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DIRECTOR

DEPARTMENT OF FINANCE
PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

May 16, 2019

Board of County Commissioners
Clackamas County

Members of the Board:

Amendment to the Assessor's CAFFA
Grant Application for FY 2019-20

Purpose/Outcome	This is an annual requirement to accompany the application for a grant from the State of Oregon Department of Revenue to the Clackamas County Assessor's Office. The amendment includes a new position in the Assessor's office, which was not included in the first application approved on 4-25-19.
Dollar Amount and Fiscal Impact	The grant provides approximately 18% of the revenue for the Assessor's Office.
Funding Source	The State of Oregon
Duration	Effective July 1, 2019 to June 30, 2020
Previous Board Action	Original application was approved at the 4-25-19 business meeting. This amendment completes the grant application.
County Counsel Review	Reviewed and approved by County Counsel on 4-17-2019.
Strategic Plan Alignment	Build public trust through good government
Contact Person	Tami Little, County Assessor 503-655-8302 Jeff Aldridge, Finance Department 503-742-5420

BACKGROUND:

County Assessment Function Funding Assistance (CAFFA) is a grant from the State of Oregon to Clackamas County Assessor's Office. The grant provides approximately 18% of the revenue for the Assessor's Office. All documents required to be included in the grant application are attached. They include a summary of expense, two staffing reports, two narrative reports, and two work activity forms, Grant Application and Racial and Ethnic Impact Statement. The application and accompanying documents must be received in Salem by June 1, 2019, and this material has been reviewed and approved by County Counsel.

The amendment includes a new position in the Assessor's office increasing the amount of the grant by approximately \$10,000. The attached summary of expenses, form 7 outlines this change.

RECOMMENDATION:

Staff respectfully recommends the Board of Commissioners approve this amendment to the CAFFA grant application.

Respectfully submitted,

Jeff Aldridge
Grants Manager



Form 7 Summary of Expenses

2019-2020

County CLACKAMAS

	A. Assessment Administration	B. Valuation	C. BOPTA	D. Tax Collection & Distribution	E. Cartography*	F. Dedicated IT services for A&T	Totals
Current operating expenses							
1. Personnel services	2,026,035	2,966,190	109,128	756,244	600,749	105,935	6,564,281
2. Materials and services	708,168	911,609	38,622	252,529	222,630	38,000	2,171,558
3. Transportation	0	19,000	0	0	0	0	19,000
4. Total current operating expenses (Total direct expenses)	2,734,203	3,896,799	147,750	1,008,773	823,379	143,935	8,754,839

* Include approved grant funding for ORMAP

Indirect expenses

5. Total direct expenses (line 4)	8,754,839
6. If you use the 5 percent method to calculate your indirect expenses, enter 0.05 in this box.	0.05
Total indirect expenses (line 5 multiplied by line 6)	437,742
6A. If you use a percent amount approved by a federal granting agency to calculate your indirect expenses, enter that percentage in this box.....	0.00000
Total indirect expenses (line 6A multiplied by the direct expense amount for the category/categories that your certificate allows)	0
7. Total indirect expenses	437,742

Capital outlay

	Assessment Administration	Valuation	BOPTA	Tax Collection & Distribution	Cartography	Data Processing Support (IT, AT)	Total capital outlay without regard to limitation
8. Enter the actual capital outlay without regard to limitation.	0	122,947	0	0	0	0	122,947
9. Total direct and indirect expenses (sum of lines 4 and 7)							9,192,581
10. Direct and indirect expenses multiplied by 0.06							551,555
11. The greater of line 10 or \$50,000.....							551,555
12. Capital outlay (the lesser of line 8 or line 11)							122,947
13. Total expenditures for CAFFA consideration (sum of lines 4, 7, and 12)							9,315,528



Form 7 Summary of Expenses

2019-2020

County CLACKAMAS

	A. Assessment Administration	B. Valuation	C. BOPTA	D. Tax Collection & Distribution	E. Cartography*	F. Dedicated IT services for A&T	Totals
Current operating expenses							
1. Personnel services	2,026,409	2,856,812	109,136	756,379	600,860	105,935	6,455,531
2. Materials and services	722,466	897,988	38,881	257,673	226,870	38,000	2,181,878
3. Transportation	0	19,000	0	0	0	0	19,000
4. Total current operating expenses (Total direct expenses)	2,748,875	3,773,800	148,017	1,014,052	827,730	143,935	8,656,409

* Include approved grant funding for ORMAP

Indirect expenses

5. Total direct expenses (line 4)	8,656,409
6. If you use the 5 percent method to calculate your indirect expenses, enter 0.05 in this box.	0.05
Total indirect expenses (line 5 multiplied by line 6)	432,820
6A. If you use a percent amount approved by a federal granting agency to calculate your indirect expenses, enter that percentage in this box.....	0.00000
Total indirect expenses (line 6A multiplied by the direct expense amount for the category/categories that your certificate allows)	0
7. Total indirect expenses	432,820

Capital outlay

	Assessment Administration	Valuation	BOPTA	Tax Collection & Distribution	Cartography	Data Processing Support (IT, AT)	Total capital outlay without regard to limitation
8. Enter the actual capital outlay without regard to limitation.	0	122,947	0	0	0	0	122,947
9. Total direct and indirect expenses (sum of lines 4 and 7)							9,089,229
10. Direct and indirect expenses multiplied by 0.06							545,354
11. The greater of line 10 or \$50,000.....							545,354
12. Capital outlay (the lesser of line 8 or line 11)							122,947
13. Total expenditures for CAFFA consideration (sum of lines 4, 7, and 12).....							9,212,176

County Administrator Approval