

September 21, 2023

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

**Approval of a Sub-Recipient Grant Agreement with Cascade AIDS Project for HIV Testing & Counseling Services. Agreement value is \$75,146 for 2 years. Funding is federal pass-through the Local Public Health Authority (LPHA) and the State of Oregon.
No County General Funds are involved.**

Previous Board Action/Review	09/19/2023-Briefed at Issues		
Performance Clackamas	1. To increase community safety and health		
Counsel Review	Yes	Procurement Review	No
Contact Person	Philip Mason-Joyner	Contact Phone	503-742-5956

EXECUTIVE SUMMARY: The Clackamas County Public Health Division (CCPHD) of the Health, Housing & Human Services Department requests the approval of a Sub-recipient Professional Services Agreement with Cascade AIDS Project (CAP) for HIV Prevention Services. The County receives pass-through funding through the Local Public Health Authority Agreement (LPHA) with the State of Oregon via Program Element 7 (PE07). This funding is a mix of federal and state funding. It is intended for use by the LPHA to detect HIV early, direct HIV-positive individuals to care and treatment, and move Oregon closer to zero new HIV infections within five years.

Due to their expertise working with individuals at higher risk of contracting HIV, the County contracts with CAP to manage this program, which involves the following strategies: 1.) HIV testing and outreach; 2) referral services; 3.) health literacy and education; 4.) linkage to care; 5.) condom distribution; 6.) community mobilization and engagement; and 7.) engaging communities of color. Specific activities involve but are not limited to setting up HIV testing sites at such locations as Sunnyside and Beaver Creek Health Centers, Love One, Mpox vaccination clinics, and various outreach events, such as the Clackamas County Fair. During FY23, 119 HIV tests were administered in the County by CAP, in addition to tests for other sexually transmitted infections (syphilis, gonorrhea, chlamydia) and hepatitis C. At these sites, individuals were also provided with other resources, education, and referrals for pre-exposure prophylaxis (PrEP).

This Agreement has a maximum value of \$75,146. This Agreement is effective upon signature and continues through June 30, 2025. The award period is July 1, 2023, through June 30, 2025.

RECOMMENDATION: Staff recommends that the Board of County Commissioners approve contract #11107.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook,
Director of Health, Housing, and Human Services

For Filing Use Only

**CLACKAMAS COUNTY, OREGON
SUBRECIPIENT GRANT AGREEMENT 24-014**

Project Name: HIV Testing
Project Number: #11107

This Agreement is between **Clackamas County**, Oregon, acting by and through its Department of **Health, Housing, and Human Services, Public Health Division** ("COUNTY"), and **Cascade AIDS Project** ("SUBRECIPIENT"), an Oregon Nonprofit Corporation.

Clackamas County Data

Grant Accountant: Sherry Olson	Program Manager: Anna Summer
Clackamas County – Public Health Division Business Services Manager	Clackamas County – Public Health Division Infectious Disease Control & Prevention Program Manager
2051 Kaen Road, Suite 367	2051 Kaen Road, Suite 367
Oregon City, OR 97045	Oregon City, OR 97045
(503)742-5342	(503) 742-5382
Solson4@clackamas.us	ASummer@clackamas.us

Subrecipient Data

Finance/Fiscal Representative: Adrian Cook	Program Representative: Chris Altavilla
Cascade AIDS Project (CAP), Director of Accounting	Prism Health
520 NW Davis St., Suite 215	2236 SE Belmont
Portland, OR 97209	Portland, OR 97214
Phone: (503) 278-3883	Phone: (480) 215-5287 Clinic: (503) 445-7699
Email: acook@capnw.org	Email: chris@prismhealth.org
UEI: DJUNARMF8FV5	

RECITALS

1. COUNTY has an Intergovernmental Agreement ("IGA;" #180003) for the Financing of Public Health Services through its Public Health Division, the entity designated, pursuant to ORS 431.110, 431.115 and 431.413 as the Local Public Health Authority for Clackamas County ("LPHA") and the State of Oregon acting by and through its Oregon Health Authority ("OHA") for the biennium period 2022-2024. SUBRECIPIENT desires to partner with COUNTY to fulfill the objectives of such IGA, which includes Program Element 07 for HIV Prevention Services, which is attached to this Agreement as Exhibit G. Funds provided under this Agreement for such Program Element may only be used in accordance with and subject to the requirements and limitations for the following services and appropriate costs associated with the delivery of such services (Services):
 - a. Confidential HIV counseling, rapid testing, and referral services;
 - b. Other HIV prevention services with evidence of effectiveness to identified high-risk populations in COUNTY's service area; and
 - c. Structural activities that facilitate the delivery of HIV prevention services to high-risk populations in COUNTY's service area.

2. Priority populations for service focus in Oregon are identified in the current Integrated HIV Prevention and Care Plan Guidance found at: <https://hab.hrsa.gov/sites/default/files/hab/Global/hivpreventionplan062015.pdf>. Funds awarded

under this Agreement may only be expended on services included in COUNTY's HIV Prevention Program Model Plan that has been approved by the Department of Human Services ("DHS") HIV Prevention Program, with an emphasis focused predominantly on services for the high-risk populations identified above.

3. SUBRECIPIENT will use funds provided under this Subrecipient Grant Agreement ("Agreement") to expand HIV client-centered counseling, testing and referral services ("CTRS") and continue to provide outreach to CTRS to sexual and social networks of men who have sex with men ("MSM") and other priority populations who reside in Clackamas County.

NOW THEREFORE, according to the terms of this Subrecipient Grant Agreement (this "Agreement") the COUNTY and SUBRECIPIENT agree as follows:

AGREEMENT

1. **Term and Effective Date.** This Agreement shall become effective on the date it is fully executed and will terminate on June 30, 2025, unless sooner terminated or extended pursuant to the terms hereof. Eligible expenses for this Agreement may be charged during the period beginning **July 1, 2023** and expiring **June 30, 2025**, subject to additional restrictions set forth below and to the exhibits attached hereto, and unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement. All grant funding dependent on availability of grant funding.
2. **Program.** The Program is described in Attached Exhibit A: Subrecipient Statement of Program Objectives & Performance Reporting. SUBRECIPIENT agrees to carry out the Program in accordance with the terms and conditions of this Agreement and according to SUBRECIPIENT scope of work in Exhibit A.
3. **Standards of Performance.** SUBRECIPIENT shall perform all activities and programs in accordance with the requirements set forth in this Agreement and all applicable laws and regulations. Furthermore, SUBRECIPIENT shall comply with the requirements of the IGA and the U.S. Department of Health and Human Services that is the source of the grant funding, in addition to compliance with requirements of Title 45 of the *Code of Federal Regulations*, Part 75. A copy of the applicable sections of the grant award has been provided to SUBRECIPIENT by COUNTY. SUBRECIPIENT shall comply with the IGA, Program Element 07 for HIV Prevention Services, which is attached to this Agreement as Exhibit G. SUBRECIPIENT shall further comply with any requirements required by the State of Oregon or the U.S. Department of Human Services, together with any and all terms, conditions, and other obligations as may be required by the applicable local, State or Federal agencies providing funding for performance under this Agreement, whether or not specifically referenced herein. SUBRECIPIENT agrees to take all necessary steps and execute and deliver any and all necessary written instruments, to perform under this Agreement including, but not limited to, executing all additional documentation necessary to comply with applicable State or Federal funding requirements.
4. **Grant Funds.** The maximum, not to exceed, amount COUNTY will pay is **\$75,146**. Funding between sources is distributed as follows:
 - Federal Pass-through funds (**\$58,003.33**) [U.S. Department of Health and Human Services; **ALN: 93.940; Federal Award Identification Number: NU62PS924543**]. The State of Oregon receives funds through the HIV Prevention Activities – Health Department Based program of the U.S. Department of Health and Human Services.
 - Oregon Health Authority State funds (**\$17,142.67**) are provided through the IGA for funding of other items in the program budget.
5. **Amendments.** The terms of this Agreement shall not be waived, altered, modified, supplemented, or amended, in any manner whatsoever, except by written instrument signed by both parties.

SUBRECIPIENT must submit a written request including a justification for any amendment to COUNTY in writing at least forty-five (45) calendar days before this Agreement expires. No

payment will be made for any services performed before the beginning date or after the expiration date of this Agreement. If the maximum compensation amount is increased by amendment, the amendment must be fully executed before SUBRECIPIENT performs work subject to the amendment.

6. **Termination.** This Agreement may be suspended or terminated prior to the expiration of its term or with 30 days' notice from either party by:
- a. At COUNTY's discretion, upon thirty (30) days' advance written notice to SUBRECIPIENT;
 - b. Written notice provided by COUNTY resulting from material failure by SUBRECIPIENT to comply with any term of this Agreement;
 - c. Mutual agreement by COUNTY and SUBRECIPIENT;
 - d. Written notice provided by COUNTY that CCPHD has determined funds are no longer available for this purpose; or
 - e. Written notice provided by COUNTY that it lacks sufficient funds, as determined by COUNTY in its sole discretion, to continue to perform under this Agreement.

Upon completion of improvements or upon termination of this Agreement, any unexpended balances shall remain with COUNTY.

7. **Effect of Termination.** The expiration or termination of this Agreement, for any reason, shall not release SUBRECIPIENT from any obligation or liability to COUNTY, or any requirement or obligation that:
- a. Has already accrued hereunder;
 - b. Comes into effect due to the expiration or termination of the Agreement; or
 - c. Otherwise survives the expiration or termination of this Agreement.

Following the termination of this Agreement, SUBRECIPIENT shall promptly identify all unexpended funds and return all unexpended funds to COUNTY. Unexpended funds are those funds received by SUBRECIPIENT under this Agreement that (i) have not been spent or expended in accordance with the terms of this Agreement; and (ii) are not required to pay allowable costs or expenses that will become due and payable as a result of the termination of this Agreement.

8. **Funds Available and Authorized.** COUNTY certifies that it has received an award sufficient to fund this Agreement. SUBRECIPIENT understands and agrees that payment of amounts under this Agreement is contingent on COUNTY receiving appropriations or other expenditure authority sufficient to allow COUNTY, in the exercise of its sole administrative discretion, to continue to make payments under this Agreement.
9. **Future Support.** COUNTY makes no commitment of future support and assumes no obligation for future support for the activity contracted herein except as set forth in Section 8.

10. Federal and State Procurement Standards

- a) All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition. All sole-source procurements must receive prior written approval from COUNTY in addition to any other approvals required by law applicable to SUBRECIPIENT. Justification for sole-source procurement should include a description of the project and what is being contracted for, an explanation of why it is necessary to contract noncompetitively, time constraints and any other pertinent information. Interagency agreements between units of government are excluded from this provision.
- b) COUNTY's performance under the Agreement is conditioned upon SUBRECIPIENT's compliance with, and SUBRECIPIENT shall comply with, the obligations applicable to public contracts under the Oregon Public Contracting Code and applicable Local Contract Review Board rules, which

are incorporated by reference herein.

- c) SUBRECIPIENT must maintain written standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts. If SUBRECIPIENT has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, SUBRECIPIENT must also maintain written standards of conduct covering organizational conflicts of interest. SUBRECIPIENT shall be alert to organizational conflicts of interest or non-competitive practices among contractors that may restrict or eliminate competition or otherwise restrain trade. Contractors that develop or draft specifications, requirements, statements of work, and/or Requests for Proposals ("RFP") for a proposed procurement must be excluded by SUBRECIPIENT from bidding or submitting a proposal to compete for the award of such procurement. Any request for exemption must be submitted in writing to COUNTY.
- d) **Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms.** SUBRECIPIENT shall take all necessary affirmative steps to assure that small & minority businesses, women's business enterprises, and labor surplus area firms are used when possible, when contracting for services or soliciting for potential resources, per 2 CFR 200.321.

11. General Agreement Provisions.

- a) **Non-appropriation Clause.** If payment for activities and programs under this Agreement extends into COUNTY's next fiscal year, COUNTY's obligation to pay for such work is subject to approval of future appropriations to fund the Agreement by the Board of County Commissioners.
- b) **Indemnification.** SUBRECIPIENT agrees to indemnify, defend, and hold COUNTY, and its elected officials, officers, employees, and agents, and the State of Oregon, its officers, employees and agents, harmless with respect to any claim, cause, damage, action, penalty or other cost (including attorney's and expert fees) arising from or related to (1) SUBRECIPIENT's negligent or willful acts or those of its employees, agents, or those under SUBRECIPIENT's control; or (2) SUBRECIPIENT's acts or omissions in performing under this Agreement including, but not limited to, any claim by State or Federal funding sources that SUBRECIPIENT used funds for an ineligible purpose. SUBRECIPIENT is responsible for the actions of its own agents and employees, and the State of Oregon and COUNTY assume no liability or responsibility with respect to SUBRECIPIENT's actions, employees, agents, or otherwise with respect to those under its control.
- c) **Assignment.** This Agreement may not be assigned in whole or in part without the prior express written approval of COUNTY.
- d) **Independent Status.** SUBRECIPIENT is independent of COUNTY and will be responsible for any federal, state, or local taxes and fees applicable to payments hereunder. SUBRECIPIENT is not an agent of COUNTY and undertakes this work independent from the control and direction of COUNTY excepting as set forth herein. SUBRECIPIENT shall not seek or have the power to bind COUNTY in any transaction or activity.
- e) **Notices.** Any notice provided for under this Agreement shall be effective if in writing and (1) delivered personally to the addressee or deposited in the United States mail, postage paid, certified mail, return receipt requested, (2) sent by overnight or commercial air courier (such as Federal Express), (3) sent by electronic mail with confirming record of delivery confirmation through electronic mail return-receipt, or by confirmation that the electronic mail was accessed, downloaded, or printed. Notice will be deemed to have been adequately given three days following the date of mailing, or immediately if personally served. For service by facsimile or by electronic mail, service will be deemed effective at the beginning of the next working day.
- f) **Governing Law.** This Agreement is made in the State of Oregon, and shall be governed by and construed in accordance with the laws of that state without giving effect to the conflict of law provisions thereof. Any litigation between COUNTY and SUBRECIPIENT arising under this Agreement or out of work performed under this Agreement shall occur, if in the state courts, in the

Clackamas County court having jurisdiction thereof, and if in the federal courts, in the United States District Court for the State of Oregon.

- g) **Severability.** If any provision of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the provision shall be stricken.
- h) **Counterparts.** This Agreement may be executed in any number of counterparts, all of which together will constitute one and the same Agreement. Facsimile copy or electronic signatures shall be valid as original signatures.
- i) **Third-Party Beneficiaries.** Except as expressly provided in this Agreement, there are no third-party beneficiaries to this Agreement. The terms and conditions of this Agreement may only be enforced by the parties.
- j) **Binding Effect.** This Agreement shall be binding on all parties hereto, their heirs, administrators, executors, successors and assigns.
- k) **Integration.** This Agreement contains the entire Agreement between COUNTY and SUBRECIPIENT and supersedes all prior written or oral discussions or Agreements.
- l) **No Attorney Fees.** In the event any arbitration, action or proceeding, including any bankruptcy proceeding, is instituted to enforce any term of this Agreement, each party shall be responsible for its own attorneys' fees and expenses.
- m) **Debt Limitation.** This Agreement is expressly subject to the limitations of the Oregon Constitution and Oregon Tort Claims Act and is contingent upon appropriation of funds. Any provisions herein that conflict with the above referenced laws are deemed inoperative to that extent.

12. Exhibits and Attachments.

This document is comprised of the following exhibits and attachments:

- Exhibit A: SUBRECIPIENT Scope of Work & Performance Reporting
- Exhibit B: SUBRECIPIENT Program Budget
- Exhibit C: Lobbying Certificate
- Exhibit D: Required Financial Reporting and Payment Request
- Exhibit E: General Administrative and Federal Terms and Conditions
- Exhibit F: Insurance Requirements
- Exhibit G: IGA Program Element 07
- Exhibit H: Final Financial Report
- Exhibit I: 2 CFR 200.332(a) Required Information
- Exhibit J: Business Associates Agreement
- Exhibit K: Notice of Funding Opportunity Awarded Application

In the event of a conflict between the terms of any exhibits to this Agreement, interpretations shall be based on the following order of precedence:

- This Agreement
- Exhibit J
- Exhibit E
- Exhibit C
- Exhibit G
- Exhibit F
- Exhibit I
- Exhibit A
- Exhibit B
- Exhibit D
- Exhibit H

- Exhibit K

(Signature Page Follows)

SIGNATURE PAGE TO SUBRECIPIENT GRANT AGREEMENT

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

CLACKAMAS COUNTY

CASCADE AIDS PROJECT

By: _____

By: *Babst Paul Lumley III* _____

Its: _____

Its: Chief Executive Officer

Dated: _____

Dated: 08-25-2023 | 3:48 PM PDT

Approved to Form

By: Andrew Naylor Digitally signed by Andrew Naylor
Date: 2023.09.14 08:50:00 -0700
County Counsel

Dated: _____

EXHIBIT A
SUBRECIPIENT SCOPE OF WORK AND PERFORMANCE REPORTING

Activity A: HIV Testing			
A1: HIV Testing			
Objective 1: Testing locations and outreach events prioritize reaching communities most impacted by HIV.			
Baseline: In (midyear), FY23, 100% (30/30) of in person testing events targeted populations of focus.	Current Year Target: Expanded testing locations with a least 75% of all testing events targeting populations of focus	Final Target:	
Key Activities: Describe key actions/activities that will lead to achieving this objective (the how)	Lead(s) & Key Partners	Timeline	Comments:
1a: HIV testing will be offered at no less than 5 unique sites.	Prevention Coordinator	July 2023-June 2024	
1b: Offer full panel testing at at least one ongoing site and report # of Syphilis, GC/CT, and HCV tests provided through CAP's Clackamas County services.	Prevention Coordinator, Manager of Prevention Services	July 2023-June 2024	Offering full panel STI testing will help to incentivize HIV testing.
1c: Implement HCV testing at 3 ongoing testing sites.	Prevention Coordinator	July 2023-June 2024	Offering HCV testing will help to incentivize HIV testing.
1d: Target populations of focus utilizing community partnerships, outreach locations, and/or targeted advertising and marketing at all sites.	Prevention Coordinator	July 2023-June 2024	For example, while not explicitly an LGBTQ focused event, the outreach and testing event at Clackamas County Fair will have signage relevant to the MSM community and localized outreach on geo-social apps to recruit MSM for testing who are at the fair.
1e: CAP staff will utilize relationships community partner organizations have within communities to target outreach and testing opportunities for priority populations	Prevention Coordinator	July 2023-June 2024	E.g. CAP will work with LoveOne, an organization with strong relationships among the houseless community, to bring testing and education to neighbors across the county who may not otherwise engage with CAP's services.

Activity B: Linkage to HIV Care			
Objective 1: Newly diagnosed HIV positive persons identified through CAP's Clackamas County HIV testing activities are linked to care.			
Baseline: In FY23 (mid-year), no newly diagnosed HIV-positive persons were identified through CAP's Clackamas County HIV testing activities.	Current Year Target: 80% of newly diagnosed HIV-positive persons identified through CAP's Clackamas County HIV testing activities will be linked to care within 30 days; 90% within 90 days.	Final Target:	Comments:
Key Activities: Describe key actions/activities that will lead to achieving this objective (the how)	Lead(s) & Key Partners	Timeline	Comments:
1a: The Prevention Coordinator will refer newly diagnosed HIV-positive persons to Carelink for support accessing HIV medical care and other supportive services, including scheduling their first appointment.	Prevention Coordinator	July 2023-June 2024	
1b: The Prevention Coordinator will consult with the CareLink Team about navigation and client service to maintain understanding of referral workflow.	Prevention Coordinator	July 2023-June 2024	
1c: The Prevention Coordinator will consult with the Manager of Clinical Services about updates to the Preliminary Positive Protocol.	Prevention Coordinator	July 2023-June 2024	
1d: The Prevention Coordinator will report all newly diagnosed HIV cases to CPH DIS for client interview.	Prevention Coordinator	July 2023-June 2024	
1e: When CPH DIS refer newly diagnosed HIV-positive persons to CAP for linkage to care, CAP will attempt to link 100% of these cases to Carelink	CAP's CareLink Team	July 2023-June 2024	

Activity C: PrEP/nPEP			
Objective 1: Individuals tested through CAP's Clackamas County activities receive individualized risk assessment and PrEP/PEP education.			
Baseline: FY23 (mid year) 100% of testing visits included PrEP individualized risk assessment and PrEP/PEP education.	Current Year Target: 90% of all testing visits include individualized risk assessment and PrEP/PEP education	Final Target: 90% of all testing visits include individualized risk assessment and PrEP/PEP education	
Key Activities: Describe key actions/activities that will lead to achieving this objective (the how)	Lead(s) & Key Partners	Timeline	Comments:
1a: PrEP and PEP is promoted through posters, handouts, and geosocial app outreach at all testing and outreach events.	Prevention Coordinator	July 2023-June 2024	
1b: The Prevention Coordinator discusses PrEP/PEP in testing visits and performs a risk assessment to determine PrEP/PEP need.	Prevention Coordinator	July 2023-June 2024	
1c: The Manager of Prevention Services will conduct a data analysis biannually of PrEP and PEP referrals in Clackamas County, including A) # of testing visits that include PrEP education and screening, B) # of HRN individuals who received information about PrEP/PEP Navigation , C) # of HRN individuals who accepted PrEP Navigation referral during their visit, D) # of Clackamas County residents served through CAP's PrEP Navigation Services, and D) # of Clackamas County residents served at CAP's testing locations outside of Clackamas County	Manager of Prevention Services	July 2023-June 2024	

Objective 2: HRN individuals tested through CAP's Clackamas County activities receive support accessing PrEP/nPEP.			
Baseline: 36% (15/42) of HRN individuals accepted a referral to PrEP Navigation at the time of their visit. 22% (6/27) HRN individuals who did not accept a referral to PrEP Navigation were already taking PrEP.	Current Year Target: At least 25% of HRN individuals accept a referral to PrEP Navigation at the time of their visit.	Final Target:	
Key Activities: Describe key actions/activities that will lead to achieving this objective (the how)	Lead(s) & Key Partners	Timeline	Comments:
2a: The Prevention Coordinator provides information about CAP's PrEP/PEP Navigation Services to clients identified as HRN and offers support accessing PrEP navigation services during their visit.	Prevention Coordinator	July 2023-June 2024	
2b: Continue to discuss shared definitions of HRN PrEP/PEP referrals. Collect meaningful risk data related to PrEP referrals.	Prevention Coordinator, Manager of Prevention Services, Director of Prevention, CCPH	July 2023-June 2024	
2c: The Manager of Prevention Services will conduct a data analysis biannually of PrEP and PEP referrals in Clackamas County, including A) # of testing visits that include PrEP education and screening, B) # of HRN individuals who received information about PrEP/PEP Navigation , C) # of HRN individuals who accepted PrEP Navigation referral during their visit, D) # of Clackamas County residents served through CAP's PrEP Navigation Services, and E) of Clackamas County residents served at CAP's testing locations outside of Clackamas County.	Manager of Prevention Services	July 2023-June 2024	

EXHIBIT B

SUBRECIPIENT Program Budget

HIV Prevention - FY24 Subcontractor Line Item Budget	Contract Amount:	\$75,000
Complete all yellow shaded areas and cell values colored blue.		
For assistance, contact: Barbara Keeps, 971-673-0573, barbara.j.keeps@state.or.us		

County: Clackamas
Subcontractor: Cascade Aids Project
Completed by: (include contact information): Edgar Mendez, Director of Prevention, (503) 729-8391, emendez@capnw.org
Date Completed: 03/14/2023

IMPORTANT:
 1. This form must be completed by staff responsible for program budgets and fiscal monitoring.
 2. If your agency is subcontracting for services, a separate line item budget is required for each subcontractor.

Budget Categories	Description						(A) Services / Costs Sub-Total	
A) Personnel	Example	Name & Title	Annual Salary & Fringe (Direct Services)	FTE based on 2080 hr work year	Rate / hr	Hrs / mo	# of mo. budgeted	Total
		Jane Doe, R.N.	\$38,750.00	0.50	#DIV/0!	0.00	12	#DIV/0!
	1	Manager of Prevention Services	\$72,000.00	0.05	\$34.62	0.00	12	\$3,600
2	Manager of Clinical Health Services	\$72,000.00	0.05	\$34.62	0.00	12	\$3,600	

	3	Prevention Services Coordinator	\$56,760.66	0.05	\$27.29	0.00	12	\$2,838
	4	Prevention Navigator	\$53,640.66	0.60	\$25.79	0.00	12	\$32,184
		Total	\$254,401.32	0.75	\$122.31	0.00		\$42,222
B) Fringe Benefits								
		Personnel Costs	\$42,222.43	Fringe Benefit Rate %	27%			Total: \$11,400
Include calculations for lodging, per diem, mileage, location of travel, number of people traveling and purpose of travel. Mileage rate may not exceed \$0.585 / mile. Do not budget mileage on county owned cars.								
	Item	Detail						
C) Travel	1	Program Mileage for Clackamas County HIV Prevention activities including HIV testing and condoms distribution at IRS rate of \$0.56/mile. Costs based on previous year's expenditures and estimated total miles driven for HIV prevention contract specific activities for one program year (662 miles x \$0.56/mile).						\$300
	2	Program Parking for Clackamas County HIV Prevention activities including HIV testing and condoms distribution at agency rate of \$16/day. Costs based on previous year's expenditures and estimated total days driven for one program year. (\$16 per day x 43 days)						\$692
	3							\$0
		Total						\$992
D) Equipment								
	Item	Equipment is defined as costing \$5000 or greater and having a useful life of at least one year. Equipment purchases must be preapproved.						

		Detail	
			\$0
			\$0
		Total	\$0
E) Supplies			
	List supply detail including office & medical supplies. If using an allocation method, detail how costs are allocated, (i.e. FTE, sq footage, etc). For supplies, list item, quantity and cost. Preprinted, purchased materials are considered a supply item, direct printing costs of materials, is to be listed in section G, Other. The purchase of furniture is not allowed in this award.		
	List item and cost		
1	Clinical Supplies - For HIV Testing including: gauze, phlebotomy supplies, bandages, lancets, disposable test pads, surface sanitation wipes, etc. Phlebotomy supplies are for confirmatory HIV testing.		\$100
2	Safer Sex Supplies - Specialty condoms, insertive condoms, safer sex kits, and lube for distribution in Clackamas County		\$1,157
3	HIV Test Kits - Total cost for 125 Alere Determine Combo (\$10 per test) & 50 Inti One Minute tests (\$15 per test). Tests are budgeted over the forecasted amount tests performed to account for running controls, invalid tests, and practice tests.		\$2,000
4	Central Supplies - General office supplies (e.g. pens, paper, note pads, etc.) based on FTE for program (\$175.13 x 0.80FTE)		\$141
5			\$0
		Total	\$3,398
F) Consultants			
		List all consultant costs and area in which consultative services are to be provided	
		Summarize cost for each consultant	

1			\$0
2			\$0
Total			\$0
G) Other			
		List costs for staff training or trainings that the LPHA will be providing, marketing / advertising costs for all replication and distribution of materials, telephone, and other direct costs not already indicated. Printing costs, postage and office equipment rental. Note: food and beverages are only allowable when used as an incentive or as an integral part of an intervention. Incentives must be detailed, including individual costs, purpose of the incentive, and how incentive is to be used and tracked. For negotiable incentives, e.g., gift cards, a copy of cash handling procedures must be submitted with any request for incentive use. Any costs that are allocated costs must include allocation method.	
	Item	Detail	
1		Staff Training - Agency trainings calculated at actual FTE (\$221.83 x 0.80FTE) plus \$500 x 0 .80 FTE for Phlebotomy training & certification. Agency trainings include HIV Prevention Specific Trainings, Trauma Informed Care, Motivational Interviewing, etc.	\$579
2		Phone & Internet - Basic telephone & internet service for agency allocated at 0.80 FTE (plus cell phone reimbursement for \$35 x 12 mos X 0.80 FTE)	\$800
3		Copies & In House Printing - Agency copier lease & in-house printing charges FTE based (\$142 x 0.84 FTE) for general staff documents as well as testing forms, flyers, prevention messaging (e.g. PrEP, HIV 101), etc. Costs are shared across programs.	\$100
4		Printing - Expenses for Clackamas County HIV Prevention print materials that require external printing. Covers the printing cost of HIV result tent cards, palm cards, and other materials intended to promote HIV testing site information and prevention messages, including PrEP, particularly among MSM and other HRN. Total costs are based on previous year's expenditures and cost per item to print.	\$350

	<p>Advertising for HIV Testing Recruitment & HIV Prevention Messaging - Total program promotion costs for Clackamas County HIV Prevention activities allocated towards percentage of budget. This includes things such as social media promotion, geo-social networking app direct messaging, banner advertisements, etc. Emphasis on promotion of HIV testing sites and PrEP navigation services among MSM and other HRN. Total costs are based on historical cost of targeted social marketing and program promotion and are pulled from last year's expenditures.</p>	\$350
5	<p>Volunteer Resources - Costs include: Volunteer Coordinator, volunteer database costs, volunteer staff training, volunteer recruitment, background investigation of all potential new volunteers, volunteer training, and printing of volunteer materials. The expenses of operating CAP's volunteer support are allocated using a calculation of the prior fiscal year's actual volunteer hours spent on this program's activities compared to total volunteer hours. Specific programs are charged accordingly to their actual use of volunteers.</p>	\$100
7	<p>Targeted HIV Testing Incentives - Targeted testing incentives used for HIV testing promotion and recruitment through raffles at HIV testing events targeting high-risk HIV negative MSM, particularly MSM of color. Testing incentives details: 3 cases of ONE condom Pride safer sex kits (with 12 safer sex kits per case of condoms, lube, stickers, and Pride beads.) at \$60 each (3 cases x \$60 = 36 kits); Nike sports bag (\$90 value, provided through in-kind donation). Types of targeted testing incentives were selected by members of the target populations.</p>	\$324
8		\$0
Total		\$2,603
<p>List all subcontracts, submit a separate line item budget for each contractor</p>		
Item	Subcontracted Agency	
1		\$0
2		\$0
3		\$0
Total		\$0
<p>H) Contractual</p>		

Sum of A - H		\$60,615
Total		
I) Total Direct Costs	1	\$5,575
	2	
	3	\$2,747
	Total	\$8,322
J) Other - Excluded per MTDC		
<p>Davis Office Rent - Office space and utilities for direct services staff based on .8875 FTE</p> <p>Belmont Office Rent (Pivot) - Office space & utilities for all clinical supplies for HIV testing in Clackamas County, all safer sex material storage for Clackamas County, Pivot HIV/STI testing services that are provided to Clackamas County residents at Pivot location, and all testing file storage. Clackamas County residents accounted for 6.8% of Pivot clients in FY19. FY21 Pivot rent calculated as 6.77% of total cost of Pivot site rent = \$4747.46. Total rent is \$2,747.26 after \$2,000 reduction due to IN KIND donation by CAP for Clackamas County efforts.</p>		
Total		\$6,062
K) Indirect Costs		
Item	Indirect costs are those costs that are incurred for common or joint purposes and not attributable exclusively and directly to the HIV Prevention program. Federal de minimis: 10% of MTDC (Section J excluded from base)	\$6,062
Total		
Total Expenses - must match contract amount - sum of I, J & K		
Total Expenses - must match contract amount - sum of I, J & K		\$74,999

EXHIBIT C – LOBBYING CERTIFICATE

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid by or on the behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, contribution, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Please do not alter this form; any questions regarding the form should be directed to EFSP staff.

[SUBRECIPIENT NAME]

Babtist Paul Lumley III
Representative Name

Babtist Paul Lumley III

08-25-2023 | 3:48 PM PDT

Date (month/day/year)

**EXHIBIT D
REQUIRED FINANCIAL REPORTING AND PAYMENT REQUEST**

Activity D: Community-level HIV Prevention			
D1: Condom and lubricant distribution			
Objective 1: Safer sex supplies are accessible for priority populations around Clackamas County.			
Baseline: FY22: 40,700 safer sex supplies were distributed to 18 sites. FY23 (mid-year) 25,700 safer sex supplies were distributed to 12 community partners serving priority populations.	Current Year Target: Distribute 20,000 safer sex supplies to at least 5 community partners serving priority populations	Final Target:	
Key Activities: Describe key actions/activities that will lead to achieving this objective (the how)	Lead(s) & Key Partners	Timeline	Comments:
1a: CAP will distribute free safer sex supplies to at least 5 different community partners serving priority populations	Prevention Coordinator	July 2023-June 2024	
1b: CAP will offer free safer sex supplies to community members at all outreach and testing events	Prevention Coordinator	July 2023-June 2024	
1c: CAP will promote programs and places to access free safer sex supplies throughout the county	Prevention Coordinator	July 2023-June 2024	E.g. CAP will advertise free safer sex supplies available through The Living Room's resources closet, at school based health centers, and through Oregon's ONE condom delivery program.
1d: CAP will meet with CCPH staff quarterly to discuss needs in the community and opportunities for additional distribution	Prevention Coordinator	July 2023-June 2024	

D3: Community Mobilization	
Objective 1: CAP will increase awareness of and access to HIV prevention services through community partnership and coalition building.	
Baseline: The pandemic has paused or slowed many community mobilization activities 2020-2021. Since, community partnerships have been revitalized or created with LoveOne, Father's Heart, Planned Parenthood, MHYAC, Familias en Accion, and others.	Current Year Target: Continue to attend existing meetings and establish at least 2 additional community partnerships.
Key Activities: Describe key actions/activities that will lead to achieving this objective (the how)	Timeline
1a: CAP staff will attend community networking and coalition meetings to connect with staff from other community partner organizations, share resources, and collaborate.	Prevention Coordinator July 2023-June 2024
1b: The Prevention Coordinator will utilize/leverage relationships with community partners to inform outreach strategy to target priority populations, including opportunities for education, reducing stigma, and relationship building.	Prevention Coordinator July 2023-June 2024
1c: CAP staff will participate in monthly Sexual & Reproductive Health Coalition meetings with other local SRH providers in order to collaborate around reducing barriers to care and improving public health outcomes related to HIV and STIs in Clackamas County	Prevention Coordinator July 2023-June 2024
1d: CAP staff will provide 2 sexual health education and capacity building trainings to staff from community partner organizations	Prevention Coordinator July 2023-June 2024
	Final Target:
	Comments:
	E.g. CAP will utilize quarterly connect meetings to share news about upcoming testing events or changes to services such as full panel testing at Sunnyside, for partners to share with community members
	e.g. In addition to maintaining testing and prevention services at LoveOne events, the Prevention Coordinator will leverage LoveOne events to network with other community partners and explore future opportunities for collaboration."
	Trainings will include HIV/STI basics as well as topics to empower staff to help reduce stigma and support clients in accessing appropriate HIV prevention services or linkage to care

D4: Engagement with Communities of Color			
Objective 1: Communities of Color will have increased access to HIV and STI testing and prevention services.			
Baseline: In FY22, 50% of testing visits were conducted with participants who self-identified as Black, Indigenous, and other people of color. In FY23 (mid-year), 38% of testing visits were conducted with participants who self-identified as people of color.	Current Year Target: 35% of testing visits conducted with participants who self-identify as Black, Indigenous, and other people of color.	Final Target:	Comments:
Key Activities: Describe key actions/activities that will lead to achieving this objective (the how)	Lead(s) & Key Partners	Timeline	Comments:
1a: Partner with at least 2 culturally specific organizations to conduct testing, tabling, provide safer sex materials, and prevention education for at least 2 culturally specific events.	Prevention Coordinator	July 2023-June 2024	
1b: CAP staff will help build capacity of staff at community partner organizations to refer clients of color to CAP's services	Prevention Coordinator	July 2023-June 2024	
1c: Partner with Familias en Accion to identify the needs of the Latine community and to identify opportunities for testing	Prevention Coordinator	July 2023-June 2024	

EXHIBIT E General Administrative and Federal Terms & Conditions

13. Federal Funds

- a) This Agreement is funded in part by federal funds. By signing this Agreement, SUBRECIPIENT certifies neither it nor its employees, contractors, subcontractors, or subrecipients who will perform the Program activities described herein are currently employed by an agency or department of the federal government.
- b) COUNTY has determined:
 - Entity is a subrecipient Entity is a contractor Not applicable
- c) Assistance Listing Number of federal funds paid through this Agreement: 93.940

14. Administrative Requirements. SUBRECIPIENT agrees to its status as a subrecipient, and accepts among its duties and responsibilities the following:

- a) **Financial Management.** SUBRECIPIENT shall comply with 2 CFR Part 200, Subpart D—*Post Federal Award Requirements*, and agrees to adhere to the accounting principles and procedures required therein, use adequate internal controls, and maintain necessary sources documentation for all costs incurred.
- b) **Revenue Accounting.** Grant revenue and expenses generated under this Agreement should be recorded in compliance with generally accepted accounting principles and/or governmental accounting standards. This requires that the revenues are treated as unearned income or “deferred” until the compliance requirements and objectives of the grant have been met. Revenue may be recognized throughout the life cycle of the grant as the funds are “earned.” All grant revenues not fully earned and expended in compliance with the requirements and objectives at the end of the period of performance must be returned to COUNTY within 15 days.
- c) **Change in Key Personnel.** SUBRECIPIENT is required to notify COUNTY, in writing, whenever there is a change in SUBRECIPIENT key administrative or programmatic personnel and the reason for the change. Key personnel include but are not limited to: Executive Director, Finance Director, Program Manager, Bookkeeper, or any equivalent to these positions within the organization.
- d) **Cost Principles.** SUBRECIPIENT shall administer the award in conformity with 2 CFR 200, Subpart E. These cost principles must be applied for all costs incurred whether charged on a direct or indirect basis. Costs disallowed by the Federal government shall be the liability of the SUBRECIPIENT.
- e) **Period of Availability.** SUBRECIPIENT may charge to the award only allowable costs resulting from obligations incurred during the funding period.
- f) **Match.** Matching funds are not required for this Agreement.
- g) **Budget.** SUBRECIPIENT use of funds may not exceed the amounts specified in the Exhibit B: Subrecipient Program Budget. At no time may budget modification change the scope of the original grant application or Agreement.
- h) **Indirect Cost Recovery.** SUBRECIPIENT elects to use the federal de minimis rate of 10% of modified total direct costs for indirect cost recovery.
- i) **Payment.** SUBRECIPIENT must submit a final request for payment no later than fifteen (15) days after the end date of this Agreement. Routine requests for reimbursement should be submitted as specified in Exhibit D: Reimbursement Request.

- j) **Performance Reporting.** SUBRECIPIENT shall comply with reporting requirements as specified in Exhibit A.
- k) **Financial Reporting.** Methods and procedures for payment shall minimize the time elapsing between the transfer of funds and disbursement by the grantee or SUBRECIPIENT, in accordance with Treasurer regulations at 31 CFR Part 205. Therefore, upon execution of this Agreement, SUBRECIPIENT will submit completed Exhibit D: Reimbursement Request on a monthly basis.
- l) **Closeout.** COUNTY will closeout this award when COUNTY determines that all applicable administrative actions and all required work have been completed by SUBRECIPIENT, pursuant to 2 CFR 200.344—Closeout. SUBRECIPIENT must liquidate all obligations incurred under this award and must submit all financial, performance, and other reports as required by the terms and conditions of the Federal award and/or COUNTY, no later than 90 calendar days after the end date of this Agreement.
- m) **Unique Entity Identifier and Contractor Status.** SUBRECIPIENT shall register and maintain an active registration in the Central Contractor Registration database using its Unique Entity Identifier (“UEI”), located at <http://www.sam.gov>.
- n) **Suspension and Debarment.** SUBRECIPIENT shall comply with 2 CFR Part 180. These rules restrict subawards and contracts with certain parties that are debarred, suspended or otherwise excluded from or ineligible for participation in Federal assistance programs or activities. SUBRECIPIENT is responsible for further requiring the inclusion of a similar term or condition in any subsequent lower tier covered transactions. SUBRECIPIENT may access the Excluded Parties List System at <http://www.sam.gov>. The Excluded Parties List System contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Orders 12549 and 12689. Awards that exceed the simplified acquisition threshold shall provide the required certification regarding their exclusion status and that of their principals prior to award.
- o) **Lobbying.** SUBRECIPIENT certifies (Exhibit C: Lobbying) that no portion of the Federal grant funds will be used to engage in lobbying of the Federal Government or in litigation against the United States unless authorized under existing law and shall abide by 2 CFR 200.450 and the Byrd Anti-Lobbying Amendment 31 U.S.C. 1352. In addition, the SUBRECIPIENT certifies that it is a nonprofit organization described in Section 501(c) (3) of the Code, but does not and will not engage in lobbying activities as defined in Section 3 of the Lobbying Disclosure Act.
- p) **Audit.** SUBRECIPIENT shall comply with the audit requirements prescribed in the Single Audit Act Amendments and the new Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, located in 2 CFR 200.501. SUBRECIPIENT expenditures of \$750,000 or more in Federal funds require an annual Single Audit. SUBRECIPIENT is required to hire an independent auditor qualified to perform a Single Audit. Subrecipients of Federal awards are required under the Uniform Guidance to submit their audits to the Federal Audit Clearinghouse (“FAC”) within 9 months from SUBRECIPIENT’s fiscal year end or 30 days after issuance of the reports, whichever is sooner. The website for submissions to the FAC is <https://harvester.census.gov/facweb/>. At the time of submission to the FAC, SUBRECIPIENT will also submit a copy of the audit to COUNTY. If requested and if SUBRECIPIENT does not meet the threshold for the Single Audit requirement, SUBRECIPIENT shall submit to COUNTY a financial audit or independent review of financial statements within 9 months from SUBRECIPIENT’s fiscal year end or 30 days after issuance of the reports, whichever is sooner.
- q) **Monitoring.** SUBRECIPIENT agrees to allow COUNTY access to conduct site visits and inspections of financial records for the purpose of monitoring in accordance with 2 CFR 200.332. COUNTY, the Federal government, and their duly authorized representatives shall have access to such financial records and other books, documents, papers, plans, records of shipments and payments and writings of SUBRECIPIENT that are pertinent to this Agreement, whether in paper, electronic or other form, to perform examinations and audits and make excerpts and transcripts. Monitoring may be performed onsite or offsite, at COUNTY’s discretion. Depending

on the outcomes of the financial monitoring processes, this Agreement shall either a) continue pursuant to the original terms, b) continue pursuant to the original terms and any additional conditions or remediation deemed appropriate by COUNTY, or c) be de-obligated and terminated.

- r) **Record Retention.** SUBRECIPIENT will retain and keep accessible all such financial records, books, documents, papers, plans, records of shipments and payments and writings for a minimum of six (6) years from the end of program date, or such longer period as may be required by the Federal agency or applicable state law, following final payment and termination of this Agreement, or until the conclusion of any audit, controversy or litigation arising out of or related to this Agreement, whichever date is later, according to 2 CFR 200.334-338.
- s) **Certification of Compliance with Grant Documents.** SUBRECIPIENT acknowledges that it has read the award conditions and certifications for HIV Prevention Services, that it understands and accepts those conditions and certifications, and that it agrees to comply with all the obligations, and be bound by any limitations applicable to the Clackamas County, as COUNTY, under those grant documents.
- t) **Failure to Comply.** SUBRECIPIENT acknowledges and agrees that this Agreement and the terms and conditions therein are essential terms in allowing the relationship between COUNTY and SUBRECIPIENT to continue, and that failure to comply with such terms and conditions represents a material breach of the original grant and this Agreement. Such material breach shall give rise to COUNTY's right, but not obligation, to withhold SUBRECIPIENT grant funds until compliance is met, reclaim grant funds in the case of omissions or misrepresentations in financial or programmatic reporting, require repayment of any funds used by SUBRECIPIENT in violation of this Agreement, to terminate this Agreement, and to pursue any right or remedy available to COUNTY at law, in equity, or under this Agreement.
- u) **HIPAA Compliance.** SUBRECIPIENT shall comply with the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations ("HIPAA"), which include the Standards for the Privacy of Individually Identifiable Health Information (the "Privacy Rule"), the Standards for Electronic Transactions, and the Security Rule (45 C.F.R. Parts 160-64), and the Privacy provisions (Subtitle D) of the Health Information Technology for Economic and Clinical Health Act and its implementing regulations (the "HITECH Act") (collectively, and as amended from time to time, the "HIPAA Rules"), together with the regulations governing disclosure of substance use disorder information under 42 C.F.R. Part 2. SUBRECIPIENT shall further execute the Business Associate Agreement [or Qualified Service Organization Business Associate Agreement] attached hereto as Exhibit L and incorporated by this reference herein.

15. Compliance with Applicable Laws

- a) **Public Policy.** SUBRECIPIENT expressly agrees to comply with all public policy requirements, laws, regulations, and executive orders issued by the Federal government, to the extent they are applicable to the Agreement: (i) Titles VI and VII of the Civil Rights Act of 1964, as amended; (ii) Sections 503 and 504 of the Rehabilitation Act of 1973, as amended; (iii) the Americans with Disabilities Act of 1990, as amended; (iv) Executive Order 11246, "Equal Employment Opportunity" as amended; (v) the Health Insurance Portability and Accountability Act of 1996; (vi) the Age Discrimination in Employment Act of 1967, as amended, and the Age Discrimination Act of 1975, as amended; (vii) the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended; (viii) all regulations and administrative rules established pursuant to the foregoing laws; and (ix) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations; and 2 CFR Part 200 as applicable to SUBRECIPIENT.
- b) **Rights to Inventions Made Under a Contract or Agreement.** SUBRECIPIENT agrees that contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any further implementing regulations issued by the U.S. Treasury Department.

- c) **Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.).** SUBRECIPIENT agrees that if this Agreement is in excess of \$150,000, the recipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, 42 U.S.C. 7401 et seq., and the Federal Water Pollution Control Act, as amended 33 U.S.C. 1251 et seq. Violations shall be reported to the awarding Federal Department and the appropriate Regional Office of the Environmental Protection Agency.
- d) **State Statutes.** SUBRECIPIENT expressly agrees to comply with all statutory requirements, laws, rules, and regulations issued by the State of Oregon, to the extent they are applicable to this Agreement.
- e) **Conflict Resolution.** If potential, actual or perceived conflicts are discovered among federal, state and local statutes, regulations, administrative rules, executive orders, ordinances or other laws applicable to the Services under the Agreement, SUBRECIPIENT may in writing request COUNTY to resolve the conflict. SUBRECIPIENT shall specify if the conflict(s) create a problem for the design or other Services required under the Agreement. COUNTY shall undertake reasonable efforts to resolve the issue but is not required to deliver any specific answer or product. SUBRECIPIENT shall remain obligated to independently comply with all applicable laws and no action by COUNTY shall be deemed a guarantee, waiver, or indemnity for non-compliance with any law.
- f) **Disclosure of Information.** Any confidential or personally identifiable information (2 CFR 200.1) acquired by SUBRECIPIENT during the execution of the project should not be disclosed during or upon termination or expiration of this Agreement for any reason or purpose without the prior written consent of COUNTY. SUBRECIPIENT further agrees to take reasonable measures to safeguard such information (including those set forth in 2 CFR 200.303(e)) and to follow all applicable federal, state and local regulations regarding privacy and obligations of confidentiality.
- g) **Mileage reimbursement.** If mileage reimbursement is authorized in SUBRECIPIENT budget or by the written approval of COUNTY, mileage must be paid at the rate established by SUBRECIPIENT's written policies covering all organizational mileage reimbursement or at the IRS mileage rate at the time of travel, whichever is lowest.
- h) **Human Trafficking.** In accordance with 2 CFR Part 175, SUBRECIPIENT, its employees, contractors and subrecipients under this Agreement and their respective employees may not:
- Engage in severe forms of trafficking in persons during the period of the time the award is in effect;
 - Procure a commercial sex act during the period of time the award is in effect; or
 - Used forced labor in the performance of the Agreement or subaward under this Agreement.

SUBRECIPIENT must inform COUNTY immediately of any information SUBRECIPIENT receives from any source alleging a violation of any of the above prohibitions in the terms of this Agreement. COUNTY may terminate this Agreement, without penalty, for violation of these provisions. COUNTY's right to terminate this Agreement unilaterally, without penalty, is in addition to all other remedies under this Agreement. SUBRECIPIENT must include these requirements in any subaward made to public or private entities under this Agreement.

EXHIBIT F

SUBRECIPIENT INSURANCE REQUIREMENTS

During the term of this Agreement, SUBRECIPIENT shall maintain in force, at its own expense, each insurance noted below:

1) **Workers' Compensation.** Insurance in compliance with ORS 656.017, which requires all employers that employ subject workers, as defined in ORS 656.027, to provide workers' compensation coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). If contractor is a subject employer, as defined in ORS 656.023, contractor shall obtain employers' liability insurance coverage limits of not less than \$1,000,000.

2) **Commercial General Liability.**

Required by COUNTY NOT Required by COUNTY

SUBRECIPIENT shall obtain, at SUBRECIPIENT's expense, and keep in effect during the term of this Agreement, Commercial General Liability Insurance covering bodily injury and property damage on an "occurrence" form in the amount of not less than \$1,000,000 per occurrence/ \$2,000,000 general aggregate for the protection of COUNTY, its officers, elected officials, and employees. This coverage shall include Contractual Liability insurance for the indemnity provided under this Agreement. This policy(s) shall be primary insurance as respects to the COUNTY. Any insurance or self-insurance maintained by COUNTY shall be excess and shall not contribute to it.

3) **Commercial Automobile Liability.**

Required by COUNTY NOT Required by COUNTY

SUBRECIPIENT shall obtain at SUBRECIPIENT expense and keep in effect during the term of this Agreement, Commercial Automobile Liability coverage including coverage for all owned, hired, and non-owned vehicles. The combined single limit per occurrence shall not be less than \$1,000,000, or SUBRECIPIENT shall obtain at SUBRECIPIENT expense, and keep in effect during the term of the agreement, Personal auto coverage. The limits shall be no less than \$250,000/occurrence, \$500,000/aggregate, and \$100,000 property damage.

4) **Professional Liability.**

Required by COUNTY NOT Required by COUNTY

SUBRECIPIENT shall obtain and furnish COUNTY evidence of Professional Liability Insurance in the amount of not less than \$1,000,000 combined single limit per occurrence/\$2,000,000 general annual aggregate for malpractice or errors and omissions coverage for the protection of COUNTY, its officers, elected officials and employees against liability for damages because of personal injury, bodily injury, death, or damage to property, including loss of use thereof, and damages because of negligent acts, errors and omissions in any way related to this Agreement. COUNTY, at its option, may require a complete copy of the above policy.

5) **Abuse and Molestation Clause.**

Required by COUNTY NOT Required by COUNTY

Page 27 of 36

As part of the Commercial General Liability policy, SUBRECIPIENT shall obtain Abuse and Molestation coverage in a form and with coverage satisfactory to COUNTY covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom SUBRECIPIENT is responsible including but not limited to SUBRECIPIENT and SUBRECIPIENT's employees and volunteers. Policy endorsement's definition of an insured shall include SUBRECIPIENT, and SUBRECIPIENT's employees and volunteer. Coverage shall be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Any annual aggregate limit shall not be less than \$3,000,000.

- 6) **Additional Insured Provisions.** All required insurance, other than Professional Liability, Workers' Compensation, and Personal Automobile Liability and Pollution Liability Insurance, shall include "Clackamas County, its agents, elected officials, officers, and employees" and "the State of Oregon, its officers, employees and agents" as an additional insured.
- 7) **Notice of Cancellation.** There shall be no cancellation, material change, exhaustion of aggregate limits or intent not to renew insurance coverage without 60 days written notice to COUNTY. Any failure to comply with this provision will not affect the insurance coverage provided to COUNTY. The 60 days' notice of cancellation provision shall be physically endorsed on to the policy.
- 8) **Insurance Carrier Rating.** Coverage provided by SUBRECIPIENT must be underwritten by an insurance company deemed acceptable by COUNTY. Insurance coverage shall be provided by companies admitted to do business in Oregon or, in the alternative, rated A- or better by Best's Insurance Rating. COUNTY reserves the right to reject all or any insurance carrier(s) with an unacceptable financial rating.
- 9) **Certificates of Insurance.** As evidence of the insurance coverage required by this Agreement, SUBRECIPIENT shall furnish a Certificate of Insurance to COUNTY. The State of Oregon, its officers, employees and agents and COUNTY and its, elected officials, employees and officers must be named as an additional insured on the Certificate of Insurance. No Agreement shall be in effect until the required certificates have been received, approved, and accepted by COUNTY. A renewal certificate will be sent to COUNTY 10 days prior to coverage expiration.
- 10) **Primary Coverage Clarification.** SUBRECIPIENT coverage will be primary in the event of a loss and will not seek contribution from any insurance or self-insurance maintained by, or provided to, the additional insureds listed above.
- 11) **Cross-Liability Clause.** A cross-liability clause or separation of insured's condition will be included in all general liability, professional liability, and errors and omissions policies required by the Agreement.
- 12) **Waiver of Subrogation.** SUBRECIPIENT agrees to waive their rights of subrogation arising from the work performed under this Agreement.

Program Name: HIV TESTING	Agreement #: 24-014
Federal Award #: NU62PS924543	Date of Submission: XX/XX/XX
Subrecipient: CASCADE AIDS PROJECT	
Has Subrecipient submitted all requests for reimbursement? Y/N	
Has Subrecipient met all programmatic closeout requirements? Y/N	

Exhibit H: Final Financial Report**Report of Funds received and expended under this Agreement**

Total Federal Funds <u>authorized</u> on this agreement:	\$58,003.33
Total Federal Funds <u>requested</u> for reimbursement on this agreement:	
Total Federal Funds <u>received</u> on this agreement:	
Total non-Federal Funds <u>authorized</u> on this agreement:	
Agreement-to-Date non-Federal Funds <u>requested</u> for reimbursement on this agreement:	
Total non-Federal Funds <u>received</u> on this agreement:	\$17,142.67
Balance of unexpended Federal Funds (Line 1 minus Line 3):	
Balance of unexpended non-Federal Funds (Line 4 minus Line 6):	

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Subrecipient's Certifying Official (printed): Babtist Paul Lumley III

Subrecipient's Certifying Official (signature): Babtist Paul Lumley III

Subrecipient's Certifying Official's title: Chief Executive Officer

EXHIBIT I

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	HIV PREVENTION
SUBRECIPIENT Unique Entity Identifier:	DJUNARMF8FV5
Federal Award Identification Number (FAIN):	NU62PS924543
Federal award date:	4/18/2023
Period of Performance (This Agreement):	07/01/23-12/31/23 01/01/24-06/30/24
Budget Period (This Agreement):	07/01/23-12/31/23 01/01/24-06/30/24
Total amount of all federal funds obligated by this action:	\$58,003.33
Total amount of all federal funds obligated to SUBRECIPIENT during the current fiscal year:	\$58,003.33
Amount of federal funds from this FAIN committed to SUBRECIPIENT:	41%
Pass-through entity identifying number:	24-014
Name of pass-through entity:	Clackamas County
Contact information for awarding official of the pass-through entity:	Anna Summer asummer@clackamas.us
Federal awarding agency:	United States Department of Health and Human Services
Federal award program name:	HIV Prevention Activities Health Department Based
Is Award for Research and Development?	No
Assistance Listing Number (ALN) & Title:	93.940
SUBRECIPIENT indirect cost rate on this Agreement:	10% of MTDC

EXHIBIT J: BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement is entered into as of 7/1/2023 ("Effective Date") by and between **Clackamas County, on behalf of its Department of Health, Housing and Human Services, Public Health Division** ("Covered Entity") and **Cascade AIDS Project** ("Business Associate") in conformance with the Health Insurance Portability and Accountability Act of 1996, and its regulations ("HIPAA").

RECITALS

Whereas, the Covered Entity has engaged the services of the Business Associate, as defined under 45 CFR §160.103, for or on behalf of the Covered Entity;

Whereas, the Covered Entity may wish to disclose Individually Identifiable Health Information to the Business Associate in the performance of services for or on behalf of the Covered Entity as described in a Services Agreement ("Agreement");

Whereas, such information may be Protected Health Information ("PHI") as defined by the HIPAA Rules promulgated in accordance with the Administrative Simplification provisions of HIPAA;

Whereas, the Parties agree to establish safeguards for the protection of such information;

Whereas, the Covered Entity and Business Associate desire to enter into this Business Associate Agreement to address certain requirements under the HIPAA Rules;

Now, Therefore, the parties hereby agree as follows:

SECTION I – DEFINITIONS

- 1.1 "Breach" is defined as any unauthorized acquisition, access, use or disclosure of Unsecured PHI, unless the Covered Entity demonstrates that there is a low probability that the PHI has been compromised. The definition of Breach excludes the following uses and disclosures:
 - 1.1.1 Unintentional access by a Covered Entity or Business Associate in good faith and within an Workforce member's course and scope of employment or placement;
 - 1.1.2 Inadvertent one time disclosure between Covered Entity or Business Associate Work force members; and
 - 1.1.3 The Covered Entity or Business Associate has a good faith belief that an unauthorized person to whom the disclosure was made would not reasonably have been able to retain the information.
- 1.2 "Covered Entity" shall have the meaning given to such term under the HIPAA Rules, including, but not limited to, 45 CFR §160.103.
- 1.3 "Designated Record Set" shall have the meaning given to such term under the HIPAA Rules, including, but not limited to 45 CFR §164.501.
- 1.4 "Effective Date" shall be the Effective Date of this Business Associate Agreement.
- 1.5 "Electronic Protected Health Information" or "Electronic PHI" shall have the meaning given to such term at 45 CFR §160.103, limited to information of the Covered Entity that the Business Associate creates, receives, accesses, maintains or transmits in electronic media on behalf of the Covered Entity under the terms and conditions of this Business Associate Agreement.
- 1.6 "Health Care Operations" shall have the meaning given to such term under the HIPAA Rules, including, but not limited to, 45 CFR §164.501.
- 1.7 "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules codified at 45 CFR Part 160 and Part 164.
- 1.8 "Individual" shall have the meaning given to such term in 45 CFR §160.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- 1.9 "Individually Identifiable Health Information" shall have the meaning given to such term under the HIPAA Rules, including, but not limited to 45 CFR §160.103.
- 1.10 "Protected Health Information" or "PHI" means any information, whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an Individual; the provision of health care to an Individual; or the past, present or future payment for the provision of health care to an Individual; and (ii) that identifies the Individual or with respect to which there is a reasonable basis to believe the information can be used to identify the Individual, and shall have the meaning given to such term under the HIPAA Rules, 45 CFR §160.103 and §164.501.
- 1.11 "Protected Information" shall mean PHI provided by the Covered Entity to Business Associate or created, maintained, transmitted or received by Business Associate on Covered Entity's behalf.
- 1.12 "Required by Law" shall have the meaning given to such phrase in 45 CFR §164.103.

Page 31 of 36

- 1.13 “Secretary” shall mean the Secretary of the Department of Health and Human Services or his or her designee.
- 1.14 “Security Incident” shall have the meaning given to such phrase in 45 CFR §164.304.
- 1.15 “Unsecured Protected Health Information” shall mean protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in accordance with 45 CFR §164.402.
- 1.16 Workforce means employees, volunteers, trainees, and other persons whose conduct, in the performance of work for a Covered Entity or Business Associate, is under the direct control of such Covered Entity or Business Associate, whether or not they are paid by the Covered Entity or Business Associate.

SECTION II – OBLIGATIONS AND ACTIVITIES OF THE BUSINESS ASSOCIATE

The Business Associate agrees to the following:

- 2.1 Not to use or further disclose PHI other than as permitted or required by this Business Associate Agreement or as Required by Law;
- 2.2 To use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to Electronic PHI, to prevent use or disclosure of PHI other than as provided for by this Business Associate Agreement;
- 2.3 To mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of this Business Associate Agreement;
- 2.4 To immediately report to the Covered Entity any use or disclosure of PHI not provided for by this Business Associate Agreement of which it becomes aware, including any Security Incident of which it becomes aware;
- 2.5 In accordance with 45 CFR §§164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any agent, including a subcontractor, that creates, receives, maintains, or transmits PHI on behalf of the Business Associate agrees in writing to the same restrictions, conditions and requirements that apply to the Business Associate with respect to such PHI;
- 2.6 To provide access, at the request of the Covered Entity, and in the time and manner designated by the Covered Entity, to PHI in a Designated Record Set, to the Covered Entity or, as directed by the Covered Entity, to the Individual or the Individual’s designee as necessary to meet the Covered Entity’s obligations under 45 CFR §164.524; provided, however, that this Section 2.6 is applicable only to the extent the Designated Record Set is maintained by the Business Associate for the Covered Entity;
- 2.7 To make any amendment(s) to PHI in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR §164.526 at the request of the Covered Entity or an Individual, and in the time and manner designated by the Covered Entity; provided, however, that this Section 2.7 is applicable only to the extent the Designated Record Set is maintained by the Business Associate for the Covered Entity;
- 2.8 To make internal practices, books and records, including policies and procedures on PHI, relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of, the Covered Entity available to the Covered Entity, or at the request of the Covered Entity to the Secretary, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary’s determining the Covered Entity’s and the Business Associate’s compliance with the HIPAA Rules;
- 2.9 To document such disclosures of PHI and information related to such disclosures as would be required for the Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528;
- 2.10 To provide to the Covered Entity or an Individual, in a time and manner designated by the Covered Entity, information collected in accordance with Section 2.9 of this Business Associate Agreement, to permit the Covered Entity to respond to a request by an accounting of disclosures of PHI in accordance with 45 CFR §164.528;
- 2.11 That if it creates, receives, maintains, or transmits any Electronic PHI on behalf of the Covered Entity, it will implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic PHI, and it will ensure that any agents (including subcontractors) to whom it provides such Electronic PHI agrees to implement reasonable and appropriate security measures to protect the information. The Business Associate will report to the Covered Entity any Security Incident of which it becomes aware;

Page 32 of 36

- 2.12 To retain records related to the PHI hereunder for a period of six (6) years unless the Business Associate Agreement is terminated prior thereto. In the event of termination of this Business Associate Agreement, the provisions of Section V of this Business Associate Agreement shall govern record retention, return or destruction;
- 2.13 To promptly notify the Covered Entity of a Breach of Unsecured PHI as soon as practicable, but in no case later than 10 calendar days, after the discovery of such Breach in accordance with 45 CFR §164.410. A Breach shall be treated as discovered as of the first day on which such Breach is known, or by exercising reasonable diligence would have been known, to any person, other than the person committing the Breach, who is an employee, officer, or agent of Business Associate. The notification shall include, to the extent possible, the identification of each Individual whose Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, or disclosed during the Breach in addition to the information required in Section V. In addition, Business Associate shall provide the Covered Entity with any other available information that the Covered Entity is required to include in the notification to the individual under 45 CFR §164.404(c); and
- 2.14 To the extent Business Associate is to carry out one or more of the Covered Entity's obligations under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligations.

SECTION III – THE PARTIES AGREE TO THE FOLLOWING PERMITTED USES AND DISCLOSURES BY THE BUSINESS ASSOCIATE:

- 3.1 Business Associate agrees to make uses and disclosures and requests for PHI consistent with the Covered Entity's minimum necessary policies and procedures.
- 3.2 Except as otherwise limited in this Business Associate Agreement, the Business Associate may use or disclose PHI to perform functions, activities or services for, or on behalf of, the Covered Entity as specified in the Services Agreement, provided that such use or disclosure would not violate the HIPAA Rules if done by the Covered Entity; and,
- 3.3 Except as otherwise limited in this Business Associate Agreement, the Business Associate may:
- Use for management and administration.** Use PHI for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate; and,
 - Disclose for management and administration.** Disclose PHI for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate, provided that disclosures are Required by Law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and will be used or further disclosed only as Required by Law or for the purposes for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

SECTION IV – NOTICE OF PRIVACY PRACTICES

- 4.1 If requested, the Covered Entity shall provide the Business Associate with the notice of privacy practices that the Covered Entity produces in accordance with 45 CFR §164.520, as well as any changes to such notice. Covered Entity shall (a) provide the Business Associate with any changes in, or revocation of, permission by an Individual to use or disclose PHI, if such changes affect the Business Associate's permitted or required uses and disclosures; (b) notify the Business Associate of any restriction to the use or disclosure of PHI that the Covered Entity has agreed to in accordance with 45 CFR §164.522, to the extent that such restrictions may affect the Business Associate's use or disclosure of PHI; and (c) not request the Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Standards if done by the Covered Entity, except as set forth in Section 3.2 above.

SECTION V – BREACH NOTIFICATION REQUIREMENTS

- 5.1 With respect to any Breach, the Covered Entity shall notify each individual whose Unsecured PHI has been, or is reasonably believed by the Covered Entity to have been, accessed, acquired, used, or disclosed as a result of such Breach, except when law enforcement requires a delay pursuant to 45 CFR §164.412. This notice shall be:
- Without unreasonable delay and in no case later than 60 calendar days after discovery of a Breach.
 - In plain language including and to the extent possible:

- 1) A brief description of what happened, including the date of the Breach and the date of the discovery of the Breach, if known;
 - 2) A description of the types of Unsecured PHI that were involved in the Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
 - 3) Any steps Individuals should take to protect themselves from potential harm resulting from the Breach;
 - 4) A brief description of what the Covered Entity and/or Business Associate is doing to investigate the Breach, to mitigate harm to Individuals, and to protect against any further Breaches; and,
 - 5) Contact procedures for Individuals to ask questions or learn additional information, which shall include a toll-free telephone number, an e-mail address, web site, or postal address.
- c. By a method of notification that meets the requirements of 45 CFR §164.404(d).
- d. Provided to the media when required under 45 CFR §164.406 and to the Secretary pursuant to 45 CFR §164.408.
- 5.2. Business Associate shall promptly provide any information requested by Covered Entity to provide the information described in Section 5.1.
- 5.3. Covered Entity may, in its sole discretion, require Business Associate to provide the notice of Breach to any individual or entity required by applicable law to receive such notice.

SECTION VI – TERM AND TERMINATION

- 6.1 **Term.** The term of this Business Associate Agreement shall be effective as of the date set forth above in the first paragraph and shall terminate when all of the PHI created, maintained, transmitted or received by the Business Associate on behalf of the Covered Entity, is destroyed or returned to the Covered Entity, or, if it is infeasible to return or destroy PHI, protections are extended to such information, in accordance with the termination provisions in this Section.
- 6.2 **Termination for Cause.** Upon the Covered Entity's knowledge of a material breach of this Business Associate Agreement by the Business Associate, the Covered Entity shall provide an opportunity for the Business Associate to cure the breach or end the violation. The Covered Entity shall terminate this Business Associate Agreement and the Services Agreement if the Business Associate does not cure the breach or end the violation within the time specified by the Covered Entity, or immediately terminate this Business Associate Agreement if cure is not reasonably possible.
- If the Business Associate fails to cure a breach for which cure is reasonably possible, the Covered Entity may take action to cure the breach, including but not limited to obtaining an injunction that will prevent further improper use or disclosure of PHI. Should such action be taken, the Business Associate agrees to indemnify the Covered Entity for any costs, including court costs and attorneys' fees, associated with curing the breach.
- Upon the Business Associate's knowledge of a material breach of this Business Associate Agreement by the Covered Entity, the Business Associate shall provide an opportunity for the Covered Entity to cure the breach or end the violation. The Business Associate shall terminate this Business Associate Agreement and the Services Agreement if the Covered Entity does not cure the breach or end the violation within the time specified by the Business Associate, or immediately terminate this Business Associate Agreement if the Covered Entity has breached a material term of this Business Associate Agreement if cure is not reasonably possible.
- 6.3 **Effect of Termination.**
- a. **Return or Destruction of PHI.** Except as provided in Section 6.3(b), upon termination of this Business Associate Agreement, for any reason, the Business Associate shall return, or if agreed to by the Covered Entity, destroy all PHI received from the Covered Entity, or created, maintained or received by the Business Associate on behalf of the Covered Entity and retain no copies. This provision shall apply to PHI that is in the possession of subcontractors or agents of the Business Associate.
 - b. **Return or Destruction of PHI Infeasible.** In the event that the Business Associate determines that returning or destroying PHI is infeasible, the Business Associate shall provide to the Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the parties that return or destruction of the PHI is infeasible, the Business Associate shall extend the protections of this Business Associate Agreement to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or

destruction infeasible, for so long as the Business Associate maintains such PHI. In addition, the Business Associate shall continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to Electronic PHI to prevent use or disclosure of the PHI, for as long as the Business Associate retains the PHI.

SECTION VII – GENERAL PROVISIONS

- 7.1 **Regulatory references.** A reference in this Business Associate Agreement to the HIPAA Rules or a section in the HIPAA Rules means that Rule or Section as in effect or as amended from time to time.
- 7.2 **Compliance with law.** In connection with its performance under this Business Associate Agreement, Business Associate shall comply with all applicable laws, including but not limited to laws protecting the privacy of personal information about Individuals.
- 7.3 **Amendment.** The Parties agree to take such action as is necessary to amend this Business Associate Agreement from time to time. All amendments must be in writing and signed by both Parties.
- 7.4 **Indemnification by Business Associate.** Business Associate agrees to indemnify, defend and hold harmless the Covered Entity and its commissioners, employees, directors, officers, subcontractors, agents or other members of its workforce, each of the foregoing hereinafter referred to as “Indemnified Party,” against all actual and direct losses suffered by the Indemnified Party and all liability to third parties arising from or in connection with Business Associate’s breach of Sections II and III of this Business Associate Agreement. Accordingly, on demand, Business Associate shall reimburse any Indemnified Party for any and all actual and direct losses, liabilities, fines, penalties, costs or expenses (including reasonable attorneys’ fees) which may for any reason be imposed upon any Indemnified Party by reason of any suit, claim, action, proceeding or demand by any third party which results for Business Associate’s breach hereunder. The obligation to indemnify any Indemnified Party shall survive the expiration or termination of this Agreement for any reason.
- 7.5 **Survival.** The respective rights and obligations of Business Associate under Section II of this Business Associate Agreement shall survive the termination of the Services Agreement and this Business Associate Agreement.
- 7.6 **Interpretation.** Any ambiguity in this Business Associate Agreement shall be resolved to permit Covered Entity to comply with the HIPAA Rules.

[Signature Page Follows]

The Parties hereto have duly executed this Agreement as of the Effective Date as defined here above.

Covered Entity

Business Associate

CLACKAMAS COUNTY

Cascade AIDS Project

By: _____

By: *Babst Paul Lumley III* _____

Its: _____

Its: Chief Executive Officer

Dated: _____

Dated: 08-25-2023 | 3:48 PM PDT

EXHIBIT K: NOTICE OF FUNDING OPPORTUNITY AWARDED APPLICATION

N/A – Approved by OHA