



NORTH CLACKAMAS
PARKS & RECREATION DISTRICT



Budget Presentation FY 2020-2021

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Laura Zentner, BCS Director



***N CPRD is a service
district of Clackamas
County and a division
of the Business &
Community Services
Department***

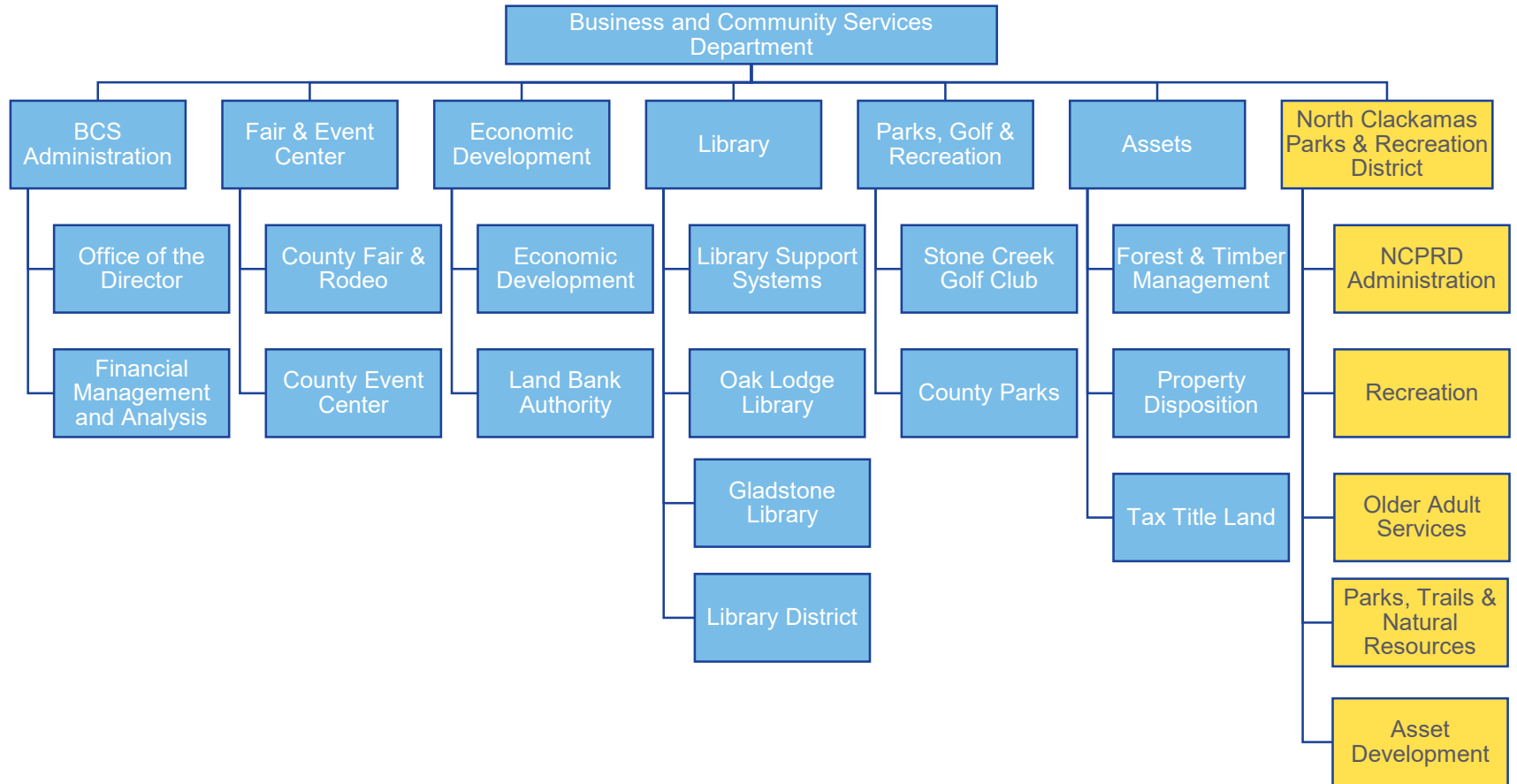


Mission Statement

To enrich community vitality and promote healthy living through parks and recreation.

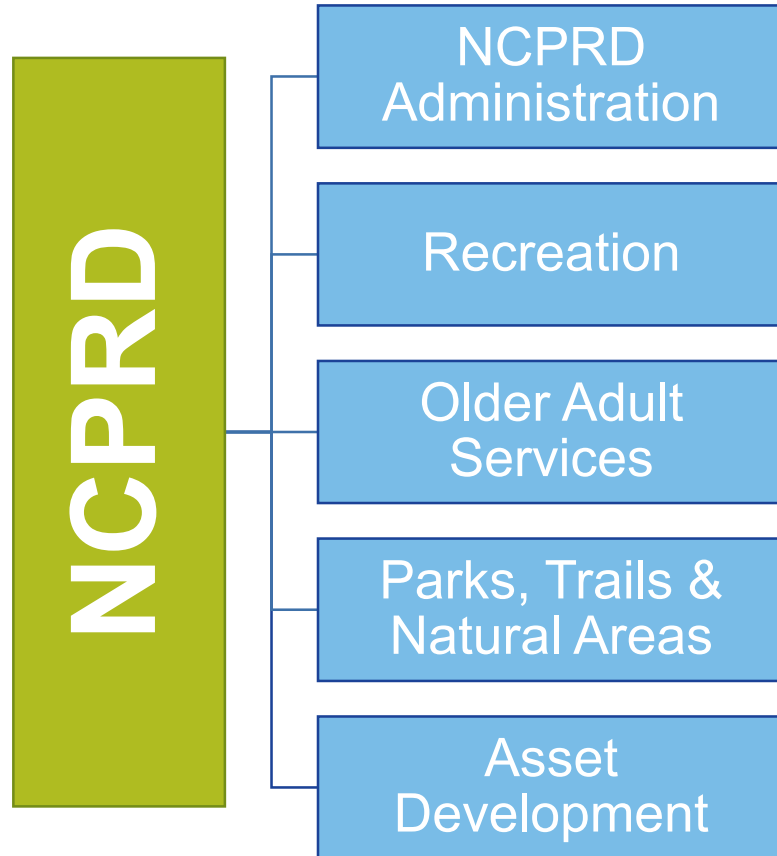


Departmental Structure





Programs



Departmental Budget Request

- Permanent tax rate

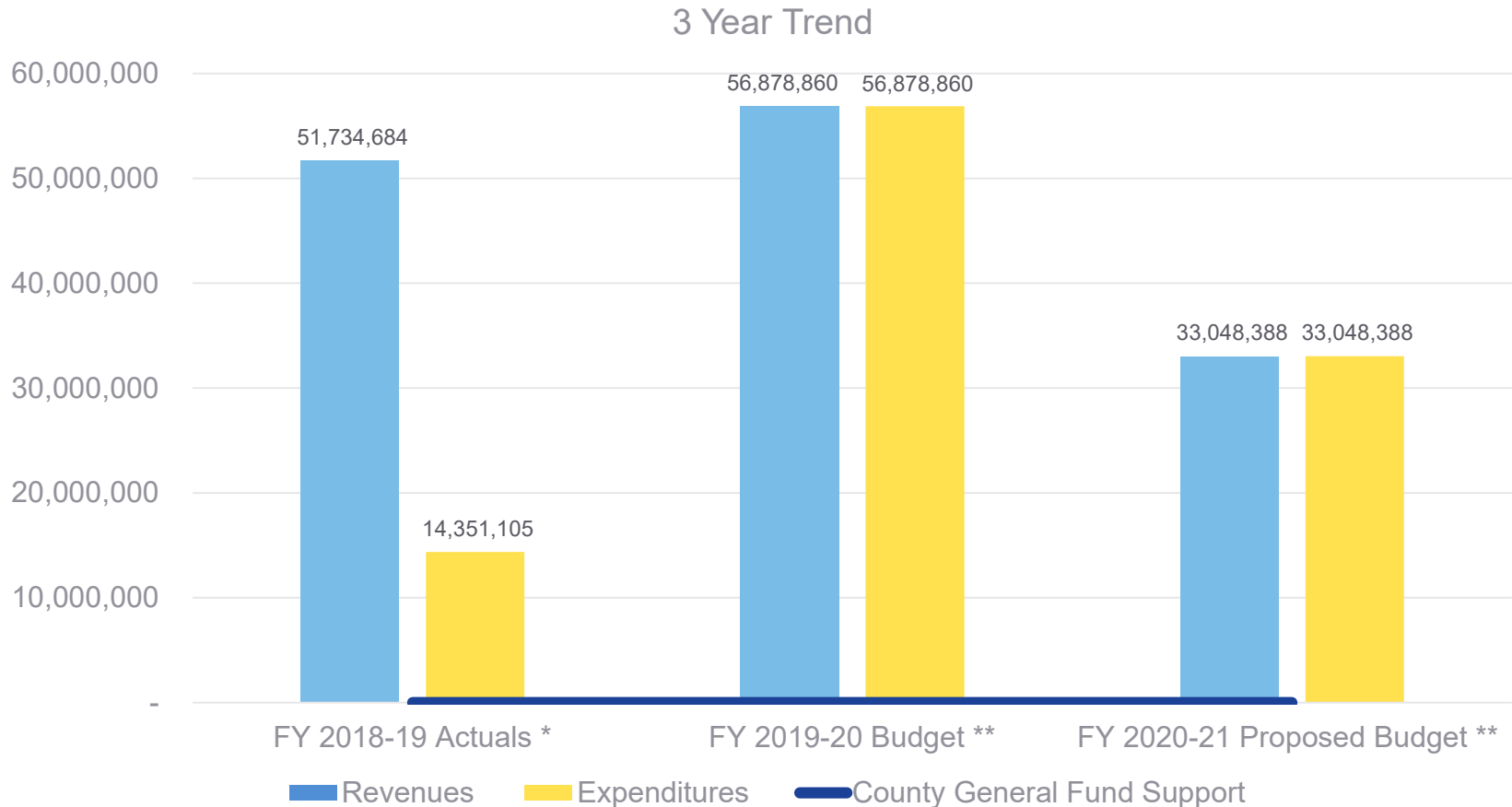
\$0.5382 per \$1,000 Assessed Value (AV)

- Total Proposed District Budget FY 20-21

\$33,048,388



Departmental Budget Request



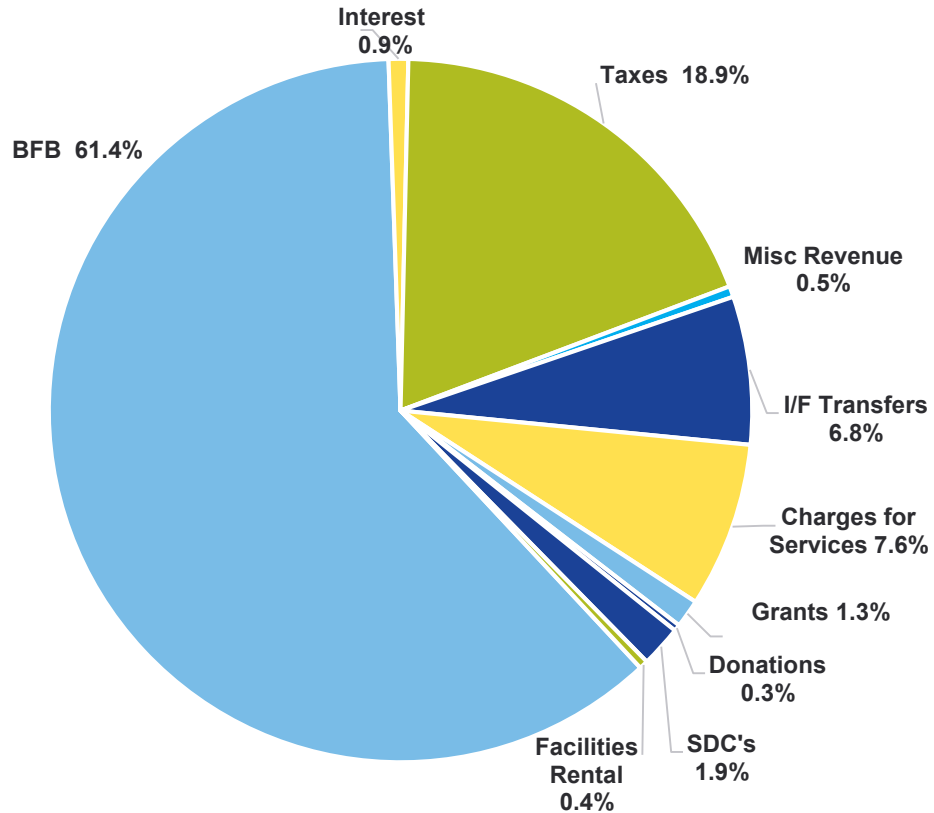
*Actuals do not include reserve & contingency

**Budget/Proposed Budget include reserve & contingency

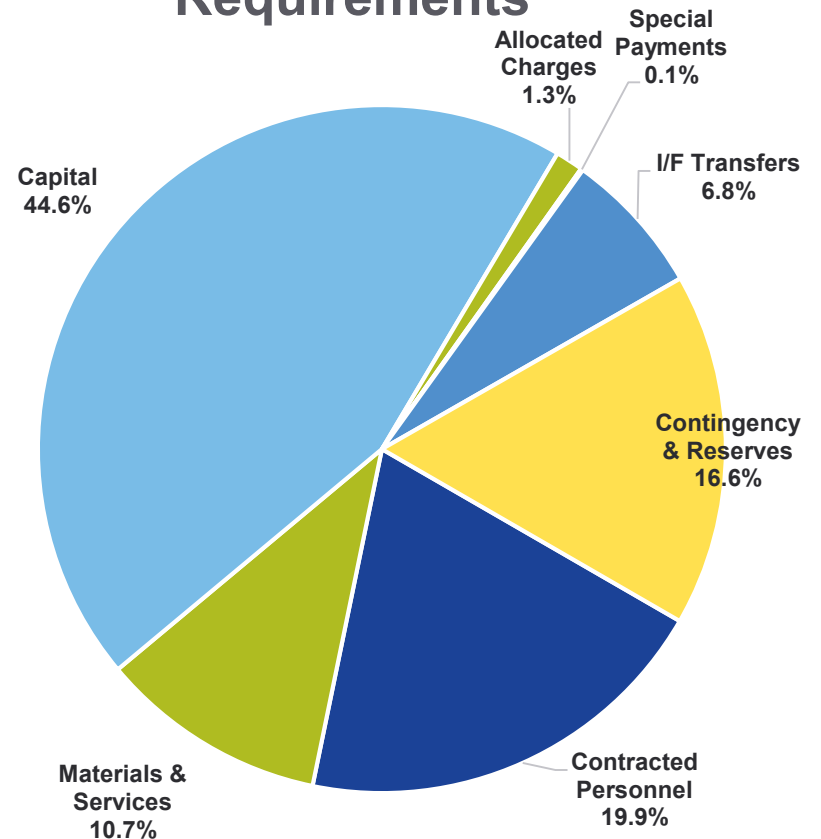


FY 20-21 Proposed Budget

Resources

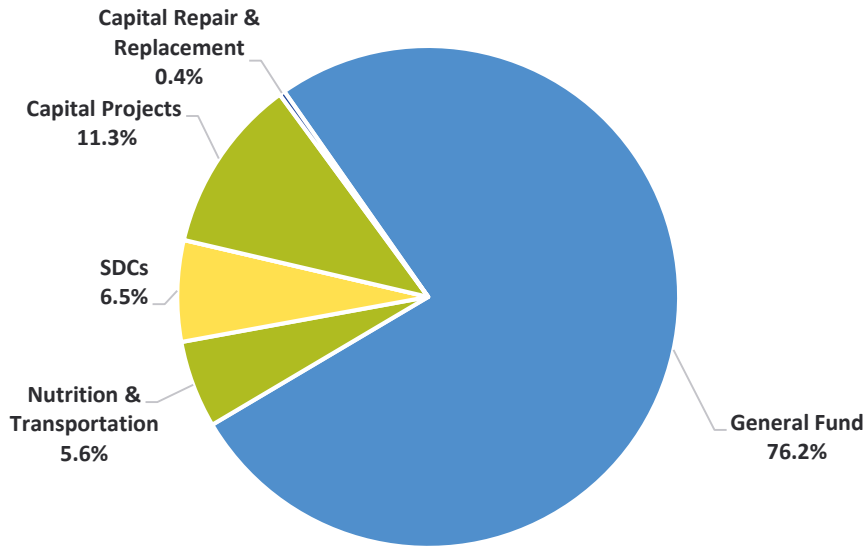


Requirements

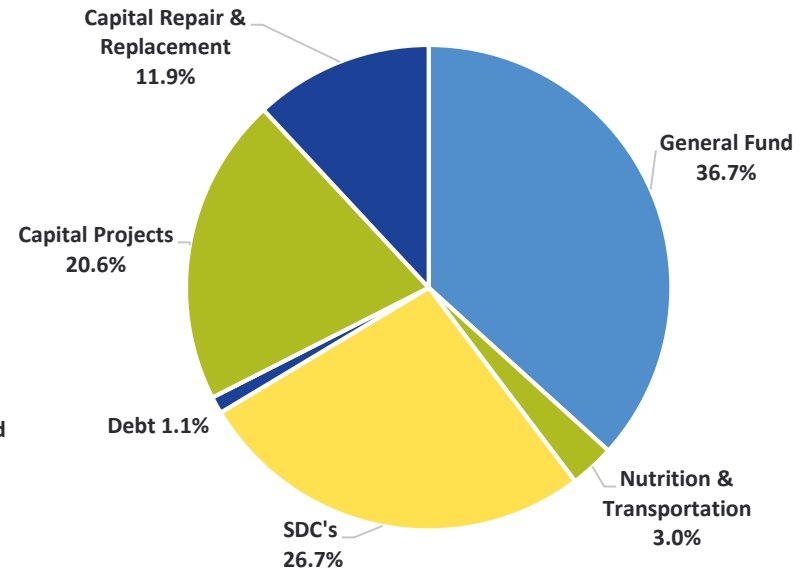


FY 20-21 Proposed Budget

Resources by Fund



Requirements by Fund



Charts do not include beginning fund balance or contingency

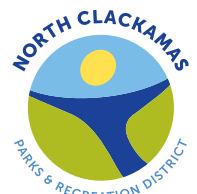


Changes in Full Time Equivalents (FTE)*

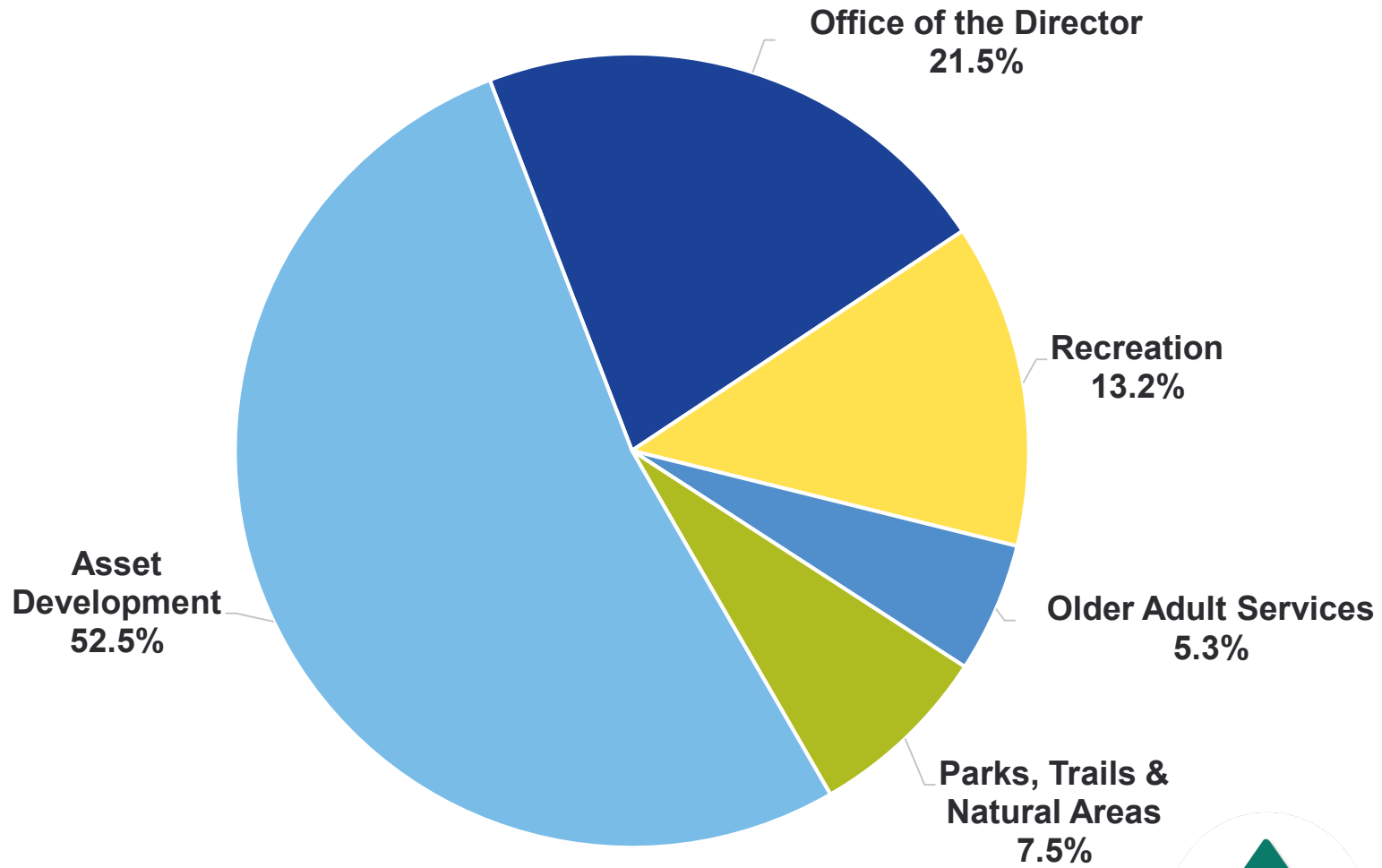
Line of Business	Budgeted FTE FY 19-20	Budgeted FTE FY 20-21	Increase/ Decrease
NCPRD Administration	1.25	1.30	.05
Recreation	12.33	12.43	.10
Older Adult Services	7.46	7.51	.05
Parks, Trails & Natural Resources	11.45	11.30	-.15
Asset Development	2.90	2.85	-.05
TOTAL	35.39	35.39	0

*Personnel Services are contracted through Clackamas County, and expenses are budgeted in Materials & Services in the NCPRD budget. FTE is counted by Clackamas County. FTE counts in the NCPRD budget are provided for informational purposes.

There was no change to total FTE overall. Slight changes in program FTE reflect adjustments in allocation between lines of business.



FY 20-21 Proposed Budget by Line of Business



NCPRD Administration



Line of Business: NCPRD

NCPRD Administration



		FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Target	FY 19-20 Actuals as of 12/31/19	FY 20-21 Target
Result	10% growth of total social media followers at the end of the current year	N/A	9% growth	10% growth	11% growth	10% growth
Result	100% of budget to actual reports published within 4 weeks after the end of the quarter	New	New	New	New	100%
Result	Percentage of budget documents prepared in accordance with Oregon Budget Law	N/A	100%	100%	100%	N/A

Total Budget: \$7,104,807
Major Revenue Source:
 Permanent tax rate \$0.5382
 per \$1,000 AV

Contingency: \$3,500,000
Reserve for future expenditures: \$1,885,466



Recreation



Line of Business: NCPRD

Recreation



		FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Target	FY 19-20 Actuals as of 12/31/19	FY 20-21 Target
Result	2% change in total program offering provided	N/A	11% growth	2% growth	15% growth	2% growth
Result	Percentage of total number of program participants who reported being "satisfied" or better on completed surveys	N/A	N/A	80%	93%	80%

Total Budget: \$4,380,458

Major Revenue Sources: NCPRD Property Taxes; Fees & charges \$2,158,500,
Local Grant \$3,500



Older Adult Services



Line of Business: NCPRD

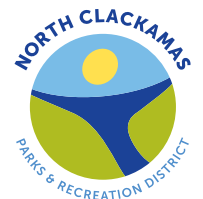
Older Adult Services



		FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Target	FY 19-20 Actuals as of 12/31/19	FY 20-21 Target
Result	65% of volunteer applicants successfully placed	N/A	81%	65%	68%	65%
Result	100% of Meals on Wheels covered through contributions and fundraising	N/A	New	New	New	100%
Result	Percentage of Meals on Wheels clients served	N/A	100%	100%	100%	N/A

Total Budget: \$1,742,565

Major Revenue Sources: NCPRD Property Taxes; Grant Funds \$62,000
Fees & Charges \$488,100, Donations & Fundraising \$109,000



Parks, Trails & Natural Areas



Line of Business: NCPRD

Parks, Trails & Natural Areas



		FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Target	FY 19-20 Actuals as of 12/31/19	FY 20-21 Target
Result	95% of Maintenance Work Orders completed within 7 days of receipt	N/A	New	New	New	95%
Result	90% of existing capital repair/replace projects completed per the annual Capital Improvement Plan (CIP)	N/A	46%	90%	55%	90%
Result	Percentage of Maintenance Work Orders completed in 90 days	N/A	100%	95%%	96%	N/A

Total Budget: \$2,481,594

Major Revenue Sources: NCPRD Property Taxes; Grant Funds \$106,750; Lease Revenue \$127,629





CONCORD SCHOOL

Asset Development



Line of Business: NCPRD

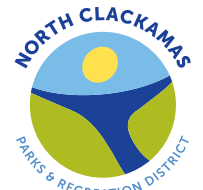
Asset Development



		FY 17-18 Actual	FY 18-19 Actual	FY 19-20 Target	FY 19-20 Actuals as of 12/31/19	FY 20-21 Target
Result	33% NCPRD Project Phases (acquisition, planning, design, construction) that are completed per the annual Capital Improvement Plan	N/A	New	New	New	33%
Result	Percentage of growth in District's developed parks, trails and natural areas, in acres	N/A	5%	7%	2%	N/A
Result	Percentage of planning projects completed	N/A	33.33%	58%	16.67%	N/A

Total Budget: \$17,338,964

Major Revenue Sources: NCPRD Property Taxes; Grant funds \$75,085; System Development Charges (SDCs) \$644,359



Accomplishments

- **NCPRD successfully completed a settlement agreement** with the City of Happy Valley, resolving a two-year legal dispute over parks and recreation services. Not only does this settlement provide certainty, it allows both parties to turn the page and focus on building new parks and providing great recreation programs and services to their respective residents.
- **NCPRD paid its remaining debt in full**, leaving the District debt free for the first time in its history and saving the NCPRD general fund \$500,000 annually in debt service payments.
- **Demand for meals on wheels increased by 50%** to over 250 per day during the COVID-19 pandemic, giving many of our community's most vulnerable a healthy meal, human contact, and an effective tool to help shelter in place. This helped assure patrons that help was available if needed, and linked them with community resources for food boxes, personal needs, and mental health resources.
- **In partnership with the Oak Lodge Library**, the Concord Property master plan for a park, community center and library at the Concord property is now 50% completed.
- **In partnership with the Oregon City School District**, staff executed an IGA to develop a park at **Jennings Lodge Elementary School**,
- **The Milwaukie Bay Park** master plan work continues, including development of a funding strategy and design development.



Emerging Issues

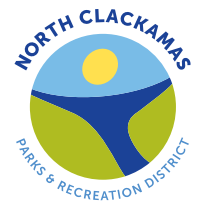
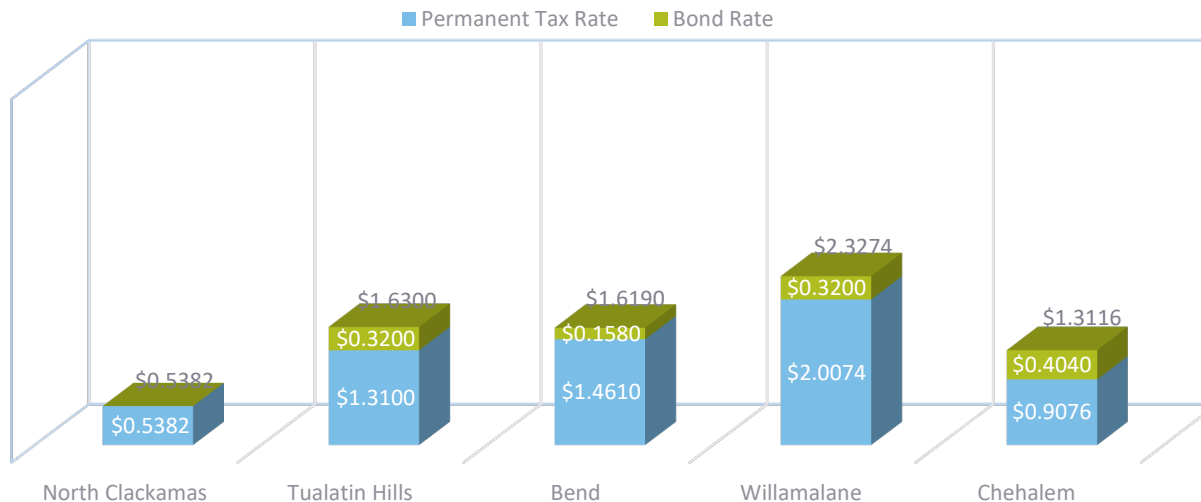
- This proposed budget reflects that the **City of Happy Valley has withdrawn from the District as of June 30, 2020**. The effect of this is a reduction of property tax revenue of approximately \$1.7 million annually. We have reduced expenditures to reflect this decrease in revenue.
- **We have paid the remaining debt in full**, which leaves NCPRD **debt-free** for FY 20-21, and saves the NCPRD General Fund approximately \$500,000 annually.
- We continue to evaluate our **three new facilities and their associated open spaces** (Clackamas, Wichita, and Concord Elementary Schools) to determine the opportunities they provide for recreational and educational offerings. A community task force is meeting regularly to help advise staff on the Concord Building, including the potential for a community center, library, and park.
- NCPRD capital projects for FY 20-21 include a **Trails Master Plan**, additional parkland on the site of Jennings Lodge Elementary School, and continued work on the eventual construction of **Milwaukie Bay Park**.



Emerging Issues

- Although the NCPRD Master Plan calls for two **\$25 million general obligation bonds**, the District has never presented a ballot measure for any such bonds to District voters. This lack of a dedicated source of capital funding is unusual for a parks district, and has led NCPRD to budget both operational and capital expenditures from the permanent tax base revenue.
- We have not budgeted for a transfer from the general fund to the capital repair and replacement fund in FY 20-21, but **continue to have a focused approach** to capital repair and replacement spending; concentrating on projects that will maintain the safety, security, and longevity of all District facilities. This approach to funding capital asset repair and replacement is not a sustainable model and will need to be addressed in the next couple of years.

Total Tax Rate Levied By Parks Districts In Oregon
FY 2020-21



Any
Questions?





Thank you!

