

CLACKAMAS COUNTY FAIR BOARD MEETING

February 13, 2020

4:30PM – Horning Hall

Minutes

1. CALL TO ORDER

President Ted Kunze called the meeting to order at 4:30pm. Fair Board Directors in attendance included, Vice President, Gary Linton, Secretary, Raeline Kammeyer and Directors Matt Bunch, Shirley Byrne, Lauren Humphreys and Greg Parker.

CCFEC staff included Executive Director, Laurie Bothwell, Marketing and Vendor Coordinator, Tyler Nizer and Accountant, Wanda Conlin.

Guests included Commissioner Ken Humberston, Rodeo Committee Member Jim Williams. Also in attendance was public guest Antonia Barron.

2. CITIZEN COMMUNICATION

- a. Correspondence – Nothing presented.
- b. Citizen Testimony – Nothing presented.

3. CONSENT AGENDA (Motions Needed)

Minutes from January 9, 2020 Fair Board Meeting - Gary moved to approve the minutes as published. Matt seconded the motion. 6-0, motion carried. (Shirley was not present)

4. UPDATES

- a. Executive Director Report – Laurie reported that 22 events took place in January. She also reported that she has been working on the 2020-21 Budget. Laurie and Tyler will be attending the Oregon Fairs Association Day at the Capitol on Thursday February 20th. They will be meeting with our Legislators during the short session to ask for additional funding for all Oregon Fairs. She has been working on the 2020-21 Budget.
- b. Fair Board Individual Reports – None.
- c. Fair Board Committee Charter updates.
 - i. Facilities – Nothing to report.
 - ii. Finance – Nothing to report.
 - iii. Human Resources – Nothing to report.
 - iv. Rodeo Committee – Gary reported on the Rodeo Rough Stock School. Matt reminded everyone about the Fair and Rodeo Court Coronation on March 7th in the Main Pavilion. The Rodeo Committee is working with Grady Johnson to add more dirt in the Rodeo Arena. CRA is requesting to put a sign on the outside of the Main Pavilion above the Kitchen window. The sign would advertise the Canby Rodeo and have the winners listed from the 2019 Rodeo. Raeline moved to table the discussion. Lauren 2nd the motion. Six yes, one no. All in Favor, motion carried. Gary mentioned that the Clackamas County Fair and Rodeo Alumni will be celebrated this year. A Fair & Rodeo pass for Saturday is requested. This will be a one-time event. Approximately 90 passes will be used. Gary moved. Matt seconded the motion. All in favor, motion carried.
- d. Commissioners Report – Ken mentioned that the OFA Board hired Patrick Sieng and JL Wilson with Public Affairs Counsel to lobby on behalf of all Oregon Fairs.
- e. CCF Improvement Foundation Report – Nothing to report.

5. OLD BUSINESS

- a. Bills for review – January 1-31, 2019. No comments given.
- b. Budget 2019-20 and 2020-21
- c. Business Plan and Strategic Plan – Meeting scheduled for February 26th at 4PM in Horning Hall. Ted will lead the two-hour meeting.
- d. MOU with 4H – No update.
- e. Pump House Repair – Tyler reported that it was complete. Everyone was pleased with the new building.
- f. 4H Hall Overhead Sprinkler System – Laurie has requested the Grant Monies from the CC Fair Improvement Foundation Board.
- g. Other Old Business

6. NEW BUSINESS

- a. Facility Rental Requests
 - i. Canby Rodeo Appreciation Night
 - ii. Clackamas County Libraries Training Class
 - iii. Wedding for Tashney West (John and Sally West's Daughter)
 - iv. Staff directed to review policy for potential Ethic problems. Lauren moved to table until next month. Greg seconded the motion. All in favor, motion carried.
 - v. Ted is planning an ethics training/presentation for all Employees, Committees and Fair Board members.

7. GOOD TO THE ORDER

- a. Check signers for Wednesday, February 19th will be Greg and Raeline. Check signers for Tuesday, March 4th will be Greg and Shirley.
- b. Shirley passed out flyers for the Mental Health Awareness Day on March 12th at 4:30pm. Everyone invited to attend.

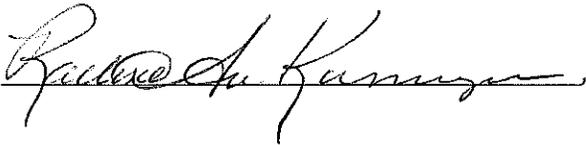
8. NEXT FAIR BOARD MEETING

March 12, 2020 at 4:30PM in Horning Hall.

9. ADJOURNMENT

With no further business to come before the Board, Ted moved to adjourn at 5:49pm. Raeline seconded the motion. All in favor, motion carried.

Respectfully Submitted



March 12, 2020