

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Study Session Worksheet

Presentation Date: March 25, 2013 **Approx Start Time:** 1:00 **Approx Length:** 60 min

Presentation Title: Comprehensive Fee Schedule

Department: County Administration

Presenters: Deputy Administrator Laurel Butman

Other Invitees: Parks: Rick Gruen; Resolution Services: Lauren MacNeill; Sheriff's Office: Matt Ellington; Transportation & Development: Barb Cartmill

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Preliminary approval of the comprehensive fee schedule for inclusion in FY 2014-15 budget proposals.

EXECUTIVE SUMMARY:

This is the annual review of proposed fees and fines for the coming fiscal year. Each year, the Board of County Commissioners sets fees and fines along with adoption of the budget for the coming fiscal year. Early review and preliminary approval of proposed fees and fines allows County departments to integrate those proposals into the requested budgets they submit to the County Administrator.

For purposes of this study session only departments with revisions to their fees and/or fines are represented with revised, new or discontinued items highlighted.

A summary of changes is as follows.

County Parks is revising its Special Use fees to ensure greater cost recovery. Revisions are found in the fee schedule and accompanying Special Use Permit application – Attachment A.

Resolution Services is revising some fees to streamline and clarify its fee schedule and discontinuing others due to statutory changes – Attachment B.

The Sheriff's Office is revising some fees to bring them in line with current practice and removing others for which there has been no charge in the past – Attachment C.

Transportation & Development is revising some fees for several reasons including: achieving increased cost recovery; statutory changes; bringing fees in line with current practice in other similar jurisdictions or to keep up with actual construction costs; in response to constituent feedback; and to better capture staffing costs spent in initial review even if proposals ultimately do not move forward – Attachment D.

NOTE: All fee changes are highlighted on the attachments.

FINANCIAL IMPLICATIONS (current year and ongoing):

Fee and fine changes are meant to respond to constituent and market forces and demands. For departments dependent on cost recovery to be able to provide required levels of service, annual adjustments allow them to keep pace with economic changes.

LEGAL/POLICY REQUIREMENTS:

Unless otherwise delegated, the Board of County Commissioners establishes fees and fines as part of the annual budget adoption process.

PUBLIC/GOVERNMENTAL PARTICIPATION:

The Budget Committee meets for several days of review and hearings in the spring. Fees and fines are at that point integrated into the Administrator’s Proposed Budget and subject to review at that time. The fees and fines are formally adopted by the Board of County Commissioners at a hearing in June at which they also formally adopt the budget.

OPTIONS:

- 1. Approve the proposed fees and fines for integration into departmental budgets.
- 2. Provide further direction to departments regarding proposed fees and fines.

RECOMMENDATION:

Staff respectfully recommends approval of proposed departmental fees and fines for integration into departmental budgets.

ATTACHMENTS:

- 1. Attachment A: County Parks fees
- 2. Attachment B: Resolution Services fees
- 3. Attachment C: Sheriff’s Office fees and fines
- 4. Attachment D: Transportation & Development fees

SUBMITTED BY:

Division Director/Head Approval _____
 Department Director/Head Approval _____
 County Administrator Approval LB

For information on this issue or copies of attachments, please contact Laurel Butman @ 503-655-8893

Fiscal Impact Statement

RESOURCES:

Is this item in your current work plan and budget?

- YES
- NO (but to be included in requested budgets for FY 2014-15)

START-UP EXPENSES AND STAFFING (if applicable): N/A

ONGOING OPERATING EXPENSES/SAVINGS AND STAFFING (if applicable): N/A

ANTICIPATED RESULTS: Noted in worksheet and attachments

COSTS & BENEFITS: Noted in worksheet and attachments

Attachment A – County Parks (all changes are on page 5)

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
BUSINESS & COMMUNITY SERVICES - PARKS			
Barton Park			
Picnic Area #1 covered shelter 150 persons – Reserved rental fee	Code §1.01.090	\$125	<i>No changes for FY 2014-15</i>
Picnic Area #1 covered shelter 150 persons – Drop-In rental fee	Code §1.01.090	\$93.75	
Picnic Area #2 covered shelter 300 persons – Reserved rental fee	Code §1.01.090	\$150	
Picnic Area #2 covered shelter 300 persons – Drop-In rental fee	Code §1.01.090	\$112.50	
Picnic Area #3 75 persons – Reserved rental fee	Code §1.01.090	\$45	
Picnic Area #3 75 persons – Drop-In rental fee	Code §1.01.090	\$33.75	
Picnic Area #4 200 persons – Reserved rental fee	Code §1.01.090	\$75	
Picnic Area #4 200 persons – Drop-In rental fee	Code §1.01.090	\$56.25	
Picnic Area #5 150 persons – Reserved rental fee	Code §1.01.090	\$65	
Picnic Area #5 150 persons – Drop-In rental fee	Code §1.01.090	\$48.75	
Picnic Area #6 250 persons – Reserved rental fee	Code §1.01.090	\$450	
Picnic Area #6 250 persons – Drop-In rental fee	Code §1.01.090	\$337.50	
Picnic Area #7 100 persons – Reserved rental fee	Code §1.01.090	\$125	
Picnic Area #7 100 persons – Drop-In/Off-Season rental fee	Code §1.01.090	\$93.75	
Eagle Fern Park			
Picnic Area #1 covered shelter 100 persons - Reserved rental fee	Code §1.01.090	\$110	<i>No changes for FY 2014-15</i>
Picnic Area #1 covered shelter 100 persons–Drop-In/Off-Season rental fee	Code §1.01.090	\$82.5	
Picnic Area #2 covered shelter 300 persons – Reserved rental fee	Code §1.01.090	\$150	
Picnic Area #2 covered shelter 300 persons – Drop-In rental fee	Code §1.01.090	\$112.50	
Picnic Area #3 100 persons – Reserved rental fee	Code §1.01.090	\$55	
Picnic Area #3 100 persons – Drop-In rental fee	Code §1.01.090	\$41.25	
Picnic Area #4 100 persons – Reserved rental fee	Code §1.01.090	\$55	
Picnic Area #4 100 persons – Drop-In rental fee	Code §1.01.090	\$41.25	
Feyrer Park			
Picnic Area #1 100 persons – Reserved rental fee	Code §1.01.090	\$45	<i>No changes for FY 2014-15</i>
Picnic Area #1 100 persons – Drop-In rental fee	Code §1.01.090	\$33.75	
Picnic Area #2 covered shelter 150 persons – Reserved rental fee	Code §1.01.090	\$125	
Picnic Area #2 covered shelter 150 persons–Drop-In/Off-Season rental fee	Code §1.01.090	\$93.75	

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
Picnic Area #3 200 persons – Reserved rental fee	Code §1.01.090	\$75	<i>No changes for FY 2014-15</i>
Picnic Area #3 200 persons – Drop-In rental fee	Code §1.01.090	\$56.25	
Metzler Park			
Picnic Area #1 75 persons – Reserved rental fee	Code §1.01.090	\$45	
Picnic Area #1 75 persons – Drop-In rental fee	Code §1.01.090	\$33.75	
Picnic Area #2 150 persons– Reserved rental fee	Code §1.01.090	\$65	
Picnic Area #2 150 persons – Drop-In rental fee	Code §1.01.090	\$48.75	
Picnic Area #3 covered shelter75 persons – Reserved rental fee	Code §1.01.090	\$100	
Picnic Area #3 covered shelter 75 persons – Drop-In/Off-Season rental fee	Code §1.01.090	\$75.00	
Picnic Area #4 100 persons– Reserved rental fee	Code §1.01.090	\$125	
Picnic Area #4 100 persons – Drop-In rental fee	Code §1.01.090	\$93.75	
ALL PARKS			
Each picnic area	Code §1.01.090	\$30 Refundable cleanup deposit	<i>No changes for FY 2014-15</i>
Camping – primitive sites	Code §1.01.090	\$21/night	
Camping – H20/elec. sites	Code §1.01.090	\$26/night	
Reservation fee – nonrefundable	Code §1.01.090	\$8/per site	
Change in Reservation	Code §1.01.090	\$8/per site	
Cancellation in Reservation	Code §1.01.090	\$8/per site	
Extra Vehicle Fee	Code §1.01.090	\$2 per vehicle	
Shower Fees (non-camper)	Code §1.01.090	\$5	
Day Use Parking Fee	Code §1.01.090	\$5/vehicle	
Day Use Season Pass Parking Fee	Code §1.01.090	\$40/1-year \$60/2-year	
Commercial Day Use Parking Fee	Code §1.01.090	\$20/vehicle	
Commercial Day Use Season Pass Parking Fee	Code §1.01.090	\$100/year	
OSMB Licensed Boat Parking Fee	Code §1.01.090	\$2	
OSMB Licensed Boat Season Pass Parking Fee	Code §1.01.090	\$20/1-year \$35/2-year	

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
ALL PARKS			
Firewood Full box	Code §1.01.090	\$10	<i>No changes for FY 2014-15</i>
Firewood Half box	Code §1.01.090	\$6	
Sports Bag Rentals	Code §1.01.090	\$10/day w/\$20 refundable deposit	
Dump station	Code §1.01.090	\$15	
Activity Fee	Code §1.01.090	\$20/item	
Special Use Permit (Non-reserved areas–all parks)			
Special Use Application Fee	Code §1.01.090		\$0
Partial use of facility (1-100 people)			\$250/day
(> 100 people)			\$500/day
Full use of facility (1-100 people)			\$500/day
(100-250 people)			\$750/day
(>250 people)			\$1,000/day
Park Staff on duty			\$47/hr/person
Water/Electricity		\$35/day	
RV Waste Disposal		\$15/dump	
Cleanup*		actual cost	
Traffic Control*		actual cost	
Police/Fire*		actual cost	
Alcoholic beverages refundable cleanup deposit	Code §6.06.07.01	\$30 refundable deposit	<i>No changes for FY 2014-15</i>
Witness deposit for park rule violation hearing	Code §6.06.16.03	\$15 per witness	
Entering, using park area or facilities without first paying the required fee	Code §6.06.17	\$20-\$34	
Remaining in or returning to a park area after being ordered to leave	Code §6.06.17	\$25-\$100	
Entering, remaining in park between posted closing/opening time, except when overnight camping permitted	Code §6.06.17	\$25-\$55	
Remaining in or leaving a vehicle parked in a park between posted closing/opening time	Code §6.06.17	\$15-\$25	
Exposing genitalia in public	Code §6.06.17	\$55-\$150	
Performing sexual intercourse in public	Code §6.06.17	\$55-\$150	

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
ALL PARKS			<i>No changes for FY 2014-15</i>
Building fires outside park camp stoves, fireplaces, portable stoves or permitted areas	Code §6.06.17	\$35-\$55	
Leaving a fire unattended or failing to extinguish fire before leaving the park area	Code §6.06.17	\$35-\$55	
Building a fire that constitutes a hazard to any pile of wood, grass, tree, underbrush, or other flammable material	Code §6.06.17	\$175-\$225	
Moving a camp stove or fireplace	Code §6.06.17	\$35-\$55	
Hunting, etc, any bird or animal	Code §6.06.17	\$55-\$150	
Discharging any firearms, pellet gun, bow & arrow, slingshot, paintball gun, or other weapon capable of injury	Code §6.06.17	\$250-\$500	
Possessing a pellet gun, bow & arrow, slingshot, other weapon capable of injury or a loaded firearm	Code §6.06.17	\$55-150	
Possessing or using fireworks or other explosives	Code §6.06.17	\$20-\$34	
Possessing containers of alcoholic beverages in excess of the two-quart size in the picnic areas without first depositing a \$30 cleanup deposit	Code §6.06.17	\$25-\$55	
Possessing containers of alcoholic beverages in excess of the two-quart size in a designated camping area	Code §6.06.17	\$25-\$55	
Mutilate, deface, etc., any structure, facility or sign in park area Less than \$100 damage More than \$100 damage	Code §6.06.17	\$20-\$34 \$25-\$55 \$150-\$207	
Dig up, deface, etc., any dirt, stone, rock or other substance in park area Lay/set off blast in park area Roll any stones, etc.	Code §6.06.17	\$20-\$34 \$25-\$55 \$25-\$55	
Erecting temporary signs, markers, or inscriptions in park area without permission from a County Park employee	Code §6.06.17	\$10-\$20	
Set up, use public address system without permission from Park Administrator	Code §6.06.17	\$20-\$34	
Washing clothing or cleaning fish in lake, stream, river or pond	Code §6.06.17	\$10-\$20	
Using abusive/threatening language or gestures, creating public disturbances, riotous behavior	Code §6.06.17	\$25-\$55	
Operating, using any noise producing machine, vehicle, etc. in a manner that is disturbing to other park visitors	Code §6.06.17	\$20-\$34	

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
ALL PARKS			
Picking, cutting, etc. any flowers, shrubs, trees, etc.	Code §6.06.17	\$20-\$34	<i>No changes for FY 2014-15</i>
Operating a concession in park area without written consent	Code §6.06.17	\$20-\$34	
Solicitation or offering for sale any goods without consent from Park Administrator	Code §6.06.17	\$10-\$20	
Advertising any goods or services without written consent	Code §6.06.17	\$20-\$34	
Distributing any circulars, notices, etc. on property without permission	Code §6.06.17	\$20-\$34	
Riding, driving, leading, or keeping a horse in any park without written consent	Code §6.06.17	\$20-\$34	
Bringing in or keeping any animal in park area unless controlled on a maximum 6 foot leash or allowing animals other than seeing eye dogs in park area buildings	Code §6.06.17	\$20-\$34	
Allowing any animal to annoy, molest, attack, or injure any person or animal in park area	Code §6.06.17	\$25-\$55	
Typing up an animal and leaving them unattended	Code §6.06.17	\$20-\$34	
Failure of owner to contain/remove animal wastes	Code §6.06.17	\$20-\$34	
Operating any vehicle in violation of Oregon Vehicle Code or other laws	Code §6.06.17	\$25-\$55	
Violation of maximum speed limit or traveling in excess of reasonable and prudent speed: 1-10 mph in excess of limit 11-20 mph in excess of limit 21-30 mph in excess of limit 30+ mph in excess of limit	Code §6.06.17	\$72 \$104 \$170 \$290	
Parking a vehicle any place other than areas designated as parking, or in violation of signs	Code §6.06.17	\$15-\$25	
Parking in an emergency access area or travel lane	Code §6.06.17	\$15-\$25	
Operating a motor vehicle in area not designated for motor vehicle use	Code §6.06.17	\$25-\$55	
Leaving bottles, cans, ashes, waste, etc. in non-designated locations	Code §6.06.17	\$25-\$55	
Bringing into a park area any trash, etc. for the purpose of leaving it there	Code §6.06.17	\$25-\$55	
Kitchen or toilet waste violation	Code §6.06.17	\$55-\$100	
Camping in a non-designated area	Code §6.06.17	\$20-\$34	
Camping in any one park area for more than 10 days in a 14-day period, or in the park system for more than 20 days total from 5/1 to 9/30	Code §6.06.17	\$35-\$55	

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
ALL PARKS			
Failure to vacate campsite by checkout time	Code §6.06.17	\$25-\$55	<i>No changes for FY 2014-15</i>
Failure to maintain campsite in clean, sanitary and safe manner	Code §6.06.17	\$10-\$20	
Occupying a campsite assigned to another person	Code §6.06.17	\$10-\$20	
More than two vehicles in a campsite	Code §6.06.17	\$10-\$20	
Entering the campground in unauthorized vehicles	Code §6.06.17	\$10-\$20	
Occupying a trailer campsite in a shelter other than, a trailer, camper, or other recreational vehicle capable of utilizing the electrical connections	Code §6.06.17	\$10-\$20	
Making excessive noise between the hours of 10:00 pm. & 7:00 am	Code §6.06.17	\$25-\$55	
Occupation of a campsite by more than one family unit without permission from a park employee	Code §6.06.17	\$10-\$20	
Camping overnight under the age of 18, unless accompanied by an adult	Code §6.06.17	\$10-\$20	
Camping overnight without an approved shelter	Code §6.06.17	\$10-\$20	
Washing vehicle or trailer in campsite	Code §6.06.17	\$15-\$25	
Filling swimming pool in campground	Code §6.06.17	\$15-\$25	

Revised March 2014

Attachment B – Resolution Services (changes)

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
CURRENT FEE CHANGES			
Marriage License Fee	ORS 107.615	\$10	<i>No change for FY 2014-15</i>
Resolution Services – general program services of counseling, facilitation and mediation (<i>formerly Family Court Services counseling and mediation</i>)	Code §1.01.090	\$90 per hour	\$100 per hour
Family Law Education	ORS 3.425	\$70 per class	<i>No change for FY 2014-15</i>
Family Law Clinic (<i>formerly Ask A Lawyer</i>)	Code §1.01.090	\$35 per session	\$50 per session \$100 per hour for consultation
Training Participant Fee Trainer Fee	Code §1.01.090	<i>Replaces Workshops fee below</i>	\$25 per hour \$100 per hour
Advanced Internship Training	Code §1.01.090	\$2,000 per academic year	<i>No change for FY 2014-15</i>
Small Claims Mediation fee (<i>approved by BCC on Jan. 9, 2014</i>) Claims less than or equal to \$2,500 Claims greater than \$2,500 (up to the statutory limit)	Code §1.01.090	\$50 per side \$90 per side	<i>No changes for FY 2014-15</i>
Fee for Cost of Clinical Supervision Towards Licensure	Code §1.01.090	\$50 per hour for individual supervision	\$100 per hour for individual supervision
		\$25 per hour for group supervision	<i>No change for FY 2014-15</i>
DISCONTINUED FEES – due to simplified fee schedule above			
Parent education – reset fee	ORS 3.425	\$15	<i>Discontinued</i>
Youth & Family Mediation: free initial session; thereafter, fees charged on an hourly basis according to a sliding fee scale	ORS 3.425	Sliding scale	<i>Discontinued</i>
Mediation – reset fee	Code §1.01.090	\$10	<i>Discontinued</i>
Workshops fee – workshops and trainings not otherwise described in the fee schedule, with discounts and waivers available	Code §1.01.090	\$25 per hour	<i>Discontinued</i>

NOTE: The former Family Court Services Fee Schedule which included a four-year cycle of fees authorized by ORS 21 and approved by the Board of County Commissioners; this schedule ended at the end of FY 2013-14. A portion of those fees used to be distributed directly by the Court to Resolution Services. Because of a statutory change, those fees are now collected by the Court, pooled by the State, and a portion of the pool is redistributed to Resolution Services by the State.

Attachment C – Sheriff’s Office (changes)

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
Jail Medical Records	ORS 169.166	1-10 pages – \$6.00 11+ pgs – \$0.50 for each additional page	<i>No changes for FY 2014-15</i>
Jail Reports or Summaries		\$30.00	
Attending Physician’s Statement to Insurance Company, Welfare, or Worker’s Compensation		\$20.00	
Verification or Documentation of Dates Incarcerated		\$10.00	
Intoxilyzer Logs & Records		\$10.00	
Fee to Review File on Premises (This could include all units and divisions for public record inspections, not copies)		\$20.00 per hour	
Jail Video Footage		\$50.00 + \$20/hr for each hour after 1 st hour	
JAIL FEES, FINE AND RESTITUTION SCHEDULE			
Doctor Evaluation	ORS 169.166	\$10.00	<i>No changes for FY 2014-15</i>
Nurse Practitioner Evaluation		\$10.00	
Nurse/Sick Call/KYTES		\$10.00	
Psychiatrist Evaluation		\$10.00	
Mental Health Evaluation		No charge	
Prescription for inmate being released		\$10.00	
Return to Clinic Visits		\$6.00	\$0.00
LAB Tests Urine and Blood		\$5.00	\$10.00
Over the Counter MEDS/Supplies		\$5.00	<i>No change for FY 2014-15</i>
Emergency Response		\$10.00	\$0.00
XRAYS other than for TB Testing		\$5.00	\$10.00
Hospital/Emergency Room		Charged at Cost	<i>No change for FY 2014-15</i>
Nurse Evaluation/Sick Call		\$7.50	\$0.00
Dentist or Specialist Referral		\$10.00	<i>No change for FY 2014-15</i>
Medications New or Per Month		\$7.00	\$10.00
Intake Screening Routine Physical		No charge	No Change/ remove

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount
JAIL FEES, FINE AND RESTITUTION SCHEDULE, continued			
Prenatal Care and Medications i.e. Vitamins	ORS 169.166	No charge	No Change/ remove
TB Testing and Medications			
HIV Testing and Counseling			
Daily Dressing Changes and Treatments			
Alcohol Withdrawal monitoring			
Lice/Scabies Treatment			
Monitoring Sessions related to self harm Issues			
Communicable Disease Follow up			
JAIL FEES FOR SERVICES RENDERED			
Law library Legal material and Forms printing from Library computers	Fed Cons Arguello v. Clack. County	1-10 pages \$1.00 min fee 11+ pgs \$0.10 each additional page	<i>No changes for FY 2014-15</i>
Inmate Request Forms		\$.50 per form	
Inmate Grievance Form		\$.50 per form	
Education Class		\$5.00	
Bus Passes		\$ 1.50 or actual cost	actual cost
JAIL MISCONDUCT MAXIMUM FINE SCHEDULE			
Disciplinary Fine- Minor	Oregon Jail Stds & Federal Law	\$25.00	<i>No changes for FY 2014-15</i>
Disciplinary Fine- Major		\$100.00	
Disciplinary Fine		\$10.00	\$0.00 remove
Disciplinary Fine		\$50.00	\$0.00 remove
Restitution, Repair or Replacement Cost		Actual Cost of Repair or Replacement of Damage or Item	<i>No change for FY 2014-15</i>

Attachment D – Transportation & Development

Summary of Changes (fee tables are on pages 14-15)

DEPARTMENT WIDE

Returned Check Fee \$25 Returned Check (NSF) Fee

Adopt a fee that is consistent department-wide to capture the administrative cost of returned checks. This fee helps cover staff time, bank fees and processing costs.

BUILDING CODES

Work without Permits | Compliance Fee \$ - Varies Permit Fee + Actual cost for investigation

Modify the amount we charge for a violation of work performed without a building permit per a recent statutory change to ORS 455.058.

DOG SERVICES

Impound/Intake Fee

\$50 1st Impound

\$100 2nd Impound

\$150 3rd Impound (No change to existing fee)

Proposed fee structure is more in line with neighboring counties. The first impound will be charged \$50 regardless of whether the dog is licensed. Staff costs remain the same regardless of licensing. No change to the 3rd impound fee under the proposal using increments of \$50.

Owner Surrender Fee \$55 Owner Surrender Fee

The cost of impounding a dog is approximately \$47.00, including vaccinations, health check, data entry, dewormer, flea meds and the online notice of the dog's whereabouts. Additional costs can be incurred depending on the overall condition of the dog. Owner Surrender dogs are typically in care for at least 2-3 days.

Dead Animal Disposal \$40 Dead Animal Disposal

We currently pay approximately \$200 per truck load; the number of animals per truck will vary depending on size but we average about 15 animals per truck. Additionally, we have included a half hour of staff time for processing, which equates to 80% cost recovery.

Outside License Sales \$2.00 Outside License Sales – Veterinarians Retention *Flat fee/per license

Veterinarians sell dog licenses on behalf of Clackamas County when dogs receive their vaccinations. The veterinarian office currently retains \$1.50 per license for handling this transaction. The veterinarians have commented about the added workload to process paperwork. Other counties are paying \$2 and we are proposing a retainage more in line with other counties.

ENGINEERING | DEVELOPMENT REVIEW

Fee in Lieu of (FILO) \$26.93/Lineal Foot Annual Rate Adjustment

The Fee in Lieu of (FILO) was created so contractors can opt not to construct small segments of sidewalks where no connection to an existing sidewalk system currently exists. This fee ensures fairness and provides a mechanism for collecting funding to complete the

sidewalk gaps along the essential pedestrian network in the urban area. Applicants have the option of constructing the required frontage improvements or paying the FILO. The fee can be adjusted per the ZDO each year to account for the change in construction costs according to the Engineering News Record (ENR); last year, the ENR increased by 7.7%. The current fee is \$25/lineal foot. We recommend increasing the FILO cost per lineal foot to \$26.93.

Road Vacation Fees

\$250 Preliminary Feasibility Study (Non-refundable fee)

This new fee is being proposed because currently when asked to review a proposal for a road vacation, if the proposal does not move forward we are left with no opportunity to capture the staff costs spent on the request. We typically invest 2-3 hours staff time @ \$80-100/hr = \$200-300 for feasibility work. This fee applies to requests originating from a property owner and will not apply to county initiated actions.

\$ - Varies Road Vacations - Deposit 120% of the estimated costs toward processing the vacation.

The processing cost varies and this cost recovery structure captures actual costs based on participation from the applicant and the professional services requested of the county. Estimate will be based on the level of staff assistance required (County/Surveyor prepares exhibits, etc.)

PLANNING

Comprehensive Plan Map Amendment | Zone Change

\$4,000 Comprehensive Plan Map Amendment

\$3,000 Zone Change

These slight increases bring us more in line with neighboring counties but fall short of capturing the cost of processing these applications. Staff has included a thorough review of these fees in their 14/15 work plan. The review will identify whether these applications typically result in added A/V that supports the subsidy during the land use process and whether a different fee structure is necessary to accommodate the modifications that are less likely to increase jobs/AV.

Pre-Application Conference

\$400 Pre-Application Conference (Institutional, Industrial, Commercial, Multifamily)

\$300 Pre-Application Conference (All Others)

Commercial, industrial, institutional and multi-family projects are more time intensive than other proposals. We are proposing adjustments to the pre-application fee for equitable cost recovery.

GIS/AutoCAD Mapping

\$70/hour* Environmental Applications (Habitat Conservation Area/Water Quality Resource District)

*One hour minimum

We are proposing a fee to cover the costs of mapping requests associated with the environmental applications (HCA/WQRD). Applicants and consultants request GIS data for certain permits and the proposed structure allows individual assessment as not all applications require these maps.

FEE TABLES BEGIN ON NEXT PAGE... (changes)

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE amount	Proposed FEE amount	Comparables
DTD - DEPARTMENT OF TRANSPORTATION & DEVELOPMENT				
Returned Check (NSF Fee), Department-wide	Code §1.01.090	\$0	\$25	County Surveyor = \$25 Treasurer = \$25 Community Health = \$25 Multnomah County = \$25 Washington Co. = \$20 + Bank Charge
DTD - BUILDING CODES DIVISION				
Installations w/o permits	ORS 455.028	Double Permit Fee	Actual cost of investigation	State statute modified this charge - should be consistent across jurisdictions
DTD - DOG SERVICES				
Impound/Intake Fee – 1st Impound	Code §5.01.060.C	\$45	\$50	Washington County = \$10 w/ license; \$54 without license
Subsequent impounds in the same year: 2nd Impound		\$75	\$100	Washington County = \$106
3rd Impound		\$150	\$150	Washington County = \$160
<i>Note: Waive fee for first-time strays picked up with license and vaccination.</i>				
Owner surrender fee	Code §1.01.090	\$40	\$55	Washington County = \$40 owned dog, when space is available Multnomah County = \$20
Dead animal disposal		\$15	\$40	Washington County = \$24-\$122 based on weight
Outside License Sales - Veterinarian Retention, Flat Fee per License Sale		\$1.50	\$2.00/license	Washington County = \$2/license Multnomah Co. = \$1/renewal license, \$2/new license.
DTD - ENGINEERING				
Fee in Lieu Of (Sidewalks)	ZDO §1007.10	\$25/Lineal Foot	\$26.93/Lineal Foot	
Road Vacation, Preliminary Feasibility Study	Code §1.01.090	\$0	\$250	Multnomah County = \$200
Road Vacation		Varied	Actual Costs (120% Deposit, Estimated Costs)	Multnomah County = deposit of 120% of estimated costs; minimum \$1,000 +\$65 posting fee and recording fees.
Road Vacation w/o Public Hearing: Applicants provide completed documents		Code §1.01.090	\$3,011	Actual Costs (120% Deposit, Estimated Costs)

DEPARTMENT/DIVISION	AUTHORIZING LEGISLATION	Current FEE AMOUNT	Proposed FEE amount	Comparables
DTD – ENGINEERING, continued				
Road Vacation w/ Public Hearing: Applicants provide completed expert documents	Code §1.01.090	\$7,662	Actual Costs (120% Deposit, Estimated Costs)	
Road Vacation w/ Public Hearing: County staff provide investigation & documentation		\$11,544	Actual Costs (120% Deposit, Estimated Costs)	
DTD - PLANNING – Land Use Applications				
Comprehensive Plan Map Amendment	ZDO §1502	\$3,165	\$4,000	Washington County= full cost recovery w/deposit of \$3500 Jackson County= full cost recovery w/deposit of \$7670 Oregon City=\$2735 Lane Co. starts @ \$11620 & goes up Gresham=\$11516.
Zone Change (Planning Commission & BCC Review) - filed concurrently with another land use application for the same property		\$2,510	\$3,000	Jackson County = full cost recovery w/ deposit of \$4447 Oregon City = \$2735 Lane Co. starts @ \$12900 and goes up.
Pre-Application Conference (Institutional, Commercial, Multi-family, Industrial)		\$285	\$400	Oregon City = \$1044 Washington Co. = \$260 (not applied to app fees) Jackson Co. = \$859
Pre-Application Conference (All others)		\$285	\$300	Oregon City = \$538 Washington Co. = \$260 (not applied to app fees) Jackson Co. = \$859
<i>Note: Pre-application fees will be credited toward the application fee when a corresponding land use application is submitted by the same applicant within one year of the pre-application conference.</i>				
GIS/AutoCAD mapping & Drafting	Code §1.01.090	\$0	\$70/hour; 1-hour minimum.	Most jurisdictions have full cost recovery based on staff wage and time spent