



**CHILDREN, FAMILY AND COMMUNITY CONNECTIONS  
PREVENTION COORDINATION FOR RURAL CLACKAMAS COUNTY  
NOTICE OF FUNDING OPPORTUNITY**

La División de Niños, Familias y Conexiones Comunitarias del Condado de Clackamas está en busca de solicitudes de agencias u organizaciones interesadas en construir una respuesta comunitaria para el uso, mal uso y abuso del alcohol y marihuana por parte de niños y jóvenes de entre 9 y 20 años de edad en Estacada y/o Sandy, Oregon. Se ofrecen hasta \$60,000 dólares por comunidad para esta oportunidad con un potencial de hasta cuatro años para financiamiento, dependiendo del desempeño satisfactorio y la continua capacidad de financiamiento. La elegibilidad está limitada a entidades sin fines de lucro domésticas y locales, ya sea públicas o privadas, tales como unidades del gobierno local (ciudad o población); tribus federalmente reconocidas como Indígenas Estadounidenses/Nativas de Alaska (AI/AN, por sus siglas en inglés), organizaciones urbanas indígenas y consorcios de tribus u organizaciones tribales; universidades, colegios y universidades públicos y privados; y organizaciones comunitarias y religiosas. Para obtener una copia de esta oportunidad de financiamiento en un idioma diferente, por favor, contacte a Brian McCrady al 503-650-5681 o al correo electrónico [bmccrady@clackamas.us](mailto:bmccrady@clackamas.us)

Отдел округ Клакамас по вопросам развития детей, молодежи и семей принимает заявки от служб или организаций, деятельность которых посвящена разработке мер общественного реагирования на употребление, систематическое употребление и злоупотребление алкоголем и марихуаной среди молодежи в возрасте от 9 до 20 лет, проживающей в городах Эстакада и/или Сэнди, штат Орегон. Эта возможность предусматривает выдачу грантов на сумму до 60 тыс. долларов на каждую общественную группу с возможностью финансирования на срок до четырех лет, в зависимости от успеха показателей и доступности дальнейшего финансирования. Право на участие ограничено местными государственными и частными некоммерческими организациями, такими как органы местного самоуправления (город или муниципалитет); федерально признанные племена американских индейцев/коренных жителей Аляски (AI/AN), племенные организации, городские индейские организации и консорциумы племен или племенных организаций; государственные или частные университеты, колледжи, школы, а также общинные и конфессиональные организации. Для получения копии текста заявления на финансовую помощь на другом языке, пожалуйста, обращайтесь к Брайану МакКрэди (Brian McCrady) по тел. 503-650-5681 или по эл. почте [bmccrady@clackamas.us](mailto:bmccrady@clackamas.us)

Văn phòng Kết nối Trẻ em, Gia đình và Cộng đồng (Children, Families and Community Connections Division) của Quận Clackamas đang tiếp nhận đơn xin tài trợ từ các cơ quan, tổ chức mà đã và đang đầu tư vào nỗ lực cải thiện khả năng ứng phó của cộng đồng về việc giới trẻ từ 9-20 tuổi sử dụng, sử dụng trái phép và lạm dụng bia rượu và cần sa ở Estacada và/hoặc Sandy, Oregon. Cơ hội này có thể mang đến cho mỗi cộng đồng một khoản tài trợ lên đến \$60,000, có khả năng kéo dài đến bốn năm, miễn là tiền trong ngân quỹ vẫn còn và cộng đồng có kết quả làm việc thỏa đáng. Cơ hội này chỉ dành cho các tổ chức phi lợi nhuận công cộng và tư nhân cấp địa phương, chẳng hạn như các đơn vị của chính quyền địa phương (thành phố hoặc thị trấn); các bộ lạc Người Mỹ Bản địa/Thổ dân Alaska (AI/AN), tổ chức bộ lạc, Tổ chức Người Mỹ Bản Địa Vùng Đô thị, và các liên đoàn bộ lạc hoặc tổ chức bộ lạc; trường đại học công lập hoặc tư thục, trường cao đẳng, trường học; và các tổ chức cộng đồng và tôn giáo. Để có được tài liệu về cơ hội tài trợ này bằng một ngôn ngữ khác, vui lòng liên hệ với Brian McCrady theo số 503-650-5681 hoặc [bmccrady@clackamas.us](mailto:bmccrady@clackamas.us)

## **INTRODUCTION**

### **YOUTH SUBSTANCE ABUSE PREVENTION IN ESTACADA AND SANDY, OREGON**

Clackamas County's Health, Housing & Human Services Department's Children, Families and Community Connections Division is seeking applications from agencies and/or organizations invested in building a community response to alcohol and marijuana use, misuse and abuse by youth aged 9-20, living in Estacada and Sandy, Oregon.

The FEDERAL funding source for this opportunity is the Strategic Prevention Framework – Partnership for Success grant through SAMHSA (Substance Abuse and Mental Health Services Administration). Applicants may apply for up to \$60,000 per year. Applicants that demonstrate capacity to serve both Estacada and Sandy may apply up to \$120,000 per year (\$60,000 for each community). The anticipated start date for funding agreements is April 1, 2020. Funding may potentially continue through September 2024, depending upon satisfactory performance and continuing availability of funding from SAMHSA.

## **GOAL**

The goal of this funding is to prevent youth exposure to and early onset of substance use with an emphasis on alcohol and marijuana in the communities of Estacada and Sandy, Oregon. Grantees will propose a collective impact model using the Strategic Prevention Framework (SPF) (see Appendix 1) to affect positive change based on local conditions contributing to youth risk factors.

Successful applicants will use the SPF planning model in Estacada and Sandy to advance the following 6 goals:

1. Prevent onset and reducing the progression of substance abuse;
2. Reduce substance abuse-related problems;
3. Strengthen prevention capacity/infrastructure at the community level;
4. Leverage other funding streams and resources for prevention;
5. Implement a comprehensive prevention approach, including a mix of evidence-based programs, policies, and/or practices that best address the selected prevention priorities; and
6. Identify technical assistance and training needs for the development of responsive activities.

## **ELIGIBILITY CRITERIA**

Nonprofit organizations, schools, drug prevention coalitions, faith-based organizations, or other public entities serving the communities of Estacada and Sandy, Oregon are eligible to apply. Projects must address the goals identified above and result in positive, measurable outcomes for residents in each community.

Successful applicants will meet the following criteria:

- Demonstrate capacity and willingness to use the Strategic Prevention Framework to plan and implement prevention strategies based on the CSAP Six Strategies for Community Change to serve a variety of Clackamas County populations, including, but not limited to those who are English language learners, low income, or other historically underserved populations;
- Ability to recruit, hire, and supervise full-time prevention specialists in the communities of Estacada and Sandy within 60 days of receipt of funding. The prevention specialists will form local coalitions in each community, conduct community engagement and outreach, convening meetings and workshops with key stakeholders, community members and services providers, lead a process of community assessment, and guide coalition decisions on project activities to be implemented.
- Able and willing to report outputs and outcomes of project implementation over the funding period.
- Must possess a DUNS number, obtained for free at [www.dnb.com/duns-number/get-a-duns.html](http://www.dnb.com/duns-number/get-a-duns.html) and must be registered in the federal system for award management database at sam.gov. **APPLICANTS CURRENTLY DISBARRED OR SUSPENDED FROM RECEIVING FEDERAL FUNDS WILL NOT BE CONSIDERED.**

## **FUNDING CYCLE**

- Award decisions are expected to be made on this opportunity by March 16, 2020.
- Projects will be evaluated each year for continued funding, depending upon continuing availability of federal funding.
- Reports on progress will be due on a quarterly basis.

#### **FUNDING RESTRICTIONS**

- Funding to individuals is not allowed.
- Applications must propose serving youth ages 9-20 who reside in Estacada and Sandy, OR.
- Operating expenses must be clearly outlined for each proposed project.

#### **REPORTING AND FREQUENCY OF REPORTING REQUIREMENTS**

- Fiscal reports and requests for reimbursement will be due monthly, 15 days after the end of each month.
- Program reports will be due quarterly, 15 days after the end of each quarter.

#### **TO APPLY**

Complete an application by providing the information requested in the template provided below. Applications must include the Cover Page, Project Narrative, Project Timeline (EXHIBIT 1), Project Budget, and Budget Narrative. A fillable application template may be obtained by emailing **Stephanie Radford at [sradford@clackamas.us](mailto:sradford@clackamas.us)**.

*Applicants must submit their most recent independently audited financial statements and a copy of their single audit, if applicable, with their application to be considered for funding. Applicants must also provide a list of federal grants currently managed by the organization and a statement as to whether there are any outstanding lawsuits against the organization. Any outstanding lawsuits listed should also include an explanation and details of anticipated resolution.*

*An organizational risk assessment will be completed by Clackamas County prior to award done due to federal funding monitoring requirements.*

Questions about this funding opportunity must be directed in writing to Stephanie Radford: [sradford@clackamas.us](mailto:sradford@clackamas.us) . Responses will be posted weekly as FAQs at <https://www.clackamas.us/grants>

Questions received after February 24 will not receive a response.

**Completed applications are due Monday, March 2, 2020 by noon, and should be submitted electronically to Stephanie Radford: [sradford@clackamas.us](mailto:sradford@clackamas.us)**

**Applications received after the deadline or not submitted as directed will not be considered.**

Per the Civil Rights Act of 1964, no person shall, on the basis of race, color, or national origin, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any County program, service or activity.

PREVENTION COORDINATION FOR RURAL CLACKAMAS COUNTY

**SECTION 1**  
**COVER PAGE**

<b>Date:</b>	
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<b>Legal Organization Name</b>	
Alternate name/acronym	
Address	
Website	
Phone	
<b>Executive Director Name</b>	
Email and Phone	
Oregon Business Registry Number	
Federal Employer ID Number (EIN)	
DUNS Number	
<b>Program Contact Name</b>	
Email and Phone	
<b>Fiscal Contact Name</b>	
Email and Phone	
<b>Funding Amount Requested</b>	

With my signature, I certify the following:

1. The above information is correct;
2. I am authorized by the governing board of the applicant organization to submit this grant proposal;
3. The organization is in good standing with the IRS, retains its 501(c)(3) tax exempt status, and is further classified as a public charity and not a private foundation, or is a public agency or school district;
4. The organization does not discriminate on the basis of race, religion, sexual preference, sexual orientation, physical circumstances, or national origin;
5. The organization agrees to submit quarterly progress reports and final progress reports.
6. The organization agrees to submit proof of insurance at the levels required by county.

\_\_\_\_\_  
 Signing Authority Name (printed)

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

**SECTION 2**  
**PROJECT NARRATIVE**

**Directions: Answer each component of every question completely. Responses to each question will be valued as shown below, for a total score of 100 points.**

**1. Project Narrative: *If awarded, the information you provide here will form the basis of your work plan.* (45 Points):**

- a. Describe how youth use, misuse and abuse of alcohol and other substances has affected the communities of Estacada and/or Sandy.
  
- b. Provide an example of how your agency/organization has successfully collaborated with partners to improve community health, wellness or safety.
  
- c. Describe how your agency/organization uses data, information, training, and education to promote practice, system or community change.
  
- d. Describe potential activities to address underage alcohol and /or marijuana use based on the *Center for Substance Abuse and Prevention's 6 strategies*, (1) Information Dissemination; (2) Education; (3) Alternative Activities; (4) Problem Identification and Referral; (5) Community Based Processes; and (6) Environmental Strategies (see addendum on pages 6 and 7).
  - i. In which community(ies) will the activities will take place?
  - ii. Which population(s) will be targeted?
  
- e. Describe partnerships, ongoing projects, new policies or other opportunities that demonstrate your agency/organization's readiness and capacity to implement project activities and meet project goals.
  
- f. How will you measure success, i.e., what changes will occur in the targeted community and/or population?

**2. Project Timeline (25 points)**

Complete EXHIBIT 1: Project Timeline, indicating activities, key steps, deliverables, and dates when they will be completed.

**SECTION 3**  
**BUDGET**

**1. Project Budget (20 Points)**

Identify all expenses related to this application. Add additional lines as necessary.

ITEM/EXPENSE	Budgeted Cost
Personnel and Fringe (List each position separately and include FTE and fringe rate)	
Administrative costs (Limited to 10% of total budget) (provide detail in budget narrative)	
Project Costs Materials/Supplies (Curriculum, incentives, food, etc. List each separately)	
Professional fees (provide detail in budget narrative)	
Trainings (provide detail in budget narrative)	
Mileage (provide detail in budget narrative)	
Additional expenses (list each separately)	
<b>TOTAL BUDGET</b>	

**2. Budget Narrative (10 Points)**

Provide a narrative that clearly explains all sections of the budget (salary/fringe, administrative, program, and any other costs associated with this project).

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**Please submit the application electronically to Stephanie Radford at [sradford@clackamas.us](mailto:sradford@clackamas.us)**

**All questions pertaining to this Notice of Funding Opportunity must be directed in writing to Stephanie Radford at [sradford@clackamas.us](mailto:sradford@clackamas.us)**

Responses will be posted weekly as FAQs at <https://www.clackamas.us/grants>  
Questions received after February 24 will not receive a response.

## Addendum

### Six CSAP Strategies with Examples

#### **Primary Prevention**

Primary prevention activities are those directed at individuals who do not require treatment for substance abuse. In implementing the comprehensive primary prevention program, the State shall use a variety of strategies including the six strategies listed below.

- 1. Information Dissemination:** This strategy provides awareness and knowledge of the nature and extent of alcohol, tobacco and drug use, abuse and addiction and their effects on individuals, families and communities. It also provides knowledge and awareness of available prevention programs and services. Information dissemination is characterized by one-way communication from the source to the audience, with limited contact between the two.

Examples of activities conducted and methods used for this strategy include (but are not limited to) the following:

- Clearinghouse/information resource center(s);
- Resource directories;
- Media campaigns;
- Brochures;
- Radio/TV public service announcements;
- Speaking engagements;
- Health fairs/health promotion; and
- Information line.

- 2. Education:** This strategy involves two-way communication and is distinguished from the Information Dissemination strategy by the fact that interaction between the educator/facilitator and the participants is the basis of its activities. Activities under this strategy aim to affect critical life and social skills, including decision-making, refusal skills, critical analysis (e.g., of media messages) and systematic judgment abilities.

Examples of activities conducted and methods used for this strategy include (but are not limited to)

- Classroom and/or small group sessions (all ages);
- Parenting and family management classes;
- Peer leader/helper programs;
- Education programs for youth groups; and
- Children of substance abusers groups.

- 3. Alternatives:** This strategy provides for the participation of target populations in activities that exclude alcohol, tobacco and other drug use. The assumption is that constructive and healthy activities offset the attraction to, or otherwise meet the needs usually filled by alcohol, tobacco and other drugs and would, therefore, minimize or obviate resort to the latter.

Examples of activities conducted and methods used for this strategy include (but are not limited to) the following:

- Drug free dances and parties;
- Youth/adult leadership activities;
- Community drop-in centers; and
- Community service activities.

**4. Environmental:** This strategy establishes or changes written and unwritten community standards, codes and attitudes, thereby influencing incidence and prevalence of the abuse of alcohol, tobacco and other drugs used in the general population. This strategy is divided into two subcategories to permit distinction between activities which center on legal and regulatory initiatives and those that relate to the service and action oriented initiatives.

Examples of activities conducted and methods used for this strategy shall include (but not be limited to) the following:

- Promoting the establishment or review of alcohol, tobacco and drug use policies in schools;
- Technical assistance to communities to maximize local enforcement procedures governing availability and distribution of alcohol, tobacco, and other drug use;
- Modifying alcohol and tobacco advertising practices; and
- Product pricing strategies.

**5. Community-Based Process:** This strategy aims to enhance the ability of the community to more effectively provide prevention and treatment services for alcohol, tobacco and drug abuse disorders. Activities in this strategy include organizing, planning, enhancing efficiency and effectiveness of services implementation, interagency collaboration, coalition building and networking.

Examples of activities conducted and methods used for this strategy include (but are not limited to) the following:

- Community and volunteer training, e.g., neighborhood action training, training of key people in the system, staff/officials training;
- Systematic planning;
- Multi-agency coordination and collaboration;
- Accessing services and funding; and
- Community team-building.

**6. Problem Identification and Referral:** This strategy aims at identification of those who have indulged in illegal/age-inappropriate use of tobacco or alcohol and those individuals who have indulged in the first use of illicit drugs in order to assess if their behavior can be reversed through education. It should be noted, however, that this strategy does not include any activity designed to determine if a person is in need of treatment.

Examples of activities conducted and methods used for this strategy include (but are not limited to) the following:

- Employee assistance programs;
- Student assistance programs; and
- Driving while under the influence/driving while intoxicated education programs.