

March 31, 2022

Board of Commissioners
Clackamas County

Approval of Amendment #1 to an Agency Services Contract Agreement with SRS LLC for On-Call Hotel Rooms for Temporary Housing Participants. Increases the Pool of Funding Available by \$218,000 to a New Value of \$800,400.
Funded with Federal Emergency Management Funds and Emergency Shelter Grant Funds.
County General Funds are not involved.

Purpose/Outcomes	The purpose of the motel shelter program is to provide safety and temporary housing to this vulnerable population while partner agencies assist them with obtaining permanent housing.
Dollar Amount and Fiscal Impact	Amendment #1 increases the funds available by \$218,000 for a revised value of \$800,400.
Funding Source	Federal Emergency Management Agency funds and Emergency Shelter Grant Funds
Duration	Amendment #1 is effective upon signature, with an eligible expenditure period through 6-30-2022
Previous Board Action	The original Agreement was approved by the Board of Commissioners on 11-04-2021.
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by providing shelter to houseless medically fragile and vulnerable participants as they transition into permanent housing
Counsel Review	Approved 3-10-2022 by Andrew Naylor.
Procurement Review	1. Was this time processed through Procurement? Yes 2. In no, provide brief explanation: N/A
Contact Person	Teresa Christopherson, Administrative Services Manager– 503-650-5718
Agreement No.	County #4687/ H3S#10408

BACKGROUND:

Clackamas County Social Services Division seeks Approval of Amendment #1(attached) to an Agency Services Contract Agreement with SRS LLC for on-call hotel rooms for temporary housing participants. This program provides safety and temporary housing to this vulnerable population while partner agencies assist them with obtaining permanent housing.

Between December, 2020, and March, 2021, the County, through its Social Services Division, developed a Non-Congregate Hotel Shelter program for houseless persons who were at high risk of a COVID19 infection due to age or health conditions. There are approximately 73 households still housed in hotels. To avoid transitioning people back into an unhoused situation while we are seeking permanent housing options, the County will contract with motel/hotel owners'/operators' to provide shelter during this time. The program is expected to end by June 30, 2022.

The contract will be paid using Federal Emergency Management Agency (FEMA) non-congregate emergency shelter funds and Emergency Shelter Program funds. No county general fund is involved.

County Counsel approved the Amendment, and it is effective upon signature by all parties.

PROCUREMENT PROCESS:

This project was advertised in accordance with ORS and LCRB Rules on August 3, 2021, through RFQ 2021-66 the County requested for multiple contracts. The RFQ is continuously open to allow for multiple vendors to quote and for the County to award multiple contracts. The County received the quote from SRS LLC for the Budget Inn on August 26, 2021. It was determined to be in the best interest of the county to move forward with the quote with SRS LLC.

RECOMMENDATION:

Staff recommends the Board approval of this Agency Services Contract Amendment and authorization for the Chair to sign on behalf of the county.

Respectfully submitted,



Rodney A. Cook
Director
Health, Housing and Human Services

Attachment:
County #4687 H3S #10408 Budget Inn Amend #1

AMENDMENT #1
TO THE CONTRACT DOCUMENTS WITH SRS LLC, A LIMITED LIABILITY COMPANY
OF NEVADA DBA BUDGET INN GLADSTONE FOR PROVIDING HOTEL ROOMS FOR
HOMELESS FAMILIES AND INDIVIDUALS
Contract #10408

This Amendment #1 is entered into between **SRS LLC, A LIMITED LIABILITY COMPANY OF NEVADA, dba BUDGET INN GLADSTONE** ("Contractor") and Clackamas County ("County") and shall become part of the Contract documents entered into between both parties on 11/04/2021 ("Contract").

The Purpose of this Amendment #1 is to make the following changes to the Contract:

1. **ARTICLE I, Effective Date and Duration**, is hereby amended as follows:
 The Contract termination date is hereby changed from March 31, 2022 to June 30, 2022.

2. **ARTICLE III, Compensation, Section 1, Payment**, is hereby amended as follows:
 In consideration for Contractor providing on-call hotel rooms during the extended term of this Contract, County may pay Contractor an amount not to exceed \$218,000.00. The total Contract compensation will not exceed \$790,400.00.

ORIGINAL CONTRACT	\$ 582,400.00
<u>AMENDMENT #1</u>	<u>\$ 218,000.00</u>
TOTAL AMENDED CONTRACT	\$ 800,400.00

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #1, effective upon the date of the last signature below.

SRS LLC, A Limited Liability Company of Nevada

Bob Patel 3/14/22
 Authorized Signature Date

Bob PATEL
 Printed Name

CLACKAMAS COUNTY

Commissioner: Tootie Smith, Chair
 Commissioner: Sonya Fischer
 Commissioner: Paul Savas
 Commissioner: Martha Schrader
 Commissioner: Mark Shull

County Signatures:

 Tootie Smith, Chair Dated

 Recording Secretary Dated