



CHILDREN, FAMILY & COMMUNITY CONNECTIONS DIVISION



CLACKAMAS PARENTING TOGETHER SMALL GRANTS

NOTICE OF FUNDING OPPORTUNITY

INTRODUCTION

Clackamas County Health, Housing & Human Services Department through its Children, Family & Community Connections (CFCC) Division is seeking applications from multiple agencies/organizations that are capable of delivering evidence-based and best practice parenting education class series and activities both in person and/or in virtual formats. The funding sources for this opportunity are Oregon Community Foundation and Oregon State University. A total of \$136,000 is currently available for programming between August 1, 2022 and June 30, 2023. More funding may be received and disbursed during this time. Grants may be renewable up to four years.

PROGRAM DESCRIPTION

a. OVERVIEW

By providing high quality, evidence-based or best practice parenting education series to parents and caregivers in our community CFCC aims to increase positive parent child relationships, expand parent knowledge related to child development and effective parenting skills, and reduce parental stress resulting in enhanced health, development and school readiness for children.

b. GOAL

Provide evidence-based and best practice parenting education class series and activities to parents of children ages birth to 18 years old living in Clackamas County, through virtual or in-person settings. Successful applicants will demonstrate the ability to offer high quality, easily accessible programming to universal and/or target populations. Successful class series, when applicable, will meet all fidelity requirements designated by the curriculum publisher and have a successful parent retention rate of at least 75% of participants attending at least 70% of class sessions offered. Additionally, 75% of class participants will report an increase in quality of parent-child/youth interactions as measured by Parenting Skills Ladder (PSL) responses.

AWARD INFORMATION

The funding sources for this opportunity are Oregon Community Foundation and Oregon State University. A total of \$136,000 is currently available for the time period of August 1, 2022 – June 30, 2023. More funding may be received and disbursed in this time period. Grants are renewable up to four years. The current amount will be disbursed as follows:

- Minimum award amount is \$5,000
- Funded proposals will be required to submit reimbursement requests by the 15th of each month or quarterly to align with multi class series completion timelines. Program reports, including a TBD quarterly work

plan of proposed classes and services, will be due on the 8th of each month after the close of each previous quarter.

ELIGIBILITY CRITERIA

Eligible applicants are nonprofit organizations, schools, or public entities serving residents of Clackamas County. Eligible projects must address goals identified above and result in positive, measurable outcomes for parents and their children.

Successful applicants will meet the following criteria:

- Demonstrate capacity and willingness to provide evidence-based and best practice parenting education services to a variety of populations. This includes, but is not limited to, parents and caregivers who are:
 - Supporting children with special needs,
 - English language learners,
 - Low income and/or living in rural communities
 - LGBTQIA+
 - BIPOC
 - Otherwise historically underserved
- Commit to conducting **a minimum of two and a maximum of six separate evidence based class series** over the funding period.

FUNDING CYCLE AND TIMELINE

Last day to ask questions	April 29, 2022
Application Due Date	May 6, 2022
Award Decisions and Notification (estimated)	May 26, 2022
Agreement Start Date (estimated)	Aug 1, 2022
Agreement End Date (<i>all proposed class series and activities must be completed by June 30, 2022, unless an extension is granted through an amended agreement</i>)	June 30, 2023
Final Reporting Due Date	July 8, 2023

FUNDING CONSIDERATIONS

- Funding to individuals is not allowed.
- Applications must propose serving parents/caregivers of children who reside in Clackamas County.
- Operating expenses must be clearly outlined for each proposed project.
- Applications proposing use of parenting curricula that is not evidence-based will not be considered unless cultural or linguistic responsiveness can clearly be justified in applicant proposal.
- Virtual parenting class programs are allowed using evidence-based curriculum so long as program facilitators meet curriculum publisher recommendations for virtual adaptations.
- Applications may include funding requests for promising or best practice approaches in parent engagement to supplement or enhance evidence-based series facilitation.

- Funding of capital improvements is not allowed

TO APPLY

Complete an application by providing the information requested in the template below, including a proposed budget and fiscal capacity narrative.

Questions about this opportunity must be submitted electronically to Stephanie Radford:
sradford@clackamas.us

Responses to application questions will be posted weekly as FAQs at <https://www.clackamas.us/grants>.

Questions received after April 22, 2021 may not receive a response.

Completed applications are due Friday, May 6, 2022, by 5:00pm, and should be submitted electronically to Stephanie Radford: sradford@clackamas.us

Applications received after the deadline or not submitted as directed may not be considered.

Total funding available through this small grant opportunity is subject to change.

Per the Civil Rights Act of 1964, no person shall, on the basis of race, color, or national origin, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any County program, service or activity.

**SECTION 1
COVER PAGE**

Date:	
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Legal Organization Name	
Alternate name/acronym	
Address	
Website	
Phone	
Executive Director Name	
Email and Phone	
Oregon Business Registry Number	
Employer ID Number (EIN)	
Program Contact Name	
Email and Phone	
Fiscal Contact Name	
Email and Phone	
Funding Amount Requested	

With my signature, I certify the following:

1. The above information is correct;
2. I am authorized by the governing board of the applicant organization to submit this grant proposal;
3. The organization is in good standing with the IRS, retains its 501(c)(3) tax exempt status, and is further classified as a public charity and not a private foundation, or is a public agency or school district;
4. The organization does not discriminate on the basis of race, religion, sexual preference, sexual orientation, physical circumstances, or national origin;
5. The organization agrees to submit quarterly progress reports and final progress reports.
6. The organization agrees to submit proof of insurance at the levels required by county.

Signing Authority Name (printed)

Title

Signature

Date

SECTION 2

Project Description (20 points)

(if awarded, the information you provide here will form the basis of your work plan)

1. Please explain your proposed parenting education project. Include:
 - a. What evidence-based parenting education curriculum(a) you intend to facilitate
 - b. Why you have chosen this curriculum(a) to meet the needs of your target population.
 - c. How many parenting education class series will be conducted
 - d. How many class sessions in each series
 - e. If applicable, any additional best practice programming or activities you intend to include and how these programs will strengthen support to parents and their children

Proposals of multiple curricula are allowed. Successful applicants will provide a minimum of two and maximum of six class series. See the list of approved curricula. (Exhibit A: Approved Curriculum). *(max 500 words)*

Project Logistics (48 points)

Directions: Answer each component of every question in completely. Responses to each question will be rated on a scale of 1 (does not meet requirements) to 6 (exceeds expectations) for a total score of 48 points.

1. In what community (-ies) will the evidence-based parenting class series be offered? Will your programming target specific parent populations? Why have you chosen to focus programming on this population of parents and how will your program offerings meet the needs of parents in that community? *(max 300 words)*
2. How will your program respond to the local and state-wide recommendations/mandates for health and safety in gatherings of large or small groups, as related to the covid-19 pandemic? Please explain any safety measures or flexible planning your organization has discussed to support parenting class facilitation next year. *(max 300 words)*
3. Does your organization currently provide Parenting Education programming? Please describe how this project differs from, enhances, or changes the scope and/or scale of the programming your organization currently offers. *(max 250 words)*
4. What training or experience does your organization/facilitators have in each curriculum proposed? *(max 250 words)*
5. In the table on the next page, please provide an approximate schedule for parenting class offerings. Include for each quarter the day, time, language and service area your organization intends to serve. *(Add additional columns if necessary – multiple series can take place in the same quarter.)*

	Fall 2022	Winter 2022	Spring 2023
Proposed Curriculum			
Target age range of children	<input type="checkbox"/> 0- 6 years old <input type="checkbox"/> 8-18 years old	<input type="checkbox"/> 0- 6 years old <input type="checkbox"/> 8-18 years old	<input type="checkbox"/> 0- 6 years old <input type="checkbox"/> 8-18 years old
Location (City/Service Area, building if known)			
Language			
Delivery (Virtual/In Person)			
Projected Class Days/Times			

6. Describe the timeline for this project, indicating key steps, deliverables, and dates when these will be accomplished. If new positions are part of the project, include the hiring & training process in the timeline.

7. Describe how your organization will market your parenting program to the target population(s), include strategies/solutions to common challenges such as low enrollment and/or challenges with outreach. *(max 250 words)*

8. What are potential challenges to this project, how do you plan to mitigate these? If your proposal includes promising or best practices approaches to parent engagement (i.e. virtual support group, porch drop off of class materials, additional incentives, monthly parent café, etc.) how will these additional efforts help in mitigating challenges or enhancing positive parental experiences? *(max 300 words)*

SECTION 3

Applicants should complete the budget template provided, adding and/or deleting expense lines as needed. Budget Narrative will be scored separately. Budget table will be scored on a scale of 1 to 12 taking into consideration complete and accurate budget amounts as well as cost effective programming.

Project Budget (12 points)

Please identify all expenses related to this application. Add additional lines as necessary.

Exhibit C: Budget – Evidence Based Parenting Education Series			
<p>Contractor: _____ Program: <u>Parenting Education</u> Address: _____ _____ Contact Person: _____ Phone Number: _____ E-mail: _____</p>			
		Contract #: _____ Contract Term: _____	
Budget Category	Budget	Match	
<u>Personnel</u>			
Parenting Educators	\$	No Match Required on this Agreement	
Program Director & Admin	\$		
Childcare Staff	\$		
Fringe	\$		
Total Personnel	\$		
<u>Administration</u>			
	\$		
Total Administration	\$		
<u>Program costs</u>			
Meals & Snacks, Food	\$		
Parent Incentives	\$		
Childcare & Program Supplies	\$		
Total Program	\$		
Total Budget			

Budget Narrative (15 points)

Provide a narrative that clearly explains salary/fringe, administrative, program, and any other costs associated with this project. *(max 300 words)*

Fiscal Capacity (5 points)

1. Describe your organization’s procedures to ensure that only costs deemed allowable are billed to the County under this agreement.

2. Does your organization have a financial management system that can separately track the source and use of funds of individual agreements?

_____ Yes.

_____ No. Please explain.

3. Does your organization have procedures that provide assurance that consistent, fair and equitable treatment is applied in the distribution of charges to all funding sources?

_____ Yes.

_____ No.

Applications are due Friday, May 6, 2022 by 5:00pm.

Please submit the application electronically to Stephanie Radford at sradford@clackamas.us

Qualifying Curricula

It is required that agencies applying for Clackamas Parenting Together funding choose an Evidence Based and/or Oregon Parenting Education Collaborative (OPEC) approved curriculum program. Exceptions are allowed for culturally specific/responsive curriculum, appropriate justification must be included in grant application.

Evidence-based curricula can be found on the following national registries:

<http://www.ojdp.gov/mpg> <http://nrepp.samhsa.gov> <http://homvee.acf.hhs.gov>.

Commonly used OPEC approved curricula and minimum series length include:

Early Childhood Curriculum (birth-6)	Older Aged Curriculum (8-18)
Abriendo Puertas (Opening Doors) – a minimum of 10 sessions to qualify for funding	Active Parenting Now 4 th Edition – a minimum of 6 sessions. Ages 5-12.
Parenting Now: The First Three Years – a minimum of 10 sessions per each of the three age-based series	Active Parenting Teens – a minimum of 6 sessions. Ages 10-16
Make Parenting a Pleasure (Haga de la Paternidad un Placer) – a minimum of 10 sessions. Make Parenting A Pleasure Second Edition also approved.	Nurturing Parenting, Nurturing Hope - a minimum 12 sessions
Nurturing Parenting ABC’s – a minimum of 7 sessions	Nurturing Parenting, Parents and Adolescence – a minimum of 12 sessions
Nurturing Skills for Families - a minimum of 12 sessions	Strengthening Families Program 10-14 (Iowa) – a minimum of 7 sessions
Nurturing Parenting, Nurturing Hope - a minimum 12 sessions	Strengthening Families Program 7-17 – a minimum of 11 sessions
The Incredible Years, Preschool or School Aged – a minimum of 12 sessions	Parenting A Second Time Around – a minimum of 8 sessions
Parenting Now! - a minimum of 7 sessions	
Circle of Security – minimum 8 sessions	
Parenting A Second Time Around – a minimum of 8 sessions	
Circle of Security – a minimum of 8 sessions	

Additional questions about qualifying programs can be directed to Stephanie Radford: sradford@clackamas.us