

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – March 17<sup>th</sup>, 2021

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

**Members Present**

Tom Lorence  
Lisa Ellis  
Linda Smith  
Rosa Guitron-Galvan  
MW Wolfgang  
Franklin Ouchida  
Janet Squire

**Members Absent**

Charles Gallia  
Angela Fitzgerald (E)

**Staff Present**

Nikki DeFilippi  
Emily Ketola  
Sarah Jacobson  
James Wilson  
Erin de-Armond Reid  
Carrie Ariniello  
Commissioner Fischer  
Deborah Cockrell  
Ryan Spiker  
Selynn Edwards  
Andrew Suchocki  
Samantha Hatfield

**Guests: Eric Leatham,  
Matt Glubrecht, Michelle Walch**

Call to Order		Tom called the meeting to order at 6:00 p.m.
Approval of February 24 <sup>th</sup> , 2021 Full Council Minutes	Action	The Council reviewed the minutes for the February 24 <sup>th</sup> , 2021 meeting. Tom opened the floor for a motion. <b>Motion:</b> Linda motioned to approve the minutes from February 24 <sup>th</sup> , 2021. <b>Second:</b> MW seconded. No further discussion. <b>Vote: Approved unanimously.</b>
Committee Reporting		<b>Finance Committee:</b> The Finance Committee reviewed the monthly finances. The department deficit remains fairly consistent but the expectation is that it will get better as the fiscal year progresses.  <b>QI Committee:</b> No new credentialing issues to be discussed this month.
FQHC Staff Report		Nothing new to report this month. The Staff Report will resume in April.
Dental Patient Satisfaction		Ryan provided an update on patient satisfaction with dental services in Q1 2021. Overall satisfaction is strong, however, there have been some notable decreases likely due to the limited staffing. Referral intentions for dental services remain strong with more than 91% strongly recommending services for family and friends.
Dental Performance Metrics		Selynn provided an overview of the dental performance dashboards to the Council. Results were reviewed for Gladstone, Beavercreek, and Sunnyside Dental clinics.
Uniform Data Set (UDS) Update		James provided a UDS update to the Council. He confirmed the federal government has reviewed and accepted Health Centers’ submission. The report is a lookback at almost everything the Health Centers accomplished in the last year, including total appointments, total costs, patient demographics, and more. James noted there was a decrease in the number of patients seen as compared to the expectation (roughly 70% of how many patients would normally be seen). This was as a result of the COVID pandemic.
Performance Measures Primer		A copy of the H3S Guiding Principles for performance measures was included in the packet for Council members to review. James provided a brief overview of the different types of performance measures for the Council’s education.

		James then reviewed each of the sections of performance measures that Health Centers is held to account for meeting whether by the Federal Government, the State of Oregon, CareOregon, or Clackamas County.
FY 2022 Budget	Action	The Council reviewed the Health Centers' FY 2022 Budget that Sarah presented.  <b>Motion:</b> Tom opened the floor for a motion to approve the FY2022 department budget. Charles motioned. <b>Second:</b> MW seconded. No further discussion. <b>Vote: Unanimously approved.</b>
Recommendation of New Members to BCC for Appointment	Action	The Council voted on whether to recommend Eric Leatham to the Board of County Commissioners for appointment to the Health Council. <b>Motion:</b> Tom opened the floor for a motion. MW motioned to refer Eric Leatham to the Board of County Commissioners for appointment to the Health Council. <b>Second:</b> Janet seconded. No further discussion. <b>Vote: Unanimously approved.</b>  The Council voted on whether to recommend Matt Glubrecht to the Board of County Commissioners for appointment to the Health Council. <b>Motion:</b> Tom opened the floor for a motion. MW motioned to refer Matt Glubrecht to the Board of County Commissioners for appointment to the Health Council. <b>Second:</b> Linda seconded. No further discussion. <b>Vote: Unanimously approved.</b>
Public Comment		Eric and Matt gave their thoughts on the meeting and expressed excitement with joining the Council.  Commissioner Fischer provided an update about the recently passed COVID relief bill. The County will receive a direct allocation of \$81 million. The Board of Commissioners is looking for recommendations from the community for how to utilize that new funding to help people get through the pandemic.
Next Meeting and Agenda		Next meeting is <b>April 21<sup>st</sup>, 2021 at 6:00 p.m.</b> via Zoom Teleconference.  Agenda items include: <ul style="list-style-type: none"> <li>• Committee Reporting</li> <li>• Staff Report/Grants Discussion</li> </ul>
Adjourn		Meeting adjourned at 6:58 p.m.

Action Items/Items for Follow-up		
Deliverable	Responsible Party	Due Date

**Upcoming meetings/events:**

- Finance Committee, May 19, 2021
- Quality Improvement Committee, April 21, 2021
- Governance Committee, April 21, 2021
- Full Council Meeting, April 21, 2021

**Council packet and handouts include:**

- Agenda
- Governance Committee February meeting minutes
- Finance Committee January meeting minutes
- Health Centers Monthly Financials
- Health Centers FY 2022 Budget
- Full Council January meeting minutes

- Provider Credentialing Report
- Dental Patient Satisfaction Report
- Dental Dashboard
- UDS Update
- Performance Measures Training Materials

\_\_\_\_\_, Secretary/President/Vice-President/Treasurer (circle one)  
Clackamas Health Centers Council [Approval](#)

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
  - Keeping our cell phones silent;
  - Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**