

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Staff Presentation Worksheet

Presentation Date: 12/21/10

Time: 1:30 PM

Length: 60 minutes

Presentation Title: **Report on Board Projects**

Department: **County Administration/DTD/H3S/Finance (Purchasing)**

Presenters: **Grace Crunican, Laurel Butman, Karen Buehrig**

POLICY QUESTION

What remaining next steps, if any, should staff take on the Board projects consultant Grace Crunican has been assisting with since June 2010?

ISSUE & BACKGROUND

Last fiscal year the Board of County Commissioners identified five projects it desired to fast track for completion or substantial progress by the end of the 2010 calendar year. The County engaged Grace Crunican to assist with these projects; Ms. Crunican's engagement with the County will end this month. The following pages summarize the five projects and their status.

Project: Critical Bikeway Connections

CHARGE: Identify high priority, regional bikeway projects throughout Clackamas County. Review existing local and regional bike plans and identify projects that would benefit from regional, state or federal funding in the near future; develop a recommended strategy for city/public input; create a general implementation strategy.

STATUS: *Complete – there will be a multi-media presentation at the Study Session*

- Identified and mapped high priority active bike transportation projects in the County with cities.
- With i-SUSTAIN, produced print media with a map of the projects and written information and a digital map for "experiencing" proposed project routes online.
- Documented policies and possible funding sources.

Project: FULLER ROAD STATION AREA

CHARGE: Convene a team of Clackamas County representatives to assess the potential for an expanded concept of the station area.

STATUS: *Completed in June*

- Finished plan review, conversations and a meeting to assess current plans for the Fuller Road Station Area Plan proposed code revisions.
- Observations offered to County staff:
 - Tri-Met commitment to build structured parking on existing surface lot is a valuable asset.
 - County should partner with Tri-Met in the project area to potentially create: land swaps; transferred air rights; and relocation of parking to compliment the entire station area development plan.
 - Look at housing above storefronts with structured parking tucked closer to the freeway and under housing to stimulate higher ridership and a pedestrian friendly environment
- Staff is continuing work on the project.

Project: HOPE VI

CHARGE: Work with County staff to assess the potential for transportation improvements to augment a positive outcome of the Hope VI housing grant application to HUD – if strong potential, develop transportation options with staff.

STATUS: *Completed in November*

- Initial conversations determined that the County should continue to pursue the grant.
- Assisted with letters of support and education of federal agents for the County's application for a HOPE IV grant.
- Outlined the transportation component of the anticipated grant application, including anticipated partnerships with national Zipcar (potential pilot program and station), Institute for Neighborhood Technology (rideshare), and Tri-Met (Dial-A-Ride).
- Staff submitted the grant on time with an improved transportation component; a decision is anticipated soon.

SUSTAINABILITY

CHARGE: Research local government sustainability policies and plans and compare to County policies; update existing action plan and develop any needed action items to add external elements of the Action Plan; develop a process for establishing action leads and reporting progress.

STATUS: *Sustainability showcase list drafted; staff will outreach to departments*

- Scanned other jurisdictions' sustainability policies and reviewed Clackamas County's Sustainability Action Plan.
- Worked with staff to reshape existing Action Plan high profile topics with an emphasis on measurable outcomes and separately identified internal and external actions.
- Draft document(s) developed for staff review with recommended list of topics/actions to showcase.

NOTES: *Next Steps: Staff plans to reach out to departments to confirm action leads and prepare for reporting outcome. The list of showcase topics is in Attachment A.*

Project: DBE CONTRACTING

CHARGE: Convene a cross-section team of county agencies to assess how to capture baseline data about the County's current utilization of minority and woman owned businesses. Recommend any available steps to improve utilization of DBE contractors.

STATUS: *Complete – awaiting Board direction*

- Cross-section of county staff met to assess the County's ability to measure current utilization of DBE businesses in contracting.
- Currently the County does not collect information on DBE status either at the RFP or vendor payment stage of the contracting process except where federal programs are involved; staff examined the federal programs that already collect information on DBE utilization.
- Wrote and submitted a memo to the County Administrator memorializing the process, outlining options for future, and offering recommendations for next steps.

NOTES: Board direction is needed. Memo transmitted to the County Administrator is in Attachment B.

QUESTIONS PRESENTED FOR CONSIDERATION

Sustainability:

1. Does the Board have any suggestions regarding the list of Showcase action items?
2. Is there any further direction from the Board beyond the plan under *Next Steps*?

DBE Contracting:

1. What next steps, if any, should staff undertake?

OPTIONS AVAILABLE

Sustainability:

1. Proceed as recommended by staff.
2. Provide additional direction to staff for next steps.

DBE Contracting:

1. Conduct a Disparity Study (*Estimated cost: \$300,000-\$1 million plus program/staffing costs*).
2. Create an informal pilot program (*Estimated cost \$100,000*).
3. Continue to discuss during the upcoming budget process.
4. Maintain the status quo by taking no additional action at this time.

RECOMMENDATIONS

Sustainability: Proceed as recommended by staff with any adjustments made by the Board.

DBE Contracting: Postpone/forego a Disparity Study at this time and fund informal activities as budget allows. If no additional funding is identified, then no further action is recommended at this time.

SUBMITTED BY:

Division Director/Head Approval _____

Department Director/Head Approval _____

County Administrator Approval SW

For information on this issue or copies of attachments, please contact Laurel Butman @ 503-665-8893