

July 25, 2024

Board of County Commissioners
Clackamas County

Approval of Amendment # 2 increasing funding to a Subrecipient Agreement with Friends of the Estacada Community Center for services to older adults. Amendment value is \$160,344 for one year. Agreement value increased to \$333,662 for two years. Funding is through the federal Older Americans Act and state transportation funds for older and disabled residents. No County General Funds are involved.

Previous Board Action/Review	Original Agreement Approved – 9/7/23, C.III.17 Amendment #1 Approved by County Administrator– 5/2/24 Briefed at Issues – 7/23/24		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Brenda Durbin, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to a Subrecipient Agreement with the Estacada Community Center to provide Older American Act (OAA) funded services for persons living in the Estacada area. The services include congregate and home-delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their needs and help them remain independent and active in the community.

Estacada Community Center is a local non-profit 501c3 organization. The mission of the Community Center is to provide programs that meet Estacada’s community needs, enhance the quality of life for residents, and promote community involvement through recreation, education,

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Healthy Families. Strong Communities.

health, wellness and fitness activities. In the recent fiscal year, the Center provided 1,687 rides to seniors and people with disabilities. 33,926 meals were delivered in person, adding 105 clients for at-home delivered meals.

RECOMMENDATION: Staff recommends the Board of County Commissioners approve this Amendment, and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health, Housing & Human Services

5Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 24-003

Board Order Number:

Department/Division: H3S, Social Services Division

Amendment No. 2

Subrecipient: Friends of the Estacada Community Center, Inc.

Amendment Requested By: Brenda Durbin

Changes: Scope of Service
 Agreement Time

Agreement Budget
 Other:

Justification for Amendment:

Amendment #2 to Subrecipient Agreement 24-003 ("Agreement") with Friends of the Estacada Community Center, Inc. ("SUBRECIPIENT") budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$160,344, for a total Agreement amount of \$333,662.

This Amendment #2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with "***bold/italic***" font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$173,318**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
 - 4.1 Grant Funds: COUNTY's funding of **\$108,020** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
 - 4.2 Grant Funds: COUNTY's funding of **\$10,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
 - 4.3 Grant Funds: COUNTY's funding of **\$6,120** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
 - 4.4 Grant Funds: COUNTY's funding of **\$16,020** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by TriMet;
 - 4.5 Grant Funds: COUNTY's funding of **\$31,908** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

- 4.6 Other Funds: COUNTY's funding of **\$1,250** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

TO READ:

4. Grant Funds. COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is **\$333,662**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.
- 4.1 Grant Funds: COUNTY's funding of **\$218,871** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").
- 4.2 Grant Funds: COUNTY's funding of **\$15,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).
- 4.3 Grant Funds: COUNTY's funding of **\$12,240** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.
- 4.4 Grant Funds: COUNTY's funding of **\$36,020** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by TriMet;
- 4.5 Grant Funds: COUNTY's funding of **\$49,031** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.
- 4.6 Other Funds: COUNTY's funding of **\$2,500** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

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AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2024-25:

ESTACADA COMMUNITY CENTER
 Fiscal Year 2025, Amendment 2

#VALUE!

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>Approx. No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 28,356	\$ 3,151	NA	Case Management	200	\$ 31.50
						Reassurance	506	\$ 21.00
						Info & Assistance	530	\$ 21.00
						Outreach	6	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 76,995	\$ 8,556	\$ 9,405	OAA Meal Site Management	28,500	\$ 2.65
						Food Service**	NA	NA
	NSIP	93.053	\$ -	NA		HDM Assessment	70	\$ 21.00
						Food Service**	NA	NA
Health Promotion	OAA IIID	93.043	\$ 5,500	NA	NA	Evidence-Based Health & Wellness Programs	120	\$ 52.50
Energy Assistance	LIEAP	NA	\$ 1,250	NA	NA	Completed LIEAP Applications	50	\$ 25.00
Transp. Services	TriMet GF	NA	\$ 20,000	NA	\$ 200	Rides within the TriMet Service Area	2,000	\$ 10.00
	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 15,000	NA	\$ 100	Rides outside of TriMet Service Area	1,000	\$ 15.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 5,000	\$ 1,250	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 2,123	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	360	\$ 17.00
	Non-Medical Medicaid Rides	NA	\$ 6,120	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 160,344			Federal Award Total:		\$ 115,851

* Source of OAA Match - Staff time

** Meals for this site are provided by TRIO Community Meals and paid for directly by Clackamas County Social Services (CCSS). Meals ineligible for OAA reimbursement will be charged to the Center by CCSS.

REPLACE EXHIBIT H – 1 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Friends of the Estacada Community Center, Inc.
SUBRECIPIENT Unique Entity Identifier:	SKLXNFZKCCC8
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$55,376
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$233,871
Total amount of all federal award to SUBRECIPIENT:	\$233,871
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Friends of the Estacada Community Center, Inc.
SUBRECIPIENT Unique Entity Identifier:	SKLXNFZKCCC8
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$151,995
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$233,871
Total amount of all federal award to SUBRECIPIENT:	\$233,871
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Friends of the Estacada Community Center, Inc.
SUBRECIPIENT Unique Entity Identifier:	SKLXNFZKCCC8
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$11,500
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$233,871
Total amount of all federal award to SUBRECIPIENT:	\$233,871
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	Friends of the Estacada Community Center, Inc.
SUBRECIPIENT Unique Entity Identifier:	SKLXNFZKCCC8
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$15,000
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$233,871
Total amount of all federal award to SUBRECIPIENT:	\$233,871
Federal award project description:	Enhanced Mobility of Seniors and Individuals with Disabilities
Federal awarding agency:	Federal Transit Administration
Name of pass-through entity:	Clackamas County
Pass-through entity identifying number:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	20.513 Section 5310 Program
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

“COUNTY has determined Exhibit H-5 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-5 is hereby removed in its entirety.”

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

Friends of the Estacada Community Center, Inc.

By: _____

Its: _____

Dated: _____

By: Janet Hilliard

Its: Board Chair

Dated: May 31, 2024

Approved to Form:

By: [Signature]
County Counsel

Dated: 06/04/2024