

05/04/2023

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of Amendment # 1 increasing funding and change in the reimbursement rate to a Local Subrecipient agreement with Zoar Evangelical Lutheran Church of Canby for providing services during Extreme Weather. The amendment value is \$13,400 for 6 months. Agreement value is increased to \$73,905 for 9 months. Funding is through the Oregon Housing & Community Services Department and \$5,050 of Budgeted County General Funds.**

<b>Previous Board Action/Review</b>	The original agreement approved on 10/13/2022 Issues on 05/02/2023		
<b>Performance Clackamas</b>	1. Build public trust through good government by serving vulnerable populations. 2. Ensure safe, healthy, and secure communities by addressing the needs of older adults and veterans in the community.		
<b>Counsel Review</b>	Yes – AN 4/3/23	<b>Procurement Review</b>	No
<b>Contact Person</b>	Brenda Durbin	<b>Contact Phone</b>	503-655-8641

**EXECUTIVE SUMMARY:**

The Social Services Division of the Health, Housing, and Human Services Department requests approval of Amendment #1 to Zoar Evangelical Lutheran Church of Canby (Zoar). Zoar provides a warming and cooling center site and services to unhoused individuals during defined periods of extreme weather and unhealthy air quality. This winter, Zoar has provided 490 bed nights for warming center services and will exhaust their available funding in their current agreement. This amendment adds additional funding for overnight and day shelters for inclement weather and, for the period November 1, 2022, to April 15, 2023, increases the overnight warming shelter rate from \$35 per bed night to \$55 per bed night to account for increased costs of providing services.

Zoar has already provided 490 bed nights of service so far this fiscal year. Last year they provided 106 and served 17 unhoused individuals. TFH is one of three inclement weather shelter providers in Clackamas County currently under contract with Social Services.

For Filing Use Only

**RECOMMENDATION:**

Staff recommends approval of this agreement and requests Tootie Smith, Board Chair, or her designee, sign on behalf of Clackamas County

Respectfully submitted,

*Rodney A. Cook*

Rodney A. Cook, Director  
Health, Housing, and Human Services

Non-Federal Subrecipient Grant Agreement Amendment  
Health, Housing and Human Services Department

H3S Agreement Number 10732 Board Agenda Number \_\_\_\_\_

and Date \_\_\_\_\_

Division Social Services Amendment No. 1

Contractor **Zoar Evangelical Lutheran Church**

Amendment Requested By Brenda Durbin, Director

Changes:  Scope of Services  Grant Budget  
 Grant Time  Other \_\_\_\_\_

**Justification for Amendment:**

This Amendment #1 is entered into between **Zoar Evangelical Lutheran Church of Canby** (“SUBRECIPIENT”) and Clackamas County (“COUNTY”) and shall become part of that Non-Federal Subrecipient Grant Agreement (“Agreement”) entered into between both parties on October 13, 2022.

Amendment #1 increases the rate for bed nights reimbursed for the period of November 1, 2022 to April 15, 2023 to \$55 per bed night and adds \$13,400 in additional funding to the existing Agreement for the period through June 30, 2023 to account for need in the Canby community.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. The County has identified the changes with “***bold/italic***” font for easy reference.

---

**AMEND Paragraph 4:**

- Grant Funds.** The COUNTY’s funding for this Agreement is Master Grant Agreement #7005. The maximum, not to exceed, grant amount that the COUNTY will pay is \$55,055 (Fifty Five Thousand and Fifty Five Dollars):  
OOTC: \$49,955  
County General Funds: \$5,050

**TO READ:**

4. **Grant Funds.** The COUNTY’s funding for this Agreement is Master Grant Agreement #7005. The maximum, not to exceed, grant amount that the COUNTY will pay is **\$73,905 (Seventy Three Thousand Nine Hundred and Five Dollars):**  
**OOTC: \$68,855**  
**County General Funds: \$5,050**

**AMEND the following portion of EXHIBIT B:**

The SUBRECIPIENT is eligible for an amount not to exceed Fifty Five Thousand and Fifty Five Dollars (\$55,055) for the following periods:

- Cooling Shelter openings: annually, the period of June 1 to October 31  
Smoke Shelter openings: annually, the period of June 1 to October 31  
Warming Shelter opening: annually, the period of November 1 to April 15

**TO READ:**

The SUBRECIPIENT is eligible for an amount not to exceed **Sixty Eight Thousand Four Hundred and Five Dollars (\$68,405) for the following periods:**

- Cooling Shelter openings: annually, the period of June 1 to October 31  
Smoke Shelter openings: annually, the period of June 1 to October 31  
Warming Shelter opening: annually, the period of November 1 to April 15

**AMEND EXHIBIT B, Section A**

Budget Category	Description/Rate or Amount	Total Budget	Amount from OOTC	Amount from CGF
Warming Bednights and Day Shelter	Warming Night: If either no guests, or 10 or less guests, minimum 10 bednights (\$350) payment. If guests exceed 10, \$35 per COUNTY confirmed individual.  Warming Day: \$35 per COUNTY confirmed individual based on the number of individuals in the warming center the previous night.	\$50,505	\$45,455	\$5,050
Cooling & Smoke Day and Night Shelter	Cooling and Smoke Day: If either no guests, or 10 or less guests, minimum 10 bednights (\$350) payment. If guests exceed 10, \$35 per COUNTY confirmed individual.  Cooling and Smoke Night: Based on actuals. \$35 per COUNTY confirmed individual.			

HMIS Licenses	Reimbursement of actual expense charged by Clackamas COUNTY Community Development	\$2,000	\$2,000	0
Damages	Cost-reimbursement up to \$1,000 toward the property damage deductible of each claim of damage to the Center, not to exceed the total amount of their deductible	\$1,000	\$1,000	0
Mental Health First Aid Training	\$250 paid to SUBRECIPIENT for each staff who provides a certificate of completion for attending a Mental Health First Aid training	\$1,500	\$1,500	0
Maximum Grant Amount		\$ 55,005	\$49,955	\$5,050

**TO READ:**

A. TABLE: Budget Detail

Budget Category	Description/Rate or Amount	Total Budget	Amount from OOTC	Amount from CGF
Warming Bednights and Day Shelter	<p>Warming Night: If either no guests, or 10 or less guests, minimum 10 bednights (\$350) payment. If guests exceed 10, \$35 per COUNTY confirmed individual.</p> <p><b>For the period between November 1, 2022, through April 15, 2023, the per COUNTY confirmed individual bed rate is \$55, and if no guests, or 10 or less guests, the minimum 10 bed night payment will be \$550.</b></p> <p>Warming Day:  \$35 per COUNTY confirmed individual based on the number of individuals in the warming center the previous night.</p>	<b>\$68,855</b>	<b>\$64,355</b>	\$5,050
Cooling & Smoke Day and Night Shelter	<p>Cooling and Smoke Day: If either no guests, or 10 or less guests, minimum 10 bednights (\$350) payment. If guests exceed 10, \$35 per COUNTY confirmed individual.</p> <p>Cooling and Smoke Night: Based on actuals. \$35 per COUNTY confirmed individual.</p>			
HMIS Licenses	Reimbursement of actual expense charged by Clackamas COUNTY Community Development	\$2,000	\$2,000	0
Damages	Cost-reimbursement up to \$1,000 toward the property damage deductible of each claim of damage to the Center, not to exceed the total amount of their deductible	\$1,000	\$1,000	0
Mental Health First Aid Training	\$250 paid to SUBRECIPIENT for each staff who provides a certificate of completion for attending a Mental Health First Aid training	\$1,500	\$1,500	0
Maximum Grant Amount		<b>\$ 73,905</b>	<b>\$68,855</b>	\$5,050

**AMEND EXHIBIT B: Section G, Warming Night**

G. Warming Night. SUBRECIPIENT will be paid a rate of \$35.00 per COUNTY-confirmed guest per authorized warming severe weather night up to the Agreement maximum and will not exceed the maximum capacity permitted by local Fire and/or Health Department. If either no guests, or 10 or less guests, arrive during a

severe weather night, COUNTY will pay SUBRECIPIENT for a minimum of 10 beds. However, COUNTY will pay SUBRECIPIENT the actual number of COUNTY-confirmed beds if guests exceed 10. In addition, should any nights occur when no beds are occupied, COUNTY must be notified within 12 hours of shelter closure. If a warming center is open three nights (consecutive or non-consecutive) and no individuals seek shelter, the bed services may be reduced or the Agreement terminated at COUNTY's discretion.

**TO READ:**

- G. Warming Night.** SUBRECIPIENT will be paid a rate of \$35.00 per COUNTY-confirmed guest per authorized warming severe weather night up to the Agreement maximum and will not exceed the maximum capacity permitted by local Fire and/or Health Department. If either no guests, or 10 or less guests, arrive during a severe weather night, COUNTY will pay SUBRECIPIENT for a minimum of 10 beds. However, COUNTY will pay SUBRECIPIENT the actual number of COUNTY-confirmed beds if guests exceed 10. In addition, should any nights occur when no beds are occupied, COUNTY must be notified within 12 hours of shelter closure. If a warming center is open three nights (consecutive or non-consecutive) and no individuals seek shelter, the bed services may be reduced or the Agreement terminated at COUNTY's discretion. **For the period between November 1, 2022 to April 15, 2023, SUBRECIPIENT will be paid a rate of \$55.00 per COUNTY-confirmed guest, subject to the terms and conditions set forth above.**

**SIGNATURE PAGE FOLLOWS**

