

# Clackamas County-Developmental Disabilities Council Meeting Agenda

4/22/2024

Meeting Time: 04:30 pm – 06:00 pm

Meeting Location: Zoom <https://clackamas-us-countyhealth.zoom.us/j/85329813019> , and  
Development Services Building, 150 Beaver Creek Rd. Room 118, Oregon City

## Attendees:

<b>FACILITATOR</b>	John Merrick		
<b>NOTE TAKER</b>	Malika Renard		
	vacant	P	Colleen Johnston (indiv/family), term ends 5/1/27
P	John Merrick (advocate), term ends 6/30/26	A	Kalkidan (Mimi) Ezra (provider), term ends 1/1/25
A	Jacob Tolbert (provider), term ends 6/30/26	P	Kim Cota (CDDP employee)
A	Shasta Kearns Moore (indiv/family), term ends 12/1/26	P	Stacie Mullins (CDDP employee)
A	Lisa Ledson (indiv/family member), term ends 12/1/24	P	Amy Butler (CDDP employee)
P	Sara Lambert (provider), term ends 1/1/27	A	Roxanne Cloutier (CDDP employee)
P	Sara Szwarc (indiv/family), term ends 5/1/27	A	Malika Renard (CDDP employee)
G	Tim Hanlon (CDDP employee)	G	Georgeta Vandermeer (CDDP employee)

	<b>Key</b>
P	Present
A	Absent
G	Guest

Time	Agenda	Minutes
4:30 – 4:40 pm	<p>***Reminder-council meeting will start recording***</p> <p>Call to order, establish quorum (4 members present), approval of meeting minutes from 3/25/24.</p>	<p>John calls to order.</p> <p>Quorum established.</p> <p>March minutes not available for approval, tabled to May.</p>

		<p>John presents an emergency supply backpack he received so the council could get an idea of what it looks like. Thank you, John!</p>
<p>4:40 – 5:05 pm</p>	<p>Guests-Georgeta Vandermeer and Tim Hanlon-APRA Provider Engagement Project update and Emergency Response grant update</p>	<p>Amy welcomes guests Tim Hanlon and Georgeta Vandermeer, who head up the county’s ARPA team.</p> <p>Georgeta and Tim introduce themselves to the council and Georgeta asks for the council’s preference on a two-page document or a quick presentation regarding Foster Home and Group Home Providers. John says the more information that can be given would likely be best. Sara S. concurs. Georgeta shares her screen with everyone and presents the team’s Listening Session Summarized Themes with Tim. Themes include Effective Communication, Relationships, Documentation.</p> <p>At this point, Lisa L. asks a question about whether delays are only coming from SCs. Georgeta and Tim explain that the feedback demonstrated delays showing from SCs, Licensing and Providers as well.</p> <p>The presentation continues with additional themes including Website, Trainings. Georgeta explains that after this research was completed, a steering committee was established with several groups being represented. The committee is actively developing ideas for a website, trainings and more. Tim adds that the project comes at a good time, since there has been a significant influx of new homes and new providers in Clackamas in the last three years.</p> <p>John asks the council if there are any questions for Tim and Georgeta. Sara L. asks when the</p>

committee has established its goals, who will be responsible for the implementation of the action steps in achieving the goals, SCs or Providers? Georgeta answers that this will depend on what the committee decides to do, but that until December, that task will remain Tim and Georgeta's, until their involvement in the project concludes, after which the steering committee will decide how to keep things sustainable and updated.

Georgeta updates the group about the Emergency Response: The grant was approved last week and although the county is slightly behind compared to others, we are excited to be getting started and the team is currently in contract negotiations. The team will be meeting with DD team supervisors to discuss contact preferences and need levels, etc.

John asks if there are any questions from the council surrounding need levels or concern over not getting a backpack. Sara L. asks if individuals living by themselves would have priority, and Georgeta confirms yes. John asks about who will have access, and Georgeta mentions there is an equity sheet meant to clarify how the supplies will be distributed, and that all individuals can and will have access to the supplies during the grant period, should they want them. Sara S. mentions that her daughter, whose services are through brokerage, already received her backpack about a month ago, and that there were three options given. She asks Georgeta for clarification on the three options.

Georgeta confirms that other counties have presented the Food, Overall or Medical options, but that Clackamas County is still in the process of determining what exactly will be offered to individuals. This grant is available until early March

		<p>2025. Thank you, Tim, and Georgeta for coming today!</p> <p>[End of topic discussion]</p>
5:05-5:15pm	DD Advisory Council bylaws and general update- Amy, Stacie, Kim	<p>Amy introduces the next topic by letting the council know that the county has been taking a deeper dive into the role of the council, the roles of the members, the bylaws, etc. She also mentions we have a newer staff member at the County who oversees many councils or boards and is a relatively new resource for us to feel more supported as a council. A current goal is for the council bylaws to be reviewed so they adhere more closely to OARs regarding this type of group. We are still waiting for clarification on what we are able to adjust in the bylaws, and what we cannot change. [End of topic discussion]</p>
5:15-5:45 pm	Annual goal planning- Amy, Stacie, Kim	<p>We are also wanting to create an annual plan with this council. At this point, Amy shares her screen to present the drafted version of Clackamas County's Veterans Advisory Council as an example. John asks what the council can do about this idea. Amy asks the council to begin by thinking of goals for this council, both short and long term. We are open to your ideas.</p> <p>Stacie adds that the county will continue to help give structure to the council, so that there is better direction as we try to clean things up. As the council is in agreement on moving forward with this project, Amy asks for thought to be given on what the council would like to discuss, and potential goals to bring to the discussion at May's meeting.</p>

	<p>Review Clackamas County Advisory Member Policy-Amy, Stacie, Kim</p> <p>Mandatory Abuse Reporting Training</p> <p>Voting in May-Amy</p>	<p>Reminder to review and sign the Advisory Member Policy. Amy reviews Code of Conduct portion of the document, including being aware and mindful of how we communicate with each other and our guests and proposed the council could draft some meeting agreements. Sara L. suggests making time during each meeting to discuss next meeting's agenda items to better prepare ourselves.</p> <p>Reminders to complete Mandatory Abuse Reporting training. <i>Members were emailed copies of the Oregon Government Ethics Law "A Guide for Public Officials" (adopted October 2010), Restrictions on Political Campaigning by Public Employees-ORS 260.432 (Rev 1/2016); and the link to Mandatory Abuse Reporting Training from ODHS website <a href="https://www.oregon.gov/odhs/report-abuse/Pages/mandatory-reporting.aspx">https://www.oregon.gov/odhs/report-abuse/Pages/mandatory-reporting.aspx</a></i></p> <p>Executive members are up for election in May per the bylaws. Many positions within the Council are available as well. John would like for the Self-advocate role to be represented by more than one person. Nominations will be held in May for Chair and Co-Chair. [End of topic discussion]</p>
<p>5:45 – 6:00 pm</p>	<p>Open floor (Council)</p> <p>Public comment (Public)</p>	<p>Nothing for open-floor discussion.</p> <p>No public present for comment. Meeting adjourned.</p>
<p><b>Next Meeting</b></p>	<p><b>May 20<sup>th</sup>, 2024, 04:30pm-06:00pm</b></p> <p><b>Next agenda topics: Member voting, annual planning</b></p>	