



Clackamas County Parks Advisory Board  
Meeting Minutes, Tuesday January 23, 2024

**Hybrid online or at Development Services  
Building, Room 401, Oregon City, OR 97045  
@6:00pm**

Members Present Via Zoom: Justin Ostrander, Rob Smoot

Members Present at DSB 401: Dana Hindman-Allen, Louise Lopes, Don Morgan, Morgan Parks

Members Not Present: Mike Ferrell, Tom Hester, Chad Parker

Applicants Present at DSB 401, for appointment to the PAB: Sarah Furber, Angela Pederson

Reappointments for the PAB present at DSB 401: Walter Hull

Reappointments for the PAB present via Zoom: Eric Pfeiffer-Robinson

Staff Present at DSB 401: Tom Riggs, Mark Shaw, Barb Guthrie, Thomas Gray, Sarah Eckman

Staff Present Via Zoom: Mike Turley

BCC Staff Present Via Zoom: Commissioner Mark Shull

**I. Call To Order**

Justin Ostrander called the meeting to order at 6:07 pm

**II. PAB Member Elections/Changes**

**Changes-Outgoing** PAB member Morgan Parks addressed the PAB and spoke to her time on the PAB over the 8 years and indicated that her schedule and workload have increased, so she needs to step off the PAB. She indicated she enjoyed her time on the PAB and thanked the group for allowing her to participate in Parks. She said that she might be back at a later time and wished the PAB good luck in the future.

**Re-appointments/Elections**-Walter Hull and Eric Pfeiffer-Robinson were slated to be reappointed in which case they were not interviewed. Sarah Furber and Angela Pederson were asked questions concerning what interested them in PAB, what Parks they enjoy and if they can commit to the PAB meeting schedule once a month. Rob Motioned to accept the reappointments and the new members. Louise 2<sup>nd</sup> the motion- it passed with no objections.

**III. Meeting Minutes**

Justin called for a motion to approve the minutes from November 28, 2023 meeting; Don Morgan motioned approve, Louise seconded; minutes were approved.

**IV. Citizen Input & Correspondence**

We did receive complaints about Carver Park Boat Launch being closed due to the weather; County Administration did close down our parks for a few days because of the ice and the safety of our staff.

Commissioner Shull welcomed our new members and had a quick message on next fiscal year's budget-that the planning will be concerned with actual expenditures from last year instead of protected expenditures. He suggest to the PAB if they have any concerns about our budget to let him know of those concerns.

**V. Stone Creek Update: Mike Turley**

The golf course ended the year in great shape. And the new year is off to a great start. Tournaments and events bookings are up throughout the summer. We had 3000 more tournament rounds booked over the last summer. January has been off to a rough start due to the weather-course was closed for 7 days, however the course had little debris, but did have a pipe break in the cart barn.. We are moving ahead with the pond project; should start soon. Estimated project budget of \$192K.

## **VI. Administrative Updates-Tom Riggs**

**Budget Planning**-Tom reviewed the budget planning process with a view of the pie chart for the amount of income we receive/where our money comes from. 38% comes from park fees; 18% from the State RV fund; 14% from County Forestry timber sales; 13% from grants; 8% from the marina rental; 8% from the golf course. If you remove the capital aspects of the budget and focus just on operations, park fees are closer to 50% of the budget. We have an annual budget of around \$3.4 million. We are currently in the budget planning season. Tom reviewed the money from the golf course, grants, and forestry timber sales, as well as a list of projects that will be postponed.

**Fee Increases**- Parks staff are proposing a fee increase, which would need to go to the Board of County Commissioners for approval. An explanation of the changes in amounts and the reasons for the need for the increases was discussed. They are for the most part based on the Consumer Price Index increases for the west coast. That percentage was applied to the fee numbers, for example the \$8 parking fee will be raised to \$9. This method was applied to most fees, from camping, to firewood sales, to picnic area rentals. Some fee changes were outside that formula, such as the refundable picnic area security deposits, which were raised in relation to staff time and work involved in clean up when renters skip cleanup and forfeit their deposit monies due to the low dollar amount. The picnic area discount was eliminated for drop-in rentals and off-season use as operating costs are the same for those types of reservations, and the discount did not appear to be bringing us any extra business. Justin asked for more refined numbers that reflect the gain in revenues from these increases- Tom will get the PAB those numbers. Tom reviewed all of the proposed fee changes.

A motion to support the proposed fee increases was asked for, Don made the motion, Louise 2<sup>nd</sup> the motion; PAB approved unanimously.

**Code Changes**-Justin suggested that we put off the discussion on the code changes due to the time. He requested that Tom send out to the PAB members the park code with the changes in red for them to review and be able to vote on them at the next meeting on February 20. The other items on the agenda will be held over until the next meeting as well.

## **VII. Good of the Order**

The new members will be receiving their new member packet in the coming weeks, along with their yearly parking pass.

**VIII. Adjournment** Justin called for adjournment at 8:07 pm—Don so motioned, Dana seconded.