

Board of County Commissioners Business Meeting Minutes – **DRAFT**

A complete video copy and packet including staff reports of this meeting can be viewed at <https://www.clackamas.us/meetings/bcc/business>.

Thursday, November 7, 2024 – 10:00 AM

In person and via virtual technology (Zoom)

PRESENT: Chair Tootie Smith
Commissioner Ben West
Commissioner Martha Schrader
Commissioner Paul Savas
Commissioner Mark Shull

CALL TO ORDER

PRESENTATION

1. 2024 Property Tax Update (Bronson Rueda, Assessor)
2. Presentation in Recognition of Veterans Day 2024 (Rod Cook & Gus Bedwell, H3S)

PUBLIC HEARING

1. Approval of a Boundary Change Proposal No. 2024-002-CCSD1 (Hong Huynh, Counsel)

Chair Smith opened the meeting for public testimony.

Chair Smith closed the Public Hearing and asked if there is any further discussion. None was heard, and the Chair requested a motion.

Commissioner Shull moved for approval of a Boundary Change Proposal No. 2024-002-CCSD1, Commissioner Savas seconded.

Commissioner West	aye
Commissioner Schrader	aye
Commissioner Savas	aye
Commissioner Shull	aye
Chair Smith	aye; Motion passes 5-0

Chair Smith recessed as the Board of County Commissioners and convened as the Service District #5 (Street Lighting) Board.

2. Approval of a Board Order Forming Six New Assessment Areas within Clackamas County Service District No. 5. (Dan Johnson & Wendi Coryell, DTD)

Chair Smith opened the meeting for public testimony.

Chair Smith closed the Public Hearing and asked for a motion.

Commissioner Savas moved for approval of the Board Order forming six new assessment areas within Clackamas County Service District No. 5, and Commissioner Schrader seconded.

Commissioner West	aye
Commissioner Schrader	aye
Commissioner Savas	aye

Commissioner Shull aye
Chair Smith aye; Motion passes 5-0

3. Approval of a Board Order Forming One New Assessment Area within Clackamas County Service District No. 5 (Dan Johnson & Wendi Coryell, DTD)

Chair Smith opened the meeting for public testimony.

Jennifer Ertler (Milwaukie) spoke in favor of adding the new lighting.

Chair Smith closed the Public Hearing and asked for a motion.

Commissioner Shull moved for approval of the Board Order forming one new assessment area within Clackamas County Service District No. 5, seconded by Commissioner Savas.

Commissioner West aye
Commissioner Schrader aye
Commissioner Savas aye
Commissioner Shull aye
Chair Smith aye; Motion passes 5-0

Chair Smith adjourned as the Service District #5 (Street Lighting) Board and reconvened as the Board of County Commissioners.

CONSENT AGENDA

A. Elected Officials

1. Approval of Previous Business Meeting Minutes – BCC
2. Approval of an Amendment to a Subrecipient Agreement with Clackamas Women’s Services for Latina victims services. Amendment Value is \$67,900.45 for 1 year. Total Agreement Value is \$131,990.90 for 2 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved. –Sheriff
3. Approval of an Amendment to a Subrecipient Agreement with The Children’s Center of Clackamas County for medical and forensic evaluations, victim support services and coordinated investigation assistance. Amendment Value is \$26,524 for 1 year. Total Agreement Value is \$51,524 for 2 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved. –Sheriff
4. Approval of an Amendment to a Subrecipient Agreement with Northwest Family Services for temporary housing of intimate partner violence crime victims. Amendment Value is \$41,666.05 for 1 year. Total Agreement Value is \$81,046.10 for 2 years. Funding is through the Oregon Criminal Justice Commission. No County General Funds are involved. –Sheriff

B. County Administration

1. Approval of a Board Order reaffirming Clackamas County's commitment to the Alden E. Miller Law Library. No fiscal impact. No County General Funds are involved.

C. Health, Housing & Human Services

1. Approval of an Intergovernmental Agreement with Sunrise Water Authority for Low Income Household Energy Assistance Program. Agreement value is \$42,750 for one year. Funding is from the Federal Pass through Oregon Housing and Community Services. No County General Funds are involved.
2. Approval of a Contract with TRIO Community Meals, LLC for Congregate and Home Delivered Meals served to older adults. Total Agreement value is \$3,547,500 for up to five years. Funding is through the Older Americans Act from the Oregon Department of Human Services. No County General Funds are involved.
3. Approval of a Consent to Transfer, Assignment, and Assumption of a HOME Loan Agreement for the Mt. Scott Terrace affordable housing project. No County General Funds are involved.
4. Approval of an Intergovernmental Agreement with Portland State University for organizational development services in change management. Total Agreement Value is \$10,000 for 9 months. Funding is through department interest income from federal, state and local funding awards. No County General Funds are involved.
5. Approval of a Grant Application to the Statewide Transportation Improvement Funds program for Transportation Reaching People and Clackamas County Senior Centers operations. Anticipated Grant Value is \$3,827,045 for 2 years. Funding is through the Oregon Department of Transportation. No County General Funds are involved.
6. Approval of a Grant Application to the Statewide Transportation Improvement Population-Based Funds program for Transportation Reaching People and Clackamas County Senior Centers operations. Anticipated Grant Value is \$1,777,204 for 2 years. Funding is through the Oregon Department of Transportation. No County General Funds are involved
7. Approval of a Continuation Grant Application to the Oregon Department of Transportation for preventative maintenance on Transportation Reaching People, Last Mile Shuttle and Mount Hood Express vehicles. Anticipated Grant Value is \$200,000 for 2 years. Funding is through the Oregon Department of Transportation. No County General Funds are involved.
8. Approval of a Continuation Grant Application to the Oregon Department of Transportation 5311 Rural Formula Funds for operation of the Mount Hood

Express. Anticipated Grant Value is \$1,137,115 for 2 years. Funding is through the Oregon Department of Transportation and \$64,500 of budgeted County General Funds.

9. Approval of an Amendment to a Subrecipient Agreement with Legal Aid Services of Oregon to provide legal assistance to County residents. Amendment Value is \$108,679 for 1 year. Total agreement value is \$237,838 for 2 years. Funding is through the Federal Community Development Block Grant program and the Older Americans Act. No County General Funds are involved.
10. Approval of an Amendment to an Intergovernmental Agreement with the Oregon Health Authority for Behavioral Health Housing Investment Funds. Amendment Value is 21 months. Total Agreement Value is \$4,704,837.17 for 3 years. Funding is through the Oregon Health Plan. No County General Funds are involved.

D. Transportation & Development

1. Board Order Acknowledging Permanent Right of Way Easements for Road Purposes for Minuteman Way and Simultaneously Vacating a Portion of Mather Road and Industrial Way. No fiscal impact. No County General Funds are involved.
2. Approval of a Contract with PBS Engineering and Environmental LLC for the Oatfield Rd Jennings Ave signal rebuild project. Total Contract Value is \$472,969 for 2 years. Funding is through the Community Road Fund. No County General Funds are involved.
3. Approval of a Contract with Eagle-Elsner, Inc. for the Arndt Road/Airport Road paving project. Total Contract Value is \$1,955,000 for 1 year. Funding is through County-approved American Rescue Plan Act, Lost Revenue and HB 2017 Funds. No County General Funds are involved.
4. Approval of an Intergovernmental Agreement with Metro to Implement the Fiscal Year 2024-2025 Annual Waste Reduction and Recycle at Work program. Total Agreement Value is \$793,880 for 1 year. Funding is through Metro Service District's Regional System Fees on waste disposal. No County General Funds are involved.
5. Approval of a Contract with Otak, Inc. for consulting services to develop a Zoning & Development Ordinance Diagnostic Report. Total Agreement Value is \$250,952 for 1 year. Funding is through the Metro 2040 Planning and Development Grant program. No County General Funds are involved.

E. Finance

1. Approval of Lease Agreement with 205 Sunnyside, LLC for the Sunnyside Health Center Building. Total value is \$9,410,098.56 for 15 years. Funding is through the Center's Service Charge Revenues. No County General Funds are involved.

Commissioner West moved for Approval of the consent agenda, seconded by Commissioner Savas.

Commissioner West	aye
Commissioner Schrader	aye
Commissioner Savas	aye
Commissioner Shull	aye
Chair Smith	aye; Motion passes 5-0

Chair Smith recessed as the Board of County Commissioners and convened as the Water Environment Services Board.

WATER ENVIRONMENT SERVICES CONSENT AGENDA

- A. Approval of a Contract with Jacobs Engineering Group Inc. for aeration basin improvement design services. Contract Value is \$849,058 for 5 years. Funding is through WES Sanitary Sewer Construction Funds. No County General Funds are involved.

Director West moved for Approval of the Water Environment Services consent agenda, seconded by Director Schrader.

Clerk:

Director West	aye
Director Schrader	aye
Director Savas	aye
Director Shull	aye
Chair Smith	aye; Motion passes 5-0

Chair Smith adjourned as the Water Environment Services Board and reconvened as the Board of County Commissioners.

PUBLIC COMMUNICATION

Chair Smith opened the meeting for public communication.

Christine Kennedy (Lake Oswego) commented on veterans, elections and budgeting transparency.

Chair Smith closed public communication.

COUNTY ADMINISTRATOR UPDATE

B. Documents Signed on Board's Behalf October 29, 2024

County Administrator Gary Schmidt presented to the Board on two documents that he signed on their behalf during the Board's recent recess.

Chair Smith recessed as the Board of County Commissioners and convened as the Housing Authority Board.

Commissioner West moved for ratification of the documents signed on the Board's behalf on October 29, 2024, seconded by Commissioner Savas.

Commissioner West	aye
Commissioner Schrader	aye
Commissioner Savas	aye
Commissioner Shull	aye
Commissioner Leenstra	absent
Chair Smith	aye: Motion passes 5-0-1

Chair Smith adjourned as the Housing Authority Board and reconvened as the Board of County Commissioners.

Commissioner West moved for ratification of the documents signed on the Board's behalf on October 29, 2024, seconded by Commissioner Savas.

Chair Smith: Any further Discussion?

Clerk please call the Poll

Commissioner West	aye
Commissioner Schrader	aye
Commissioner Savas	aye
Commissioner Shull	aye
Chair Smith	aye; Motion passes 5-0

County Administrator Gary Schmidt shared that Development and Transportation staff was recognized with the 2025 Project of the Year Award by the Oregon Chapter of the American Public Work Association for the Lynwood Avenue Corridor Improvements project.

COMMISSIONER COMMUNICATION

Commissioner Schrader shared her gratitude for her colleagues.

Commissioner West thanked the County Clerk and made comments on election improvements.

Commissioner Savas thanked veterans and made comments on legal disputes with other jurisdictions.

Commissioner Shull also thanked the County Clerk, thanked Veterans and made comments on the need for family-friendly environment.

Chair Smith commented on the previous meeting's public comment period and noted she would reserve comments on her election until every vote had been counted.

Chair Smith adjourned the meeting at 11:33am.