

CLACKAMAS COUNTY HEALTH CENTERS DIVISION

COMMUNITY HEALTH COUNCIL

Meeting Minutes – January 22nd, 2020

“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”

Meeting Attendance

Members Present

Tom Lorence
Janet Squire
Rosa Guitron-Galvan
Franklin Ouchida
Margo Roake
Mikal Stampke

Members Absent

Linda Smith (E)
Angela Fitzgerald (E)

Staff Present

Deborah Cockrell
James Wilson
Selynn Edwards
Ryan Spiker (Recorder)
Emily Ketola
Ed Johnson
Commissioner
Sonya Fischer

Guests: None

Call to Order		Tom called the meeting to order at 6:45 p.m.
Approve Prior Meeting Minutes	Action	The Council reviewed the minutes for the December 18 th , 2019 meeting. Tom opened the floor for a motion. Motion: Lisa motioned to approve the minutes from December 18 th , 2019. Second: Janet seconded. No further discussion. Vote: Approved unanimously.
Consumer Comments		None at this time.
Committee Reports		Finance Committee – Monthly financials were discussed and an overview of the 340B program was provided with updates on the upcoming HRSA programmatic audit. End of report. QI Committee – No provider concerns have been identified. End of report.
Staff Reports		Deborah provided an update on the new Sandy Clinic. The City of Sandy is requiring that a traffic study be completed. The county is working with the city to resolve their concerns. Selynn provided an update on the new Gladstone Pediatric Dental Clinic which opened on January 2 nd . The launch of the new clinic was smooth and has been a success to date. End of report.
2020 Strategic Plan		James provided an update to the Council on the 2020 strategic plan. Council members were given a copy of the new, refined CCO performance measures that Health Centers is responsible for meeting. There was a general agreement that previous years metrics had become too extensive and so this year they were reduced from 21 measures to 13 measures. More attention is being paid to integration concepts.

Clackamas Health Centers Council Meeting

Commissioner's Topic		Commissioner Fischer provided an update to the Council on chronic homelessness in the county and what the Board of County Commissioner's is doing to help address the issue. She talked about the intersectionality of homelessness and healthcare and how new initiatives being spearheaded by non-profits and various government entities are working to reduce homelessness in the metro area. She noted that the county will be the recipient of funding from Kaiser Permanente which will lead to housing for 80 residents within the county. She answered several questions from Council members on the topic and how Health Centers could play an important role in helping to solve the problem.
Member Education		This month's member education segment was held as New Member Orientation.
Council Self-Assessment		Tom introduced the updates to the self-assessment questionnaire to Council members. Members will review prior to the next meeting and updated will be voted on at that time.
Conflict of Interest Forms		All present members of the Council signed updated Conflict of Interest forms and Ryan will keep them on file. Members not present will be contacted to ensure they sign the document and submit to Ryan as well. New COI forms will be signed annually in January.
Other Discussion/Public Comment		None at this time.
Next Meeting and Agenda		Next meeting is February 26th, 2019 at 6:00 p.m. at the <u>DEVELOPMENT SERVICES BUILDING, ROOM 119, 150 BEAVERCREEK ROAD, OREGON CITY 97045.</u> Agenda items include: 2020 Strategic Goals, CHC Member Education, Missed Appointment Policy Update, Council Self-Assessment
Adjourn		Meeting adjourned at 7:30 p.m.

Action Items/Items for Follow-up		
Deliverable	Responsible Party	Due Date
<i>Missed Appointment Policy</i>	<i>Andrew Suchocki</i>	<i>February Council Meeting</i>

Upcoming meetings/events:

- Finance Committee, March 25, 2020
- Quality Improvement Committee, February 26, 2020
- Governance Committee, February 26, 2020
- Full Council Meeting, February 26, 2020

Council packet and handouts include:

- Agenda
- Governance Committee December meeting minutes
- Council Member Responsibilities
- Finance Committee November meeting minutes
- Finance Committee Member Responsibilities
- 340B Program Overview Presentation and Audit Plan
- Full CHC Council December meeting minutes
- Monthly Financials
- Updated CCO Performance Measures
- Updated Council Self-Assessment Questionnaire
- Conflict of Interest Forms

Margo Roake, Secretary/President/Vice-President/Treasurer (circle one)
Clackamas Health Centers Council Approval

IN OUR COUNCIL MEETINGS, WE AGREE TO:

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
 - Keeping our cell phones silent;
 - Listening without interrupting when someone else is speaking;
 - Allowing for all to contribute to the discussion;
 - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**