

**CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Sitting as the Housing Authority Board**  
**Policy Session Worksheet**

**Presentation Date:** 6/29/21      **Approx. Start Time:** 2:30 pm      **Approx. Length:** 30 min

**Presentation Title:** Supportive Housing Services - funding

**Department:** Health, Housing and Human Services (H3S)/  
Housing Authority of Clackamas County (HACC)

**Presenters:** Paul Savas, Commissioner  
Martha Schrader, Commissioner

**Other invitees:** Nancy Bush, County Operating Officer  
Jill Smith, Director of Housing and Housing Services for Clackamas  
County & Executive Director of HACC  
Elizabeth Comfort, Finance Director

**WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?**

Approve funding package that maintains and enables limited implementation of supportive housing services (SHS) until anticipated levels of Metro SHS measure funding is received.

**EXECUTIVE SUMMARY:**

On May 18, Metro staff notified Clackamas County of a delay in anticipated tax receipts from the Supportive Housing Services measure. Due to this Health, Housing and Human Services (H3S) staff identified that there were programs at risk of being defunded or discontinued unless additional dollars were secured.

On June 8 the Board of County Commissioners (BCC) agreed to convene the Administrator's Housing Task Force (AHTF) to look at programming ramp up and associated costs and cash flow modeling options for a proposal to be brought back to the BCC in two weeks. This task force was comprised of staff from County Administration, Counsel, Finance, H3S, the Housing Authority and Commissioners Paul Savas and Martha Schrader. The task force met three times to discuss options. Below is the recommendation of this group.

The AHTF is confident this approach delivers appropriate service levels and contract investments that support the needs of the community while also growing a new program in a sustainable way.

**Programming**

The task force supports a buildable approach that provides SHS programming beginning July 1, 2021. This allows previously mentioned programs to continue uninterrupted. (ESG Rapid Rehousing, Metro 300, Hotel Model, Serenity House & Haven House. *Note: the Veterans Village program funding will be continued per prior year allocations.*)

This buildable approach will also enable the Housing Authority to begin awarding contracts to community based organizations who responded to an RFP seeking homeless service providers.

The provision of homeless services will roll out slowly in year one but will grow over time in alignment with the anticipated increase in funding from this revenue source. To administer the program the proposed FTE for year one is 8. The Housing Authority has hired 4 staff already, this modeling incorporates the cost for 4 additional FTE.

#### Cash flow planning

The task force recommends an advance from Metro and county resources be used in conjunction with received tax receipts. Staff have completed conservative forecasting of anticipated SHS revenue from Metro data. With these projections, the task force suggests requesting a \$3 million initial advance from Metro. These dollars will be advanced from Metro in lieu of available collected taxes. Once dollars are regularly received by the county a withholding schedule will be developed to ensure the advanced funds are withheld without any loss to programs. Up to \$1 million in county general funds may be used from contingency if anticipated levels of tax receipts are not attained.

#### Additional notes

- The proposed program investments will be no less than \$10mm for the first year.
- This task force will meet regularly to monitor cash flow and service needs. If additional revenue is received than a recalibration of services may take place.
- This modeling does not take into account a program reserve fund nor the regional 5% set aside.

#### **FINANCIAL IMPLICATIONS (current year and ongoing):**

Is this item in your current budget?   X   YES                      NO

What is the cost? \$10,000,000

What is the funding source? Metro and County General Fund

#### **STRATEGIC PLAN ALIGNMENT:**

- How does this item align with your Department's Strategic Business Plan goals?
  - Improved community safety and health
  - Efficient and effective services
  - Individuals and families in need are healthy and safe
- How does this item align with the County's Performance Clackamas goals?
  - Ensure safe, healthy and secure communities

#### **LEGAL/POLICY REQUIREMENTS:**

County Counsel in conjunction with Metro, Washington County, and Multnomah County counsels has negotiated a Revenue Sharing Agreement that will allow for the distribution of SHS revenues to the Counties while a master IGA is negotiated. The short-term Revenue Sharing Agreement will expire on October 1, 2021.

#### **PUBLIC/GOVERNMENTAL PARTICIPATION:**

None

**OPTIONS:**

1. Approve the above approach to provide Supportive Housing Services to Clackamas County residents until tax collections from the SHS measure reach anticipated funding levels.
2. Approve the above approach, with modifications presented during the Board's discussion, to provide Supportive Housing Services to Clackamas County residents until tax collections from the SHS measure reach anticipated funding levels.
3. Instruct the Administrator's Housing Task Force to develop another package for consideration.
4. Instruct the administrator that no dollars will be provided/requested and to wait for the distribution of SHS funds from Metro.

**RECOMMENDATION:**

Staff recommends option 1 - Approve the above approach to provide Supportive Housing Services to Clackamas County residents until tax collections from the SHS measure reach anticipated funding levels.

**ATTACHMENTS:**

None

**SUBMITTED BY:**

Division Director/Head Approval \_\_\_\_\_  
Department Director/Head Approval \_\_\_\_\_  
County Administrator Approval \_\_\_\_\_

For information on this issue or copies of attachments, please contact \_\_\_\_\_ @ 503-\_\_\_\_\_