



**Clackamas County Library Advisory Board
 Meeting Agenda
 March 24, 2025
 5:30 pm
 Gladstone Library
 525 Portland Avenue
 Gladstone, OR**

<https://clackamascounty.zoom.us/j/89078898118?pwd=bHhCMYaCLW28WaZyUll09aM9sdiTXL.1>

Passcode: 323700

Webinar ID: 890 7889 8118

Topic	Time	Information Discussion Decision	Lead
Library Board meeting call to order	5:30 pm		Debrah
Approve January/February Minutes	5:35 pm	Decision	Debrah
Reports/Discussion items:			
a) Director’s Report	5:40 pm	Information	Mitzi
b) Friends/Foundation update	6:00 pm	Information	Debrah/Mitzi
c) LDAC update	6:10 pm	Information	Grover/Natalie
d) NCPRD update	6:20 pm	Information	Grover
e) City update	6:40 pm	Information	Maria
f) County update	6:50 pm	Information	Paul Savas
g) Public Comment (3 minute limit)	7:00 pm	Information	Debrah
Adjourn	7:00 pm		Debrah
Next meeting: April 28th			



Clackamas County Library Advisory Board Meeting
Hybrid: In Person and Virtually Via Zoom
Minutes - **Unapproved**
January 27, 2025
5:30 pm

Attendance

Voting members

Members	Attendance	Notes
Debrah Bokowski	present	Chair
Grover J. Bornefeld	present	Vice Chair
Natalie Smith	Not present	
Evan Griffith	Not present	
Ryan Healy	present	
Nancy Eichsteadt	present	Non-voting alternate (Gladstone)
Dan McCue	present	Non-voting alternate (Oak Lodge)

Others present

Name	Notes
Mitzi Olson	DTD Library Manager
Jacque Betz	Gladstone City Administrator

Call to Order: The meeting was called to order at 5:30 p.m.

Approval of Meeting Minutes: October 28, 2024. Ryan made a motion to approve. Seconded by Nancy Eichsteadt.

Reports

Jason Varga, Project Manager, attended to give a progress update.

- Gladstone: Some things still need to be finished: shelving; donor wall; location of camera in the Community Room.
- Oak Lodge: Lots of progress: roof is up; walls in progress; interior framing nearly complete; window framing in soon; parking lot more than half complete; park & playground & school on a similar timeline, construction largely complete mid-July. Grover asked follow up questions about access to the Community Room after hours. Access is planned to be through the front door. Access to the courtyard from the Community Room is unknown at this time.
- Art Committee Update: Gladstone is ready for an RFP; Oak Lodge at around the same time (likely February).

Director's Report: Mitzi

- Middle of a recruitment for Programming Coordinator, may need a second round due to some issues.
- Revised fine schedule (reductions) for the libraries is much closer to being approved. This will create more consistency amongst LINCC libraries.
- BCC Policy Session on January 29th at 10:00: Library District questions. The packet is available online for further information.
- Gladstone City Council presentation on February 11th.
- Policy for after-hours use of Gladstone Community Room is in the works.
- The book locker is just about ready to be operational.
- Employee Association Union (EA) may strike later this year, if no contract agreement is reached. Library employees are part of this union.

Friends/Foundation Updates

- Oak Lodge Friends-Debrah: Trunk or Treat in October was successful (if very wet); donor wall at Oak Lodge will be managed by the Friends.

LDAC Update: Grover/Natalie

- January 29th meeting: It's a chance to recreate a committee to work on Library issues, with one representative per library, and review funding inequities.

Gladstone City Update: Jacque Betz

- At the February 11th meeting, Gladstone City Council will name their representative to the task force, if the BCC approves the proposal.
- A conversation about the old library building is also on the agenda.

NCPRD Update: Grover

- Purchase of the land under the new Oak Lodge Library is still in progress.
- Master Plan is coming to fruition, February 8th at the Milwaukie Center.

Public Comment: None**Other topics:**

- Dan asked about states passing laws banning the banning of books and if Oregon has considered. There have been some efforts (HB-1538), but no law so far.

ADJOURNMENT: 6:45

Next Meeting: February 24, 2025

Respectfully submitted,
Robin Dawson

Clackamas County Library Advisory Board Meeting
Hybrid: In Person and Virtually Via Zoom
Minutes - Unapproved
February 24, 2025
5:30 pm

Attendance

Voting members

Members	Attendance	Notes
Debrah Bokowski	present	Chair
Grover J. Bornefeld	present	Vice Chair
Natalie Smith	present	
Evan Griffith	present	
Ryan Healy	present	
Nancy Eichsteadt	present	Non-voting alternate (Gladstone)
Dan McCue	present	Non-voting alternate (Oak Lodge)

Others present

Name	Notes
Mitzi Olson	BCS Library Manager
Maria Mitchell	Gladstone City Council
Michael Milch	Gladstone Mayor

Call to Order: The meeting was called to order at 5:30 p.m.

Introductions were made to introduce the Board to new Gladstone City Council liaison Maria Mitchell.

Approval of Meeting Minutes: None to be approved at this meeting.

Reports

Director's Report: Mitzi

- Fines & Fees changes: Reductions were approved and will go into effect in July.
- Union contract negotiations update (Employee Association and Employee Association Temps): Currently in mediation without an agreement. There is a chance of a strike at the end of March. If there is a strike, the libraries would have to close.
- Some final things are being wrapped up for both new buildings. At Gladstone: signage, the remaining shelving components, camera in the Community Room. Art RFP still in the works. Donor wall contract is in the approval process. Book locker is operational.
- Program Coordinator candidate accepted the position; start date is still to be established.

Library District Task Force Appointment Recommendation: Grover

- Review and discussion of the task force process and roles to be filled.
- ACTION: Ryan nominated Grover to be the Board's representative, with Natalie as the alternate. Seconded by Evan. Approved.

Friends/Foundation Update: Debrah/Mitzi

- Friends of the Oak Lodge Library:
 - Will administer the donor wall;
 - Planning a party when the new library opens;
 - Donuts for Donations book drive on April 12th.
- Gladstone Library Foundation:
 - Quite a few members chose not to continue, new members are needed;
 - Working on parameters for donor wall donations.

LDAC Update: Grover/Natalie

- Not much for LDAC to do right now.

NCPRD Update: Grover

- Will be reviewing the upcoming budget at the next meeting on Wednesday.
- Continuing to monitor arrangements for the purchase of the land beneath the new library.
- Scheduled opening of the park: August/September.

Gladstone City Update: Councilor Mitchell

- Special meeting Tuesday to discuss the old library building.

Public Comment: None

Other Topics:

- Councilor Mitchell introduced herself to the Library Board.
- Mitzi will be talking to Jason about the sound issues in the Community Room.

ADJOURNMENT: 7:05 pm

Next Meeting: March 24, 2025

Respectfully submitted,
Robin Dawson