

DAMASCUS COMMUNITUY PLANNING ORGANIZATION

DATE: September 8, 2022 TIME: 6:30 PM

PLACE:

Boring Fire Station 14 Community Meeting Room
28655 SE Hwy 212, Boring OR

Attendance:

Board Members:

Chair – Tom Griswold - attended	Area Rep – Andrea Houck - attended
Vice Chair - Cindy Campbell – via zoom	Area Rep – Kevin Woods - attended
Sec/Treas – Margie Krause - attended	Area Rep – Stephen Joncus - attended
	Area Rep – Mary Westcott - attended

GUEST SPEAKERS: Shirley Craddick, Metro Councilor, District #1
Anneliese Koehler, Regional and State Affairs Advisor
Andy Shaw – Director of Planning, Development and
Research (interim)
Ted Reid, Principal Regional Planner
Cliff Higgins, Communications Manager
Stephen Williams – Principal Transportation Planner

CALLED TO ORDER: 6:30 PM

MINUTES

- Roll Call – Quorum met
- Accept minutes for April 19, 2022 Minutes

Metro Presentation

- See attached Map
- In 2021 Tigard asked to expand growth boundary in the UGB to enable the building of a 3,000-unit housing development. Approximately 500 acres are needed.
- Metro is looking at area 9 on the map. They need 500 acres and do not want “islands” in the exchange.
- If land is removed from the UGB, then it will be in the Urban Reserve and its development will be under Clackamas County rules and guidelines. Development will not be determined by Metro anymore.

- This will be a Land Exchange – land in the UGB will be removed from the UGB and the land that the City of Tigard wants will be brought into the UGB. This is a new process for Metro.

Cliff Higgins, Communications Manager

- See attached Feedback and Question Form
- This form, questions or comments can be emailed to: 2040@oregonmetro.gov

Stephen Williams, Principal Transportation Planner, Clackamas County

- See attached flyer - Board of County Commissioners Public Hearing
- Meeting will take place September 28, 2022
- Damascus Mobility Plan can be found online at the address stated on the flyer.

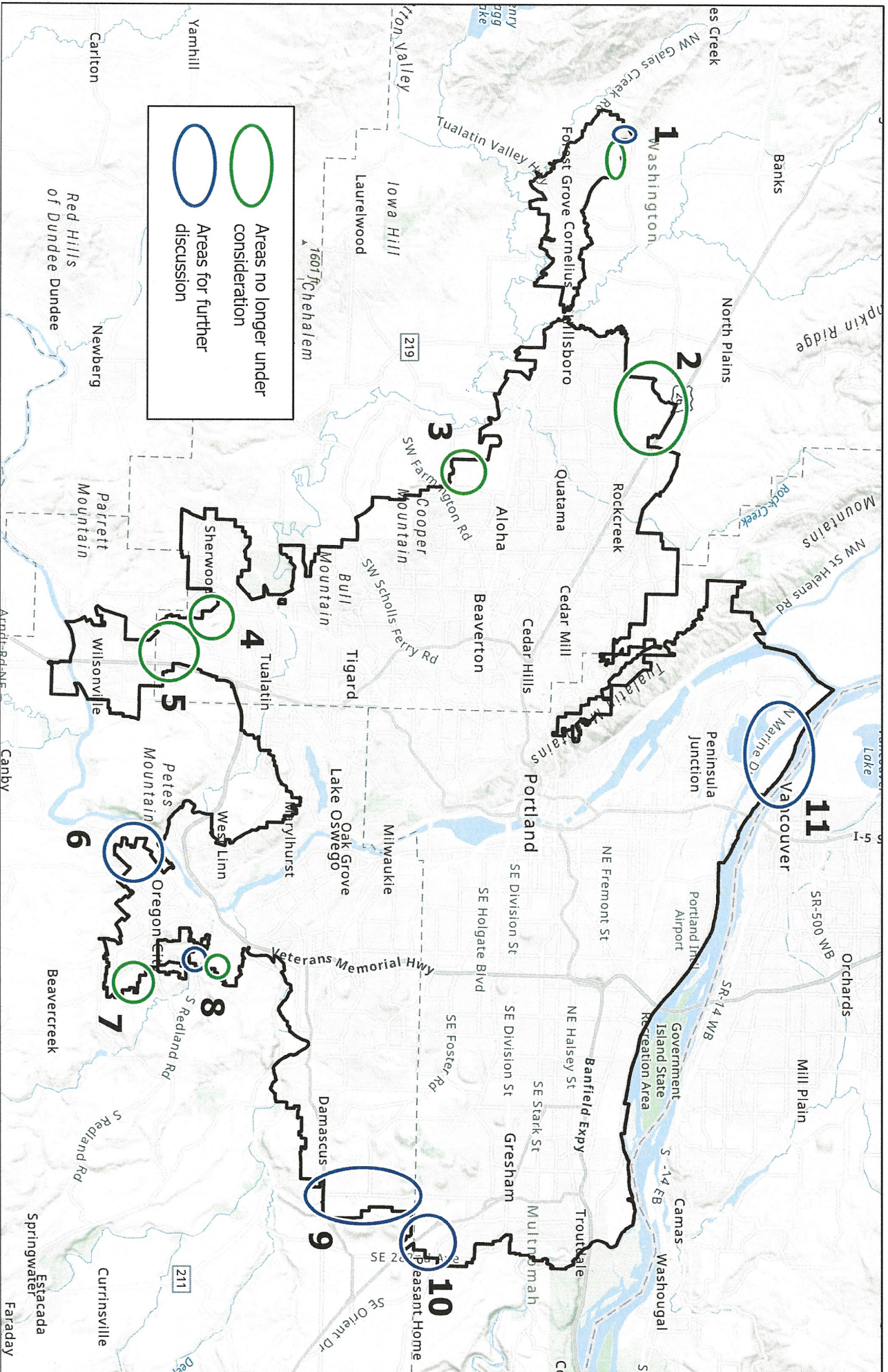
ACTION ITEMS

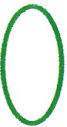

- None at this time

ANNOUNCEMENTS:

- October 3, 2022 will be the next meeting of the Damascus CPO. It will be a Zoom meeting.
- Mike Ward, project manager, will discuss the 242nd/Borges Road intersection.

TIME ADJOURNED: 7:50 PM



 Areas no longer under consideration
 Areas for further discussion



Tigard River Terrace 2.0 urban growth boundary exchange: feedback and questions

A proposed swap would remove land from the urban growth boundary that is unlikely to be developed in the next 20 years and add land near Tigard that could support development in the near future.

Name: _____
(optional)

email: _____
(optional unless selecting below)

- Send me email updates on this
- Contact me with any questions about my responses

What are your initial reactions?

What would you like to know more about on the considerations and how they were applied?

Moving forward, what would you like to see as a landowner in a potential "UGB land swap" area or as a neighbor to the area? landowner neighbor

Additional comments? Please use the back of this page.

**Board of County Commissioners
Public Hearing**

**10:00 a.m., Wednesday
September 28, 2022**
Public Services Building
4th Floor Board Hearing Room
2051 Kaen Rd, Oregon City, OR 97045

**Meeting agenda and materials will go online the
week prior to the meeting at:**

<http://www.clackamas.us/meetings/bcc/landuse>

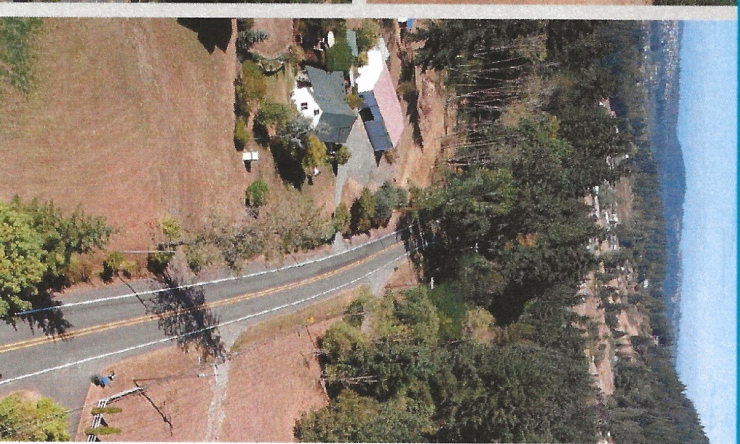
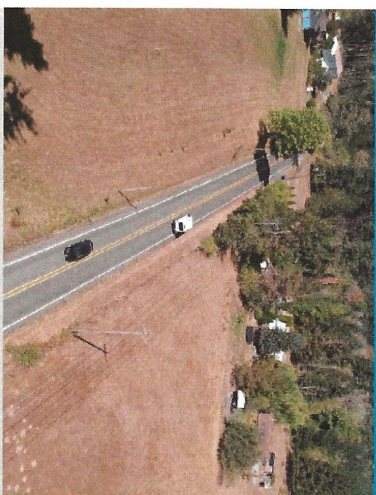
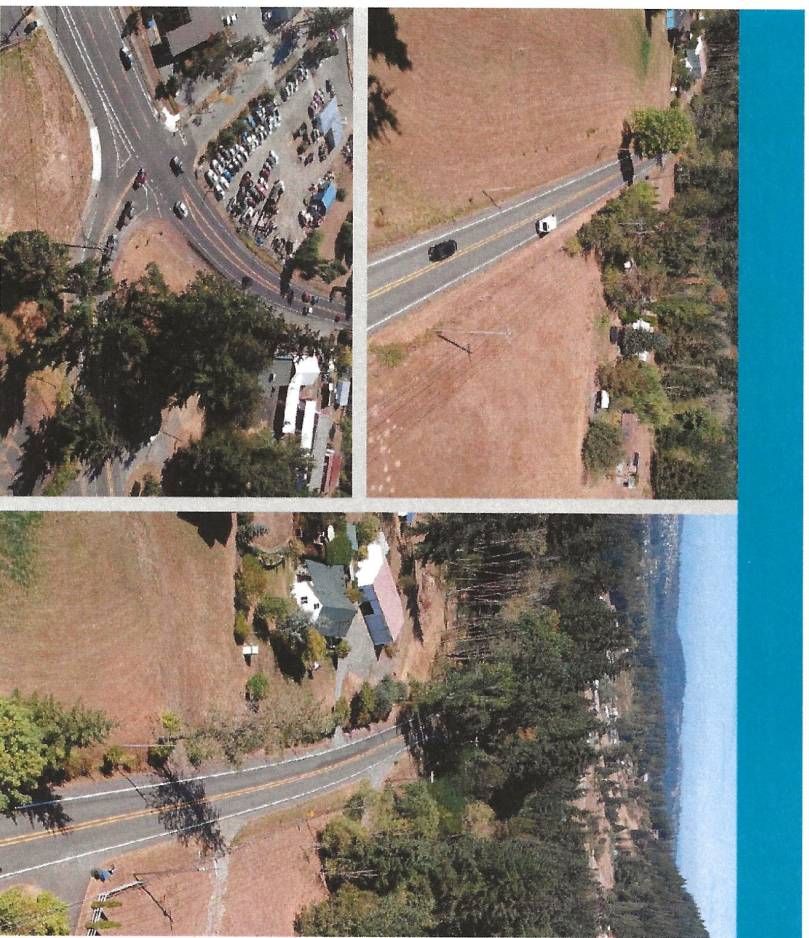
Damascus Mobility Plan can be found online at:

<https://dochub.clackamas.us/documents/drupal/19657fe0-bf80-4902-9d1c-8189540970e3>

For more information contact:

Steve Williams, 503-742-4696 or

swilliams@clackamas.us



Damascus Mobility Plan

Clackamas County

May 2022



First Name	Last Name	E-mail Address	Full Name	2022.09.08
Bruce	Adams	evforus@hotmail.com	Bruce Adams	
Charlotte	Adams	tomseline2520@gmail.com	Charlotte Adams	
Tom	Adams	tomseline2520@gmail.com	Tom Adams	
Rebecca	Allenbrand	acceberpink@gmail.com	Rebecca Allenbrand	
Dean	Apostol	Dean.apostol@gmail.com	Dean Apostol	
Don	Arbuckle	arbuckster@gmail.com	Don Arbuckle	
Jon	Berthet	jon.berthet@gmail.com	Jon Berthet	
Cari	Boland	Carissaboland@gmail.com	Cari Boland	
Erica	Brandenburg	ericacbrandenburg@gmail.com	Erica Brandenburg	
Heath	Brandenburg	heathbrandenburg@gmail.com	Heath Brandenburg	
Aaron	Breniman	abreniman@pamplinmedia.com	Aaron Breniman	
Allison	Brenner	abbren@umich.edu	Allison Brenner	
Cindy	Campbell	cin1057@yahoo.com	Cindy Campbell	X
Dan	Campbell	dasoup0350@yahoo.com	Dan Campbell	
Nick	Castillo	nrcastillo@live.com	Nick Castillo	
Kitty	Castro-Leon	kittycl@comcast.net	Kitty Castro-Leon	
Brenda	Clark	Bc1986@msn.com	Brenda Clark	
Penny	Close	wcendeavor@aol.com	Penny Close	
Leanne	Cook	leanne.cook@live.com	Leanne Cook	
Dave	Cottrell	dave.cottrell@gmail.com	Dave Cottrell	
Chris	Courtner	courtner@gmail.com	Chris Courtner	
Rick	Craft	woodsong082@gmail.com	Rick Craft	
Tricia	Craft	woodsong082@gmail.com	Tricia Craft	
Ariadne	DaMetz	Ariadne_ms@yahoo.com	Ariadne DaMetz	
Jeremy	DaMetz	jeremydametz@yahoo.com	Jeremy DaMetz	
Shelly	Davis	shellydavisgordon@gmail.com	Shelly Davis	
Michael	Demski	demskiracing@yahoo.com	Michael Demski	
Kevin	Domina	ktdomina@frontier.com	Kevin Domina	
Mark	Evans	Markevans368@gmail.com	Mark Evans	
Paige	Evans	paigebengtson@gmail.com	Paige Evans	
Jeff	Ferguson	fergusonjeff048@gmail.com	Jeff Ferguson	
Mark	Fitz	mark@staroilco.net	Mark Fitz	
Ty	Gebhardt	tygeb@UnknownEmailAddress.com	Ty Gebhardt	
Jeff	Gibbs	jeffkgibbs@gmail.com	Jeff Gibbs	
Tim	Giorgi	tgiorgi@optsolutions.com	Tim Giorgi	
Sean	Gremer	Mail.sgremmer@gmail.com	Sean Gremer	
Dan	Grigoras	V4epasim50@gmail.com	Dan Grigoras	
Nancy	Griswold	nbgriz@gmail.com	Nancy Griswold	
Thomas	Griswold	thomas.c.griswold@gmail.com	Thomas Griswold	X
Michael	Hammons	mkh1239@gmail.com	Michael Hammons	
Barbara	Hatch	kbhatch@comcast.net	Barbara Hatch	
Ken	Hatch	kbhatch@comcast.net	Ken Hatch	
Jeannette	Helley	yoyotwit@aol.com	Jeannette Helley	
Andrea	Houck	chasetheyamdragon@gmail.com	Andrea Houck	X
Brian	Houck	brian@gcnts.com	Brian Houck	
Janiece	Howard	Littlebit53@aol.com	Janiece Howard	
Larry	Jessen	juicelj@aol.com	Larry Jessen	
Monique	Johnsen	rezilabeN@gmail.com	Monique Johnsen	
Rhonda	Johnson White	rjwild14ever@yahoo.com	Rhonda Johnson White	
Stephen	Joncus	sjoncus@mac.com	Stephen Joncus	X
Cheryl	Jones	ch.jon49@gmail.com	Cheryl Jones	
Kenneth	Jubb	jubbroad@yahoo.com	Kenneth Jubb	
Nikki	Kaster-Sena	kasters2@hotmail.com	Nikki Kaster-Sena	
David	Kerzel	kerzel@bellsouth.net	David Kerzel	
Rakul	Ketels	rakuljk@gmail.com	Rakul Ketels	
Robert	Keys	Rkeys72148@me.com	Robert Keys	
Cole	Kimball	cole.f.kimball@gmail.com	Cole Kimball	

First Name	Last Name	E-mail Address	Full Name	2022.09.08
Geoffrey	Krause	mkgkrause2@gmail.com	Geoffrey Krause	
Margie	Krause	margiekrause57@gmail.com	Margie Krause	X
Diedre	Landon	diedre.s.landon@gmail.com	Diedre Landon	
Kevynne	Layne	jonkev@comcast.net	Kevynne Layne	
John Paul	Lebru	elevenbravo101@gmail.com	John Paul Lebru	
Susan	Maag	suemaag@comcast.net	Susan Maag	
Mike	Mahoney	mcmahoney@hotmail.com	Mike Malloney	
Daniel	Mandel	daniel.l.mandel@gmail.com	Daniel Mandel	
Harold	Marc	hmarc@comcast.net	Harold Marc	
Thomas	Mees	meesthomasx4@gmail.com	Thomas Mees	X
Lary	Moreland	larymo@frontier.com	Lary Moreland	
Ginny	Moyer	gigimoyer@gmail.com	Ginny Moyer	
Shane	Musselwhite	smusselw@gmail.com	Shane Musselwhite	
Louise	Neilson	louise@squarewater.com	Louise Neilson	X
Jen	Niemann	Jniemannpdx@gmail.com	Jen Niemann	
Petra C	Ost	petraost2@gmail.com	Petra C Ost	
Dale	Parsons	speedster29@yahoo.com	Dale Parsons	
Glenn	Peschke	glennpeschke@gmail.com	Glenn Peschke	
Don	Porth	don@preventthink.com	Don Porth	
Geri	Pruyne	geri7932@gmail.com	Geri Pruyne	
Keith	Pruyne	keithp8420@gmail.com	Keith Pruyne	
Diane	Ray	dyanshyan@yahoo.com	Diane Ray	
Owen	Ray	owenray1@juno.com	Owen Ray	
Rick	Readel	rreadel@frontier.com	Rick Readel	
LaVonne	Reisdorf	lavonne521@comcast.net	LaVonne Reisdorf	X
Gail	Richards	lancegail@hotmail.com	Gail Richards	
Jay	Robinson	inspectorjay@comcast.net	Jay Robinson	
Jeanne	Robinson	ohca@comcast.net	Jeanne Robinson	
Crystal	Rojas	cgijada2000@gmail.com	Crystal Rojas	
Kimberly	Rosengart	kkrlajev@yahoo.com	Kimberly Rosengart	
Kristin	Rubalcava	prcava@comcast.net	Kristin Rubalcava	
Peter	Rubalcava	prcava@comcast.net	Peter Rubalcava	
Son	Rubalcava	prcava@comcast.net	jSon! Rubalcava	
Madeline	Schaefer	madelinehschaefer@gmail.com	Madeline Schaefer	
Anthony	Schmidt	spiritspuboncully@gmail.com	Anthony Schmidt	
Paul	Seibal	dousib@yahoo.com	Paul Seibal	
Ron	Servine	ronservine@yahoo.com	Ron Servine	X
Toni	Severe Marcelin	Tonisevere@msn.com	Toni Severe Marcelin	
Patricia	Shoffitt	pattyshoffitt@msn.com	Patricia Shoffitt	
Scott	Smoot	scott.smoot@comcast.net	Scott Smoot	
Kassie	Snodgrass	Kasnod1@frontier.com	Kassie Snodgrass	
Linda	Stickel	lmstickel1949@gmail.com	Linda Stickel	
Karen	Suran	joandsu2@yahoo.com	Karen Suran	
Linda	Swyers	linda_swyers@yahoo.com	Linda Swyers	
Nick	Taggard	Ntaggard@yahoo.com	Nick Taggard	
Audrey	Tanzeiv	audreycdahlberg@gmail.com	Audrey Tanzeiv	
Jan	Thomas	janthomas503@ymail.com	Jan Thomas	
Marguerite	Truttman	realtor.marguerite@gmail.com	Marguerite Truttman	X
Adorian	Tudose	tudoseadorian@yahoo.com	Adorian Tudose	
Winona Charlene	Tyska	tyskawinona@gmail.com	Winona Charlene Tyska	
Sam	Vigil Jr	samvjr@gmail.com	Sam Vigil Jr	
Karl	Wescott	karlw@wescottsauto.com	Karl Wescott	
Mary	Wescott	mary.wescott@hotmail.com	Mary Wescott	X
Carol	Westman	mcwestman@gmail.com	Carol Westman	
Marty	Westman	mcwestman@gmail.com	Marty Westman	
Jody	Weston	Jodyweston60@gmail.com	Jody Weston	
Thomas	Wiebe	thomas.wiebe@gmail.com	Thomas Wiebe	

First Name	Last Name	E-mail Address	Full Name	2022.09.08
Tonia	Williamson	tabtaburns@yahoo.com	Tonia Williamson	
Cameron	Winston	agoraphobiya@outlook.com	Cameron Winston	
Allen	Wirhol	awirhol5@gmail.com	Allen Wirhol	
Martin	Wolf	mnjwolf@comcast.net	Martin Wolf	
Kevin	Woods	kjwoods1109@gmail.com	Kevin Woods	X
Adam	Yip	awahyip@gmail.com	Adam Yip	
Eugene	Zinte	newlife2atnwink@gmail.com	Eugene Zinter	




CLACKAMAS
COUNTY

Improvements are coming to your area!

Realign 242nd Ave/Borges Road intersection and regrade road for smoother travel

 **Damascus CPO meeting - Zoom**
Monday, Oct. 3, 2022 | 6:30-7:30 p.m.
Zoom link at www.damascuscpo.org

Boring CPO meeting - In-person
Tuesday, Oct. 4, 2022 | 7-8 p.m.
Boring-Damascus Grange (27861 SE Grange St)

 **Contact**
Mike Ward, project manager
503-742-4688
mward@clackamas.us



242nd Ave/Borges Road Realignment

The intersection of SE 242nd Avenue and SE Borges Road is an intersection with high volumes of traffic crashes located in the Boring area. The project will adjust the intersection alignment and the road grade.

Why

To provide a safer roadway for all users and reduce traffic crashes and prevent vehicles from leaving the roadway at the intersection.

Status

Project is in design phase.

Updated: May 20, 2022

Schedule

The county began the design phase in Sept. 2019.
Construction is planned from spring 2023 to fall 2023.

Traffic impacts

Single-lane closures will be needed during
construction

Current activities

- Project design

Funding

- Project estimate \$593,000.
- Funding is provided from County Road Funds
and HB2017 state gas tax funding.

Contact

Mike Ward

*Project
Manager*

503-742-4688

mward@clackamas.us

Damascus Community Planning Organization Bylaws

ARTICLE I

Section 1. NAME. The name of the organization shall be the Damascus Community Planning Organization (referred to herein as the DCPO).

ARTICLE II

Section 1. BOUNDARIES. The boundaries of the DCPO shall be the same as those established by Clackamas County. A map defining those boundaries is attached as Exhibit "A" and incorporated into these bylaws by this reference. These boundaries take into account natural boundaries, commercial patterns, community organizations and historic factors.

ARTICLE III

Section 1. PURPOSE. The purpose of the DCPO is to serve the residents within the boundaries of the DCPO in matters concerning community development, land use and community involvement issues in general.

Section 2. GOALS. The goals of the DCPO are as follows:

1. Involve area residents in the land use and community planning processes, as required by ORS as outlined in [Planning Goal 1: Citizens Involvement](#).
2. Provide a line of communication between area residents and the Board of County Commissioners, the Planning Commission and other public bodies through the DCPO's notices in local newspapers, meetings, emails, postings on the DCPO social media page(s) (if applicable), and postings on the DCPO website (if applicable).
3. Act as an advisory board to the Board of County Commissioners, the Planning Commission and the Planning Division on matters affecting the area within the boundaries of the DCPO.
4. Assist the County with fulfilling the citizen involvement goals provided for in the Clackamas County Comprehensive Plan.
5. To inform the area residents of planning proposals with respect to land use, zoning, parks, water resources, open space and recreation, annexation, housing, community facilities, transportation and traffic, community services and other factors affecting the livability of the area within the boundaries of the DCPO.
6. Protect the character of our area by maintaining an active role to enhance a livable, sustainable and functional community.
7. Be fully responsive to the comprehensive needs of the area, to promote community involvement and to take such action as necessary by speaking out as a non-partisan group in support of the DCPO's goals.

ARTICLE IV

Section 1. MEMBERSHIP. Membership in the DCPO shall be open to anyone 18 years of age or older who is a resident, a property owner, or a designated representative of a business, corporation or trust within the boundaries of the DCPO. Membership shall not be limited by race, creed, color, sex, age, heritage, national origin or income. Membership will be granted upon signing the official membership register. All new members signing up will be required to show proof of eligibility. Participation is by individual initiative rather than by governmental invitation. The DCPO is participatory rather than appointive.

Section 2. VOTING. To vote in any election or on any item, a member must:

1. Comply with the membership qualifications;
2. Be of legal voting age;
3. Have signed in at the current meeting prior to calling a vote; and,
4. Have been present and signed in for at least one DCPO meeting in the previous twelve (12) months.
5. Action by the DCPO shall be by a majority vote of the qualified membership present at any regular or special meeting for which proper public notice is given and at which a quorum is present. The vote shall be verified by the Chair. The results of the voting shall be reported as required by ORS 192.650(1)(c) and made part of the meeting minutes as follows:

- a. If the number of members exceeds 25 then the vote of the members shall be reported numerically, or
- b. If the number of members is 25 or less then the vote of each member shall be reported by name.
- c. Proxy votes shall not be allowed.

In cases where response deadlines preclude action at a regular or special meeting, the DCPO may delegate responsibility for taking action to the Board on behalf of the DCPO. Action taken by the board shall be reported at the next public meeting with proper notice.

ARTICLE V

Section 1. OFFICERS. The officers of the DCPO shall include the following:

1. Chair: Presides at all meetings. May represent the community at all conferences or activities involving organizational planning and coordinating.
2. Vice-Chair: Presides over meetings during the absence of the Chair. Is a member of the organization and works with the Chair and other members of the organization on inter-organizational coordinating and planning.
3. Secretary-Treasurer: Keeps minutes and attendance records of all membership meetings. Keeps a file of all correspondence and records available for public inspection and review in compliance with state statutes regarding public access. Will serve as treasurer, as needed, by recording funds, if any, and reporting same to the organization.
4. Area Representatives: Four elected members who shall represent geographic areas within the boundary of the DCPO. Act as ex-officio on a committee.
5. The DCPO shall provide Clackamas County Public and Government Affairs office with a current list of officers.

Section 2. SELECTION OF OFFICERS. The first election shall be held at the first meeting of the DCPO. After the first election, the election of officers of the DCPO shall be held in conjunction with the annual meeting. Members shall assume their duties immediately upon election to office. All members are eligible for election to officer positions. The Chair shall not vote for an officer except in the event of a tie when the Chair shall cast the deciding vote. Proxy votes shall not be allowed.

1. The DCPO is committed to prohibiting any conflict of interest by its Board or committee members, and ORS 244.120 and 244.130 of the Government Ethics – Conflicts of Interest Law will be the foundation for any decisions concerning conflicts of interest by or within the DCPO.

Section 3. TERM OF OFFICE. The term of office for all officers shall be two years; however, the officer shall continue to serve until a successor is either elected or appointed to that office. Terms for the office of Chair, Secretary-Treasurer and two (2) area representatives will end in odd numbered years; whereas, terms for the offices of Vice-Chair and two (2) area representatives will end in even numbered years. Thus, replacing only half of the board in any one election cycle.

Section 4. VACANCIES. A vacancy occurs when an officer dies, resigns, is removed, is no longer eligible to serve or has more than two (2) unexcused absences from meetings within one (1) year. A vacancy shall be filled by appointment by the Chair with approval of a majority vote of the Board. The person appointed to fill the vacancy shall serve the remainder of the unexpired term and until a successor is elected or appointed to that office.

Section 5. NOMINATING COMMITTEE. A Nominating Committee shall be appointed by the Board at least 60 days prior to the annual meeting. This committee shall present its recommended list of candidates at the annual meeting. Nominations may also be made from the floor. If possible, there shall be at least two people nominated for each office. No person may be confirmed as a nominee without the permission of the nominated person.

Section 6. DUTIES OF THE OFFICERS. The duties of each officer are, as follows:

1. Chair: The Chair shall
 - a. preside over all meetings of the DCPO;
 - b. co-sign for all authorized expenditures, unless the Chair is making the expenditure on behalf of the DCPO;
 - c. appoint committee heads with the consent of the board members;
 - d. appoint a board member to act as ex-officio member of a committee with the consent of the board members;
 - e. represent the DCPO at Land Use hearings and other meetings as deemed necessary by the Board;

- f. direct the activities of all committees and see to it that the DCPO actions are carried out; and,
 - g. have the responsibility of the performance of such duties as prescribed in these bylaws.
2. Vice-Chair: The Vice-Chair shall
 - a. aid the Chair and perform the duties of the Chair in his/her absence or disability;
 - b. co-sign for authorized expenditures in the event the Chair or Treasurer is absent;
 - c. assist the Chair to represent the DCPO at Land Use hearings and other meetings as deemed necessary by the Board;
 - d. assist the Chair to direct the activities of all committees and see to it that the DCPO actions are carried out;
 - e. in the vacancy of the Chair, the Vice-Chair will assume the Chair position; and,
 - f. act as ex-officio of a committee, if appointed by the Chair with the consent of the board members.
 3. Secretary-Treasurer: The Secretary-Treasurer shall be divided into two (2) duty parts, as follows:
 - a. The Secretary duty part shall consist of –
 - i. keep accurate minutes of all meetings of the DCPO;
 - ii. make the minutes available to any member of the public as required by the Oregon Public Records and Meetings Law;
 - iii. handle all correspondence of the DCPO;
 - iv. forward a copy of approved minutes to Clackamas County Public and Government Affairs office;
 - v. post required DCPO meeting notices in local newspapers; and,
 - vi. be responsible to maintain the membership registry required by these bylaws.
 - b. The Treasurer duty part shall consist of –
 - i. co-sign authorized expenditures;
 - ii. maintain a bank account, if applicable;
 - iii. present a statement of account at every meeting, if applicable;
 - iv. maintain an accurate record of all income and expenses of the DCPO;
 - v. present a year-to-date written report of all income and expenses to the membership; and,
 - vi. make available any records to any member of the public as required by the Oregon Public Records Law.
 4. Area Representatives: The Area Representatives shall
 - a. represent a geographic area within the boundaries of the DCPO; and,
 - b. act as ex-officio of a committee when appointed by the Chair with the consent of the board members.
 5. Ex-officio of a committee: The Ex-officio of a committee shall
 - a. be appointed by the Chair with the consent of the board members;
 - b. keep minutes and attendance records of committee meetings; and,
 - c. submit minutes and attendance records of committee meetings to the Secretary-Treasurer.

ARTICLE VI

Section 1. MEETINGS. Meetings of the DCPO shall be held in accordance with the Oregon Public Meetings Laws. Meetings shall be held no less than twice per year, with the annual meeting being held once per year for the purpose of electing officers and such other business as deemed necessary. The Chair may call special meetings at any time upon the request of two (2) of the officers or any five (5) members of the DCPO. The time and location shall be determined by the DCPO. Notice of all meetings shall be provided as required by ORS 192.640 of the Oregon Public Meetings Law. Minutes of all meetings shall be kept and shall be available for public inspection as required by ORS 192.650 of the Oregon Public Meetings Law. A copy of all DCPO meeting minutes shall be provided to Clackamas County Public and Government Affairs office.

Section 2. QUORUM. A quorum consists of five voting members of the DCPO, of which at least two are officers. A quorum shall be present at a meeting in order for the DCPO to transact business.

Section 3. RECORDS. All records of the DCPO shall be subject to disclosure except as allowed by exemptions of the Oregon Public Records Law.

ARTICLE VII

Section 1. HEARING PROCESS AND PROCEDURE. The principles of parliamentary rules of procedures such as Robert's Rules of Order shall govern proceedings at any meeting of the DCPO. The Chair shall be guided by these principles in deciding any procedural questions. The Chair's decision on procedural matters may be overruled by a majority of the members voting on the question. The DCPO may establish a more detailed hearing procedure to provide for an orderly process for holding a public hearing. All meetings shall comply with the Oregon Public Meetings Law.

ARTICLE VIII

Section 1. COMMITTEES. The DCPO may create committees as required to promote the purposes and objectives of the DCPO. A Chair for each committee shall be selected by the DCPO Chair with the consent of the board members.

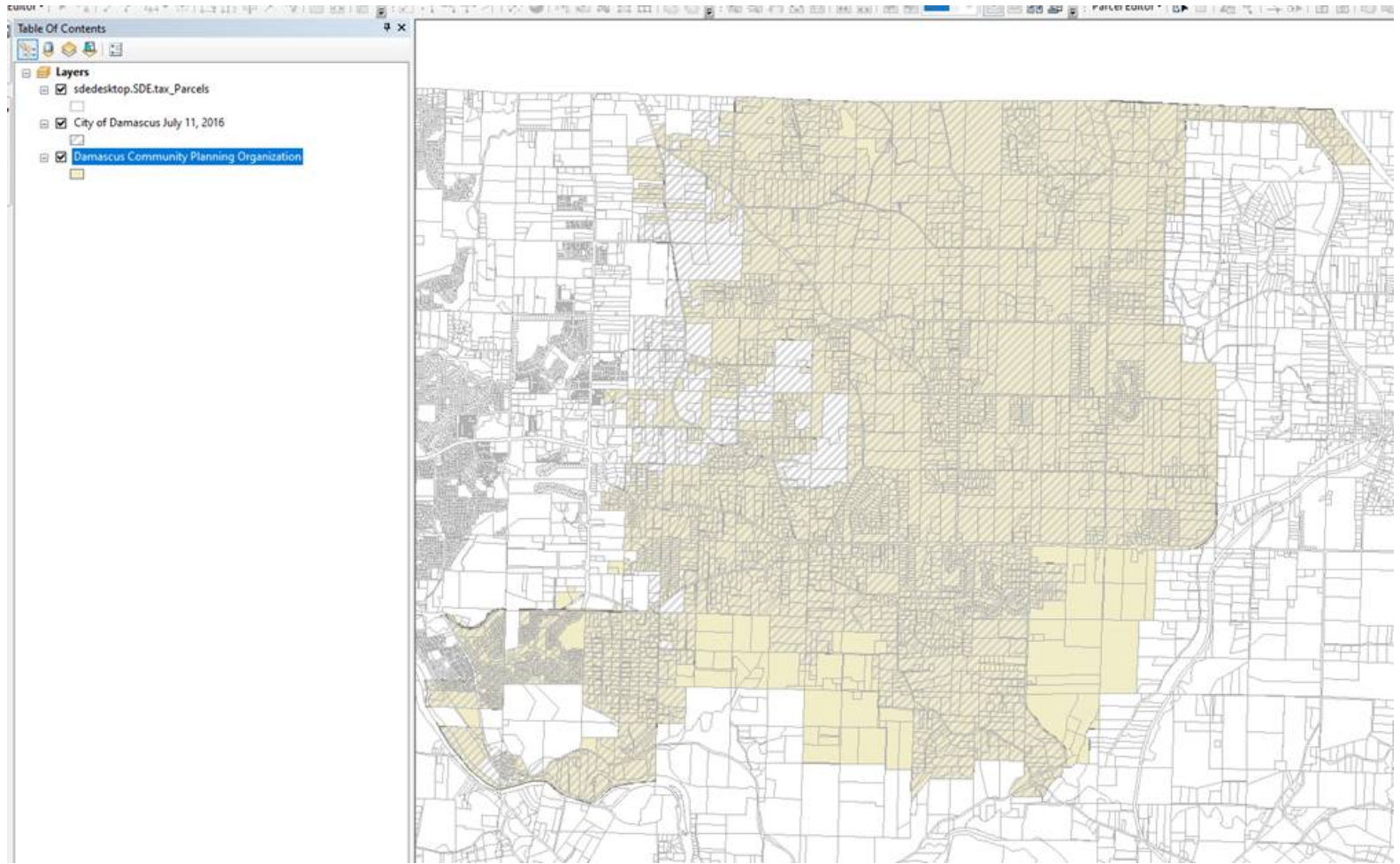
ARTICLE IX

Section 1. DISSOLUTION. The DCPO shall be considered inactive if it fails to meet the requirements of these bylaws. An inactive CPO shall be dissolved and will no longer be recognized by the Board of County Commissioners. Should the DCPO be dissolved, disbursement of the DCPO's funds, if any, shall be to a non-profit organization, preferably within the DCPO area. This organization shall be selected by the DCPO membership in attendance at the final meeting. Funds provided to the DCPO by the county shall be returned to the county upon dissolution of the DCPO.

ARTICLE X

Section 1. AMENDMENTS. These bylaws may be amended. Proposed amendments shall be submitted to the County Counsel for approval. Upon approval of the County Counsel, the proposed amendments shall be approved by the members of the DCPO and then by the Board of County Commissioners.

The amended bylaws shall supersede all previous bylaws and become the governing rules for the DCPO. To be eligible to vote for any amendment, the voter must comply with the requirements of Article IV. Section 2. Voting.



Damascus, Oregon CPO Bylaws

ARTICLE I Damascus Community Planning Organization (DCPO)

ARTICLE II PURPOSE AND/OR GOAL:

1. To bring together persons who share a common concern for the community's interest and environment.
2. To inform citizens in the community through public meetings of proposed developments or changes in land use that might affect the area and to provide an opportunity for citizen input.
3. To organize the citizens in the area to establish their own priorities for land use.
4. To provide the community with a vehicle for establishing an organized two-way communications channel with public agencies and governmental organizations.
5. To aid the community in preserving and enhancing the existing natural environment.
6. To advise the County on community concerns and to suggest solutions.

ARTICLE III MEMBERSHIP:

A member must be:

1. A resident of the recognized area; or
2. A property owner within the area; or
3. A designated representative of a property owner, business, corporation, or trust within the area.

ARTICLE IV BOUNDARY: (Attached Map as Exhibit "A" To be provided by Clackamas County)

ARTICLE V VOTING:

To vote in any election or on any item, a member must:

1. Comply with the membership qualifications;
2. Be of legal voting age;
3. Be attending the meeting.

Action of the CPO shall be by a majority vote of voting members present at any regular or special meeting for which proper public notice is given and at which a quorum is present. The results of the voting shall be reported numerically and become part of the minutes.

In cases where response deadlines preclude action at a regular or special meeting, the CPO may delegate responsibility for taking action to the Board. Action shall be taken at a public meeting with proper notice.

ARTICLE VI QUORUM:

Membership meeting quorum shall consist of 4 Board members.

ARTICLE VII ELECTIONS:

Officers shall be elected at the first organization meeting and in April of each year thereafter. The elected officers will take office the following month.

ARTICLE VIII MEETINGS

1. Meetings will be conducted in a businesslike manner and according to recognized parliamentary procedures (Roberts' Rules of Order).
2. All meeting will comply with Oregon's Public Meeting Law.

3. Minutes shall be kept and will be available for inspection.
4. Regular meetings will be scheduled for the third Tuesday of each month unless otherwise advised.
5. CPO will notify the local newspaper or give other appropriate notice in advance of all meetings.
6. Special meetings may be called by the officers of the organization with proper notice. Special meetings shall be duly advertised and open to all interested parties and shall be called by the president or two officers.

ARTICLE IX BOARD OF DIRECTORS:

The Board of Directors shall consist of seven members: three elected officers and four elected representatives, all members of the organization, as follows:

1. Chair: Presides at all meetings. May represent the community in all conferences or activities involving inter-organizational planning and coordinating.
2. Vice-Chair: Presides over meetings during the absence of the Chair. Is a member of the organization and works with the Chair and other members of the organization on inter-organizational planning and coordinating. Shall direct the activities of all committees and see to it that the organization actions are carried out.
3. Secretary-Treasurer: Keeps minutes and attendance records of all membership and committee meetings. Keeps a file of all correspondence and records available for public inspection and review in compliance with state statutes regarding public access. Will serve as treasurer, as needed, by recording funds, if any, and reporting same to organization.
4. Area Representatives: Four elected members who shall represent residents within the boundaries of the organization.

ARTICLE X TERM OF OFFICE:

All terms of office shall be for two years, with the first 4 area representatives having first a one year term to facilitate an orderly transition of Board Members.

ARTICLE XI VACANCIES:

Vacancies on the Board shall be filled by appointment of the Board of Directors and ratification of the general membership until the next regular election.

ARTICLE XII AMENDMENT PROCEDURES:

By laws may be amended by two-thirds vote of the membership at a regular meeting at which a quorum is present, provided:

1. That the proposed amendment has been read and approved by the Board at a previous regular meeting; and
2. That the proposed amendment has been published in the minutes prior to adoption of the amendment at the following meeting; and
3. That the proposed amendment has been approved as to form by County Counsel.