



Project Description Form

Address:		
City:	State:	Zip:
Tax Lot #:		Permit Type:
<input type="checkbox"/> Residential		<input type="checkbox"/> Commercial
Detailed Job Description Narrative: (Building Permit Example: Remodeling bathroom to add a new walk in shower. Rebuilding new stairs at front entry and enlarging picture window in living room.) (Trade Example: Adding (1) 20amp circuit in garage for welding machine.)		
Best person to contact regarding questions about this application		
Name:		Phone:
Email:		
Best person to contact regarding County Inspector's Access to this project		
Name:		Phone:
Email:		
1. Have you applied or are you going to apply for related permits with this project at this time, and Which types: (i.e., Electrical, Plumbing, Mechanical) <input type="checkbox"/> YES <input type="checkbox"/> NO If yes what type:		
2. Is this related to a home business? <input type="checkbox"/> YES <input type="checkbox"/> NO		
3. Will you be creating new bedroom(s)? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes how many:		
4. Will you be adding habitable rooms in an existing basement? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes how many square feet:		
5. Are you installing new structural members? (i.e., beams, joists, trusses, footings, foundation) <input type="checkbox"/> YES <input type="checkbox"/> NO If yes what type:		
6. Are you creating a separate dwelling unit? (i.e., ADU) <input type="checkbox"/> YES <input type="checkbox"/> NO		
7. Are you adding a kitchen? <input type="checkbox"/> YES <input type="checkbox"/> NO		
8. Is there a septic system on property? <input type="checkbox"/> YES <input type="checkbox"/> NO		
9. Are you expanding the footprint of the structure? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes how many square feet:		
10. Are you adding a new building on property? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes what type:		
You <u>WILL</u> need to apply for an Entrance (driveway) Permit if any of the below are marked yes: Entrance permit applications can be found here https://www.clackamas.us/engineering/forms.html		
11. Are you proposing to upgrade an existing, permitted driveway? (pave, re-pave, modify drainage, widen, etc.) <input type="checkbox"/> YES <input type="checkbox"/> NO		
12. Are you proposing to add a new driveway? <input type="checkbox"/> YES <input type="checkbox"/> NO		
13. Are you extending an existing, permitted driveway to a proposed building that is 150 feet or further away from a public road? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Engineering staff will contact you if an Entrance Permit is required:		
14. Is the first 20' of each of the property driveways paved? <input type="checkbox"/> YES <input type="checkbox"/> NO		
15. Are you extending an existing, permitted driveway to a proposed building that is less than 150 feet from a public road? <input type="checkbox"/> YES <input type="checkbox"/> NO		