



July 15, 2021

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of Amendment #3 of the MOU between Business and Community Services and Hoodland Women’s Club to extend time to transfer properties to a Local Park District upon its formation

<b>Purpose/Outcomes</b>	Amend the Memorandum of Understanding (MOU) between Clackamas County Business and Community Services (BCS) and the Hoodland Women’s Club to allow additional time for the formation of a Park District and subsequent transfer of property from Clackamas County to the newly formed Park District.
<b>Dollar Amount and Fiscal Impact</b>	Upon successful formation of a Park District by the Hoodland Women’s Club, BCS would transfer certain real properties to the Park District.
<b>Funding Source</b>	County owned property assets
<b>Duration</b>	February 1, 2018 through May 31, 2022
<b>Previous Board Action</b>	The Board of County Commissioners (BCC) approved the original MOU on February 1, 2018, Agenda Item E.1; BCC approved Amend #1 MOU on April 30, 2020, Agenda Item F.1; BCC approved Amend #2 MOU on October 15, 2020, Agenda item F.1
<b>Strategic Plan Alignment</b>	<ol style="list-style-type: none"> <li>1) This MOU supports the BCS goal of providing outdoor recreation, camping, and land stewardship services to residents and visitors so they can experience clean, safe and healthy recreation and natural resource opportunities in rural Clackamas County by providing the Hoodland area community with park lands for utilization by a newly formed Park District.</li> <li>2) This MOU supports County strategic priority to Honor, Utilize, Promote and Invest in our Natural Resources by providing county assets to a newly formed Park District so community members can benefit from the land and engage in outdoor recreation, contributing to the Policy Perspective of supporting a healthy and active lifestyle.</li> </ol>
<b>County Counsel Review</b>	County Counsel Review Date: 6/29/2021 Counsel Initials: ARN
<b>Procurement Review</b>	Was the item processed through procurement? N/A
<b>Contact Person</b>	Sarah Eckman, BCS Interim Director, 503-894-3135 Tom Riggs, BCS – County Parks Manager, 503-781-3137
<b>Contract No.</b>	N/A

**BACKGROUND:**

On February 1, 2018, the Board of County Commissioners approved Business & Community Services (BCS) to enter into an MOU with the Hoodland Women’s Club through the November 2020 election. The MOU provided the recognition of time for Hoodland Women’s Club (HWC) and the desire of Clackamas County, as approved by the Board of County Commissioners and County Parks Advisory Board, to transfer certain real properties to a local Park District upon its successful formation so that the community can self-determine and support the ongoing uses of the transferred real property assets. If district formation is not successful, BCS County Parks would move forward with the sale of these surplus assets as presented to the BCC in 2018. Since that time, the HWC and community have been working diligently to navigate the complex processes for district formation.

On April 30, 2020, the BCC approved an amendment to the MOU due to the COVID-19 pandemic creating challenges to organizing and getting on the ballot as planned. Due to additional delays, a second

amendment was approved on October, 15, 2020. HWC has requested a third extension to May 31, 2022 with the new goal of getting the proposed district on the May, 2022 ballot.

Should a Park District not be formed resulting in the properties not being transferred, BCS intends this to be the last extension granted for this purpose due to the need to transition the real properties to other purposes to reduce and/or eliminate ongoing operational and maintenance costs.

**RECOMMENDATION:**

Staff respectfully recommends the BCC approve the MOU amendment #3 through May 31, 2022, and clarify that this will be the final extension of this MOU.

**ATTACHEMENT:**

Amendment #2 to Memorandum of Understanding between Clackamas County Business and Community Services and the Hoodland Women's Club

Respectfully submitted,

A handwritten signature in blue ink that reads "Sarah Eckman". The signature is written in a cursive, flowing style.

Sarah Eckman  
Interim Director  
Business & Community Services

**AMENDMENT #3 TO MEMORANDUM OF UNDERSTANDING  
BETWEEN CLACKAMAS COUNTY BUSINESS AND  
COMMUNITY SERVICES AND  
AND THE HOODLAND WOMEN’S CLUB**

THIS AMENDMENT (“Amendment”) is entered into by and between Clackamas County on behalf of its Department of Business and Community Services (“BCS”), a political subdivision of the State of Oregon, and the Hoodland Women’s Club (“HWC”) and shall become a part of that Memorandum of Understanding entered between the parties on February 1, 2018 (the “MOU”).

**RECITALS**

WHEREAS, Clackamas County currently owns certain real properties known as Hoodland Park, 25400 East Salmon River Road in Welches Oregon. Specifically, the properties are known as the Dorman Center – Map 37E04AA03600 (2.71 acres) and 37E04AA03300 (1.24 acres), the Water Tower – Map 37E04 00903 (5.14 acres), and the Hunchback Strip – Map 37E04 00904 (10.62 acres);

WHEREAS, it is the intent and desire of Clackamas County, as acknowledged by the Board of County Commissioners and County Parks Advisory Board, to transfer the above referenced real property, consistent with applicable law, upon the successful formation of a Park District;

WHEREAS, the parties desire to extend the effective date of the MOU through May 31, 2022;

WHEREAS, the parties desire to further defer designation of the properties as surplus with the intention of selling for a period through May 31, 2022 to give time for the HWC to form and approve a Park District.

NOW, THEREFORE, in consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree to amend the Agreement as follows:

1. **General Provisions.** Section B.1 is hereby amended to provide a new deferral date, as set for below:

BCS will agree to defer designation of the properties as surplus with the intention of selling for a period through **May 31, 2022** to give time for the HWC to form and approve a Park District consistent with applicable law. Any further deferral is contingent upon written approval by the Clackamas County Board of Commissioners.

Except as expressly amended above, all other terms and conditions of the MOU shall remain in full force and effect. By signature below, the parties agree to this Amendment, effective upon the date of the last signature below.

**IN WITNESS HEREOF**, the Parties have executed this Amendment by the date set forth opposite their names below.

**Clackamas County**

**Hoodland Women’s Club**

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Chair, Board of County Commissioners

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date