



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

DEVELOPMENT SERVICES BUILDING

150 BEAVERCREEK ROAD OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County
Members of the Board:

Authorization to Purchase Quantity one (1) current model year Ditch Witch JT10A bore machine with trailer and accessories as listed on Quote #20179187 from The Charles Machine Works using Sourcewell Contract #110421-CMW for the Clackamas Broadband eXchange

Purpose / Outcome	Approval to purchase one (1) current model year Ditch Witch JT10A bore machine with trailer and accessories as listed on Quote #20179187 from The Charles Machine Works using Sourcewell Contract #110421-CMW <u>for the Clackamas Broadband eXchange</u>
Dollar Amount and Fiscal Impact	\$158,561.32
Funding Source	Clackamas Broadband eXchange
Duration	June 30, 2023
Previous Board Action/Review	3/22/22: Discussion item at issues
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. Build a strong infrastructure. 2. This equipment purchase follows the Board's Key Initiatives of making high speed internet available throughout the County.
Counsel Review	This has been reviewed by county counsel 3/9/22 AN
Procurement Review	Was this project processed through Procurement? Yes.
Contact Person	Russ Weber, Equipment Coordinator, (503) 722-6324
Contract No.	Sourcewell Contract #012418-CMW

Background:

The Clackamas Broadband eXchange has requested that the Clackamas County Fleet Services Division within the Department of Transportation and Development purchase one (1) current model year Ditch Witch JT10A bore machine with trailer and accessories as listed on Quote #20179187 from The Charles Machine Works using Sourcewell Contract #110421-CMW.

This bore machine will be assigned to the Technology Services Department for the deployment of new fiber optic cable. This equipment will be operated by Clackamas Broadband eXchange (CBX) as part of the self-performed work on broadband expansion as part of the American Rescue Plan Act funding.

Procurement Process:

Approval of the purchase is being requested under the Local Contract Review Board Rule C-046-0400, Authority of Cooperative Procurements. The purchase will be made off cooperative contract

Sourcewell Contract #110421-CMW through The Charles Machine Works. A notice of Intent to Purchase the one (1) current model year Ditch Witch JT10A bore machine with trailer and accessories was issued on February 3, 2022. No comments were received at the time of closing on February 10, 2022.

Recommendation:

Staff respectfully recommends the Board approve this purchase and authorizes Procurement staff to issue the PO on behalf of the County.

Sincerely,

Warren Gadberry

Warren Gadberry
Fleet Manager

Placed on the Board Agenda of _____ by the Procurement Division.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving Issuance of Purchase Order of one (1) current model year Ditch Witch JT10A bore machine with trailer and accessories from The Charles Machine Works through the Sourcewell cooperative contract #110421-CMW



Board Order No. _____

Page 1 of 1

Whereas, the Clackamas County Board of County Commissioners (the “Board”) has authority to sign all contracts and any amendments or renewals of the same;

Whereas, Oregon Revised Statutes (“ORS”) chapter 279A.200-220 and Local Contract Review Board Rule C-046-0400 permit Clackamas County to purchase goods or services using a cooperative procurement;

Whereas, Sourcewell established a cooperative contract #110421-CMW with The Charles Machine Works for the purchase of one (1) current model year Ditch Witch JT10A bore machine with trailer and accessories as listed on Quote #20179187;

Whereas, the Clackamas Broadband eXchange desires to purchase one (1) current model year Ditch Witch JT10A bore machine with trailer and accessories as listed on Quote #20179187 from The Charles Machine Works using Sourcewell Contract #110421-CMW, for a total contract price of \$158,561.32;

Whereas, the Clackamas County Department of Finance requests authority to utilize the Sourcewell contract to purchase the aforementioned vehicle by issuance of a purchase order (“PO”);

Whereas, a PO is issued directly through the Department of Finance’s management software with no signature required or available;

NOW THEREFORE, the Clackamas County Board of County Commissioners resolves as follows:

1. The requested use of the Sourcewell Contract #110421-CMW to purchase the aforementioned vehicles in the amount of \$158,561.32; is hereby approved;
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the aforementioned vehicle using the Sourcewell contract.

DATED this _____ day of _____, 2022

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



NOTIFICATION OF INTENT TO PURCHASE

February 3, 2022

In accordance with Local Contract Review Board Rules C-046-0440, notice is hereby given by Clackamas County on behalf of its Department of Transportation and Development, through its Procurement Division, that it intends to purchase one (1) Ditch Witch JT10A with Trailer through the Sourcewell Contract # 012418-CMW with Charles Machine Works for Clackamas County Broadband Exchange (CBX). The estimated total purchase is \$158,561.32. A vendor may submit comments regarding this notice to the Procurement Analyst, Jan O'Gara via email jogara@clackamas.us. Comments must be received by 5:00PM, within seven (7) calendar days from the date of issuance of this Notice of Intent to Purchase.

OregonBuys

ORGANIZATION

Organization Clackamas County
 Address 2051 Kaen Road
 Oregon City, OR 97045

Purchaser Ryan Rice
 Info Contact

DEPARTMENT

Department C0101007
 Bill-to-Address 2051 Kaen Rd STE 490

Oregon City, OR 97045
 Ship-to-Address 2051 Kaen Rd STE 490

Oregon City, OR 97045

BID INFORMATION

Description Notice of Intent to Purchase -Ditch Witch JT10A

Bulletin Desc. In accordance with Local Contract Review Board Rules C-046-0440, notice is hereby given by Clackamas County on behalf of its Department of Transportation and Development, through its Procurement Division, that it intends to purchase one (1) Ditch Witch JT10A with Trailer through the Sourcewell Contract # 012418-CMW with Charles Machine Works for Clackamas County Broadband Exchange (CBX).

Bid Number S-C01010-00001978

Bid Opening Date 02/10/2022 5:00 PM

Bid Type Open Market

Type Code

Alternate Id

Fiscal Year 2023

Pre-Bid

Available Date 02/03/2022 5:07 PM

Attachments Notice of Intent to Purchase~1.pdf

AMENDMENTS

ITEMS

<u>Item</u>	<u>Description</u>	<u>Quantit</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
1.000	Machinery - Drigger	1.00	EA		



Clackamas Broadband eXchange

Technology Services

121 Library Court Oregon City, OR 97045

December 29, 2021

To: Warren Gadberry, Clackamas County Fleet

Fr: Dave DeVore, Interim Technology Services Director

RE: Purchase of CBX ARPA Bore Machine

Technology Services Office requests the Clackamas County Fleet Department to obtain one (1) Ditch Witch JT10A and trailer as quoted on 12/09/2021 by Todd Miller. The total cost, including shipping, for the Ditch Witch JT10A and trailer is \$158,561.32 (see attached quote).

The funds for this trailer are available in the ARPA funds for broadband expansion authorized for Clackamas Broadband eXchange 2021-2022 fiscal year budget. Use account stream CLCK-230-18-1803-180303-44280 for the purchase of the bore machine.

Best Regards,

David DeVore
Interim TS Director



Request for a Contract or Contract Amendment

Date:

To: Procurement Division: PACSrequest@clackamas.us

Contract Facilitator:	Russ Weber/Duke Dexter	Phone #:	<input type="text" value="971-678-3464"/>
Contract Administrator:	Warren Gadberry	Phone #:	<input type="text" value="3988"/>
Department/Division:	Technology Services/CBX		
Send invoices to:	Technology Services/CBX		

Vendor Information:

Contractor Name:	<input type="text" value="Charles Machine Works"/>	Contact Name:	<input type="text" value="Scott Bevens"/>
Address:	<input type="text" value="1959 West Fir Avenue"/> <input type="text" value="Perry, OK 73077"/>	Phone:	<input type="text" value="971-678-3464"/>
		Email:	<input type="text" value="sbevens@ditchwitchwest.com"/>

New Contract Contract Amendment Original Contract # Original PO #

Account String (required):

MFR Accounting Tag	Fund (opt)	Account	Service (opt)	PC Bus Unit (opt)	Project (opt)	Activity (opt)
180303	230	44280				

Short Request Description:
 Purchase 1 (one) Ditch Witch JT10A bore machine with trailer and accessories as listed on Quote #20179187 using Sourcewell Contract #012418-CMW.

** If ordering materials - provide a ship-to address and county contact name and phone number.

NEW CONTRACT

Procurement Authority:

- Direct
- Cooperative Contract (Identify Cooperative)
- Emergency (Attach Emergency Declaration)
- Single Candidate (Attach screening and selection process)
- Intermediate (Attach Bid/Quote Tabulation Form)
- Sole Source (Attach Sole Source Justification)
- Exempt (Reference Code Section)

Goods & Services/Professional

Contract effective date:	<input type="text" value="12/28/2021"/>
Contract expiration date:	<input type="text" value="12/30/2022"/>
Nbr. of Renewals (if any):	<input type="text" value="0"/>
Total Contract Value:	<input type="text" value="\$158,561.32"/>

Construction/Trades

Key Dates: Start:

Substantial Completion:

Final Completion:

Subject to Prevailing Wage: No Yes

CCB #:

- Required - Detailed scope of work attached in a Word document
- For Direct Procurement - Quote/Proposal attached

Is this project grant funded: No Yes - Source of Funds:

(Provide the relevant procurement requirements from the grant award)

Note: You must submit subrecipient vs. contractor determination if grant funded.

AMENDMENT

Purpose of Amendment (check all that apply):

- Time Extension:
- Revised Scope of Work. Attach scope revisions in a **Word** document and/or quote/proposal
- Compensation Change:

Budget Authority Approval (electronic or written):

Signature:

Date:



Bid/Quote Tabulation Form

To be used for all purchases between \$5,000.01 - \$50,000.00, unless otherwise approved by Procurement. Three bids must be obtained from different vendors.

Date:

To: Procurement Division: PACSrequest@clackamas.us

Contract Facilitator:

Phone Ext:

Contract Administrator:

Phone Ext:

Department/Division:

Were at least three bids/quotes obtained? Yes No, explain reason:

Reason:

Bid/Quote #	Vendor Name	Price	Not Quoting
#1	<input type="text" value="Charles Machine Works"/>	<input type="text" value="\$158,561.32"/>	<input type="checkbox"/>
Date Contacted	<input type="text" value="12/9/2021"/>	Date bid/quote received	<input type="text" value="12/9/2021"/>
#2	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Date Contacted	<input type="text"/>	Date bid/quote received	<input type="text"/>
#3	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Date Contacted	<input type="text"/>	Date bid/quote received	<input type="text"/>
#4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Date Contacted	<input type="text"/>	Date bid/quote received	<input type="text"/>

Selected Vendor:

Contact Name:

Email:

Address:

Phone:

Generally the contract should be awarded to the vendor with the lowest price conforming Bid/Quote. If you request exception to the low price award, explain justification:

Reason:

Goods & Services/Professional

Contract Effective Date:

Contract Expiration Date:

Construction Trades

Substantial Completion:

Final Completion:

BOLI/Davis Bacon No Yes

CCB#:

Accounting Tag	Fund (opt)	Account	Service (opt)	PC Bus Unit	Project (opt)	Activity (opt)
Account String: <input type="text" value="180303"/>	<input type="text" value="230"/>	<input type="text" value="44280"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Is this project grant funded? No Yes – If Yes, attach a copy of the grant.

Note: You must submit subrecipient vs. contractor determination if grant funded.

By submission of this Bid/Quote Tabulation Form, I certify that there are sufficient funds in the above referenced account string for the purchase.

Budget Authority Approval:

Date:

Submit with Form: All written quotes, scope of work, and any specifications sent to vendors



Quotation

The Charles Machine Works
 1959 West Fir Avenue
 P.O.Box PO BOX 66
 Perry, OK 73077
 Phone No : 1-800-654-6481
 Fax No : 580 336 0617
 Email : global@ditchwitch.com

Information

Quotation No. 20179187
 Document Date 12/09/2021
 Customer No. 513326
 Dealership DITCH WITCH WEST (PORTLAND, OR)
 PORTLAND
 PO _____
 Created by Todd Miller

Sold-to Party Address

CLACKAMAS COUNTY
 SOURCEWELL MEMBER 31693
 2051 KAEN ROAD
 OREGON CITY OR 97045

Global Account Price Quote Quote Valid until : 04/09/2022

TAXES ARE AN ESTIMATE AT TIME OF QUOTATION-ACTUAL TAX WILL BE CALCULATED AT TIME OF INVOICING. IF TAXES ARE QUOTED AND THIS IS A TAX EXEMPT TRANSACTION, PLEASE PROVIDE TAX EXEMPT CERTIFICATE OR LEASING DETAILS WITH YOUR PURCHASE ORDER.

FOR MODEL SPECIFICATIONS OR OTHER INFORMATION, VISIT OUR WEBSITE AT WWW.DITCHWITCH.COM

Quotation Details

Qty	Material Description	Unit Price	Discount	Amount
	***** SOURCEWELL CONTRACT 110421-CMW *****			
1EA	JT10A - JT10A With the following configuration: Engine Highly Regulated Mud Pump 20 Gallon JT Auger 4in Auger Hydraulic Oil Standard			0
1EA	JT10A-PREP - JT10 Equipment Prep			
50EA	355-1301 - DW FORGED HD 1.63 X 2.00 1.30-5 6' PIPE			7.47
1EA	TD-RECON - TD-RECON With the following configuration: Radio Option North America Radio			1.00
1EA	149-578 - SPLIT ROD WIPER 1.25" ID			26
2EA	300-3986 - STABILIZER PAD			0.

Confidentiality Notice:

This quote may contain confidential information. The information is intended only for the individual or entity named. If you are not the intended recipient, please immediately notify us at 1-800-654-6481 to arrange for return of the document.



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Quotation Details

Qty	Material Description	Unit Price	Discount	Amount
1EA	400-1384 - EZ-CONNECT 2 (1.30-5 M / 1.63-6 M EZ2)			8
1EA	400-2218 - CONNECTOR 1.63-6 F EZ2 / 2.0 M API-IF			1.
1EA	400-3146 - 2.5" PWRHOUSE XD/6H-1/2"/VM/2.0 " I.F.			..
1EA	400-2751 - 3.5-5/12-75-10 OMNI BIT			7.82
1EA	FM5XB - FM5XB With the following configuration: Decals English Fluid Tank 300 Gallon Tank			12
1EA	159-890 - 50FT 1" TRANSFER HOSE			1
1EA	TK-RECON2 - TK-RECON2 With the following configuration: Radio Option North America Radio			9
1EA	220-2661 - TRACKER SWIVEL BASE MOUNT			.3
1EA	222-6212 - TK EVA CASE, COMBO			6

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Quotation Details

Qty	Material Description	Unit Price	Discount	Amount
1EA	102-1623 - 17T1 BEACON, BASE UNIT			.
1EA	NON DW TRAILER - TOWMASTER TC-12D			10
		Corporate Account Price		156,974.32
		Total Freight		1,547.00
		Installation Charge		40.00
		Total Amount		\$ 158,561.32

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