. The project is the result of a recent Safe Routes to School Action Plan for Rex Putnam High School. The project addresses safety concerns related to students and other people crossing SE Roethe Road, which is a collector roadway. This project will improve the transportation system by providing students and other area residents with a safer place to cross SE Roethe Road. Applications are due on December 20, 2024.

The project budget is estimated to be approximately \$891,200.00 and matching funds from FILO (\$209,429.00) and Road Fund (\$381,771.00) to support the total project cost.

RECOMMENDATION: Staff respectfully recommend approval for the Department of Transportation and Development to apply for the CDBG grant in the amount of \$300,000.00.

Respectfully submitted,

Dan Johnson

Dan Johnson
Director of Transportation & Development

Financial Assistance Application Lifecycle Form

Use this form to track your potential award from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

If renewal or direct appropriation, complete sections I, II, IV & V only. Section III is not required.

If Disaster or Emergency Relief Funding, EOC will need to approve prior to being sent to the BCC

****CONCEPTION****

Section I: Funding Opportunity Information - To Be Completed by Requester

Direct Appropriation (no application)

Award type: Subrecipient Award Direct Award

Award Renewal? Yes No

Lead Fund # and Department:	
Name of Funding Opportunity:	

Funding Source: Federal – Direct Federal – Pass through State Local

Requestor Information: (Name of staff initiating form)	
Requestor Contact Information:	
Department Fiscal Representative:	
Program Name & Prior Project #: (please specify)	

Brief Description of Project:

Name of Funding Agency:

Notification of Funding Opportunity Web Address:

OR

Application Packet Attached: Yes No

Completed By:

Date:

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To Be Completed by Department Fiscal Rep

Competitive Application Non-Competing Application Other

Assistance Listing Number (ALN), if applicable:		Funding Agency Award Notification Date:	
Announcement Date:		Announcement/Opportunity #:	
Grant Category/Title		Funding Amount Requested:	
Allows Indirect/Rate:		Match Requirement:	
Application Deadline:		Total Project Cost:	
Award Start Date:		Other Deadlines and Description:	
Award End Date			
Completed By:		Program Income Requirements:	
Pre-Application Meeting Schedule:			

Additional funding sources available to fund this program? Please describe:

How much General Fund will be used to cover costs in this program, including indirect expenses?

How much Fund Balance will be used to cover costs in this program, including indirect expenses?

In the next section, limit answers to space available.

Section III: Funding Opportunity Information - To Be Completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. *How does the grant/funding opportunity support the Department and/or Division's Mission/Purpose/Goals?*

2. *Who, if any, are the community partners who might be better suited to perform this work?*

3. *What are the objectives of this funding opportunity? How will we meet these objectives?*

4. *Does the grant/financial assistance fund an existing program? If yes, which program? If no, what is the purpose of the program?*

Organizational Capacity:

1. *Does the organization have adequate and qualified staff? If no, can staff be hired within the grant/financial assistance funding opportunity timeframe?*

2. *Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?*

3. *If this is a pilot project, what is the plan for sun setting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?*

4. *If funded, would this grant/financial assistance create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?*

Collaboration

1. List County departments that will collaborate on this award, if any.

Reporting Requirements

1. What are the program reporting requirements for this grant/funding opportunity?

2. How will performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

3. What are the fiscal reporting requirements for this funding?

Fiscal

1. Are there other revenue sources required, available, or will be used to fund the program? Have they already been secured? Please list all funding sources and amounts.

2. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, local grant, etc.)?

3. Does this grant/financial assistance cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are those sources?

Other information necessary to understand this award, if any.

Program Approval:

Karen Buskrig

Name (Typed/Printed)

Date

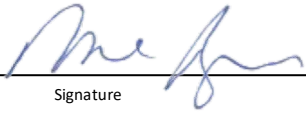
Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR****


****ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN****

Section IV: Approvals

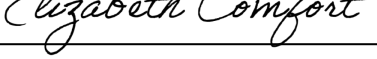
DIVISION DIRECTOR (or designee, if applicable)

		
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)

		
Name (Typed/Printed)	Date	Signature

FINANCE ADMINISTRATION

Elizabeth Comfort	12.09.2024	
Name (Typed/Printed)	Date	Signature

EOC COMMAND APPROVAL (WHEN NEEDED FOR DISASTER OR EMERGENCY RELIEF APPLICATIONS ONLY)

Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

*(Required for all grant applications. If your grant is awarded, all grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

For applications \$150,000 and below:

COUNTY ADMINISTRATOR	Approved:	Denied:
Name (Typed/Printed)	Date	Signature

For applications up to and including \$150,000 email form to BCC staff at CA-Financialteam@clackamas.us for Gary Schmidt's approval.

For applications \$150,000.01 and above, email form with Staff Report to the Clerk to the Board at ClerktotheBoard@clackamas.us to be brought to the consent agenda.

BCC Agenda item #: _____ Date: _____

OR

Policy Session Date: _____

County Administration Attestation

County Administration: re-route to department at _____ and _____ Grants Manager at financegrants@clackamas.us when fully approved.

Department: keep original with your grant file.