



**OFFICE OF THE COUNTY ADMINISTRATOR  
PUBLIC SERVICES BUILDING**

2051 KAEN ROAD | OREGON CITY, OR 97045

May 12, 2022

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a FY 2022-2023 Financial Plan with United States Department of Agriculture, Animal and Plant Health Inspection Service for Wildlife Services for Predator Management. Total not to exceed value of the agreement is \$125,049.16. \$87,854.60 funded by County General Funds and \$37,194.56 funded by Federal and State Funds.

Purpose/Outcome	FY 22/23 Work and Financial Plan for predator control.
Dollar Amount and Fiscal Impact	The maximum contract value of \$87,854.60 for the County portion of these activities is included in the County Administration Proposed budget for Fiscal Year 22/23.
Funding Source	General Fund
Duration	July 1, 2022 through June 30, 2023
Previous Board Action	July 19, 2018 The Board approved and signed the current five year Cooperative Service Agreement with USDA APHIS WS for Predator Management (07192018 C.1). September 10, 2020 the FY 20/21 Work and Financial Plan was approved and signed (09102020 C.1).
Strategic Plan Alignment	This work is operational in nature and aligns with the County's strategic priority to ensure safe, healthy, and secure communities.
County Counsel Review	Approved via email S. Madkour 4/26/22
Contact Person	Chanin Bays x5942
Contract No.	Cooperative Agreement No. 21-7341-5111-RA

**Background:** Clackamas County's 5-year cooperative service agreement with the United States Department of Agriculture, Animal and plant Health Inspection Service, Wildlife Services (APHIS-WS) for County Trapper Services was adopted and signed July 19, 2018. The agreement provides predator control where wild animals and birds may carry disease or threaten injury to County public and private resources.

Each year a separate Work plan and Proposed Budget, representing the next fiscal year portion of this predator control program, is presented to the Board of County Commissioners for approval. The FY 21/22 Work and Financial Plan under consideration was initiated by the federal agency in cooperation with its partners. An opportunity was provided for the Wildlife Services, in cooperation with the County, to adjust service delivery to accommodate County budgetary constraints.

This document has been reviewed and approved by County Counsel.

**Recommendation:** Staff respectfully recommends the Board approve the attached FY 22/23 Work and Financial Plan for County predator control and wildlife management in order to meet the federal deadline. This contract is consistent with the County's anticipated budget for FY 22/23.

Respectfully,

Chanin Bays  
Administrative Services Manager  
County Administration



United States  
Department of  
Agriculture

Wildlife Services

6035 NE 78<sup>th</sup> Ct.  
Suite 100  
Portland, OR 97218

Date: February 24, 2022

Clackamas County  
C/O Jennifer Johnson  
2051 Kaen Rd.  
Oregon City, OR 97045

Subject: FY 2022-2023 Wildlife Services Budget Request

Dear Jennifer,

USDA-APHIS-Wildlife Services (WS) appreciates the support of Clackamas County and the opportunity to provide service to individuals in the County. WS is grateful for the collective support of the Association of Oregon Counties (AOC), our individual county partners, cooperators, and many stakeholders who have made their support of our services known as we start this budget session. Our assistance with wildlife conflicts is primarily focused on livestock and other agricultural resource protection but also includes wildlife threats to human health and safety, protection of public and private property and assisting agencies with natural resource protection. The intent of this letter is to convey information that will assist with the County's budget planning process for the upcoming county fiscal year.

Our proposed budget request (see attachment) for July 1, 2022 – June 30, 2023, is **\$87,845.61**. This funding request indicates the amount needed to maintain the current level of service you are receiving. Once the county commission approves the budget amount, please let us know and we will send you a final agreement for signature. We do need a commitment or letter of intent by June 30<sup>th</sup>, to ensure we can continue services beyond June 30<sup>th</sup>.

The attached budget sheet identifies the amount of state and federal funds anticipated to offset the costs to the county. The amount of state and federal funds will be confirmed when the respective budgets are finalized and approved. The state and federal funds are distributed equitably to the participating counties. The equitable distribution of the state and federal funds ("Shares") is proportional to the amount of funding provided by each county. Counties that pay more for service, receive more in shares.

WS is keenly aware of the funding challenges County Officials are faced with and are committed to respond to your requests for assistance. We continue to work with federal and state agencies to ensure we provide sound wildlife damage management actions that are consistent with applicable federal and state laws, including the Endangered Species Act. We will collaborate with you on the budget process and make reasonable adjustments, if needed, to continue our long-standing relationship with Clackamas County and provide the best level of service we can with such adjustments.

I want to thank your county for the continued support of the USDA-APHIS-Wildlife Services program. That support is vital to our combined ability to provide services to individuals throughout the state. WS looks forward to continuing to serve the County to the best of our ability. Please contact the USDA-WS Oregon State Office, State Director Jeffrey B. Flores at (971) 334-6151 or District Supervisor Brian Thomas at (541) 221-7582 should you have any questions.

Sincerely,

**JEFFREY  
FLORES**

Digitally signed by JEFFREY  
FLORES  
DN: c=US, o=U.S. Government,  
ou=Department of Agriculture,  
cn=JEFFREY FLORES,  
0.9.2342.19200300.100.1.1=12001  
000186135  
Date: 2022.02.24 13:59:40 -0800

Jeffrey B. Flores  
State Director

Attachments: Financial Plan Clackamas County

CC: Drenda Howatt, AOC Legislative Manager

# APHIS SALES ORDER REQUEST FORM

State Office:  Date:

Agreement Number:  Amendment:  Number

Cooperator Name:  FMMI   
Customer #

Billing Address:  Category: Protection of Agriculture

Sales Order Type:

Budget Period:  FMMI PO (if a USDA Agency):

WBS Element:  TAS:

Agreement Performance Period:

Amount of This SO Request:  Total Amount to Date:

Overhead Rate:  WS Pooled Job Costs:  Frequency of Billing:

Previously on OSEC Report?  OSEC Date:  Species:

Additional Comments:  
POC:  
  
5yr CSA signed 2018

For WRO Use Only:

Received in WRO 5/4/2022	OSEC Report 5/31/2022	Overhead Calc. <input checked="" type="checkbox"/>	ACMS <input checked="" type="checkbox"/>	Agr.Spec. <input checked="" type="checkbox"/>	Mail Distribution Date <input type="text"/>
<input type="checkbox"/> MIPR <input type="checkbox"/> Agreement <input type="checkbox"/> CSA <input checked="" type="checkbox"/> WFP <input type="checkbox"/> 7600	<input type="checkbox"/> Mod <input type="checkbox"/> Waiver <input type="checkbox"/> DEOB <input type="checkbox"/> Check	Attached <input type="checkbox"/>	<input type="checkbox"/> MRP	<input type="checkbox"/> SHC	No. & State <input type="text" value="1-scan"/>
Scan Date: <input type="text"/>	Sent to: <input type="text" value="Jeff, Dan Williams"/>				

## USDA APHIS WILDLIFE SERVICES WORK AND FINANCIAL PLAN

---

<b>COOPERATOR:</b>	<b>CLACKAMAS COUNTY</b>
<b>COOPERATIVE AGREEMENT NO.:</b>	<b>22-7341-5111-RA</b>
<b>ACCOUNT WBS:</b>	<b>AP.RA.RX41.73.0550</b>
<b>AGREEMENT DATES:</b>	<b>July 1, 2022 – June 30, 2023</b>
<b>AGREEMENT AMOUNT:</b>	<b>\$87,854.60</b>

---

Pursuant to Cooperative Service Agreement No. 18-7341-5111-RA between Clackamas County and the United States Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (APHIS-WS), this Work and Financial Plan defines the objectives, plan of action, resources, and budget for cooperative wildlife services program.

### OBJECTIVES/GOALS

APHIS-WS objective is to provide professional wildlife management assistance to reduce or manage damage caused by coyotes, bears, cougars and other nuisance wildlife to protect agriculture, property and human health and safety.

Specific goals are:

1. To provide direct assistance for Clackamas County from wildlife conflicts or damage.
2. To provide direct assistance in the form of educational information.

### PLAN OF ACTION

The objectives of the wildlife damage management program will be accomplished in the following manner:

1. APHIS-WS will provide technical assistance and or direct management at times and locations for where it is determined there is a need to resolve problems caused by wildlife. Management efforts will be directed towards specific offending individuals or local groups of animals. Method selection will be based on an evaluation of selectivity, humaneness, human safety, effectiveness, legality, and practicality.

Technical Assistance: Wildlife Services' personnel may provide verbal or written advice, recommendations, information, demonstrations, or training to use in managing wildlife damage problems. Generally, implementation of technical assistance recommendations is the responsibility of the resource/property owner.

Direct Management: Direct management is usually provided when the resource/property owner's efforts have proven ineffective and or technical assistance alone is inadequate. Direct management methods/techniques may include trap equipment, shooting, and other methods as mutually agreed upon.

2. APHIS-WS District Supervisor, Brian Thomas, in Salem, Oregon, will supervise this project, (541) 221-7582. This project will be monitored by Jeffrey B. Flores, State Director, in Portland, Oregon, (971) 334-6151.
3. APHIS-WS will invoice Clackamas County monthly for actual costs incurred in providing service, not to exceed \$79,500.00, provided there are billable expenses posted at the time of billing for the month of service. In some cases, the work is done during the period of performance, but expenses post outside of the agreement end date, resulting in a final invoice one month after the period of performance has ended.
4. In accordance with the Debt Collection Improvement Act (DCIA) of 1996, bills issued by APHIS-WS are due and payable within 30 days of the invoice date. The DCIA requires that all debts older than 120 days be forwarded to debt collection centers or commercial collection agencies for more aggressive action. Debtors have the option to verify, challenge and compromise claims, and have access to administrative appeals procedures which are both reasonable and protect the interests of the United States.

### PROCUREMENT

Clackamas County understands that additional supplies and equipment may need to be purchased under this agreement to replace consumed, damaged, or lost supplies/equipment. Any items remaining at the end of the agreement will remain in the possession of APHIS-WS.

**STIPULATIONS AND RESTRICTIONS:**

1. All operations shall have the joint concurrence of APHIS-WS and Clackamas County, and shall be under the direct supervision of APHIS-WS. APHIS-WS will conduct the program in accordance with its established operating policies and all applicable state and federal laws and regulations.
2. APHIS-WS will cooperate with the Oregon Department of Fish and Wildlife, the U.S. Fish and Wildlife Service, Oregon Department of Transportation, Oregon Fire marshal's Office, county and local city governments, and other entities to ensure compliance with Federal, State, and local laws and regulations.
3. Wildlife Damage Management: A Work Initiation Document for Wildlife Damage Management (WS Form 12A), a Work Initiation Document for Wildlife Damage Management – Multiple Resource Owners (WS Form 12B) or a Work Initiation Document for Management of Wildlife Damage on Urban Properties (WS Form 12C) will be executed between APHIS-WS and the landowner, lessee, or administrator before any APHIS-WS work is conducted.

**COST ESTIMATE FOR SERVICES:**

Salary, including possible overtime, benefits, vehicle, supplies, and material costs are charged at actual cost. The distribution of the budget for this work plan may vary as necessary to accomplish the purpose of this Agreement.

**AUTHORIZATION:**

Clackamas County  
2051 Kaen Rd.  
Oregon City, OR 97045

\_\_\_\_\_  
Representative, Clackamas County  
TIN# 93-6002286

\_\_\_\_\_  
Date

UNITED STATES DEPARTMENT OF AGRICULTURE  
ANIMAL AND PLANT HEALTH INSPECTION SERVICE  
WILDLIFE SERVICES

**JEFFREY FLORES**

Digitally signed by JEFFREY FLORES  
DN: c=US, o=U.S. Government, ou=Department of Agriculture,  
cn=JEFFREY FLORES, 0.9.2342.19200300.100.1.1=12001000186135  
Date: 2022.05.04 11:57:28 -07'00'

\_\_\_\_\_  
Jeffrey B. Flores, State Director, Oregon

\_\_\_\_\_  
Date

**CORY OGLESBY**

Digitally signed by CORY OGLESBY  
DN: c=US, o=U.S. Government, ou=Department of  
Agriculture, cn=CORY OGLESBY,  
0.9.2342.19200300.100.1.1=12001000003523  
Date: 2022.05.05 08:23:14 -06'00'

\_\_\_\_\_  
For Keith Wehner, Director, Western Region

\_\_\_\_\_  
Date

FINANCIAL PLAN

For the disbursement of funds from

Clackamas - County

to

USDA APHIS Wildlife Services

for

Predator Management: coyote, bear, cougar etc.

from

7/1/2022

to

6/30/2023

Cost Element		Full Cost
Personnel Compensation	\$	54,070.61
Travel	\$	-
Vehicles	\$	8,113.46
Other Services	\$	3,840.00
Supplies and Materials	\$	3,071.18
Equipment	\$	-

Subtotal (Direct Charges)	\$		69,095.25
Pooled Job Costs	11.00%	\$	7,600.48
Indirect Costs	16.15%	\$	11,158.88
Aviation Flat Rate Collection		\$	-
Agreement Total	\$		87,854.60

The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$87,854.60



## APPROVAL FOR FISCAL YEAR 2022 AGREEMENTS

**Initiative Title:** WS PROTECTION OF AGRICULTURE

**Proposed funding level:** \$ 15,385,361

What is the purpose of the initiative/agreement and how does it align with the Agency's and Secretary's priorities?

Wildlife Services (WS) protects agriculture resources associated with farming and ranching, and associated industries including livestock, crops, rangeland and timber, aquaculture, agricultural animal feed, and animal products. WS integrated wildlife management activities to protect agriculture include technical assistance and predation damage management to protect livestock, alleviation of bird damage, and to reduce crop and feed damage. Livestock producers experiencing problems with predation can request WS assistance to trap, harass, and remove predators. WS assist producers before calving season to obtain federal permits to harass or remove migratory birds, particularly black vultures. WS works with dairy producers to prevent birds from consuming feed and contaminating final products. In rangelands, WS employ 'range riders' and fence technicians to protect grazing livestock from predation. WS protects aquaculture farms from fish eating birds and potential diseases through coordinated large-scale hazing operations. WS assist timber producers by removing beavers and dams to prevent flooding and damage to timber lots. WS personnel conduct wildlife disease surveillance to detect diseases in wildlife may infect or impact domestic livestock. This initiative supports USDA goal 2 and APHIS objective 2.4

**Previous year funding level:** \$ 15,830,358

<Prior year details for initiatives can be found on an attached spreadsheet>

Historic instruments used to accomplish the initiatives goals

Cooperative Agreement (CA)	Grant (GR)	Interagency Agreement (IA)	Incoming Fund Agreement (RA/TF/OTC)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Signatures:**

Approving official:

Title	Name	Signature and date		
Program Manager/ADODR	Christina Taylor	CHRISTINA TAYLOR <small>Digitally signed by CHRISTINA TAYLOR Date: 2022.02.24 09:28:01 -05'00'</small>	Signature needed	<input checked="" type="checkbox"/>
Signatory or Delegate	David Reinhold	DAVID REINHOLD <small>Digitally signed by DAVID REINHOLD DN: cn=US, o=U.S. Government, ou=Department of Agriculture, cn=DAVID REINHOLD, 0.9.2342.19200300.100.1.1+12001000092406 Date: 2022.02.25 10:17:00 -05'00'</small>	Signature needed	<input checked="" type="checkbox"/>
SES	Janet Bucknall	JANET BUCKNALL <small>Digitally signed by JANET BUCKNALL Date: 2022.02.25 15:38:19 -05'00'</small>	≥ \$250,000	<input checked="" type="checkbox"/>
Agreement/Grant Specialist	Heather Trainum	HEATHER TRAINUM <small>Digitally signed by HEATHER TRAINUM Date: 2022.02.28 15:21:34 -05'00'</small>	Signature needed	<input checked="" type="checkbox"/>