



Elizabeth Comfort  
Finance Director

**Department of Finance**

Public Services Building  
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

March 30, 2023

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of a Clackamas County Supplemental Budget Resolution for Fiscal Year 2022-2023. Fiscal impact is an increase in revenues and appropriations of \$25,776,911. Funding through Beginning Fund Balance, Federal and State Operating Grants, Charge for Services, and County General Funds.**

<b>Previous Board Action/Review</b>	Budget Adopted June 9, 2022 and Revised September 22, November 23, and December 15, 2022 Briefed at Issues - March 21, 2023		
<b>Performance Clackamas</b>	Build public trust through good government by providing budget responsibility and transparency		
<b>Counsel Review</b>	No	<b>Procurement Review</b>	No
<b>Contact Person</b>	Sandra Montoya	<b>Contact Phone</b>	503-742-5424

**EXECUTIVE SUMMARY:** Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an increase in revenues and appropriations of \$25,776,911.

**RECOMMENDATION:** Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Respectfully submitted,

*Elizabeth Comfort*

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Finance Director

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**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing  
Authorization Regarding Adoption of  
a Supplemental Budget and Making  
Appropriations for Fiscal Year 2022-  
23



RESOLUTION NO.

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**Whereas**, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

**Whereas**, a supplemental budget for the period of July 1, 2022 through June 30, 2023, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

**Whereas**, a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on March 30, 2023.

**Whereas**, the funds being adjusted are:

General Fund – County Counsel	Health, Housing, and Human Services (H3S) Fund
General Fund – Public & Government Affairs	Health Centers Fund
General Fund – Miscellaneous Pass-Through	Stone Creek Golf Course Fund
Sheriff’s Operation Levy Fund	Clackamas Broadband Utility Fund
Special Grants Fund	Technology Services Fund

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2022 through June 30, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

**DATED** this 30th day of March, 2023

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_

Chair

\_\_\_\_\_

Recording Secretary

**SUMMARY OF PROPOSED BUDGET CHANGES**  
**Exhibit A**  
**March 30, 2023**  
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>1 General Fund 100 - County Counsel</b>								
	Beginning Fund Balance	40,000	-	40,000	Operating Expenses	3,301,935	44,000	3,345,935
	Charges, Fees, License, Permits, Fines Assessments	793,200	44,000	837,200				
	General Fund Support	2,468,735	-	2,468,735				
	<b>Revised Total Fund Resources</b>			<b>3,345,935</b>	<b>Revised Total Fund Requirements</b>			<b>3,345,935</b>

Comments: The General Fund – County Counsel is recognizing the charge for services revenue and increasing Operating Expenses for trial costs.

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>2 General Fund 100 - Public &amp; Government Affairs</b>								
	Beginning Fund Balance	242,698	(115,000)	127,698	Operating Expenses	5,922,901	(176,505)	5,746,396
	Federal, State, Local, All Other Gifts & Donations	217,363	(217,363)	-	Special Payments	286,061	(217,363)	68,698
	Charges, Fees, License, Permits, Fines Assessments	1,360,795	(61,505)	1,299,290				
	All Other Revenue	3,454,076	-	3,454,076				
	General Fund Support	934,030	-	934,030				
	<b>Revised Total Fund Resources</b>			<b>5,815,094</b>	<b>Revised Total Fund Requirements</b>			<b>5,815,094</b>

Comments: The General Fund - Public & Government Affairs is transferring the Public, Education, and Government (PEG) spending authority to the newly created program in the Miscellaneous Pass-Through Department to better identify and manage this restricted funding sources.

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>3 General Fund 100 - Miscellaneous Pass-Through-PEG</b>								
	Beginning Fund Balance	-	115,000	115,000	Operating Expenses	24,748,523	-	24,748,523
	Federal, State, Local, All Other Gifts & Donations	-	217,363	217,363	Special Payments	-	393,868	393,868
	Charges, Fees, License, Permits, Fines Assessments	-	61,505	61,505				
	All Other Revenue	24,748,523	-	24,748,523				
	<b>Revised Total Fund Resources</b>			<b>25,142,391</b>	<b>Revised Total Fund Requirements</b>			<b>25,142,391</b>

Comments: The General Fund – Miscellaneous Pass-Through is transferring Public, Education, and Government (PEG) spending authority into the newly created PEG Program from item #2.

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>4 Sheriff's Operating Levy Fund 206</b>								
	Beginning Fund Balance	1,727,136	-	1,727,136	Operating Expenses	20,096,063	-	20,096,063
	Taxes	22,440,000	-	22,440,000	Special Payments	-	30,500	30,500
	Federal, State, Local, All Other Gifts & Donations	150,000	-	150,000	Contingency	4,226,073	(30,500)	4,195,573
	All Other Revenue	5,000	-	5,000				
	<b>Revised Total Fund Resources</b>			<b>24,322,136</b>	<b>Revised Total Fund Requirements</b>			<b>24,322,136</b>

Comments: The Sheriff's Operating Levy Fund is reducing Contingency and adding spending authority for potential payments to other local agencies.

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>5 Special Grant Fund (ARPA) 230</b>								
	Beginning Fund Balance	11,882,522	-	11,882,522	Operating Expenses	20,231,585	8,285,823	28,517,408
	Federal, State, Local, All Other Gifts & Donations	40,694,368	8,285,823	48,980,191	Special Payments	19,577,655	-	19,577,655
	All Other Revenue Resources	160,000	-	160,000	Transfers	12,927,650	-	12,927,650
	<b>Revised Total Fund Resources</b>			<b>61,022,713</b>	<b>Revised Total Fund Requirements</b>			<b>61,022,713</b>

Comments: The Special Grants Fund is recognizing an ARPA transfer for Board approved expenditures to Operating Expenses.

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>6 Health Housing &amp; Human Services (H3S) Fund 240</b>								
	Beginning Fund Balance	21,705,623	-	21,705,623	Operating Expenses	109,845,406	15,450,000	125,295,406
	Charges, Fees, License, Permits, Fines, Assessments	13,065,953	-	13,065,953	Special Payments	40,364,173	100,000	40,464,173
	All Other Revenue Resources	1,935,900	-	1,935,900	Contingency	10,790,533	-	10,790,533
	Federal, State, Local, All Other Gifts & Donations	113,969,529	15,550,000	129,519,529	Transfers	12,220	-	12,220
	General Fund Support	9,720,017	-	9,720,017	Reserve for Future Expenditures	100,000	-	100,000
	Other Interfund Transfers	715,310	-	715,310				
	<b>Revised Total Fund Resources</b>			<b>176,662,332</b>	<b>Revised Total Fund Requirements</b>			<b>176,662,332</b>

Impacted Lines of Business: Children, Family & Community Connections, Housing & Community Development, and Behavioral Health

Comments: Recognizing new revenue from the State of Oregon for Project Turnkey and Energy Conservation Helping Oregonians, and budgeting additional expenditure authority in Operating Expenses and Special Payments.

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>7 Health Centers Fund 253</b>								
	Beginning Fund Balance	11,842,567	-	11,842,567	Operating Expenses	50,725,326	231,650	50,956,976
	Federal, State, Local, All Other Gifts & Donations	7,754,100	-	7,754,100	Contingency	11,842,567	-	11,842,567
	Charges, Fees, License, Permits, Fines, Assessments	42,743,026	231,650	42,974,676				
	Revenue from Bonds & Other Debts	45,970	-	45,970				
	All Other Revenue Resources	182,230	-	182,230				
	<b>Revised Total Fund Resources</b>			<b>62,799,543</b>	<b>Revised Total Fund Requirements</b>			<b>62,799,543</b>

Comments: The Health Center Fund is recognizing additional grants and Charges/Fee revenue and increasing Operating Expenses for new positions.

Item	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
<b>8 Stone Creek Golf Course Fund 601</b>								
	Beginning Fund Balance	1,699,237	-	1,699,237	Operating Expenses	3,029,108	192,996	3,222,104
	Charges, Fees, License, Permits, Fines, Assessments	2,800,000	192,996	2,992,996	Special Payments	1,000	-	1,000
	All Other Revenue Resources	10,000	-	10,000	Transfers	275,000	-	275,000
					Reserve for Future Expenditures	821,293	-	821,293
					Contingency	382,836	-	382,836
	<b>Revised Total Fund Resources</b>			<b>4,702,233</b>	<b>Revised Total Fund Requirements</b>			<b>4,702,233</b>

Comments: The Stone Creek Golf Course Fund is recognizing additional revenue from golf course fees and increasing expenses for contract and maintenance.

**SUMMARY OF PROPOSED BUDGET CHANGES**  
**Exhibit A**  
**March 30, 2023**  
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

**Item**

<b>9 Clackamas Broadband Utility Fund 602</b>		<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>
<b>Resources</b>								
Beginning Fund Balance		100,000	246,000	346,000	Operating Expenses	2,715,014	246,000	2,961,014
Charges, Fees, License, Permits, Fines, Assessments		2,410,220	-	2,410,220	Special Payments	45,000	-	45,000
All Other Revenue Sources		295,000	-	295,000	Contingency	45,207	-	45,207
<b>Revised Total Fund Resources</b>				3,051,220	<b>Revised Total Fund Requirements</b>			3,051,221

Comments: The Clackamas Broadband Utility Fund is recognizing additional Beginning Fund Balance and increasing Operating Expenses for projects not completed last fiscal year.

<b>10 Technology Services Fund 747</b>		<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>
<b>Resources</b>								
Beginning Fund Balance		5,357,200	436,442	5,793,642	Operating Expenses	24,149,297	1,226,442	25,375,739
Federal, State, Local, All Other Gifts & Donations		35,000	-	35,000	Special Payments	45,000	-	45,000
Charges, Fees, License, Permits, Fines, Assessments		15,766,013	400,000	16,166,013	Reserve for Future Expenditures	800,000	-	800,000
All Other Revenue Sources		328,000	-	328,000	Contingency	345,207	-	345,207
Other Interfund Transfers		-	390,000	390,000				
General Fund Support		3,853,290	-	3,853,290				
<b>Revised Total Fund Resources</b>				26,565,945	<b>Revised Total Fund Requirements</b>			26,565,946

Comments: The Technology Services Fund is recognizing additional Beginning Fund Balance and increasing Operating Expenses for projects not completed last fiscal year.

*Small differences between Resources and Requirements may exist due to rounding.*